



CHARTERS TOWERS
REGIONAL COUNCIL

MINUTES
of the
GENERAL MEETING
of
CHARTERS TOWERS REGIONAL COUNCIL
held
Wednesday 16 June 2021
Commencing at 9:00am



Contents

Item	Page
1. Opening Of Meeting	1
2. Attendance/Apologies	1
3. Prayer	1
4. Condolences.....	1
5. Declarations Of Interest	2
6. Deputations	2
7. Confirmation Of Minutes.....	2
8. Business Arising From Previous Meeting Minutes.....	2
9. Mayor's And Councillors' Reports	3
10. Mayoral Minute	6
11. Reports For Consideration – Infrastructure Services.....	6
12. Reports For Consideration – Corporate & Community Services	7
13. Reports For Consideration – Office of the Chief Executive Officer	20
14. Confidential Reports.....	24
15. Close Of Meeting.....	26

1. OPENING OF MEETING

The Meeting was opened at **9:00am** by Deputy Mayor S Bennetto

2. ATTENDANCE/APOLOGIES

Councillors:

Cr S Bennetto (Deputy Mayor)

Cr AP Barr

Cr GJ Lohmann

Cr KF Hastie

Cr JD Mathews

Cr BP Robertson

Officers:

Mr A Johansson – Chief Executive Officer

Ms K Hargreaves – Director Corporate & Community Services

Mr J Teague – Director Infrastructure Services

Mrs A Russell – Executive Assistant to the Chief Executive Officer

Mr P Watling - Manager Council Facilities

Mr P Clarke - Manager Water & Wastewater

Mr S Cagney – Chief Financial Officer

Mr M Kelly – Manager Regional Development

Ms M Lavelle-Maloney – Tourism, Trade & Investment Advisor

Father Emmanuel, of the Catholic Church, attended on behalf of the Ministers' Fraternal.

Apology:

Cr FC Beveridge (Mayor)

Resolution No.: 3624

Moved: Cr S Bennetto

Seconded: Cr GJ Lohmann

That Mayor FC Beveridge's apology be accepted.

CARRIED

Members of the Gallery:

Trudy Brown, Townsville Bulletin

3. PRAYER

Father Emmanuel delivered an opening prayer. Father Emmanuel departed the meeting at **9:02am**.

4. CONDOLENCES

Condolences were offered for:

Robert Chapman

Alexis Jones

Eric Brown

Eunice Schneider

5. DECLARATIONS OF INTEREST

Deputy Mayor S Bennetto called for Declarations of Interest listed on the Agenda.

Item 12.8 – Community Grants

I, Councillor S Bennetto, inform the meeting that I have a declarable conflict of interest as I am a member of the ICPA.

As a result of my conflict of interest, I will leave the meeting room while the matter is considered and voted on.

Item 12.8 – Community Grants

I, Councillor BP Robertson, inform the meeting that I have a declarable conflict of interest as my daughter is a member of both the Ewan Amateur Turf Club Inc & ICPA Committee.

As a result of my conflict of interest, I will leave the meeting room while the matter is considered and voted on.

Item 12.8 – Community Grants

I, Councillor KF Hastie, inform the meeting that I have a declarable conflict of interest as I have provided a letter of support to the Ewan Amateur Turf Club Inc Committee & I am a member for Charters Towers Rugby League Ltd.

As a result of my conflict of interest, I will leave the meeting room while the matter is considered and voted on.

UNCONFIR

6. DEPUTATIONS

There were no deputations scheduled.

7. CONFIRMATION OF MINUTES

❖ Minutes of General Meeting held 19 May 2021.

Resolution No.: 3625

Moved: Cr AP Barr

Seconded: Cr GJ Lohmann

That the Minutes of the General Meeting held 19 May 2021 be confirmed.

CARRIED

8. BUSINESS ARISING FROM PREVIOUS MEETING MINUTES

There were no matters arising.

9. MAYOR'S AND COUNCILLORS' REPORTS
--

Mayor FC Beveridge 's report:

