



**CHARTERS TOWERS**  
**REGIONAL COUNCIL**

**MINUTES**  
**of the**  
**GENERAL MEETING**  
**of**  
**CHARTERS TOWERS REGIONAL COUNCIL**  
**held**  
**Wednesday 17 February 2021**  
**Commencing at 9:00am**



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**1. OPENING OF MEETING**

The Meeting was opened at **9:00am** by Mayor FC Beveridge

**2. ATTENDANCE/APOLOGIES**

Councillors:

Cr FC Beveridge (Mayor)  
Cr S Bennetto (Deputy Mayor)  
Cr AP Barr  
Cr GJ Lohmann  
Cr KF Hastie  
Cr JD Mathews  
Cr BP Robertson

Officers:

Mr A Johansson – Chief Executive Officer  
Ms K Hargreaves – Director Corporate & Community Services  
Mr J Teague – Director Infrastructure Services  
Mrs A Russell – Executive Assistant to the Chief Executive Officer  
Mr S Cagney – Chief Finance Officer  
Ms M Lavelle-Maloney – Tourism, Trade & Investment Advisor

Pastor Daniel O'Connor, of the Baptist Church, attended on behalf of the Ministers' Fraternal.

Apologies:

Nil

Members of the Gallery:

Mrs Trudy Brown, Townsville Bulletin

**3. PRAYER**

Pastor Daniel O'Connor delivered an opening prayer. Pastor Daniel O'Connor departed the meeting at **9:01am**

**4. CONDOLENCES**

Condolences were offered for:

Brian Nolan  
Kenneth Anning

**5. DECLARATIONS OF INTEREST**

Mayor FB Beveridge called for Declarations of Interest in matters listed on the Agenda.

There were no Declarations of Interested declared.

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**6. DEPUTATIONS**

There were no deputations scheduled.

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## 7. CONFIRMATION OF MINUTES

- ❖ Minutes of General Meeting held 17 February 2021.

Resolution No.: 3530

Moved: Cr JD Mathews

Seconded: Cr S Bennetto

That the Minutes of the General Meeting held 27 January 2021 be confirmed.

**CARRIED**

## 8. BUSINESS ARISING FROM PREVIOUS MEETING MINUTES

### 8.1 Lifting matters from the table

#### EXECUTIVE SUMMARY

Items laid on the table require a report to be lifted from the table before being dealt with.

#### OFFICER'S RECOMMENDATION

*That the following matter be lifted from the table and dealt with accordingly:*

- *Donation of mining equipment – Ravenswood Gold*

Resolution No.: 3531

Moved: Cr AP Barr

Seconded: Cr BP Robertson

*That the following matter be lifted from the table and dealt with accordingly:*

- *Donation of mining equipment – Ravenswood Gold*

**CARRIED**

#### ATTENDANCE

Mrs Trudy Brown, Townsville Bulletin entered the meeting at **9:03am**

**9. MAYOR'S AND COUNCILLORS' REPORTS**

Mayor Frank Beveridge reported on:

