



## NOTICE OF GENERAL MEETING

Dear Councillors,

Notice is hereby given of a General Meeting of the Charters Towers Regional Council to be held Wednesday 17 FEBRUARY 2021 at 9:00am at the CTRC Gold & Beef Rooms, 12 Mosman Street, Charters Towers.

A Johansson  
Chief Executive Officer

*Local Government Regulation 2012, Chapter 8 Administration*  
*Part 2, Division 1A - Local government meetings and committees*

**“254I Meetings in public unless otherwise resolved**

A local government meeting is open to the public unless the local government or committee has resolved that the meeting is to be closed under section 254J.

**254J Closed meetings**

- 1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- 2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.
- 3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—
  - a) the appointment, discipline or dismissal of the chief executive officer;
  - b) industrial matters affecting employees;
  - c) the local government’s budget;
  - d) rating concessions;
  - e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
  - f) matters that may directly affect the health and safety of an individual or a group of individuals;
  - g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
  - h) negotiations relating to the taking of land by the local government under the *Acquisition of Land Act 1967*;
  - i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.
- 4) However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in section 150ER(2), 150ES(3) or 150EU(2) of the Act will be considered, discussed, voted on or made be closed.
- 5) A resolution that a local government meeting be closed must—
  - a) state the matter mentioned in subsection (3) that is to be discussed; and
  - b) include an overview of what is to be discussed while the meeting is closed.
- 6) A local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.”

**GENERAL MEETING**

**TO BE HELD WEDNESDAY, 17 FEBRUARY 2021 AT 9:00AM**

**CTRC GOLD & BEEF ROOM, 12 MOSMAN STREET, CHARTERS TOWERS**

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Attachment "A" Unconfirmed Minutes from the General Meeting of Council held 27 January 2021

**1. OPENING OF MEETING**

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**2. ATTENDANCE/APOLOGIES**

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**3. PRAYER**

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**4. CONDOLENCES**

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**5. DECLARATIONS OF INTEREST**

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**6. DEPUTATIONS**

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**7. CONFIRMATION OF MINUTES**

- ❖ Minutes of General Meeting held 27 January 2021.
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**8. BUSINESS ARISING FROM PREVIOUS MINUTES**

**8.1 Lifting matters from the table**

**EXECUTIVE SUMMARY**

Items laid on the table require a report to be lifted from the table before being dealt with.

**OFFICER'S RECOMMENDATION**

That the following matter be lifted from the table and dealt with accordingly:

- Donation of mining equipment – Ravenswood Gold
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**9. MAYOR'S AND COUNCILLORS' REPORTS**

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## 10. REPORTS FOR CONSIDERATION – INFRASTRUCTURE SERVICES

### 10.1 Building Better Regions Fund (BBRF) – Round 5

#### **EXECUTIVE SUMMARY**

Building Better Regions Fund (BBRF), Infrastructure Projects Stream, Round Five is open until 5 March 2021. This stream supports investment ready projects that provide economic and social benefits for regional and remote areas. It is recommended that the water reticulation network be submitted for this funding to support the Water Infrastructure Upgrade Project (WIUP).

#### **OFFICER'S RECOMMENDATION**

##### ***That Council:***

- ***Approve the submission of an application for Round Five funding under the Building Better Regions Fund for the upgrade of water infrastructure to the value \$2 million.***
- ***Approve Council's co-contribution of \$2 million for the project to be funded from Council's Water Reserve.***

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#### **BUDGET & RESOURCE IMPLICATIONS**

For Round Five of the BBRF, there is a total of \$200 million available, with \$100 million dedicated to tourism-related infrastructure projects. Such projects can be either construction of new infrastructure or the upgrade or extension of existing infrastructure. Grant funding for up to 50% of eligible project costs is available.

The total cost of work to reticulation network upgrade is estimated at \$4 million. Council's approval is sought for Charters Towers Regional Council (CTRC) to apply for \$2 million via Round Five of the Building Better Regions Funding with \$2 million to be funded from CTRC's reserves.

#### **BACKGROUND**

With successful completion of Stage 1 of the Water Infrastructure Upgrade Project, further stages now require funding to allow Council to "unlock" the increased capacity afforded by Stage 1.

It is recommended that an application for Round Five of the Building Better Regions Fund (BBRF) be submitted, specifically targeting funding for the reticulation network upgrade program.

The reticulation network is failing due to both capacity and age. The rapid increase in pipes nearing the end of their useful lives means that the number of breaks will increase in coming years and business-as-usual investment will not keep pace with necessary repair and replacement. Furthermore, the original water network is undersupplying water to the community, including industrial growth areas.

It is planned that the water mains be upgraded to increase pressure and flow into critical areas.

Should Council wish to proceed with the submission, a program of works will be prepared based upon a specific strategy of replacement to upgrade the network.

#### **LINK TO CORPORATE PLAN**

The recommendation links to the priority focus area of "Infrastructure and Sustainability" in Council's Corporate Plan (2018-2023).

#### **CONSULTATION (Internal/External)**

Internal: Water Projects Manager - Mark Harvey

External: Langtree Consulting - Brett Langtree

#### **LEGAL CONSIDERATIONS**

There are no legal implications that warrant the recommendation being declined.

#### **POLICY IMPLICATIONS**

There are no policy implications that warrant the recommendation being declined.

## **RISK IMPLICATIONS**

There are no enterprise, political, public relations, financial or work health and safety risk implications that warrant the recommendations being declined.

<b>Report Prepared by:</b> JOHN TEAGUE <b>Director Infrastructure Services</b> Date: 4 February 2021	<b>Report Authorised by:</b> AARON JOHANSSON <b>Chief Executive Officer</b>
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## **ATTACHMENTS**

- Nil

## **REFERENCE DOCUMENT**

- Priority Projects 2020-2024 Document No. 1381829
- Officer's Report Document No. 1418899

## **10.2 S0051 Grazing Stock on Relevant Land Statutory Policy**

### **EXECUTIVE SUMMARY**

This report seeks Council's endorsement of the Grazing Stock on Relevant Land and Trust Land Statutory Policy.

### **OFFICER'S RECOMMENDATION**

***That Council:***

- ***Adopt Grazing Stock on Relevant Land and Trust Land Statutory Policy No. S0051, as tabled.***

## **BUDGET & RESOURCE IMPLICATIONS**

There are no budget or resourcing implications associated with the recommendation.

## **BACKGROUND**

In times of hardship and drought, Council has received numerous requests over the years to graze stock on Council-controlled land. In response, Council formalised a process for interested parties wishing to graze stock on relevant land, by adopting a new policy, S0051, titled, Grazing Stock on Relevant Land (the Policy). The policy was adopted by Council in September 2013.

The Policy was amended in 2018 to cater for various legislative changes and was expanded to include grazing stock on trust land. The amended policy was endorsed at the September 2018 Council meeting and provides a framework to assist staff in determining circumstances where:

- a) a Stock Route Grazing (Agistment) Permit or a Permit to Occupy for stock grazing purposes may be issued over Relevant Land;
- b) a Trustee Permit for stock grazing purposes may be issued over Trust Land; and
- c) a Trustee Lease for stock grazing purposes may be issued over Trust Land.

It is intended that this policy will establish criteria for staff to follow when addressing requests for the aforementioned permits.

This report is based on a biennial policy review of the current policy to coincide with the commencement of new Land Protection staff and to cater for various administrative amendments. Furthermore, the policy has been updated as an overarching document and now has an associated administrative directive for use by Council officers.

The Statutory Policy and associated Administrative Directive applies to all applications that meet the criteria specified for the purpose of a Stock Route Grazing (Agistment) Permit, a Permit to Occupy, a Trustee Permit or a Trustee Lease.

## **LINK TO CORPORATE PLAN**

Corporate Plan 2018-2023: Infrastructure and Sustainability – Delivering on land protection mechanisms to enhance our natural environment.

### **CONSULTATION (Internal/External)**

Internal: Director Infrastructure Services - John Teague  
Manager Governance and Communications - Camille Conaghan  
Governance Officer - Melissa King  
Land Protection Officer - Duane Miles

External: Nil

### **LEGAL CONSIDERATIONS**

There are no legal implications that warrant the recommendation being declined. Please note the following pieces of legislation that were considered during the review of this policy:

- *Biosecurity Act 2014*
- *Land Act 1994*
- *Land Titles Act 1994*
- *Local Government Act 2009*
- *Local Government Regulation 2012*
- *Stock Route Management Act 2002*
- *Water Act 2000*

### **POLICY IMPLICATIONS**

There are no policy implications that warrant the recommendation being declined.

### **RISK IMPLICATIONS**

There are no political, public relations, financial, workplace health and safety risk implications that warrant the recommendation being declined.

<b>Report Prepared by:</b> MICHAEL LANGBURNE <b>Environmental Services Coordinator</b> Date: 16 December 2020	<b>Report Authorised by:</b> JOHN TEAGUE <b>Director Infrastructure Services</b>
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### **ATTACHMENTS**

- S0051 Grazing Stock on Relevant Land and Trust Land Statutory Policy Document No. 1209248

### **REFERENCE DOCUMENT**

- D0114 Grazing Stock on Relevant Land and Trust Land Document No. 1417910
- Officer's Report Document No. 1411936

**GRAZING STOCK ON RELEVANT LAND AND TRUST LAND  
STATUTORY POLICY S0051/IS**

**NUMBER:** S0051/INFRASTRUCTURE SERVICES

**ACT:** STOCK ROUTE MANAGEMENT ACT 2002  
LAND ACT 1994  
LOCAL GOVERNMENT ACT 2009  
LOCAL GOVERNMENT REGULATION 2012  
BIOSECURITY ACT 2014  
WATER ACT 2000  
LAND TITLES ACT 1994  
CHARTERS TOWERS REGIONAL COUNCIL SUBORDINATE LOCAL LAWS

**POLICY TITLE:** GRAZING STOCK ON RELEVANT LAND AND TRUST LAND

**POLICY**

**1. PURPOSE AND SCOPE**

The Grazing Stock on Relevant Land and Trust Land (this 'Policy') is to ensure guidelines are in place for the considerations for:

- (i) a Stock Route Grazing (Agistment) Permit or a Permit to Occupy for stock grazing purposes may be issued over Relevant Land;
- (ii) a Trustee Permit for stock grazing purposes may be issued over Trust Land; and
- (iii) a Trustee Lease for stock grazing purposes may be issued over Trust Land.