Date	Details
19/05/2021	Photograph with Councillors and CEO – Corporate Plan and Advocacy Plan – Media Team
19/05/2021	Chaired May General Meeting
19/05/2021	Participated in Councillor Workshops
19/05/2021	Media announcement – Charters Towers Airport
19/05/2021	Hosted Live Export Forum held at the World Theatre
20/05/2021	Recording of Mayoral Minute from May General Meeting with Media team
20/05/2021	Regional Development Australia Chair duties – RDA Chair induction workshop (online)
20/05/2021	Attended Careers Expo at Dalrymple Trade Training Centre with Deputy Mayor and attended Careers Expo Dinner in the evening with other elected members
21/05/2021	Attended Careers Expo
21/05/2021	Attended Catholic Debutante Ball with my wife Sharon as part of the Official Party
22/05/2021	Attended Gold City Campdraft
23/05/2021	Attended Centenary Park Markets with Councillors
24/05/2021	Weekly meeting with Chief Executive Officer
24/05/2021	Meeting with representative Charters Towers Chamber of Commerce and Mines Inc.
24/05/2021	Weekly meeting with Executive Assistant
24/05/2021	COVID Injection
25/05/2021	RDA Chair duties- Townsville
25/05/2021	Meeting with Mining Company Community Consultation Group (Townsville)
25/05/2021	Telephone meeting with Mayor of Richmond Shire Council
27/05/2021	Meeting with Emergency Services representatives and Queensland Health representatives
28/05/2021	Telephone meeting with Department of Defence representative in respect to Exercise Talisman Sabre
28/05/2021	Attended Volunteers Week afternoon tea
29/05/2021	Attended All Souls St Gabriels Gala Ball with wife Sharon as part of Centenary celebrations
31/05/2021	Participated in Councillor Workshop
31/05/2021	Weekly meeting with Chief Executive Officer
01/06/2021	Meeting with Central Queensland University and Regional Development Australia – STEM Outreach Centre
01/06/2021	Attended on-site meeting with constituent, Council's Chief Executive Officer, Cr Mathews and Planning staff
02/06/2021	Meeting with Deputy Mayor
02/06/2021	Meeting with Deputy Mayor and Chief Executive Officer
02/06/2021	RDA Chair duties in Townsville
03/06/2021	RDA Chair duties in Townsville – new RDA Committee Governance Workshop and Training
04/06/2021	RDA Chair duties in Townsville – Committee Meeting
05/06/2021 – 15/06/2021	Annual Leave

Cr S Bennetto reported on:

Date	Details
19/05/2021	Live Export Forum
20/05/2021	Careers Day Careers Expo Dinner
21/05/2021	Careers Day
26/05/2021	Update on Genex Kidston Project
28/05/2021	Women Leading in Local Government Program: One on One Session Volunteers Week Afternoon Tea
31/05/2021	Councillor Workshops
01/06/2021	Meeting with CQU and RDA re funding programs for STEM in the regions
02/06/2021	Meetings with Mayor and CEO
03/06/2021	Burdekin Falls Dam Community Reference Group
04/06/2021	Community Grants Review
06/06/2021	Media Interview with media officer – live export forum update NQS Development Committee Meeting
07/06/2021	Mayor and CEO weekly meeting
09/06/2021	Founders Day at Columba Catholic College
10/06/2021	Prizes to Careers Day competition winners Columba Board Meeting
14/06/2021	Mayor and CEO weekly meeting Meeting with Cr Hastie and CEO re Audit & Risk Meeting Show Committee Meeting
15/06/2021	Audit & Risk Committee Meeting NWGA Visit to Big Rocks Weir site.

Cr AP Barr reported on:

Date	Details
19/5/2021	General Meeting of Council Councillor Workshops
31/05/2021	Councillor Workshops
26/05/2021	Update of Genex Kidston Project
31/05/2021	Councillor Workshop
01/06/2021	Meeting at Ravenswood with CEO & constituent
04/06/2021	Community Grant Application Meeting

Cr KF Hastie reported on:

Date	Details
19/05/2021	Monthly Council Meeting/Workshops
19/05/2021	Photo – Corporate Plan
19/05/2021	Fed Minister Hogan/Sen McDonald – aviation funding announcement
19/05/2021	Live Export Forum – World Theatre
20/05/2021	Careers Dinner
21/05/2021	Careers Day
21/05/2021	Provided gifts/merchandise for kids at SDE Camp at Ewan
24/05/2021	Photo promotion for skateboard competition on 19th June
24/05/2021	Womens Forum 1.5hrs networking other councillors
26/05/2021	Update on Genex Kidston Dam
27/05/2021	Women leading in Local Govt modules
28/05/2021	Volunteers Week Afternoon Tea
29/05/2021	Centenary Ball All Souls St Gabriels School
31/05/2021	Workshops – 150 celebrations/mine memorial/operational plan
1/06/2021	Module – women leading in LG
4/06/2021	Community Grant Applications meeting
8/06/2021	Module – women leading in LG
14/06/2021	Meeting with Aaron & Sonia re Audit & Risk Meeting

15/06/2021	Audit & Risk Meeting
------------	----------------------

Cr GJ Lohmann reported on:

Date	Details
19/05/2021	Councillor Workshop Live export forum
20/05/2021	Community Advisory Network [CAN] meeting Careers Expo Careers Expo dinner
23/05/2021	Centenary Park Markets
26/05/2021	Update on Genex Kidstone Project
27/05/2021	Panel member meeting – Qld Health Meeting to discuss high risk Community Events and Emergency Services
28/05/2021	Panel Member meeting – QPS Volunteers afternoon tea
31/05/2021	Councillor workshop
2/06/2021	Community Advisory Council meeting Townsville Panel member moderation meeting QPS
3/06/2021	Review of LDMP & Sub Plans
4/06/2021	Review of LDMP & Sub Plans Review of Community Grant Applications
5/06/2021	Northern Beef Producers Expo
6/06/2021	Swap Meet & Car Show
8/06/2021	Media – Excelsior Library
9-11/06/2021	LGAQ Disaster Management Conference Brisbane