<b>Date</b>	<b>Details</b>
27/01/2021	Chaired January General Meeting
27/01/2021	Attended Regional Planning Committee Meeting for NQ Plan 2020 with Council's Chief Executive Officer
27/01/2021	Attended meeting with Council's Chief Executive Officer and the Honourable Glenn Butcher MP, Minister for Regional Development and Manufacturing and Minister for Water
28/01/2021	Participated in Tour of Pajingo Gold Mine Operations with the Honourable Scott Stewart MP, Minister for Resources, Department of Resources Acting Director-General and Departmental Staff together with Deputy Mayor, Chief Executive Officer and Council's Communication Coordinator
29/01/2021	Recorded Mayoral Minute with Council's Media staff
01/02/2021	Attended North Queensland Regional Road and Transport Group Meeting in Townsville
01/02/2021	Chair of Regional Development Australia duties in Townsville
02/02/2021	Participated in photograph with Councillors, Chief Executive Officer, Directors Infrastructure Services and Corporate and Community Services and new apprentice and trainees
02/02/2021	Weekly meeting with Executive Assistant
27/01/2021	Chaired January General Meeting
27/01/2021	Attended Regional Planning Committee Meeting for NQ Plan 2020 with Council's Chief Executive Officer
27/01/2021	Attended meeting with Council's Chief Executive Officer and the Honourable Glenn Butcher MP, Minister for Regional Development and Manufacturing and Minister for Water
28/01/2021	Participated in Tour of Pajingo Gold Mine Operations with the Honourable Scott Stewart MP, Minister for Resources, Department of Resources Acting Director-General and Departmental Staff together with Deputy Mayor, Chief Executive Officer and Council's Communication Coordinator
29/01/2021	Recorded Mayoral Minute with Council's Media staff
01/02/2021	Attended North Queensland Regional Road and Transport Group Meeting in Townsville
01/02/2021	Chair of Regional Development Australia duties in Townsville
02/02/2021	Participated in photograph with Councillors, Chief Executive Officer, Directors Infrastructure Services and Corporate and Community Services and new apprentice and trainees
02/02/2021	Weekly meeting with Executive Assistant
02/02/2020	Met with constituent and Director Infrastructure Services regarding upkeep of various parts of Lissner Park
02/02/2021	Telephone meeting with business owner to discuss planning matter together with Council's Manager Regional Development and Council's Trade, Tourism and Investment Advisor
03/02/2021	Participated in Meeting with Deputy Mayor and Council's Tourism, Trade and Investment Advisor, School Principals, Manager Dalrymple Trade Training Centre and Careers' Officers in respect to Careers Day Planning
03/02/2021	Chaired meeting with Secondary School Principals and Deputy Mayor
03/02/2021	Chaired monthly Advocacy Meeting
03/02/2021	Participated in meeting with Chief Executive Officer, Deputy Mayor and Director Infrastructure Services regarding community group matter
08/02/2021	Participated in Overlanders Way 2021 Planning Meeting held in Richmond
08/02/2021	Attended meet and greet – Beef 2021 – Northern Australia Launch – HM Clarke Saleyards

09/02/2021	Attended Beef 2021 – Northern Australia Launch – HM Clarke Saleyards with the Honourable David Littleproud MP – Minister for Agriculture, Drought and Emergency Management, Deputy Mayor and Chief Executive Officer
09/02/2021	Participated in workshop with Deputy Mayor and Councillor together with representatives of Queensland Health and community groups to discussion draft Ageing Health Strategy
09/2/2021	Weekly meeting with Executive Assistant
11/02/2021	Officiated at Kmart (Khub) Official Opening
11/02/2021	Participated in meeting with community organisation and Director Infrastructure Services
12/02/2021	Participated in meeting with Mining Company representative together with Council's Tourism, Trade and Investment Advisor
15/02/2021	Weekly meeting with Executive Assistant

Cr Sonia Bennetto reported on:

Date	Details
28/01/2021	Tour of Pajingo Mine with Mayor, CEO and Communications Coordinator and Minister for Resources Scott Stewart, DG Mike Kaiser and their support team.
02/02/2021	Introduction of new council trainees
03/02/2021	Careers Expo Planning Meeting with mayor and school reps Secondary Schools Principals Meeting Advocacy Committee Meeting Meeting with Mayor, CEO and Director of Infrastructure regarding a local matter
08/02/2021	Big Country Brahman Sale, meet and greet with Federal Ag Minister David Littleproud
09/02/2021	Big Country Brahman Sale, northern launch of Beef Week 2021
09/02/2021	Meeting with Townsville Hospital and Health Service, regarding Healthy Ageing Strategy.
12/02/2021	Meeting with Mayor and Tourism, Trade & Investment Advisor.
15/02/2021	ICPA Committee Meeting
28/01/2021	Tour of Pajingo Mine with Mayor, CEO and Communications Coordinator and Minister for Resources Scott Stewart, DG Mike Kaiser and their support team.
02/02/2021	Introduction of new council trainees
03/02/2021	Careers Expo Planning Meeting with mayor and school reps  Secondary Schools Principals Meeting  Advocacy Committee Meeting  Meeting with Mayor, CEO and Director of Infrastructure regarding a local matter
08/02/2021	Big Country Brahman Sale, meet and greet with Federal Ag Minister David Littleproud
09/02/2021	Big Country Brahman Sale, northern launch of Beef Week 2021
09/02/2021	Meeting with Townsville Hospital and Health Service, regarding Healthy Ageing Strategy.
12/02/2021	Meeting with Mayor and Tourism, Trade & Investment Advisor.
15/02/2021	ICPA Committee Meeting

Cr Alan Barr reported on:

Date	Details
	Various calls from residents

Cr Kate Hastie reported on:

Date	Details
27/01/2021	Monthly Council Meeting/Workshops
28/01/2021	Phone call with LGA re priorities for CT region
30/01/2021	Discussion with Andrew Briggs – Access Group
01/02/2021	Women Leading in Local Government Programme
01/02/2021	Discussions with Andrew Briggs – Access Group
01/02/2021	JPs in the Community Programme - EOI
02/02/2021	Introduction & Photo - New Apprentices
08/02/2021	Webinar – Women Leading in Local Govt. – Module 1
09/02/2021	Module 1 – Authentically You - workbook
10/02/2021	Discussion/Letters – Access Group
11/02/2021	Councillor Budget Priorities completed
11/02/2021	Rural Aid Community Builder webinar
11/02/2021	Query – water drainage issues – CT Miners ground
13/02/2021	High Tea – 100 year anniversary St Gabriels School

Cr Julie Mathews reported on:

Date	Details
27/01/2021	General Meeting of Council
02/02/2021	Induction Photo
03/02/2021	Advocacy Meeting
08/02/2021	Richmond – Overlanders Way Meeting
	Ratepayer Inquiries

Cr Graham Lohmann reported on:

Date	Details
27/01/2021	Australia Day Excellence Awards Qld Health
29/01/2021	Burdekin Haughton Flood Resilience Strategy discussion
2/02/2021	Media – Apprentices & Trainees photograph
3/02/2021	Consumer Advisory Council meeting Townsville
8/02/2021	Consumer Platform webinar – GP Liaison Officer
9/02/2021	THHS Older Persons Strategy discussions
10/02/2021	Burdekin Haughton Flood Resilience Strategy review Regional Communities Forum update SEGRA [Sustainable Economic Growth for Regional Australia] webinar
11/02/2021	Training - World Theatre Friends of the Theatre Training
12/02/2021	Local Level Alliance meeting
13/02/2021	Media – World Theatre
27/01/2021	Australia Day Excellence Awards Qld Health
29/01/2021	Burdekin Haughton Flood Resilience Strategy discussion
2/02/2021	Media – Apprentices & Trainees photograph
3/02/2021	Consumer Advisory Council meeting Townsville
8/02/2021	Consumer Platform webinar – GP Liaison Officer
9/02/2021	THHS Older Persons Strategy discussions
10/02/2021	Burdekin Haughton Flood Resilience Strategy review Regional Communities Forum update SEGRA [Sustainable Economic Growth for Regional Australia] webinar
11/02/2021	Training - World Theatre Friends of the Theatre Training
12/02/2021	Local Level Alliance meeting
13/02/2021	Media – World Theatre

Cr Robertson

Date	Details
27/01/2021	Monthly Council Meeting/Workshops

## 10. REPORTS FOR CONSIDERATION – INFRASTRUCTURE SERVICES

### 10.1 Building Better Regions Fund (BBRF) – Round 5

#### EXECUTIVE SUMMARY

Building Better Regions Fund (BBRF), Infrastructure Projects Stream, Round Five is open until 5 March 2021. This stream supports investment ready projects that provide economic and social benefits for regional and remote areas. It is recommended that the water reticulation network be submitted for this funding to support the Water Infrastructure Upgrade Project (WIUP).