This policy will establish criteria for staff to follow when addressing requests for such permits.

**2. COMMENCEMENT OF POLICY**

This Policy will commence from 17 February 2021. It replaces all other policies relating to grazing stock on relevant land and trust land.

**3. APPLICATION OF POLICY**

This Policy will be executed through D0114 Grazing Stock on Relevant Land and Trust Land Administrative Directive.

**4. DEFINITIONS**

<b>Term</b>	<b>Definition</b>
Relevant Land – Stock Route Grazing (Agistment) Permit	a) a stock route; or b) a reserve for travelling stock; or c) a road under local government control.
Relevant Land – Permit to Occupy or Trustee Permit or Trustee Lease	a) a stock route; or b) a reserve for travelling stock; or c) a road or other land under local government control; or d) unallocated state land adjoining land mentioned in subparagraph (a), (b) and (c)
Trust Land	Means the land comprising a reserve or deed of grant in trust.

**5. POLICY PROVISIONS**

The intent of Council is for the provision of grazing stock on relevant land and trust land in accordance with all relevant acts and Council local law.



## GRAZING STOCK ON RELEVANT LAND AND TRUST LAND STATUTORY POLICY S0051/IS

Relevant land and trust land shall be provided for grazing stock in accordance with Administrative Directive, D0114 Grazing Stock on Relevant Land and Trust Land.

### 6. VARIATIONS

CTRC reserves the right to vary, replace or terminate this Policy from time to time.

### ASSOCIATED DOCUMENTS

- *Stock Route Management Act 2002*
- *Land Act 1994*
- *Local Government Act 2009*
- *Local Government Regulation 2012*
- *Biosecurity Act 2014*
- *Water Act 2000*
- *Land Titles Act 1994*
- Charters Towers Regional Council Subordinate Local Laws
- D0114 Grazing Stock on Relevant Land and Trust Land Administrative Directive

### DOCUMENT REVIEW:

The document is to be reviewed upon changes to relevant legislation, or every two years if no changes have been required to be enacted.

Document Adopted: Council Meeting 17 February 2021  
Resolution Number [xx] (*delete whichever is not applicable*)

Document Contact: Michael Langburne  
Environmental Services Coordinator

Document Authorised: Aaron Johansson  
Chief Executive Officer

Document ECM No: 1209248

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CEO Signature

## 11. REPORTS FOR CONSIDERATION – CORPORATE & COMMUNITY SERVICES

### 11.1 Monthly Financial Report

#### EXECUTIVE SUMMARY

Council's monthly financial report in relation to the 2020/21 adopted budget is presented for consideration, together with the Income Statement, Balance Sheet and Cash Flow as at 31 January 2021.

#### OFFICER'S RECOMMENDATION

##### *That Council:*

- *Receive the monthly financial report presenting the progress made as at 31 January 2021 in relation to the 2020/21 adopted budget and including the:*
  - *Consolidated Income Statement*
  - *Consolidated Balance Sheet*
  - *Consolidated Cashflow Statement*

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#### **BUDGET & RESOURCE IMPLICATIONS**

A monthly report is presented to Council on its financial position as at 31 January 2021 and includes analysis of actual versus budget performance at a whole of organisation level.

The report reflects that income and expenditure levels are at a reasonable level for this time of year and indicate alignment of year to date service delivery with the 2020/21 Council Operational Plan and Budget.

#### **BACKGROUND**

This report discusses actual versus budget performance, including a rates and charges revenue overview, and an update on Council cash, investments and borrowings.

#### **Financial Results as at 31 January 2021**

The following tables provide a snapshot of key financial information for the reporting period 1 July to 31 January 2021.

#### **Income Statement Summary as at 31 January 2021**

The Income Statement Summary separates the DRFA disaster funding and expenditure from normal Council operations. This provides a snapshot of the actual versus budget performance for normal operations and for DRFA activities.

As January 2021 is the seventh month of the 2020/21 financial year, it is reasonable to expect actual income and expenditure to be at approximately 59% of total budget for the year.

Excluding DRFA, total recurrent revenue as at 31 January 2021 is \$29.9 million or 78% of the 2020/21 budget. This figure is now above the YTD budget of 59%, reflecting the second half-yearly rate notices raised during January 2021.

Excluding DRFA, total recurrent expenditure as at 31 January 2021 is \$24.3 million or 57% of the 2020/21 budget. Actual expenses to date are on track with the 2020/21 budget.

The table below provides a summary of key income statement information and is extracted from the 31 January 2021, Income Statement (Attachment A).

Income Statement Summary	Jan 2021 YTD (\$'000s)	2020/21 Budget (\$'000s)	Variance	Notes
Total recurrent revenue (excl DRFA)	\$29,951	\$37,952	78%	Variance is reasonable and reflects the second half-yearly rate notices raised in January 2021.
Total recurrent expenses (excl DRFA)	(\$24,274)	(\$42,316)	57%	On target.
<b>Operating result (excl DRFA)</b>	<b>\$5,677</b>	<b>(\$4,364)</b>		YTD surplus reflects the raising of all 2020/21 rate notices.
<b>DRFA operating result (rev less exp below)</b>	<b>-</b>	<b>(\$12,405)</b>		New Acc Standards matching timing of DRFA rev to works carried out
DRFA revenue	\$31,051	\$25,324	123%	DRFA revenue recognised as CTRC work is carried out
DRFA expenses	(\$31,051)	(\$37,729)	82%	DRFA works carried out by CTRC
Capital revenue	\$4,182	\$9,717	43%	Reasonable variance reflects timing of 20/21 capital works funded projects.
Capital expenses	(\$132)	-		Loss on disposal of fixed assets at auction.
<b>Net result</b>	<b>\$9,727</b>	<b>(\$7,052)</b>		

New Accounting Standards require that DRFA revenue is recognised in the Income Statement as the DRFA contract works are being expensed. As indicated above, actual DRFA revenue matches actual year to date DRFA expenses of \$31 million. The 2020/21 DRFA revenue and expenses budget was prepared prior to the introduction of the Standards so a mid-year budget review amendment would be required to realign the DRFA budget to the new Accounting Standards.

The table above also shows an operating surplus as at 31 January 2021 of \$5.6 million and a net result surplus of \$9.7 million (including capital revenue and expenses).

## Balance Sheet Summary as at 31 January 2021

The table below provides a summary of key balance sheet information and is extracted from the 31 January 2021, Balance Sheet (Attachment B). The table also includes the previous month of December 2020 for comparison of movement against these highlighted balance sheet items.

Balance Sheet Summary	Jan 2021 YTD (\$'000s)	Dec 2020 YTD (\$'000s)	2020/21 Budget (\$'000s)	Notes
Cash & investments	\$18,210	\$21,877	\$42,285	Reduction from prior month reflects the DRFA flood works being funded by Council prior to finalisation of DRFA claims / reimbursement.
Property plant & equipment (All asset types including roads and water)	\$454,170	\$454,513	\$463,295	Minor movement.
Receivables (Current)	\$14,298	\$3,062	\$6,330	Increase from prior month reflects the raising of rate debtors for the second half yearly rate run.
Payables (Current)	\$2,733	\$3,693	\$5,589	Reasonable level of accounts payable for 31 January.
Contract assets	\$23,161	\$21,984	-	Increase from prior month due to continuing DRFA works carried out prior to DRFA claim
Contract liabilities	\$4,282	\$4,949	-	Decrease from prior month due to continued DRFA works carried out on DRFA funds received in advance

## Cash, Investments & Borrowings as at 31 January 2021

The cash, investments and borrowings as at 31 January 2021 are summarised and presented with key financial stability ratios. These ratios provide a snapshot of the management cash, investment and borrowing resources.

Cash & Investments	Jan 2021 YTD (\$'000s)	2020/21 Budget (\$'000s)	Notes
Current account	\$177		Daily transaction management
Investment - QCCU	\$1,000		12 month matures 12/06/2021 – interest rate 1.30%
Investment - QTC	\$17,033		Daily cash fund – interest rate 0.67%
Total cash & investments	\$18,210	\$42,285	
Borrowings <sup>1</sup>			
Current - QTC	\$76	\$147	Quarterly payments payable in current financial year
Non-current - QTC	\$949	\$804	Payable over term– maturity date 15/06/2027
Total borrowings	\$1,025	\$951	Book rate 2.67% + Admin fee 0.12%

The YTD 2020/21 financial stability ratios reflect strong cash resources available to fund operations.

Financial Stability Ratios	Target	Jan 21 YTD	Dec 20 YTD	2020/21 Budget	Notes
Current ratio	>1.1	5.01	3.95	5.01	Well exceeds target.
Cash cover ratio	>1.1	1.66	1.80	4.30	Reduced in January, reflects DRFA timing of claims
Cash capacity in months	>3 months	3.31	3.98	7.69	Cash available to fund over 3 months of operations.

1. Current ratio	This is our ability to pay our bills. Measures the extent to which Council has liquid assets available to meet short term financial obligations. Current assets ÷ current liabilities
2. Cash cover ratio	This is our ability to pay our bills with cash at bank. Measures the extent to which Council's cash at bank can meet short term financial obligations. Cash at bank ÷ current liabilities
3. Cash capacity in months	An indication as to the number of months available cash would cover operating cash outflows. Cash at bank ÷ (annual cash operating costs ÷ months per year)

### Rates & Charges Summary

The table below provides key Rates and Charges Income Statement information and includes the first and second half-yearly rate revenue for the 2020/21 financial year.