Cr JD Mathews reported on:

Date	Details
19/5/2021	General Meeting of Council Councillor Workshops
31/05/2021	Councillor Workshops
20/6/2021	Meeting with John Riley Ratepayer Inquiries
	Webinar – Women leading in Government
9/06/2021	Mining Resources Forum

Cr BP Robertson reported on:

Date	Details
19/05/2021	General Meeting of Council Councillor Workshops Live Export Forum
23/05/2021	Centenary Park Markets

ATTENDANCE

Mr Peter Watling, Manager Council Facilities entered the meeting at **9:23am**.

Mr Peter Clark, Manager Water & Wastewater entered the meeting at **9:23am**.

10. MAYORAL MINUTE

Nil

11. REPORTS FOR CONSIDERATION – INFRASTRUCTURE SERVICES

11.1 Membership – Dalrymple Saleyards Master Plan Advisory Committee

EXECUTIVE SUMMARY

Council adopted the Dalrymple Saleyards Master Plan Advisory Committee Terms of Reference at the May 2021 General Meeting. Recommended membership following receipt of expressions of interest are now presented for Council consideration.

OFFICER'S RECOMMENDATION

That Council:

- ***Endorse the membership of the Dalrymple Saleyards Master Plan Advisory Committee as follows:***
 - ***Peter Glenwright – Quadrant 1 representative;***
 - ***Josephine Heading – Quadrant 2 representative;***
 - ***Neil Angus – Quadrant 3 representative;***
 - ***Brian Smith – Transporter's representative;***
 - ***Shaun Flanagan – Selling Agents representative; and***
 - ***Leeanne Philipson – Saleyards Contractor representative.***

Resolution No.: 3626

Moved: Cr JD Mathews
Seconded: Cr BP Robertson

That Council:

- ***Endorse the membership of the Dalrymple Saleyards Master Plan Advisory Committee as follows:***
 - ***Peter Glenwright – Quadrant 1 representative;***
 - ***Josephine Heading – Quadrant 2 representative;***
 - ***Neil Angus – Quadrant 3 representative;***
 - ***Brian Smith – Transporter's representative;***
 - ***Shaun Flanagan – Selling Agents representative; and***
 - ***Leeanne Philipson – Saleyards Contractor representative.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1459008

ATTENDANCE

Mr Peter Watling, Manager Council Facilities departed the meeting at **9:27am**

11.2 Amend the 2021/22 Recycled Water unit price in Council's Fees and Charges

EXECUTIVE SUMMARY

Recent changes to the energy tariff used for pumping recycled water have resulted in increased pumping costs that will have to be passed on to the organisations receiving the recycled water. To remain cost neutral, an adjustment to the 2021/22 Recycled Water unit price is required.

OFFICER'S RECOMMENDATION

That Council:

- ***Amend the 2021/22 Fees & Charges Schedule for the unit cost for Recycled Water from \$0.17 per kilolitre to \$0.19 per kilolitre.***

Resolution No.: 3627

Moved: Cr JD Mathews

Seconded: Cr GJ Lohmann

That Council:

- ***Amend the 2021/22 Fees & Charges Schedule for the unit cost for Recycled Water from \$0.17 per kilolitre to \$0.19 per kilolitre.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1458982

ATTENDANCE

Mr Peter Clark, Manager Water & Wastewater departed the meeting at **9:29am**.

Mr Shane Cagney, Chief Financial Officer entered the meeting at **9:27am**.

12. REPORTS FOR CONSIDERATION – CORPORATE & COMMUNITY SERVICES

12.1 Monthly Financial Report

EXECUTIVE SUMMARY

Council's monthly financial report in relation to the 2020/21 adopted amended budget is presented for consideration, together with the Income Statement, Balance Sheet and Cash Flow as at 31 May 2021.

OFFICER'S RECOMMENDATION

That Council:

- ***Receive the monthly financial report presenting the progress made as at 31 May 2021 in relation to the 2020/21 adopted amended budget and including the:***
 - ***Consolidated Income Statement***
 - ***Consolidated Balance Sheet***
 - ***Consolidated Cashflow Statement***

Resolution No.: 3628

Moved: Cr BP Robertson
Seconded: Cr KF Hastie

That Council:

- **Receive the monthly financial report presenting the progress made as at 31 May 2021 in relation to the 2020/21 adopted amended budget and including the:**
 - **Consolidated Income Statement**
 - **Consolidated Balance Sheet**
 - **Consolidated Cashflow Statement**

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1458357

12.2 2021/2022 Sole Suppliers

EXECUTIVE SUMMARY

The *Local Government Regulation 2012* provides exemptions for Council to enter medium or large-sized contracts without the need for written quotes or tenders. One such exemption requires Council to resolve that there are no other suppliers reasonably available. This report identifies suppliers and the rationale for recommending them for sole supplier exemption under the regulation.