#### OFFICER'S RECOMMENDATION

***That Council:***

- ***Approve the submission of an application for Round Five funding under the Building Better Regions Fund for the upgrade of water infrastructure to the value of \$2 million.***
- ***Approve Council's co-contribution of \$2 million for the project to be funded from Council's Water Reserve.***

Resolution No.: 3532

Moved: Cr GJ Lohmann

Seconded: Cr JD Mathews

***That Council:***

- ***Approve the submission of an application for Round Five funding under the Building Better Regions Fund for the upgrade of water infrastructure to the value \$2 million.***
- ***Approve Council's co-contribution of \$2 million for the project to be funded from Council's Water Reserve.***

**CARRIED**

#### REFERENCE DOCUMENT

- Officer's Report Document No. 1418899

#### ATTENDANCE

**Mr Shane Cagney**, Chief Financial Officer entered the meeting at **9:18am**



## 10.2 S0051 Grazing Stock on Relevant Land Statutory Policy

### EXECUTIVE SUMMARY

This report seeks Council's endorsement of the Grazing Stock on Relevant Land and Trust Land Statutory Policy.

### OFFICER'S RECOMMENDATION

#### *That Council:*

- ***Adopt Grazing Stock on Relevant Land and Trust Land Statutory Policy No. S0051, as tabled.***

Resolution No.: 3533

Moved: Cr BP Robertson

Seconded: Cr KF Hastie

#### *That Council:*

- ***Adopt Grazing Stock on Relevant Land and Trust Land Statutory Policy No. S0051, as tabled.***

**CARRIED**

### REFERENCE DOCUMENT

- Officer's Report Document No. 1411936

## 11. REPORTS FOR CONSIDERATION – CORPORATE & COMMUNITY SERVICES

### 11.1 Monthly Financial Report

#### EXECUTIVE SUMMARY

Council's monthly financial report in relation to the 2020/21 adopted budget is presented for consideration, together with the Income Statement, Balance Sheet and Cash Flow as at 31 January 2021.

#### OFFICER'S RECOMMENDATION

##### *That Council:*

- ***Receive the monthly financial report presenting the progress made as at 31 January 2021 in relation to the 2020/21 adopted budget and including the:***
  - ***Consolidated Income Statement***
  - ***Consolidated Balance Sheet***
  - ***Consolidated Cashflow Statement***

Resolution No.: 3534

Moved: Cr S Bennetto

Seconded: Cr KF Hastie

##### *That Council:*

- ***Receive the monthly financial report presenting the progress made as at 31 January 2021 in relation to the 2020/21 adopted budget and including the:***
  - ***Consolidated Income Statement***
  - ***Consolidated Balance Sheet***
  - ***Consolidated Cashflow Statement***

**CARRIED**

## **REFERENCE DOCUMENT**

- Officer's Report Document No. 1416431
- 

### **11.2 Preferred Supplier Arrangement PSA003/20 Supply of Uniforms**

#### **EXECUTIVE SUMMARY**

In September 2020, the contract for the supply of uniforms expired. Therefore, in accordance with the *Local Government Regulation 2012* and Council's Procurement Policy and Procedures, a tender was released to open market in January 2021.

The evaluation of these submissions under the Preferred Supplier Arrangement (Tender), PSA003/20, for the Supply of Uniforms in both the corporate range and personal protective wear (PPE) is now tabled for Council's consideration.