Rates & Charges Summary	Jan 2021 YTD (\$'000s)	2020/21 Budget (\$'000s)	Variance	Notes
General rates	\$12,833	\$12,478	103%	
Waste management	\$1,353	\$1,315	103%	
Water	\$5,351	\$6,040	89%	Reflects 1 <sup>st</sup> and 2 <sup>nd</sup> half-yearly rate notices raised for 2020/21
Sewerage	\$3,710	\$3,607	103%	
Excess water	\$261	\$525	50%	
Total rates & charges	\$23,508	\$23,965	88%	

### 2020/21 Rating Calendar:

1. First half-yearly rates levies issue date was 24 September 2020. Prompt payment discount due date was 16 November 2020.
2. Second half-yearly rates levies official issue date is 4 February 2021 with prompt payment discount due date 8 March 2021.

The table below provides key rates and charges Balance Sheet information.

Rates & Charges Debtors	Jan 2021 YTD (\$'000s)	% of rates debtors	% of rates revenue	Notes
Rates debtors				
• Current (<30 days)	<b>\$11,386</b>	93.3%	42.2%	Reflects 2 <sup>nd</sup> half-yearly rates notices raised
• Overdue (2019/20 rates)	<b>\$545</b>	4.5%	2.1%	Reduced by \$11k in Jan
• Overdue (pre-2019/20 rates)	<b>\$273</b>	2.2%	1.2%	Reduced by \$21k in Jan
Total rates debtors	<b>\$12,204</b>	100%		
<b>Prepaid Rates &amp; Charges</b>				
Prepaid rates (current liabilities)	<b>\$463</b>	Rates paid in advance, mostly via periodic planned payments, decreased in Jan due to issuing of 2 <sup>nd</sup> half-yearly rate notices.		

### LINK TO CORPORATE PLAN

Our Organisation – To be an efficient and effective organisation underpinned by a customer service centric culture.

### CONSULTATION (Internal/External)

Internal: Financial Services Coordinator - Belinda Blokland  
Rates Coordinator - Selina Pitt  
Director Corporate & Community Services - Kim Hargreaves  
Chief Financial Officer - Shane Cagney

External: Nil

### LEGAL CONSIDERATIONS

Section 204 of the *Local Government Regulations (2012)* requires that Council prepare a financial report that is tabled monthly at Council's General Meeting.

The financial report must state the progress made in relation to the budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

### POLICY IMPLICATIONS

The report aligns with the adopted 2020/21 budget policies including the Investment Policy, Debt Policy, Revenue Policy and Revenue Statement.

### RISK IMPLICATIONS

1. Forward financial planning continues to be a high priority, and the Long-Term Financial Model is actively referenced and updated with key changes throughout the year.
2. Large Asset Classes and Projects are actively monitored throughout each fortnight. Fortnightly positions captured via reporting in the case of Roads and Plant, and monthly reports in respect to Water, Sewerage and Buildings. Monitoring and reporting incorporate both actuals and commitments, enabling early detection of concerning variations to budget or possible trends.

<b>Report Prepared by:</b> SHANE CAGNEY <b>Chief Financial Officer</b> Date: 3 February 2021	<b>Report Authorised by:</b> KIM HARGREAVES <b>Director Corporate &amp; Community Services</b>
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## **ATTACHMENTS**

Council's position as at 31 January 2021:

- Attachment A - Consolidated Income Statement
- Attachment B - Consolidated Balance Sheet
- Attachment C - Consolidated Cashflow Statement

## **REFERENCE DOCUMENT**

- Monthly Rating Model for January 2021 Document No.1418083
  - Officer's Report Document No. 1416431
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**INCOME STATEMENT**  
**As at 31 January 2020**  
**Year Ended 30 June 2021**



	2020/2021 Original Annual Budget	2020/2021 Actuals YTD	2020/2021 Percentage Position 59%
<b>REVENUE</b>			
<b>Recurrent Revenue</b>			
<b>Nett Rate Levies &amp; Charges</b>			
General Levies	12,478,000	12,833,342	103%
Waste Management Levies	1,315,000	1,353,310	103%
Water Allocation Levies	6,040,000	5,350,874	89%
Sewerage Levies	3,607,000	3,709,653	103%
Excess Water Levies	525,000	261,332	50%
<b>Total Nett Rate Levies &amp; Charges</b>	<b>23,965,000</b>	<b>23,508,511</b>	
<b>Fees &amp; Charges</b>			
Water Fees & charges	20,000	38,911	195%
Sewerage Fees & charges	45,000	103,910	231%
Other Fees & charges	2,589,000	2,213,056	85%
<b>Total Fees &amp; Charges</b>	<b>2,654,000</b>	<b>2,355,877</b>	
Interest received (includes rates & community loans)	834,000	182,797	22%
Sales	150,000	122,473	82%
Contract Income - RMPC, RPC, PW	2,805,000	1,316,897	47%
Other recurrent income	150,000	48,489	32%
<b>Operating Grants &amp; Subsidies</b>			
Operating Grants & Subsidies	7,394,000	2,415,701	33%
Non Capital Flood Event Grants	25,324,000	31,051,242	123%
<b>Total Operating Grants &amp; Subsidies</b>	<b>32,718,000</b>	<b>33,466,943</b>	
<b>TOTAL Recurrent Revenue</b>	<b>63,276,000</b>	<b>61,001,987</b>	<b>96%</b>
<b>Capital revenue</b>			
Capital Grants & Subsidies	9,419,000	3,741,738	40%
Capital Contributions	15,000	-	0%
Gain on Sale of Assets	283,000	440,778	156%
<b>Total Capital Revenue</b>	<b>9,717,000</b>	<b>4,182,516</b>	
<b>TOTAL INCOME</b>	<b>72,993,000</b>	<b>65,184,503</b>	<b>89%</b>
<b>EXPENSES</b>			
<b>Recurrent expenses</b>			
Materials, Services & Maintenance	(51,733,320)	(38,199,182)	74%
Employee Benefits	(19,125,000)	(11,722,368)	61%
Audit Fees	(242,500)	(79,155)	33%
Finance Costs	(70,000)	(37,811)	54%
Depreciation & amortisation	(8,874,000)	(5,287,225)	60%
<b>TOTAL Recurrent Expenses</b>	<b>(80,044,820)</b>	<b>(55,325,741)</b>	<b>69%</b>
<b>Capital operating expenses</b>	-	(132,232)	100%
	-	(132,232)	
<b>TOTAL EXPENSES</b>	<b>(80,044,820)</b>	<b>(55,457,973)</b>	<b>69%</b>
<b>Notional result attributable to council</b>	<b>(7,051,820)</b>	<b>9,726,530</b>	
<b>Notional Operating Position before Capital Income</b>	<b>(16,768,820)</b>	<b>5,676,246</b>	
<b>Notional Op Position before Capital Income &amp; Excess Water</b>	<b>(17,293,820)</b>	<b>5,414,914</b>	
<b>Notional Cash available for Capital including Grants</b>	<b>1,822,180</b>	<b>15,145,987</b>	
<b>Notional 'Council funded Cash' available for Capital</b>	<b>(7,894,820)</b>	<b>11,095,703</b>	



**BALANCE SHEET**  
**As at 31 January 2020**  
**Year Ended 30 June 2021**



	2020/2021 Original Annual Budget	2020/2021 Actuals YTD
<b>CURRENT ASSETS</b>		
Cash at Bank & On-Call Investments	42,284,900	18,210,242
Cash Floats	7,100	6,500
Trade and Other Receivables	6,330,000	14,298,372
Contract Assets	-	23,161,092
Inventories	634,895	701,584
Accrued revenue & prepayments	-	567,668
<b>TOTAL CURRENT ASSETS</b>	<b>49,256,895</b>	<b>56,945,458</b>
<b>NON-CURRENT ASSETS</b>		
Receivables	3,532	3,532
Property, plant and equipment	463,295,000	454,169,686
Internal Loan Receivables	184,000	276,000
<b>TOTAL NON-CURRENT ASSETS</b>	<b>463,482,532</b>	<b>454,449,218</b>
<b>TOTAL ASSETS</b>	<b>512,739,427</b>	<b>511,394,676</b>
<b>CURRENT LIABILITIES</b>		
Trade and other Payables	5,589,193	2,733,209
Contract Liabilities	-	4,282,857
Borrowings	147,000	75,926
Annual & LSL Provisions	4,101,807	3,909,967
<b>TOTAL CURRENT LIABILITIES</b>	<b>9,838,000</b>	<b>11,001,959</b>
<b>NON-CURRENT LIABILITIES</b>		
Borrowings	804,000	949,418
Non Current LSL Provision	2,738,683	1,702,597
Internal Loans Payable	184,000	276,000
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>3,726,683</b>	<b>2,928,015</b>
<b>TOTAL LIABILITIES</b>	<b>13,564,683</b>	<b>13,929,974</b>
<b>NET ASSETS</b>	<b>499,174,744</b>	<b>497,464,702</b>
<b>COMMUNITY EQUITY</b>		
Council Capital	333,523,165	312,673,447
Asset Revaluation Reserve	121,734,679	121,734,680
Retained Surplus/(Deficiency)	-	9,726,530
Cash Reserves	43,916,900	53,330,045
<b>TOTAL COMMUNITY EQUITY</b>	<b>499,174,744</b>	<b>497,464,702</b>