OFFICER'S RECOMMENDATION

That Council:

- **In accordance with Section 235(a) of the Local Government Regulation 2012, resolve to apply sole supplier status to the following suppliers identified for the period 1 July 2021 to 30 June 2022.**

Supplier		
Ergon Energy	Peters Ice Cream	SAI Global
NQ Newspaper Company Ltd	Superpop Pty Ltd	Alliance Safety Equipment
Ravenswood Gold Pty Ltd	Pentland Service Station	Vendor Panel
Hanson Construction Materials Towers Concrete	Greenvale Roadhouse	Evoqua Water Technologies Australia and Trility Pty Ltd
Coca-Cola Amatil (Aust) Pty Ltd	Ravenswood Store	ESRI Australia
Asset Edge Pty Ltd	CR Kennedy Survey Solutions	Liquitech Pump & Power Equipment
QIT Plus Pty Ltd	Civica	Aleis
Ajax Systems Pty Ltd	Navman Wireless	RB Communications Pty Ltd
Edge Digital Technology	Chemicals Australia Operations (Ixom)	Belyando Crossing Service Station (Belyando Operations)

Supplier		
<ul style="list-style-type: none"> • OneMusic • Independent Cinemas Assoc • Narpaca Inc • Performing Arts Connections Aust. • Regional Galleries Assn Qld 	Resonate Broadcasting 4GC/Hot FM and The Bull FM88.	<ul style="list-style-type: none"> • Rocket Run • Killameter Couriers • Fastway Couriers • Westons Carrying • Gulf Western Followmont
<ul style="list-style-type: none"> • The Walt Disney Company (Australia) Pty Ltd. • Universal Pictures International Australasia Pty Ltd. • Roadshow Films Pty Ltd. • Aust National Theatre Live. • The Backlot Films Pty Ltd. • Bonsai Films Pty Ltd. • Cinema Live. • Sony Pictures Releasing Pty Ltd. • Entertainment One Films Australia Pty Ltd. • ICON. • Madman Entertainment Pty Ltd. • Park Circus Limited. • Sharmill Films. • Studiocanal Pty Ltd. • Transmission Films Pty Ltd. • Umbrella Studios. • Paramount Pictures Pty Ltd. • R&R Films. • Becker Film Group. 	<ul style="list-style-type: none"> • Hastings Deering • Komatsu • CJD Equipment • Honeycombes • Tony Ireland • Superior Pak • Tracpower NQ • RGM Maintenance • Charters Towers Toyota • Bucher Municipal • Townsville Auto Group • Penske Power Systems • Towers Power Equipment • Gold City Motorcycles • McDonald Murphy • MAK Diesel • RDO Equipment • Haulmark Trailers • Toyota Manual Handling • Flocon • Conplant (Ammann) • Tutt Bryant (Bomag) • Wirtgen (Hamm) 	Gold City Mini Bins
Golden Link	Technology One	Quality Stone International
Plant Assessor	AvData	Invarion (RapidPlan)
Chemalert	Copyright Agency Limited	Redman Solutions
Pentland Rural Fire Brigade	Qld Water Directorate	12D
Pirtek Charters Towers	Aquatec Maxcon	Envisionware
Datafuel	Challenger Valves	Shirley Technical Services
Taggle Systems Pty Ltd	Gemu Australia Pty Ltd	North Queensland Cultural Heritage
LGAQ	KSB Australia	

Resolution No.: 3629

Moved: Cr GJ Lohmann

Seconded: Cr JD Mathews

That Council:

- ***In accordance with Section 235(a) of the Local Government Regulation 2012, resolve to apply sole supplier status to the following suppliers identified for the period 1 July 2021 to 30 June 2022 as tabled.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1459412
-

12.3 Extension of Contract for Insurance Services

EXECUTIVE SUMMARY

Council approval is sought to extend the current contractual arrangements for insurance services for fifteen months from 1 July 2021 to 30 September 2022. This will move the insurance cover commencement date to 1 October each year and ensure a reasonable timeframe between completion of the annual review of the fixed asset register for year-end auditing purposes and the commencement date for annual insurance cover of Council's assets.

OFFICER'S RECOMMENDATION

That Council:

- ***Extend the current suppliers' contractual arrangements for insurance services for a period of fifteen months from 1 July 2021 to 30 September 2022.***
- ***Authorise the Chief Executive Officer to execute the contractual arrangements required to extend the insurance services for the fifteen-month period.***

Resolution No.: 3630

Moved: Cr KF Hastie
Seconded: Cr GJ Lohmann

That Council:

- ***Extend the current suppliers' contractual arrangements for insurance services for a period of fifteen months from 1 July 2021 to 30 September 2022.***
- ***Authorise the Chief Executive Officer to execute the contractual arrangements required to extend the insurance services for the fifteen-month period.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 123456

ATTENDANCE

Mr Matt Kelly, Manager Regional Development entered the meeting at **9:37am**.