#### **OFFICER'S RECOMMENDATION**

##### ***That Council:***

- ***Accept the tender response from Worklocker Charters Towers, for the supply of Hi-Vis PPE type uniforms, safety boots, embroidery, and a range of corporate uniforms for a period of three (3) years with an option to extend for a further two (2) x 12-month periods.***
- 

Resolution No.: 3535

Moved: Cr GJ Lohmann

Seconded: Cr KF Hastie

##### ***That Council:***

- ***Accept the tender response from Worklocker Charters Towers, for the supply of Hi-Vis PPE type uniforms, safety boots, embroidery, and a range of corporate uniforms for a period of three (3) years with an option to extend for a further two (2) x 12-month periods.***

**CARRIED**

## **REFERENCE DOCUMENT**

- Officer's Report Document No. 1417602
- 

### **11.3 Final Management Report – 2019/2020**

#### **EXECUTIVE SUMMARY**

The 2019/2020 Final Management Report was received from the Queensland Audit Office on 5 February 2021. As prescribed by section 213 of the *Local Government Regulation 2012*, the report is to be received and noted by Council.

#### **OFFICER'S RECOMMENDATION**

##### ***That Council:***

- ***Receive the 2019/2020 Final Management Report as tabled.***
-

Resolution No.: 3536

Moved: Cr GJ Lohmann  
Seconded: Cr KF Hastie

***That Council:***

- ***Receive the 2019/2020 Final Management Report as tabled.***

**CARRIED**

**REFERENCE DOCUMENT**

- Officer's Report Document No. 1417717

**ATTENDANCE**

Mr Shane Cagney, Chief Financial Officer departed the meeting at **9:29am**.

**12. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER**

**12.1 Donation of mining equipment – Ravenswood Gold**

**EXECUTIVE SUMMARY**

Ravenswood Gold have offered to donate historic mining equipment from their Mt Wright Operation at Ravenswood for inclusion in the proposed mining display in Charters Towers as part of Council's Tourism Experience.

**OFFICER'S RECOMMENDATION**

***That Council:***

- ***Accept the donation of the mining equipment from Ravenswood Gold subject to the tourism experience proceeding;***
- ***Agree to enter into an agreement with Ravenswood Gold documenting the terms of acceptance of the donation; and***
- ***Authorise the Chief Executive Officer to negotiate, execute and vary the terms of that agreement as required.***

Resolution No.: 3537

Moved: Cr BP Robertson  
Seconded: Cr AP Barr

***That Council:***

- ***Accept the donation of the mining equipment from Ravenswood Gold subject to the tourism experience proceeding;***
- ***Agree to enter into an agreement with Ravenswood Gold documenting the terms of acceptance of the donation, and***
- ***Authorise the Chief Executive Officer to negotiate, execute and vary the terms of that agreement as required.***

**CARRIED**

**REFERENCE DOCUMENT**

- Officer's Report Document No. 1412838

## ATTENDANCE

Ms Melanie Lavelle-Maloney, Tourism, Trade & Investment Advisor entered the meeting at **9:32am**.

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### 12.2 Charters Towers Regional Destination Brand and Style Guide

#### EXECUTIVE SUMMARY

A Charters Towers Regional Destination Brand has been designed and is presented to Council for approval. The Destination Brand is the final action to complete the Charters Towers Destination Management Plan, Activation Framework and Regional Brand project.

#### OFFICER'S RECOMMENDATION

***That Council:***

- ***Adopt the Charters Towers Regional Destination Brand and Style Guide as tabled.***
- 

Resolution No.: 3538

Moved: Cr S Bennetto  
Seconded: Cr JD Mathews

***That Council:***

- ***Adopt the Charters Towers Regional Destination Brand and Style Guide as tabled.***

**CARRIED**

#### REFERENCE DOCUMENT

- Officer's Report Document No. 1418139
- 

## ATTENDANCE

Ms Melanie Lavelle-Maloney, Tourism, Trade & Investment Advisor departed the meeting at **9:35am**

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### 12.3 Recovery & Resilience Grants – Funding availability

#### EXECUTIVE SUMMARY

Council has received Commonwealth funding up to \$857,000 under the Recovery and Resilience Grants program and this has been made available through the National Drought and North Queensland Flood Response and Recovery Agency. A program of works is to be submitted to the Queensland Reconstruction Agency by 31 March 2021.