**CASH FLOW STATEMENT**  
**As at 31 January 2020**  
**Year Ended 30 June 2021**



	2020/2021 Original Annual Budget	2020/2021 Actuals YTD
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>		
Receipts from customers	27,195,143	(19,915,742)
Payments to suppliers & employees benefits	(66,004,000)	(48,557,606)
	<u>(38,808,857)</u>	<u>(68,473,348)</u>
Interest Received	834,000	182,797
Non capital grants & contributions	7,394,000	2,415,701
Non capital NDRRA Event Grants	25,324,000	31,051,242
Borrowing costs	(29,000)	(17,445)
<b>Net Cash inflow (outflow) from operating activities</b>	<u>(5,285,857)</u>	<u>(34,841,053)</u>
<b>CASH FLOW FROM INVESTING ACTIVITIES</b>		
<b>Payments for property, plant &amp; equipment</b>		
Payments for property, plant & equipment	(16,303,700)	(4,781,365)
	<u>(16,303,700)</u>	<u>(4,781,365)</u>
Receivables-Community Loan Repayments	700	-
Receivables-Internal Loans	92,000	-
Proceeds from sale of property, plant & equipment	283,000	829,020
Capital grants, subsidies, contributions	9,434,284	3,741,738
<b>Net cash inflow (outflow) from investing activities</b>	<u>(6,493,716)</u>	<u>(210,607)</u>
<b>CASH FLOW FROM FINANCING ACTIVITIES</b>		
Repayment of Internal Loan Borrowings	(92,000)	-
Repayment of External Loan Borrowings	(143,427)	(68,742)
<b>Net cash flow from financial activities</b>	<u>(235,427)</u>	<u>(68,742)</u>
<b>NET INCREASE (DECREASE) IN CASH</b>	<u><u>(12,015,000)</u></u>	<u><u>(35,120,402)</u></u>
<b>Opening Cash</b>		
Beginning of Reporting Period - Cash at Bank	54,299,900	53,330,044
Beginning of Reporting Period - Cash Floats	7,100	7,100
<b>Cash at beginning of reporting period</b>	<u>54,307,000</u>	<u>53,337,144</u>
<b>Closing Cash</b>		
End of Reporting Period - Cash at Bank	42,284,900	18,210,242
End of Reporting Period - Cash Floats	7,100	6,500
<b>Cash at end of reporting period</b>	<u>42,292,000</u>	<u>18,216,742</u>
<b>Cash Movement</b>		
Net Increase/(Decrease) in Cash at Bank	(12,015,000)	(35,119,802)
Net Increase/(Decrease) in Cash Floats	-	(600)
<b>NET INCREASE (DECREASE) IN CASH</b>	<u><u>(12,015,000)</u></u>	<u><u>(35,120,402)</u></u>

**EXECUTIVE SUMMARY**

In September 2020, the contract for the supply of uniforms expired. Therefore, in accordance with the *Local Government Regulation 2012* and Council's Procurement Policy and Procedures, a tender was released to open market in January 2021.

The evaluation of these submissions under the Preferred Supplier Arrangement (Tender), PSA003/20, for the Supply of Uniforms in both the corporate range and personal protective wear (PPE) is now tabled for Council's consideration.

**OFFICER'S RECOMMENDATION**

*That Council:*

- **Accept the tender response from Worklocker Charters Towers, for the supply of Hi-Vis PPE type uniforms, safety boots, embroidery, and a range of corporate uniforms for a period of three (3) years with an option to extend for a further two (2) x 12-month periods.**

**BUDGET & RESOURCE IMPLICATIONS**

There is no significant budget impact as Council has a yearly budget allocation for uniforms and safety footwear already in place.

**BACKGROUND**

Council's previous uniform arrangement under contract, T005/15, expired in September 2020 and as such a new arrangement is required. In accordance with the *Local Government Regulation 2012* and Council's Procurement Policy, a tender was released to open market in January 2021 inviting submissions for the provision of both personal protective wear (PPE) and corporate wear uniforms.

A tender was released in January 2021 for the purpose of establishing a preferred supplier arrangement for uniforms under the following categories:

- (a) An ancillary range of Corporate Workwear, that will complement the Uniform Range available through the Local Buy contract NPN 2.11 and will allow officers to choose between the two arrangements.
- (b) Hi-Vis (fair wear & tear) Workwear.
- (c) Branding of Workwear (embroidery).
- (d) Safety Footwear.

A total of eight (8) submissions were received; seven (7) of these were conforming tenders and one (1) was excluded from the evaluation as they only offered sun protection sleeves and therefore did not meet the specification requirements.

**COMMERCIAL IN CONFIDENCE****COMMERCIAL IN CONFIDENCE**

The seven (7) conforming tenders were evaluated against the following criteria and weightings.

Description of Weighted Criteria	%
(a) Relevant experience (in similar supply contracts, experience/qualifications of staff etc.)	20%
(b) Tenderers capacity (available range, equipment, organisational chart etc)	30%
(c) Developing Local Business & Industry (local preference)	20%
(d) Price Structure	30%

The Evaluation Panel consisted of the following members:

- Procurement Coordinator
- Procurement Team Leader

- Procurement Team Member
- Accounts Officer

The panel conducted their evaluations independently through Vendor Panel to avoid influencing one another's scoring and to ensure probity and transparency were maintained throughout the process.

The final evaluation scores ranged from 57.5 to 92.5.

**COMMERCIAL IN CONFIDENCE**

**COMMERCIAL IN CONFIDENCE**

With consideration to weighted criteria and resultant Tenderer evaluation scores, it is recommended that Worklocker Charters Towers is awarded the contract, PSA003/20, for the Supply of Uniforms, for a period of three (3) years, with an option to extend for a further two (2) x 12-month periods.

**LINK TO CORPORATE PLAN**

Hazard Risk Management – Providing a range of clothing and footwear identified as personal protective equipment to employees in high risk areas.

**CONSULTATION (Internal/External)**

Internal: Procurement Team Leader - Jody Bredden  
 Procurement Team Member - Sonja Cluff  
 Accounts Officer - Angela Chappel  
 External: Nil

**LEGAL CONSIDERATIONS**

There are no legal implications that warrant the recommendation being declined. This procurement activity was carried out in accordance with the *Local Government Act (2009)* and associated *Regulation*.

**POLICY IMPLICATIONS**

There are no policy implications that warrant the recommendation being declined. This procurement activity was carried out in accordance with Council's procurement policy and associated procedure.

**RISK IMPLICATIONS**

There are no political, public relations, financial, or workplace health and safety risk implications that warrant the recommendation being declined.

<p><b>Report Prepared by:</b>          PAUL WESTON  <b>Procurement Coordinator</b>          Date: 3 February 2021</p>	<p><b>Report Authorised by:</b>          SHANE CAGNEY  <b>Chief Financial Officer</b></p>
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**ATTACHMENTS**

- Nil

**REFERENCE DOCUMENT**

- Vendor Panel Multi Party Evaluation Report Document No. 1417582
- Officer's Report Document No. 1417602

**EXECUTIVE SUMMARY**

The 2019/2020 Final Management Report was received from the Queensland Audit Office on 5 February 2021. As prescribed by section 213 of the *Local Government Regulation 2012*, the report is to be received and noted by Council.

**OFFICER'S RECOMMENDATION**

***That Council:***

- ***Receive the 2019/2020 Final Management Report as tabled.***

**BUDGET & RESOURCE IMPLICATIONS**

There are no budget and resource implications that warrant the recommendation from being declined.

**BACKGROUND**

Each year the Queensland Audit Office (QAO), the independent auditor of the public sector, undertakes an interim and final audit visit to Charters Towers Regional Council as outlined in its External Audit Plan. Following these visits, the QAO presents the observations in an interim and final management report to the Mayor. Once received, s213 of the *Local Government Regulation 2012* stipulates that the reports are to be presented at the next ordinary meeting of Council.

QAO's External Audit team (from Crowe Australasia) visit yearly in June for an interim visit (audit) and September for the final (audit) visit to assess and test Council's internal control framework around its financials.

The Observation report provides an overview on the deficiencies identified after assessing and testing CTCRC's 2020 financial statements and the 2020 current year financial sustainability statement across five (5) internal control elements being:

1. Control environment
2. Risk assessment
3. Control activities
4. Information and communication
5. Monitoring activities

The Final Management Report also provides an overview on the progress of internal control and financial reporting issues raised at interim and in prior years, refer Appendix A3, page 5 of the 2020 Final Management Report attached.

Asset and PPE type issues and matters (19CR-2, 19IR-4 & 17OM-2) with an overdue status are planned to be resolved at 2021 final audit testing. Those issues and matters outside of assets and PPE with an overdue status are being attended to in order to be resolved at the 2021 interim audit.

**LINK TO CORPORATE PLAN**

Priority Area # 7 - Our Organisation.

To be an efficient and effective organisation underpinned by a customer service centric culture.

**CONSULTATION (Internal/External)**

Internal: Financial Services Coordinator - Belinda Blokland

External: Nil

**LEGAL CONSIDERATIONS**

Section 213 of the *Local Government Regulation 2012* requires the Mayor to present a copy of the report at the ordinary meeting following receipt of the report.

**POLICY IMPLICATIONS**

As part of its responsibilities under the Statutory Audit & Risk Committee Policy (S0038), the Audit & Risk Committee have scheduled both the Interim and Final Management Reports from the QAO as an agenda item for its next scheduled meeting as part of the Annual Work Plan.

The 2020 Final Management Report will therefore be presented to the Audit & Risk Committee to consider the observations of the QAO at its meeting on 25 March 2021.

This will allow the Committee to fulfill its responsibilities to review the Auditor-General's observations report about the local government's financial statements and enable Council to comply with s213 of the *Local Government Regulation 2012*.

**RISK IMPLICATIONS**

There are no risks that warrant the recommendation be declined.

<b>Report Prepared by:</b> SHANE CAGNEY <b>Chief Financial Officer</b> Date: 5 February 2021	<b>Report Authorised by:</b> KIM HARGREAVES <b>Director Corporate &amp; Community Services</b>
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**ATTACHMENTS**

**COMMERCIAL IN CONFIDENCE**

- QAO 2020 Final Management Report Document No.1418689

**END COMMERCIAL IN CONFIDENCE**

**REFERENCE DOCUMENT**

- QAO 2020 External Audit Plan Document No. 1348988
  - Officer's Report Document No. 1417717
-

## 12. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

### 12.1 Donation of mining equipment – Ravenswood Gold

#### EXECUTIVE SUMMARY

Ravenswood Gold have offered to donate historic mining equipment from their Mt Wright Operation at Ravenswood for inclusion in the proposed mining display in Charters Towers as part of Council's Tourism Experience.