12.4 Tender Award – PSA006/21 Contract to Perform Internal Audit Services

EXECUTIVE SUMMARY

The *Local Government Act 2009* and *Local Government Regulation 2012* require Council to maintain an efficient and effective internal audit function. This report recommends engaging an experienced and qualified contractor to carry out this service for Council.

OFFICER'S RECOMMENDATION

That Council:

- ***Accept the tender from KPMG in accordance with the specifications submitted for PSA006/21, Internal Audit Services, for a period of three years commencing 1 July 2021 and concluding 30 June 2024.***

Resolution No.: 3631

Moved: Cr BP Robertson

Seconded: Cr JD Mathews

That Council:

- ***Accept the tender from KPMG in accordance with the specifications submitted for PSA006/21, Internal Audit Services, for a period of three years commencing 1 July 2021 and concluding 30 June 2024.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1458079
-

ATTENDANCE

Mr Shane Cagney, Chief Financial Officer departed the meeting at **9:41am**.

12.5 Request to adopt the Towers Hill Master Plan

EXECUTIVE SUMMARY

Council is requested to endorse the adoption of the Towers Hill Master Plan (the Master Plan). The Master Plan provides a vision for future improvements with the purpose to increase visitation and tourist spend across Charters Towers City and the greater Region.

OFFICER'S RECOMMENDATION

That Council:

- ***Adopt the Towers Hill Master Plan.***
-

Resolution No.: 3632

Moved: Cr GJ Lohmann

Seconded: Cr JD Mathews

That Council:

- ***Adopt the Towers Hill Master Plan.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1453279
-

12.6 Request to waive Adopted Infrastructure Charges Notice for RL21/51

EXECUTIVE SUMMARY

An Adopted Infrastructure Charges Notice dated 27 April 2021 was issued in relation to RL21/51 for the Reconfiguration of a Lot (One into Four Lots) at 18 High Street, Charters Towers City QLD 4820. As there already exists four Dwelling Houses over this property, it is requested that the Adopted Infrastructure Charges Notice be waived in this instance.

OFFICER'S RECOMMENDATION

That Council:

- ***Waive Adopted Infrastructure Charges Notice dated 27 April 2021 in relation to RL21/51 being a Development Permit for a Reconfiguration of a Lot (One into Four Lots) at 18 High Street, Charters Towers City QLD 4820 more formally described as Lot 4 on CT18211.***

Resolution No.: 3633

Moved: Cr KF Hastie
Seconded: Cr GJ Lohmann

That Council:

- ***Waive Adopted Infrastructure Charges Notice dated 27 April 2021 in relation to RL21/51 being a Development Permit for a Reconfiguration of a Lot (One into Four Lots) at 18 High Street, Charters Towers City QLD 4820 more formally described as Lot 4 on CT18211.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1453622

12.7 Request to adopt Reflect Reconciliation Action Plan

EXECUTIVE SUMMARY

Council is requested to adopt its first Reflect Reconciliation Action Plan (RAP). The Reflect RAP will help prepare the organisation for reconciliation initiatives in successive RAPs.

OFFICER'S RECOMMENDATION

That Council:

- ***Adopt the Reflect Reconciliation Action Plan.***

Resolution No.: 3634

Moved: Cr GJ Lohmann
Seconded: Cr AP Barr

That Council:

- ***Adopt the Reflect Reconciliation Action Plan.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 145239

ATTENDANCE

Mr Matt Kelly, Manager Regional Development departed the meeting at 9:47am.

12.8 Round One 2021/2022 Community Grants Programme

EXECUTIVE SUMMARY

Council received 14 applications for assistance under Round One – 2021/2022 of the Community Grants Programme. Applications were assessed by a panel in accordance with the criteria specified in the policy.

OFFICER'S RECOMMENDATION

That Council:

- *Approve the community grant application by Pentland Race Club Inc for family entertainment at the 2021 Pentland Races in the amount of \$4,500 (ex GST);*
 - *Approve the community grant application by Greenvale Horse Sports Club Inc to host a community BBQ in the amount of \$1,000 (ex GST);*
 - *Approve the community grant application by Charters Towers Isolated Childrens and Parents Association (auspiced by Isolated Children's Parents' Association – Qld Inc) to hold the Fit for Rural Futures Sports Camp 2021 in the amount of \$5,000 (ex GST);*
 - *Approve the community grant application by Charters Towers Amateur Swimming Club Inc to upgrade existing race semi-automatic timers and base unit in the amount of \$5,000 (ex GST);*
 - *Approve the community grant application by Charters Towers Rugby League Ltd to upgrade the main water line in the amount of \$5,000 (ex GST);*
 - *Approve the community grant application by Charters Towers Performing Arts Festival Association Inc for the 2021 Eisteddfod in the amount of \$5,000 (ex GST);*
 - *Approve the community grant application by Dalrymple Country Music Club Inc for the 2021 Dalrymple Country Music Festival in the amount of \$999 (ex GST);*
 - *Decline to support the community grant application by Pentland Parents and Citizens Association;*
 - *Decline to support the community grant application by Charters Towers Choristers Inc;*
 - *Decline to support the community grant application by Gold City Bowls Inc;*
 - *Decline to support the community grant application by Ewan Amateur Turf Club Inc;*
 - *Decline to support the community grant application by North Queensland Reining and Performance Horse Club Inc;*
 - *Decline to support the community grant application by Towers Kart Racing Club Inc; and*
 - *Decline to support the community grant application by Charters Towers Tennis Club Inc.*
-