#### OFFICER'S RECOMMENDATION

***That Council:***

- ***Approve the submission of a Program of Works to the Queensland Reconstruction Authority for the construction and fitout of a Local Disaster Coordination Centre development on the north side of the Administration Centre.***
-

Resolution No.: 3539

Moved: Cr GJ Lohmann  
Seconded: Cr S Bennetto

***That Council:***

- ***Approve the submission of a Program of Works to the Queensland Reconstruction Authority for the construction and fitout of a Local Disaster Coordination Centre development on the north side of the Administration Centre.***

**CARRIED**

**REFERENCE DOCUMENT**

- Officer's Report Document No. 1416838

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**12.4 Big Rocks Weir Cultural Heritage Services – Sole Supplier**

**EXECUTIVE SUMMARY**

In accordance with the *Local Government Regulation 2012* section 235(a) a resolution must be adopted by Council to appoint a sole supplier. This report seeks to appoint North Queensland Cultural Heritage as a sole supplier in order to exclusively use their services for the Big Rocks Weir project.

**OFFICER'S RECOMMENDATION**

***That Council:***

- ***In accordance with the Local Government Regulation 2012 section 235(a) resolve to apply sole supplier status to North Queensland Cultural Heritage for services to the Big Rocks Weir Project.***

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Resolution No.: 3539

Moved: Cr BP Robertson  
Seconded: Cr AP Barr

***That Council:***

- ***In accordance with the Local Government Regulation 2012 section 235(a) resolve to apply sole supplier status to North Queensland Cultural Heritage for services to the Big Rocks Weir Project.***

**CARRIED**

**REFERENCE DOCUMENT**

- Officer's Report Document No. 1421059

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**ATTENDANCE**

Mrs Trudy Brown, Townsville Bulletin departed the meeting at **9:44am**.

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### 13. CONFIDENTIAL REPORTS

#### CLOSE OF MEETING

Resolution No.: 3541

Moved: Cr AP Barr  
Seconded: Cr GJ Lohman

That in accordance with Chapter 8, Part 2 of the *Local Government Regulation 2012*, the General Meeting be closed to the public at **9:44am** for discussion of the following matters:

f) matters that may directly affect the health and safety of an individual or a group of individuals;

**CARRIED**

#### OPENING OF MEETING

Resolution No.: 3542

Moved: Cr KF Hastie  
Seconded: Cr AP Barr

That the meeting be opened at **9:52am** the taking of resolutions.

**CARRIED**

#### ATTENDANCE

Mrs Trudy Brown, Townsville Bulletin returned to the meeting at **9:52am**.

#### OFFICE OF THE CHIEF EXECUTIVE OFFICER

##### 13.1 Work Health & Safety Report – January 2021

#### EXECUTIVE SUMMARY

The Work Health and Safety Report for January 2021 is presented to Council for consideration. Details on injuries, claims and risk management initiatives are contained in the report.

#### OFFICER'S RECOMMENDATION

**That Council:**

- **Notes the monthly Work Health and Safety report for January 2021.**

Resolution No.: 3543

Moved: Cr JD Mathews

Seconded: Cr KF Hastie

***That Council:***

➤ ***Notes the monthly Work Health and Safety report for January 2021.***

**CARRIED**

**REFERENCE DOCUMENT**

- Officer's Report Document No. 1417430

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**14. MAYORAL MINUTE**

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**15. CLOSE OF MEETING**

There being no further business, the General Meeting closed at **9:53am**.

CONFIRMED BY COUNCIL AT THE GENERAL MEETING HELD ON 17 MARCH 2021.

Mayor



Date 17 March 2021