#### OFFICER'S RECOMMENDATION

##### *That Council:*

- ***Accept the donation of the mining equipment from Ravenswood Gold subject to the tourism experience proceeding,***
- ***Agree to enter into an agreement with Ravenswood Gold documenting the terms of acceptance of the donation, and***
- ***Authorise the Chief Executive Officer to negotiate, execute and vary the terms of that agreement as required.***

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#### **BUDGET & RESOURCE IMPLICATIONS**

There are budget implications associated with accepting the donation. Ravenswood Gold have agreed to arrange and fund transportation of the items from Ravenswood to Charters Towers; Council will however be responsible for maintenance, insurance, security, and upkeep of the items once on site at the proposed tourism experience.

There are also costs associated with the future disposal of the plant and machinery, in accordance with all environmental guidelines, to consider once the useful life of the plant and equipment expires or Council decides that the donated items are no longer required for the tourism experience. Council would be responsible for these future disposal costs unless they request Ravenswood Gold provide a financial contribution, to be held in trust by Council for such a purpose, at time of donation.

#### **BACKGROUND**

Ravenswood Gold have approached Council and offered to donate obsolete mining equipment from their Mt Wright Operation at Ravenswood. The equipment includes an underground jumbo drill rig, underground loader, underground development fans, and escapeway ladder modules (photos attached). The equipment would be placed on site as part of the proposed Tourism Experience at Towers Hill.

Langtree Consulting has been engaged to prepare a concept design for the proposed tourism experience. Once the design is received, an application for funding will be lodged.

The equipment will remain on site in Ravenswood until the proposed tourism experience is constructed. As identified under 'Budget & Resource Implications', Ravenswood Gold will then arrange relocation of the donated mining equipment at their expense.

Legal analysis of the situation confirms that the donation of the plant and machinery by Ravenswood Gold cannot be taken to be a political donation or a declarable gift for the purposes of the *Local Government Electoral Act 2011 (LGEA)*, nor is Ravenswood Gold a prohibited donor for the purposes of that legislation.

Further, the gift of plant and machinery is not a gift which must be declared under the *LGEA* as it represents a gift for community benefit rather than a gift to any individual Councillor. On that basis Councillors would not be considered to be in a conflict position in future if required to consider other matters in which Ravenswood Gold, or any other mining company, may hold an interest because the gift is received in the ordinary course of business.

It is considered prudent for Council to enter into an agreement with Ravenswood Gold documenting the acceptance of the plant and machinery to ensure transparency and avoid any unreasonable future expectations. The agreement would also need to include conditions to protect the Council's interests and ownership in the plant and machinery in the future, including the future disposal of the plant and machinery when it is no longer required.

## LINK TO CORPORATE PLAN

Priority Area 2 – Tourism

### CONSULTATION (Internal/External)

Internal: Mayor - Frank Beveridge  
Chief Executive Officer - Aaron Johansson  
Director Infrastructure Services - John Teague  
Executive Assistant to the Mayor - Jenny Brown

External: Chief Executive Officer – Ravenswood Gold - Brett Fletcher  
General Manager Operations – Ravenswood Gold - Dave Mackay  
Community Relations Advisor – Ravenswood Gold - Rebecca McLennan  
Partner - Holding Redlich - Eleanor Scott

### LEGAL CONSIDERATIONS

Council will be required to provide an indemnity/waiver of liability in relation to the donated items prior to delivery that Ravenswood Gold have identified they will draft. To ensure Council's financial and legal risks are reduced as far as practicable, Council should enter into an agreement with Ravenswood Gold, drafted by a legal practitioner external to Council, that documents the terms of acceptance of the gift and addresses Ravenswood Gold's indemnity requirements.

Although significant, these legal considerations do not warrant the recommendation being declined given the proposed mitigation of risk via the legal agreement.

### POLICY IMPLICATIONS

There are no policy implications that warrant the recommendation being declined.

### RISK IMPLICATIONS

There is a risk that the proposed tourism experience does not proceed if funding is not received. If it does not proceed, Council would decline to accept the donation of the equipment. There is also a risk that Council could incur disposal costs for the equipment once the useful life of the plant and equipment expires or Council decides that it is no longer required for the tourism experience.

The risks identified above could be mitigated to some extent by the drafting of a legally binding agreement between both parties, namely Council and Ravenswood Gold, mindful of the disposal costs identified earlier.

<b>Report Prepared by:</b> KIM HARGREAVES <b>Director Corporate and Community Services</b> Date: 15 January 2021	<b>Report Authorised by:</b> AARON JOHANSSON <b>Chief Executive Officer</b>
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### ATTACHMENTS

- Photos of equipment  
**COMMERCIAL IN CONFIDENCE**  
Legal Opinion – Document No. 1412540  
**END COMMERCIAL IN CONFIDENCE**

### REFERENCE DOCUMENT

- Correspondence to Ravenswood Gold – Document No. 1398094
- Email from Ravenswood Gold – Document No. 1399054
- Officers Report, General Meeting of Council 9 December 2020 – Document No.1402405
- Officer's Report – Document No. 1412838



**Attachment 1 – Proposed mining equipment donations for the 150 Year Celebrations Tourism Experience**











**EXECUTIVE SUMMARY**

A Charters Towers Regional Destination Brand has been designed and is presented to Council for approval. The Destination Brand is the final action to complete the Charters Towers Destination Management Plan, Activation Framework and Regional Brand project.

**OFFICER’S RECOMMENDATION**

*That Council:*

- *Adopt the Charters Towers Regional Destination Brand and Style Guide as tabled.*

**BUDGET & RESOURCE IMPLICATIONS**

The project is 75% funded by the Building Better Regions Fund and 25% funded by Charters Towers Regional Council.

**BACKGROUND**

In September 2020 Council endorsed the Charters Towers Regional Destination Management Plan 2020 – 2025, Implementation and Activation Plan. The design of a Regional Charters Towers Destination Brand formed part of this project. The design process has had extensive community consultation and the final brand is presented to Council for endorsement.

The brand will be officially launched on Thursday, 25 February 2021.

**LINK TO CORPORATE PLAN**

CTRC Corporate Plan 2018 – 2023

Tourism – To be a destination of choice for new and repeat regional, intrastate, interstate and international visitors, known for our unique and authentic experiences derived from our natural and historical assets.

Review of Tourism Strategy – Investigate options for greater promotion of outback, agricultural and caravan/camping tourism.

**CONSULTATION (Internal/External)**

Internal: Mayor Frank Beveridge  
Deputy Mayor Sonia Bennetto  
Cr Julie Mathews  
Chief Executive Officer - Aaron Johansson  
Manager Community Services - Hayley Thompson

External: Tourism Consultant - Linda Tillman

**LEGAL CONSIDERATIONS**

There are no legal implications that warrant the recommendation being declined.

**POLICY IMPLICATIONS**

There are no policy implications that warrant the recommendation being declined.

**RISK IMPLICATIONS**

There are no political, public relations, financial, workplace health and safety risk implications that warrant the recommendation being declined.

<b>Report Prepared by:</b> MELANIE LAVELLE-MALONEY <b>Tourism Trade and Investment Advisor</b> Date: 4 February 2021	<b>Report Authorised by:</b> AARON JOHANSSON <b>Chief Executive Officer</b>
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**ATTACHMENTS**

- The Colour System Style Guide Document No. 1418088 (Embargoed)
- Charters Towers Destination Brand Document No. 1418104 (Embargoed)

**REFERENCE DOCUMENT**

- Officer's Report Document No. 1418139
-

### **EXECUTIVE SUMMARY**

Council has received Commonwealth funding up to \$857,000 under the Recovery and Resilience Grants program and this has been made available through the National Drought and North Queensland Flood Response and Recovery Agency. A program of works is to be submitted to the Queensland Reconstruction Agency by 31 March 2021.

### **OFFICER'S RECOMMENDATION**

***That Council:***

- ***Approve the submission of a Program of Works to the Queensland Reconstruction Authority for the construction and fitout of a Local Disaster Coordination Centre development on the north side of the Administration Centre.***

---

### **BUDGET & RESOURCE IMPLICATIONS**

Funding is available for \$857,000. Resources will be required to research and cost the proposal prior to referring to Queensland Reconstruction Authority.

### **BACKGROUND**

On 16 December 2020, Council received advice from the Chief Executive Officer, Queensland Reconstruction Authority, that additional funding support has been made available through the National Drought and North Queensland Flood Response and Recovery Agency following the North and Far North Queensland Monsoon Trough, 25 January – 14 February 2019 event (the monsoon trough).

The \$12 million Recovery and Resilience Grants will be equally shared amongst 14 local governments that were severely impacted by the Monsoon Trough and will be administered by the Queensland Reconstruction Authority.

The objective of the Commonwealth-funded grants program is to help communities recover and increase resilience to natural disaster. Activities funded through this program should contribute to the goals, strategic pillars and actions identified in the Commonwealth's 2019 Queensland Monsoon Trough Report, *After the flood: a strategy for long-term recovery*.

This project will sit under the building more resilient infrastructure strategic pillar, as contained in the funding guidelines documentation.

The Charters Towers Regional Council has always utilised its Council Meeting Chambers and Gold and Beef Rooms for the Local Disaster Coordinator Centre, in the event that it had been activated during an event. However, this is not an ideal situation.

With the construction of a stand-alone Local Disaster Coordination Centre, this would free up this space for the purpose of which it is intended and would create the separation between the Local Disaster Management Group and Council operations during a disaster event.

The construction of the Local Disaster Coordination Centre will enhance Council's capability to provide a more focused response to future natural disaster events.

The coordination centre would include:

- Meeting rooms
- Break out rooms
- Telecommunications
- Kitchen
- Showers/Toilets
- Video conferencing capabilities

The centre will operate on Council's power supply and in the event of a disaster event, would automatically switch over to Council's backup generator.

The centre would also be utilised as another meeting space within its Administration Centre complex.

## **LINK TO CORPORATE PLAN**

*Priority Focus Area: Community*

To be an inclusive and engaged resilient community, with access to services and facilities that enable a safe and healthy lifestyle.