Resolution No.: 3635

Moved: Cr GJ Lohmann
Seconded: Cr AP Barr

That Council:

- **Approve the community grant application by Pentland Race Club Inc for family entertainment at the 2021 Pentland Races in the amount of \$4,500 (ex GST).**

CARRIED

Resolution No.: 3636

Moved: Cr AP Barr
Seconded: Cr BP Robertson

That Council:

- **Approve the community grant application by Greenvale Horse Sports Club Inc to host a community BBQ in the amount of \$1,000 (ex GST).**

CARRIED

ATTENDANCE

In accordance with the Declaration of Interest at Item 12.8 (ICPA application), Cr S Bennetto & Cr BP Robertson departed the meeting at **9:50am**. Cr GJ Lohmann assumed the Chair.

Resolution No.: 3637

Moved: Cr AP Barr
Seconded: Cr KF Hastie

That Council:

- **Approve the community grant application by Charters Towers Isolated Childrens and Parents Association (auspiced by Isolated Children's Parents' Association – Qld Inc) to hold the Fit for Rural Futures Sports Camp 2021 in the amount of \$5,000 (ex GST).**

CARRIED

ATTENDANCE

Cr S Bennetto returned to the meeting at **9:50am** and resumed Chair.
Cr BP Robertson returned to the meeting at **9:50am**.

Resolution No.: 3638

Moved: Cr AP Barr
Seconded: Cr KF Hastie

That Council:

- **Approve the community grant application by Charters Towers Amateur Swimming Club Inc to upgrade existing race semi-automatic timers and base unit in the amount of \$5,000 (ex GST).**

CARRIED

ATTENDANCE

In accordance with the Declaration of Interest at Item 12.8 (Charters Towers Rugby League application), Cr KF Hastie departed the meeting at **9:51am**.

Resolution No.: 3639

Moved: Cr BP Robertson
Seconded: Cr AP Barr

That Council:

- **Approve the community grant application by Charters Towers Rugby League Ltd to upgrade the main water line in the amount of \$5,000 (ex GST).**

CARRIED

ATTENDANCE

Cr KF Hastie returned to the meeting at **9:52am**.

Resolution No.: 3640

Moved: Cr GJ Lohmann
Seconded: Cr JD Mathews

That Council:

- **Approve the community grant application by Charters Towers Performing Arts Festival Association Inc for the 2021 Eisteddfod in the amount of \$5,000 (ex GST).**

CARRIED

Resolution No.: 3641

Moved: Cr AP Barr
Seconded: Cr KF Hastie

That Council:

- **Approve the community grant application by Dalrymple Country Music Club Inc for the 2021 Dalrymple Country Music Festival in the amount of \$999 (ex GST).**

CARRIED

Resolution No.: 3642

Moved: Cr JD Mathews

Seconded: Cr AP Barr

That Council:

- ***Decline to support the community grant application by Pentland Parents and Citizens Association.***

CARRIED

Resolution No.: 3643

Moved: Cr GJ Lohmann

Seconded: Cr KF Hastie

That Council:

- ***Decline to support the community grant application by Charters Towers Choristers Inc.***

CARRIED

Resolution No.: 3644

Moved: Cr GJ Lohmann

Seconded: Cr AP Barr

That Council:

- ***Decline to support the community grant application by Gold City Bowls Inc.***

CARRIED

ATTENDANCE

In accordance with the Declaration of Interest at Item 12.8 (Ewan Amateur Turf Club Inc application), Cr KF Hastie & Cr BP Robertson departed the meeting at **9:56am**.

Resolution No.: 3645

Moved: Cr JD Mathews

Seconded: Cr GJ Lohmann

That Council:

- ***Decline to support the community grant application by Ewan Amateur Turf Club Inc.***

CARRIED

ATTENDANCE

Cr KF Hastie & CR BP Robertson returned to the meeting at **9:58am**.

