

What is Plumbing and Drainage Work?

Plumbing and Drainage Work includes:

- 1) Installing, changing, extending, disconnecting, taking away and maintaining plumbing and drainage, and
- 2) On-site sewerage work.

What do I Need to Lodge a Development Application for Plumbing and Drainage Works?

To lodge a properly made Development Application, you will need to provide:

- 1) A completed [Form 1](#)
- 2) A completed [Form 7](#) (if there are multiple Plumbers, each Plumber is to complete a Form 7)
- 3) Plans of the development (these should include a Site & soil evaluation report, a copy of the site plan showing all existing and proposed buildings/structures, floor plan, and elevation of building to scale)

For onsite sewerage systems, an On-Site Sewerage Design and Report by an authorised person that is qualified to do so, is to be provided in accordance with Australian Standard AS/NZS 1547:2012. On-site domestic wastewater management.

Lodgement of Application

In person: Administration Centre, 12 Mosman Street, Charters Towers Qld 4820
By mail: Charters Towers Regional Council, PO Box 189, Charters Towers Qld 4820
By email: development@charters Towers.qld.gov.au

An invoice will be issued when the application documentation is processed. Assessment of the application will commence once payment of the application fee invoice is received by Council.

What Will my Permit Contain?

Once approved, your Permit will:

- 1) Contain development conditions that you must comply with as part of construction.
- 2) List the types of mandatory inspections required where carrying out the works.
- 3) Include the approved Plans of Development, and
- 4) Have a currency period of only two years.

How can I Arrange an Inspection?

Council requires 48 hours' notice and inspections can be arranged by calling or emailing the Council office. Council's Plumbing and Trade Waste Inspector is available between 7:00am – 3:00pm Monday to Friday upon appointment. It is noted that most Permits include several inspections as per the Fees and Charges schedule, however, if you exceed these then additional costs may apply. The Responsible Person must book all inspections and quote the Plumbing Permit number.

How do I Receive my Final Certificate?

Upon completion of the final inspection and if all works are considered commissioned and compliant, Council's Plumbing and Trade Waste Inspector will issue a Final Certificate for the works.

Further information.

[Plumbing and Drainage Act 2018](#)

[Plumbing and Drainage Regulation 2019](#)

[Queensland State Government](#) - for all plumbing and drainage forms and templates

Plumbing and drainage work without a valid Permit or covering plumbing and drainage without an inspection is an offence. In the event of either, Council will issue a Penalty Infringement Notice in accordance with the *Plumbing & Drainage Regulation 2019*.