## **CONSULTATION (Internal/External)**

**Internal:** Chief Executive Officer - Aaron Johansson  
Director Infrastructure Services - John Teague  
Executive Officer – LDMG - Jennifer Brown

**External:** Acting Executive Director Liveability and Wellbeing (Local Disaster Coordinator),  
Livingstone Shire Council - David Mazzaferri  
Disaster Management Officer, Isaac Regional Council - Maria Borg  
Coordinator Disaster Management & Community Resilience, Central Highlands  
Regional Council - Glenn Bell

## **LEGAL CONSIDERATIONS**

There are no legal implications that warrant the recommendation being declined.

## **POLICY IMPLICATIONS**

There are no policy implications that warrant the recommendation being declined.

## **RISK IMPLICATIONS**

There are no political, public relations, financial or workplace health and safety risk implications that warrant the recommendation being declined.

<b>Report Prepared by:</b> JENNIFER BROWN <b>Executive Assistant to Mayor</b> <b>Date:</b> 2 February 2021	<b>Report Authorised by:</b> AARON JOHANSSON <b>Chief Executive Officer</b>
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## **ATTACHMENTS**

- Nil

## **REFERENCE DOCUMENT**

- Correspondence from Queensland Reconstruction Authority – Document No. 1407154
- Officer's Report Document No. 1416838

## **12.4 Big Rocks Weir Cultural Heritage Services – Sole Supplier**

### **EXECUTIVE SUMMARY**

In accordance with the *Local Government Regulation 2012* section 235(a) a resolution must be adopted by Council to appoint a sole supplier. This report seeks to appoint North Queensland Cultural Heritage as a sole supplier in order to exclusively use their services for the Big Rocks Weir project.

### **OFFICER'S RECOMMENDATION**

***That Council:***

- ***In accordance with the Local Government Regulation 2012 section 235(a) resolve to apply sole supplier status to North Queensland Cultural Heritage for services to the Big Rocks Weir Project.***

### **BUDGET & RESOURCE IMPLICATIONS**

The services to be provided by this supplier are to be funded by the State Government Pre-Construction Funding Agreement for the Big Rocks Weir. This agreement is currently under negotiation.

The total cost for these services is expected to be in the vicinity of \$50,000 and therefore the appointment of a sole provider is necessary if competitive quotations are not being sought.

## **BACKGROUND**

An essential component of the pre-construction works for the Big Rocks Weir project is the management of the Native Title and Cultural Heritage issues.

Council is required to enter into an agreement with the Gudjal People in order to meet our responsibilities with regards to Cultural Heritage.

The agreement requires the parties to:

- Work together in good faith;
- Make decisions by consensus and discuss and reach agreement on issues where there may be difference views;
- Achieve a reasonable balance between the interests of best protecting Aboriginal Cultural Heritage and Native Title and undertaking capital works and other activities for community benefit;
- Conduct themselves in a respectful and cooperative manner in dealing with each other; and
- Develop and maintain a strong working relationship.

When selecting a cultural heritage advisor, it is essential that the person is able to work with the Gudjal People to achieve an agreed outcome rather than just working for Council.

North Queensland Cultural Heritage has been working on cultural heritage consultancies in North Qld for many years. The consultants have detailed knowledge of the archaeological and cultural heritage record for this area and has been engaged extensively by local government and industry to assist with cultural heritage impact assessment.

North Queensland Cultural Heritage has worked with the Ngrragoonda Aboriginal Corporation (representing the Gudjal People) previously and the Corporation has expressed a preference for this provider to be the cultural heritage consultant on this project.

The *Local Government Regulation 2012*: S.235 states:

*A local government may enter into a medium sized contractual arrangement without first inviting written quotations if:*

*(b) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders.*

## **LINK TO CORPORATE PLAN**

CTRC Corporate Plan 2018-2023

- Priority Focus Area 1 – Economic Development

## **CONSULTATION (Internal/External)**

Internal: Chief Executive Officer – Aaron Johansson  
Procurement & Depot Coordinator – Paul Weston  
Water Projects Manager - Mark Harvey

External: GHD - Nick Thomas-Kinsella  
GHD - Shannon Orr

## **LEGAL CONSIDERATIONS**

*Local Government Regulation 2012*

## **POLICY IMPLICATIONS**

There are no policy implications that warrant the recommendation being declined.

## **RISK IMPLICATIONS**

There are no political, public relations, financial or workplace health and safety risk implications that warrant the recommendation being declined



<b>Report Prepared by:</b> MARK HARVEY <b>Water Projects Manager</b> Date: 10 February 2021	<b>Report Authorised by:</b> AARON JOHANSSON <b>Chief Executive Officer</b>
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**ATTACHMENTS**

- Nil

**REFERENCE DOCUMENT**

- Gudjala People and Local Government Indigenous Land Use Agreement – Document No. 1204582
  - Officer's Report Document No. 1421059
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**13. REPORTS FOR CONSIDERATION - CONFIDENTIAL**

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**CLOSE OF MEETING FOR CONFIDENTIAL REPORTS**

In accordance with the *Local Government Regulation 2012 S254*; (f) matters that may directly affect the health and safety of an individual or a group of individuals; the meeting will be closed to discuss the following confidential report:

Item 13.1      Work Health & Safety Report – January 2021

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**OFFICE OF THE CHIEF EXECUTIVE OFFICER**

**13.2      Work Health & Safety Report – January 2021**

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**THE MEETING WILL BE OPENED FOR THE TAKING OF RESOLUTIONS**

**14. MAYORAL MINUTE**

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**15. CLOSE OF MEETING**

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**CHARTERS TOWERS  
REGIONAL COUNCIL**

**MINUTES  
of the  
GENERAL MEETING  
of  
CHARTERS TOWERS REGIONAL COUNCIL  
held  
Wednesday 27 January 2021  
Commencing at 9:00am**

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## 1. OPENING OF MEETING

The Meeting was opened at **9:00am** Mayor FC Beveridge.

## 2. ATTENDANCE/APOLOGIES

Councillors:

Cr FC Beveridge (Mayor)  
Cr S Bennetto (Deputy Mayor)  
Cr GJ Lohmann  
Cr KF Hastie  
Cr JD Mathews  
Cr BP Robertson

Officers:

Mr A Johansson – Chief Executive Officer  
Ms K Hargreaves – Director Corporate & Community Services  
Mr J Teague – Director Infrastructure Services  
Mrs A Russell – Executive Assistant to the Chief Executive Officer

Rev Arthur Tutin, of the Uniting Church attended on behalf of the Ministers' Fraternal.

Apologies:

Cr AP Barr

Resolution No.: 3513

Moved: Cr JD Mathews  
Seconded: Cr BP Robertson

That the apology of Cr AP Barr be accepted.

**CARRIED**

Members of the Gallery:

There were no members in attendance.

## 3. PRAYER

Rev Arthur Tutin delivered an opening prayer. Rev Arthur Tutin departed the meeting at **9:01am**.

## 4. CONDOLENCES

Condolences were offered for:

Peter Herrod  
Ruby Polsen  
Thomas Firth  
Joan Allingham  
Enid Sweeney  
Frank Pilcher  
Tylor Jackson

## 5. DECLARATIONS OF INTEREST

Mayor FB Beveridge called for Declarations of Interest in matters listed on the Agenda:

### Item 11.3 Recommendation of Approval for MC20/77 Development Permit for Material Change of Use of Premises

I, Mayor Frank Beveridge, inform the meeting that I have a declarable conflict of interest in the matter as I have strong connections with a number of local motorsport clubs.

Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias because this report will not have any impact on other clubs I am associated with or benefit me personally. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

***Council agree it is the public interest that Mayor FC Beveridge participates and votes on item 11.3, on the condition that this will not impact any local clubs the Mayor is associated with and a reasonable person would trust that the final decision is made in the public interest.***

### 13.1 Purchase of buildings and land at 2 Millchester Road to accommodate Millchester Road/Victory Street intersection upgrade

I, Cr Graham Lohmann, inform the meeting that I have a declarable conflict of interest in the matter as I had dealings with the owner/s of the property which is the subject of the motion in my previous career.

As a result of my conflict of interest, I will leave the meeting room while the matter is considered and voted on.

### 11.2 Regional Development Quarterly Update October-December 2020

I, Cr Sonia Bennetto, inform the meeting that I have a declarable conflict of interest in the matter as my private development application is listed in the update.

Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias because this report is only updating Councillors on development applications for the October to December 2020. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

***Council agree it is the public interest that Cr S Bennetto participates and votes on item 11.2, on the condition that this report only requires Council to note development applications for the October – December 2020 quarter and a reasonable person would trust that the final decision is made in the public interest.***

## 6. DEPUTATIONS

There was no business arising from the previous meeting.

## 7. CONFIRMATION OF MINUTES

❖ Minutes of General Meeting held 9 December 2020.

Resolution No.: 3514

Moved: Cr S Bennetto

Seconded: Cr KF Hastie

That the Minutes of the General Meeting held 9 December 2020 be confirmed.

**CARRIED**

**8. BUSINESS ARISING FROM PREVIOUS MEETING MINUTES**

There was no business arising from the previous minutes.