Resolution No.: 3646

Moved: Cr GJ Lohmann
Seconded: Cr AP Barr

That Council:

- ***Decline to support the community grant application by North Queensland Reining and Performance Horse Club Inc.***

CARRIED

Resolution No.: 3647

Moved: Cr KF Hastie
Seconded: Cr GJ Lohmann

That Council:

- ***Decline to support the community grant application by Towers Kart Racing Club Inc.***

CARRIED

Resolution No.: 3648

Moved: Cr GJ Lohmann
Seconded: Cr KF Hastie

That Council:

- ***Decline to support the community grant application by Charters Towers Tennis Club Inc.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1459596

12.9 Adoption of Employee Code of Conduct

EXECUTIVE SUMMARY

The *Public Sector Ethics Act 1994* requires Council to have an Employee Code of Conduct (the Code) which sets out the principles and standards of behaviour expected of Charters Towers Regional Council employees. The Code has been updated and is now presented for adoption of Council.

OFFICER'S RECOMMENDATION

That Council:

- ***Adopt the updated Employee Code of Conduct; and***
- ***Authorise the Chief Executive Officer to amend the Employee Code of Conduct as required.***

Resolution No.: 3649

Moved: Cr AP Barr
Seconded: Cr GJ Lohmann

That Council:

- ***Adopt the updated Employee Code of Conduct; and***
- ***Authorise the Chief Executive Officer to amend the Employee Code of Conduct as required.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1458580
-

Resolution No.: 3650

Moved: Cr BP Robertson
Seconded: Cr AP Barr

That Council:

- ***Adjourn the meeting for morning tea at 10:03am.***

CARRIED

Resolution No.: 3651

Moved: Cr GJ Lohmann
Seconded: Cr KF Hastie

That Council:

- ***Resume the meeting at 10:27am.***

CARRIED

13. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

13.1 2021/2022 Operational Plan

EXECUTIVE SUMMARY

In accordance with s104(5) of the *Local Government Act 2009* and s174 and s175 of the *Local Government Regulation 2012* Council must prepare and adopt an operational plan for each financial year.

OFFICER'S RECOMMENDATION

That Council:

- ***Adopt the 2021/2022 Operational Plan, as tabled.***

Resolution No.: 3652

Moved: Cr GJ Lohmann
Seconded: Cr AP Barr

That Council:

- ***Adopt the 2021/2022 Operational Plan, as tabled.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1456606

13.2 Local Government Remuneration Commission Report 2020 and Councillor Remuneration from 1 July 2021

EXECUTIVE SUMMARY

A local government must consider the remuneration payable to Councillors from 1 July of a particular year, before 1 July of that year, based on the recommendations for Councillor Remuneration contained in the annual Local Government Remuneration Commission Report.

OFFICER'S RECOMMENDATION

That Council:

- ***Adopt the recommendations of the Local Government Remuneration Commission's Councillors' Remuneration from 1 July 2021 as follows:***

<i>Mayor</i>	<i>\$108,222</i>
<i>Deputy Mayor</i>	<i>\$62,435</i>
<i>Councillor</i>	<i>\$54,110</i>

with a base payment of \$36,073.28 payable for the 12 months and a meeting fee of \$1,503.06 per calendar month payable for attendance at scheduled meetings (listed below); and

- ***Determine that Councillors' meeting fees (with the exclusion of the Mayor and Deputy Mayor) will apply to the following meetings between 1 July 2021 to 30 June 2022:***

- 1. General Meetings of Council (12 meetings);***
- 2. Special Meetings of Council (as determined);***
- 3. Statutory Budget Meeting (One meeting);***
- 4. Budget Workshops (as determined); and***
- 5. Monthly Workshops (12 workshops and /or as determined).***

Resolution No.: 3653

Moved: Cr AP Barr
Seconded: Cr BP Robertson

That Council:

- ***Adopt the recommendations of the Local Government Remuneration Commission's Councillors' Remuneration from 1 July 2021 as follows:***

Mayor \$108,222

Deputy Mayor \$62,435

Councillor \$54,110

with a base payment of \$36,073.28 payable for the 12 months and a meeting fee of \$1,503.06 per calendar month payable for attendance at scheduled meetings (listed below); and

- ***Determine that Councillors' meeting fees (with the exclusion of the Mayor and Deputy Mayor) will apply to the following meetings between 1 July 2021 to 30 June 2022:***

- 1. General Meetings of Council (12 meetings);***
- 2. Special Meetings of Council (as determined);***
- 3. Statutory Budget Meeting (One meeting);***
- 4. Budget Workshops (as determined); and***
- 5. Monthly Workshops (12 workshops and /or as determined).***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1456633

13.3 STRAT0080/OCEO External Grants & Funding Policy

EXECUTIVE SUMMARY

In accordance with Council's 2020/2021 Operational Plan objective O10.1.1 & 10.1.2, Council is presented with a policy to give guidance for applying for external grants and funding opportunities.