**9. MAYOR'S AND COUNCILLORS' REPORTS**

Mayor FC Beveridge reported on:

<b>Date</b>	<b>Details</b>
09/12/2020	Chaired General Meeting of Council
09/12/2020	Mayoral Minute Video Recording
09/12/2020	Participated in IQ-RAP Working Group Meeting
09/12/2020	Assisted at Christmas Markets at showgrounds
10/12/2020	Participated in Tourism Industry Round Table with the Honourable Stirling Hinchcliffe MP, Minister for Tourism Industry Development and Innovation and Minister for Sport & Mr Michael Healy MP, Assistant Minister for Tourism Industry Development
10/12/2020	Meeting with representative from Geoscience Australia in Townsville
10/12/2020	Meeting with construction business owner
10/12/2020	Assisted at Staff Christmas Party
11/12/2020	Attended Dalrymple Landcare Annual General Meeting
13/12/2020	Attended Centenary Park Markets
14/12/2020 – 21/12/2020	Personal leave
22/12/2020	Meeting with Goldfield Ashes Committee
23/12/2020	Meeting THHS and CTCRC Senior Management
24/12/2020 – 3/01/2021	Christmas Closedown
4/01/2021	Participated in Extraordinary Meeting of District Disaster Management Group
05/01/2021	Meeting with new Officer in Charge, Charters Towers Police
05/01/2021	Participated in Get Ready video with fellow Councillors and Senior Sergeant in readiness for possible flooding of Macrossan Bridge
06/01/2021	Chaired Local Disaster Management Group Meeting
07/01/2021	Monitoring Ex-Cyclone Imogen
08/01/2021	Participated in teleconference with Deputy Premier and other Queensland Mayors
11/01/2021	Participated in Presentation to Council – Copperstring Project
11/01/2021	Participated in teleconference with Deputy Premier and other Queensland Mayors
12/01/2021	Participated in visit with Acting Prime Minister, the Honourable Michael McCormack on the banks of the Burdekin River with fellow Councillors and Senior staff & then attended media conference in Lissner Park
12/01/2021	Participated in roundtable with Senator Susan McDonald and Acting Prime Minister
13/01/2021	Meeting with Senior Staff to discuss road usage by Mining Company
13/01/2021	Participated in meeting with telephone meeting with Department of Employment, Small Business and Training
13/01/2021	Participated in de-brief from Ex-Cyclone Imogen with senior staff
14/01/2021	Participated in meeting with education and training organisation representatives and Council's Manager People and Performance
16/01/2021	Attended Australian Army Cadets Graduation Parade at Dalrymple Trade Training Centre
18/01/2021	Participated in Extra Ordinary Townsville DDMG Meeting _ Ex-Tropical Cyclone Kimi
18/01/2021	Participated in Queensland Disaster Management Committee meeting chaired by Queensland Premier – Ex-Tropical Cyclone Kimi
19/01/2021	Participated in Queensland Disaster Management Committee meeting chaired by Queensland Premier – Ex-Tropical Cyclone Kimi
19/01/2021	Meeting with Council's Chief Executive Officer
19/01/2021	Meeting with business owner and Chief Executive Officer

19/01/2021	Meeting with business owner and Chief Executive Officer
19/01/2021	Chaired Local Disaster Management Group Meeting
19/01/2021	Participated in Extraordinary Meeting of the District Disaster Management Group
19/01/2021	Weekly meeting with Executive Assistant
20/01/2021	Meeting with Deputy Mayor and EA to discuss Agenda for meeting with secondary School Principals
21/01/2021	Chaired 150 Years Celebration Working Group Meeting
21/01/2021	Participated in meeting with Community Health representatives and Director Corporate and Community Services
25/01/2021	Weekly meeting with Executive Assistant
26/01/2021	Presided at Australian Citizenship Ceremony and participated in Australia Day Awards Ceremony and pool party in the afternoon

Cr AP Barr reported on:

Date	Details
	Nil updates.

Deputy Mayor S Bennetto reported on:

Date	Details
09/12/2020	General Meeting Christmas Markets (cancelled by the storm)
10/12/2020	Liquor Accord Meeting Video Announcement of Christmas Lights and Colouring-In Winners Meeting with Cr Hastie & council officers about NQSF Festival of Sports proposal
11/12/2020	NQSF Advisory Meeting NQSF Board Meeting Staff Christmas Party
12/12/2020	Dalrymple Landcare Committee AGM1
13/12/2020	Centenary Park Charity Markets
16/12/2020	ERP Project steering committee Meeting with Minister Hinchliffe for NQSF Presentation
05/01/2021	Meeting with Mayor, ACEO and Neil King, OIC at Charters Towers Police
11/01/2021	Copperstring EIS consultation meeting (online)
12/01/2021	Meeting with Acting PM Michael McCormack re Big Rocks Weir
20/01/2021	Meeting with Mayor re Principals Meeting & Young Professionals Network
21/01/2021	150 years planning meeting
23/01/2021	Greenvale Country Club – unveiling of new kitchen & amenities.
26/01/2021	Australia Day Ceremony & celebrations

Cr KF Hastie reported on:

Date	Details
9/12/20	Monthly Council Meeting
10/12/20	Meeting – NQSF Festival of Sports Discussions with stakeholders
11/12/20	Staff Xmas Party - showgrounds
	Ratepayer discussions
11/1/20	Copper String Presentation Webinar
12/1/20	Big Rocks Press Release – Acting PM
26/1/21	Aust Day Awards Ceremony

Cr GJ Lohmann reported on:

Date	Details
09/12/2020	Christmas Markets (cancelled by the storm)
11/12/2020	Council staff Christmas function
13/12/2020	Centenary Park markets
14/12/2020	Opening doors and Connecting Community meeting Stakeholders consumer webinar
17/12/2020	Meeting with Goldfields Ashes stakeholders and Committee



21/12/2020	DDMG meeting
23/12/2020	Meeting with Qld Health representatives
04/01/2021	DDMG meeting/weather briefing LDMG related duties
05/01/2021	Meeting with OI C Police Charters Towers LDMG related duties
06/01/2021	LDMG related duties
11/01/2021	Copperstring 2 presentation
12/01/2021	Meeting with A/Prime Minister, the Honourable Michael McCormack
18/01/2021	LDMG related duties
19/01/2021	LDMG meeting
20/01/2021	Opening doors and Connecting Community meeting
21/01/2021	150 Years Celebration Working Group Meeting
26/01/2021	Australia Day Celebrations at Pentland Australia Day Pool Party

Cr BP Robertson reported on:

Date	Details
9/12/2020	Christmas Markets
10/12/2020	Christmas Markets clean up
11/12/2020	Council staff Christmas function
12/01/2021	Meeting with A/Prime Minister, the Honourable Michael McCormack
	Numerous phone calls from ratepayers regarding water mains and rural roads.

Cr JD Mathews reported on:

Date	Details
09/12/2020	General Meeting
11/12/2020	Staff Xmas Party
13/12/2020	Centenary Markets
16/12/2020	Overlanders way Zoom meeting
11/01/2021	Copper String Presentation
12/01/2021	Meeting with Deputy Prime Minister Michael McCormack and Senator McDonald
26/01/2021	Australia Day Awards
	Attended to numerous customer complaints

## 10. REPORTS FOR CONSIDERATION – INFRASTRUCTURE SERVICES

### 10.1 Request to remove Paynes Lagoon Road from Council's road asset register

#### EXECUTIVE SUMMARY

Council received notification from the flood damage project manager that the owners of Paynes Lagoon Station and Kirk River Station had requested to opt out of flood damage restoration works on Paynes Lagoon Road and Kirk River Station Road.

#### OFFICER'S RECOMMENDATION

***That Council:***

- ***Remove Paynes Lagoon Road from Council's road asset register.***

Resolution No.: 3515

Moved: Cr BP Robertson

Seconded: Cr GJ Lohmann

**That Council:**

- ***Remove Paynes Lagoon Road from Council's road asset register.***

**CARRIED**

**REFERENCE DOCUMENT**

- Officer's Report Document No. 1396411

**ATTENDANCE**

Manager Regional Development, Matt Kelly entered the meeting at **9:20am**

Chief Financial Officer, Shane Cagney entered the meeting at **9:20am**

**11. REPORTS FOR CONSIDERATION – CORPORATE & COMMUNITY SERVICES**

**11.1 Monthly Financial Report**

**EXECUTIVE SUMMARY**

Council's monthly financial report in relation to the 2020/21 adopted budget is presented for consideration, together with the Income Statement, Balance Sheet and Cash Flow as at 31 December 2020.

**OFFICER'S RECOMMENDATION**

***That Council:***

- ***Receive the monthly financial report presenting the progress made as at 31 December 2020 in relation to the 2020/21 adopted budget and including the;***
- ***Consolidated Income Statement***
  - ***Consolidated Balance Sheet***
  - ***Consolidated Cashflow Statement***

Resolution No.: 3516

Moved: Cr S Bennetto

Seconded: Cr KF Hastie

***That Council:***

- ***Receive the monthly financial report presenting the progress made as at 31 December 2020 in relation to the 2020/21 adopted budget and including the;***
- ***Consolidated Income Statement***
  - ***Consolidated Balance Sheet***
  - ***Consolidated Cashflow Statement***

**CARRIED**

**REFERENCE DOCUMENT**

- Officer's Report Document No. 1406565

**ATTENDANCE**

Chief Financial Officer, Shane Cagney departed the meeting at **9:24am**

## 11.2 Regional Development Quarterly Update October-December 2020

### EXECUTIVE SUMMARY

This report details the development activity for the months of October to December 2020. Council is requested to note the information as tabled within this report.

### OFFICER'S RECOMMENDATION

#### ***That Council:***

- ***Receive the Regional Development quarterly update for the period October to December 2020 as tabled.***

Resolution No.: 3517

Moved: Cr JD Mathews

Seconded: Cr S Bennetto

#### ***That Council:***

- ***Receive the Regional Development quarterly update for the period October to December 2020 as tabled.***

**CARRIED**

### REFERENCE DOCUMENT

- Officer's Report Document No. 1409977

## 11.3 Recommendation of Approval for MC20/77 Development Permit for Material Change of Use of Premises

### EXECUTIVE SUMMARY

Council is in receipt of Development Application MC20/77 seeking a Development Permit for making a Material Change of Use of Premises for a Motorsport Facility (Trail Bike Park) and ancillary Camping at 5291 Flinders Highway, Reid River QLD 4816 more formally described as Lot 600 on SP310657, Lot 5 on E124404 and Lot 6 on E124404.

### OFFICER'S RECOMMENDATION

#### ***That Council:***

- ***Approve Development Application MC20/77 for a Development Permit for making a Material Change of Use of Premises for a Motorsport Facility (Trail Bike Park) and ancillary Camping, made by S.P and R.E Koppe T/A Future Sport Motorcycles on land at 5291 Flinders Highway, Reid River QLD 4816 more formally known as Lot 600 on SP310657, Lot 5 on E124404 and Lot 6 on E124404; and***
- ***Note the approval is subject to reasonable and relevant conditions (Table One) and supported by a notice of reasons (Table Two).***

Resolution No.: 3518

Moved: Cr GJ Lohmann  
Seconded: Cr S Bennetto

**That Council:**

- **Approve Development Application MC20/77 for a Development Permit for making a Material Change of Use of Premises for a Motorsport Facility (Trail Bike Park) and ancillary Camping, made by S.P and R.E Koppe T/A Future Sport Motorcycles on land at 5291 Flinders Highway, Reid River QLD 4816 more formally known as Lot 600 on SP310657, Lot 5 on E124404 and Lot 6 on E124404; and**
- **Note the approval is subject to reasonable and relevant conditions (Table One) and supported by a notice of reasons (Table Two).**

**CARRIED**

**Cr BP Robertson & Cr JD Mathews recorded a vote against the motion.**

**REFERENCE DOCUMENT**

- Officer's Report Document No. 1363426

**ATTENDANCE**

Manager Regional Development, Matt Kelly departed the meeting at **9:37am**

**12. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER**

**12.1 Amended S0060/OCEO Gifts and Benefits Policy**

**EXECUTIVE SUMMARY**

This policy was updated in accordance with legislative changes and is a review of the previously adopted Statutory Policy *S0060/OCEO Gifts and Benefits* that is designed to guide employees, contractors and volunteers of Council in dealing with gifts and benefits.

**OFFICER'S RECOMMENDATION**

**That Council:**

- **Adopt Statutory Policy No S0060/OCEO Gifts and Benefits as tabled.**

Resolution No.: 3519

Moved: Cr GJ Lohmann  
Seconded: Cr KF Hastie

**That Council:**

- **Adopt Statutory Policy No S0060/OCEO Gifts and Benefits as tabled.**

**CARRIED**

**REFERENCE DOCUMENT**

- Officer's Report Document No. 1410821

## 12.2 Adoption of North Queensland Waste & Resource Recovery Strategy 2020-2030

### EXECUTIVE SUMMARY

Recent changes to the waste industry, on the International, National and State Levels has prompted a review and update of the NQ Regional Waste Reduction and Recycling Plan 2014-2024. This has been supported by the North Queensland Organisation of Councils (NQROC).

A new North Queensland Waste and Resource Recovery Strategy 2020-2030 has been prepared and is presented to Council for adoption.

### OFFICER'S RECOMMENDATION

#### ***That Council:***

- ***Adopt the North Queensland Waste and Resource Recovery Strategy 2020-2030.***

Resolution No.: 3520

Moved: Cr JD Mathews  
Seconded: Cr GJ Lohmann

#### ***That Council:***

- ***Adopt the North Queensland Waste and Resource Recovery Strategy 2020-2030.***

**CARRIED**

### REFERENCE DOCUMENT

- Officer's Report Document No. 1411800

### ATTENDANCE

Tourism, Trade & Investment Advisor, Melanie Lavelle-Maloney entered the meeting at **9:42am**

## 12.3 Terms of Reference – Charters Towers Tourism Advisory Committee

### EXECUTIVE SUMMARY

Council is presented with the Draft Terms of Reference for the Charters Towers Tourism Advisory Committee for consideration.

### OFFICER'S RECOMMENDATION

#### ***That Council:***

- ***Adopt the Terms of Reference for the Charters Towers Tourism Advisory Committee P0151/OCEO; and***
- ***Authorise the Chief Executive Officer to vary the terms of reference as required.***

Resolution No.: 3521

Moved: Cr JD Mathews  
Seconded: Cr KF Hastie

#### ***That Council:***

- ***Adopt the Terms of Reference for the Charters Towers Tourism Advisory Committee P0151/OCEO; and***
- ***Authorise the Chief Executive Officer to vary the terms of reference as required.***

**CARRIED**

## **REFERENCE DOCUMENT**

- Officer's Report Document No. 1402353
- 

## **ATTENDANCE**

Tourism, Trade & Investment Advisor, Melanie Lavelle-Maloney departed the meeting at **10:05am**

---

## **12.4 Second Quarter Progress Report – CTRC Operational Plan 2020/2021**

### **EXECUTIVE SUMMARY**

*Local Government Regulation 2012 s174 (3)* requires a progress report on the implementation of Council's Operational Plan to be tabled for Council at quarterly intervals.

### **OFFICER'S RECOMMENDATION**

#### ***That Council:***

- ***Receive and note the Second Quarter Progress Report, covering the quarter October - December 2020, against the 2020/2021 CTRC Operational Plan.***
- 

Resolution No.: 3522

Moved: Cr BP Robertson

Seconded: Cr GJ Lohmann

#### ***That Council:***

- ***Receive and note the Second Quarter Progress Report, covering the quarter October December 2020, against the 2020/2021 CTRC Operational Plan.***

**CARRIED**

## **REFERENCE DOCUMENT**

- Officer's Report Document No. 1412055
- 

Resolution No.: 3523

Moved: Cr GJ Lohmann

Seconded: Cr S Bennetto

#### ***That Council:***

- ***Adjourn the meeting for morning tea at 10:13am.***

**CARRIED**

Resolution No.: 3524

Moved: Cr BP Robertson

Seconded: Cr GJ Lohmann

#### ***That Council:***

- ***Resume the meeting at 10:32am***

**CARRIED**



### 13. CONFIDENTIAL REPORTS

#### CLOSE OF MEETING

Resolution No.: 3525

Moved: Cr GJ Lohmann

Seconded: Cr S Bennetto

That in accordance with the *Local Government Regulation 2012* S254 the General Meeting be closed to the public at **10:32am** for discussion of the following matters:

- f) matters that may directly affect the health and safety of an individual or a group of individuals; (Item 13.1)
- g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government; (Item 13.2 & 13.3)

**CARRIED**

#### ATTENDANCE

In accordance with the Declaration of Interest at Item 13.1, Cr GJ Lohmann departed the meeting at **10:32am**

Cr GJ Lohmann returned to the meeting at **10:38am**

#### ATTENDANCE

Cr BP Robertson departed the meeting at **10:42am**.

Tourism, Trade & Investment Advisor, Melanie Lavelle Maloney entered the meeting at **10:42am**

Cr BP Robertson returned to the meeting at **10:45am**.

Tourism, Trade & Investment Advisor, Melanie Lavelle Maloney departed the meeting at **10:46am**

#### OPENING OF MEETING

Resolution No.: 3526

Moved: Cr S Bennetto

Seconded: Cr BP Robertson

That the meeting be opened at **10:46am** the taking of resolutions.

**CARRIED**

#### ATTENDANCE

In accordance with the Declaration of Interest at Item 13.1, Cr GJ Lohmann departed the meeting at **10:47am**.

## INFRASTRUCTURE SERVICES

### 13.1 Purchase of buildings and land at 2 Millchester Road to accommodate Millchester Road/Victory Street intersection upgrade

#### EXECUTIVE SUMMARY

Negotiations for the purchase of 2 Millchester Road have stalled. The property is required for the planned Millchester Road/Victory Street intersection upgrade. This report seeks Council's approval to increase the purchase price up to \$180,000.

#### OFFICER'S RECOMMENDATION

##### *That Council:*

- ***Authorise the Chief Executive Officer to negotiate purchase price of 2 Millchester Road up to \$180,000.***

Resolution No.: 3527

Moved: Cr BP Robertson

Seconded: Cr KF Hastie

##### *That Council:*

- ***Authorise the Chief Executive Officer to negotiate purchase price of 2 Millchester Road up to \$180,000.***

**CARRIED**

#### REFERENCE DOCUMENT

- Officer's Report Document No. 1412337

#### ATTENDANCE

Cr GJ Lohmann returned to the meeting at **10:48am**.

## OFFICE OF THE CHIEF EXECUTIVE OFFICER

### 13.2 Sale of Lot 3 SP SP24553, Hugh Quinn Crescent, Queenton (Tender T058/20)

#### EXECUTIVE SUMMARY

This report seeks approval to endorse the sale of Lot 3 SP 242553, Hugh Quinn Crescent, Queenton which was advertised by Tender (T058/20).

#### OFFICER'S RECOMMENDATION

##### *That Council:*

- ***Endorse the sale of Lot 3 on SP242553, Hugh Quinn Crescent, Queenton to Goldtower Pty Ltd for the sum of \$40,000 plus GST in line with Section 237 (3) of the Local Government Regulation 2012.***

Resolution No.: 3528

Moved: Cr GJ Lohmann  
Seconded: Cr JD Mathews

**That Council:**

- **Endorse the sale of Lot 3 on SP242553, Hugh Quinn Crescent, Queenton to Goldtower Pty Ltd for the sum of \$40,000 plus GST in line with Section 237 (3) of the the Local Government Regulation 2012.**

**CARRIED**

**REFERENCE DOCUMENT**

- Officer's Report Document No. 1412480

**13.3 Work Health & Safety Report – December 2020**

**EXECUTIVE SUMMARY**

The Work Health and Safety Report for December 2020 is presented to Council for consideration. Details on injuries, claims and risk management initiatives are contained in the report.

**OFFICER'S RECOMMENDATION**

**That Council:**

- **Notes the monthly Work Health and Safety report for December 2020.**

Resolution No.: 3529

Moved: Cr S Bennetto  
Seconded: Cr JD Mathews

**That Council:**

- **Notes the monthly Work Health and Safety report for December 2020.**

**CARRIED**

**REFERENCE DOCUMENT**

- Officer's Report Document No. 1410708

**14. MAYORAL MINUTE**

**15. CLOSE OF MEETING**

There being no further business, the General Meeting closed at **10:48am**.

CONFIRMED BY COUNCIL AT THE GENERAL MEETING HELD ON 17 FEBRUARY 2021.

Mayor

Date