OFFICER'S RECOMMENDATION

That Council:

- ***Adopt STRAT0080/OCEO External Grants & Funding Policy as tabled.***

Resolution No.: 3654

Moved: Cr AP Barr
Seconded: Cr KF Hastie

That Council:

- ***Adopt STRAT0080/OCEO External Grants & Funding Policy as tabled.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1457937

13.4 STRAT0078/OCEO Financial Support for a Junior Athlete

EXECUTIVE SUMMARY

Council has established a policy to allow further funding opportunities for individual athletes. STRAT0078/OCEO Financial Support for a Junior Athlete is presented for Council's consideration.

OFFICER'S RECOMMENDATION

That Council:

- ***Adopt STRAT0078/OCEO Financial Support for a Junior Athlete as tabled; and***
- ***Authorise the Chief Executive Officer to approve applications that meet the eligibility criteria.***

Resolution No.: 3655

Moved: Cr KF Hastie
Seconded: Cr JD Mathews

That Council:

- ***Adopt STRAT0078/OCEO Financial Support for a Junior Athlete as tabled; and***
- ***Authorise the Chief Executive Officer to approve applications that meet the eligibility criteria.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1457963

13.5 Adoption of amended Statutory Policy STRAT0060/OCEO Customer Service Standards and STRAT0061/OCEO Customer Service Charter

EXECUTIVE SUMMARY

Council has reviewed the current Customer Service Standards and Charter to capture Council's new vision & mission statements and the updated organisational values.

OFFICER'S RECOMMENDATION

That Council:

- ***Adopt STRAT0060/OCEO Customer Service Standards as tabled; and***
- ***Adopt STRAT0061/OCEO Customer Service Charter (as annexed to STRAT0060/OCEO) as a publicly available document.***

Resolution No.: 3656

Moved: Cr GJ Lohmann
Seconded: Cr BP Robertson

That Council:

- ***Adopt STRAT0060/OCEO Customer Service Standards as tabled; and***
- ***Adopt STRAT0061/OCEO Customer Service Charter (as annexed to STRAT0060/OCEO) as a publicly available document.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1459128

ATTENDANCE

Ms Melanie Lavelle-Maloney, Tourism, Trade & Investment Advisor entered the meeting at **10:42am**.

13.6 Request for Membership – Regional Queensland Council of Mayors

EXECUTIVE SUMMARY

An invitation has been received for Council to agree to become a member and financial member of the Regional Queensland Council of Mayors.

OFFICER'S RECOMMENDATION

That Council:

- ***Agree to become a member and financial member of the Regional Queensland Council of Mayors, and***
 - ***Membership fees be included in Council's 2021/2022 and 2022/2023 budgets.***
-

Resolution No.: 3567

Moved: Cr KF Hastie

Seconded: Cr JD Mathews

That Council:

- ***Agree to become a member and financial member of the Regional Queensland Council of Mayors, and***
- ***Membership fees be included in Council's 2021/2022 and 2022/2023 budgets.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1456911
-

13.7 Charters Towers Regional Council Tourism Advisory Committee

EXECUTIVE SUMMARY

Due to unforeseen circumstances, two members of the recently endorsed committee have resigned from the Committee. Council is presented with two applicants to replace representation for 'Edu Tourism' and 'Ravenswood Community'.

OFFICER'S RECOMMENDATION

That Council:

- ***Endorse the following membership for the Charters Towers Tourism Advisory Committee:***
 - ***Michael Fletcher – Edu Tourism representative***
 - ***Ravenswood Gold Community Liaison Advisor – Ravenswood representative***
-

Resolution No.: 3658

Moved: Cr GJ Lohmann

Seconded: Cr JD Mathews

That Council:

- **Endorse the following membership for the Charters Towers Tourism Advisory Committee:**
- **Michael Fletcher – Edu Tourism representative**
- **Ravenswood Gold Community Liaison Advisor – Ravenswood representative**

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1459844

14. CONFIDENTIAL REPORTS

CLOSE OF MEETING

Resolution No.: 3659

Moved: Cr BP Robertson

Seconded: Cr GJ Lohmann

That in accordance with Chapter 8, Part 2 of the *Local Government Regulation 2012*, the General Meeting be closed to the public at 10:49am for discussion of the following matters:

- b) industrial matters affecting employees; (Item 14.2)
- f) matters that may directly affect the health and safety of an individual or a group of individuals; (Item 14.1)

CARRIED

ATTENDANCE

Mrs Trudy Brown, Townsville Bulletin departed the meeting at **10:49am**.

Ms Melanie Lavelle-Maloney, Tourism, Trade & Investment Advisor departed the meeting at **10:49am**.

Mr Simon Faber, Manager Work Health & Safety entered the meeting at **10:50am** and departed the meeting at **11:17am**.

Mr John Teague, Director Infrastructure Services departed the meeting at **11:17am** and returned to the meeting at **11:42am**.

Ms Kim Hargreaves, Director Corporate & Community Services departed the meeting at **11:17am** and returned to the meeting at **11:42am**.

Mrs Amy Russell, EA to the CEO departed the meeting at **11:17am** and returned to the meeting at **11:42am**.

OPENING OF MEETING

Resolution No.: 3660

Moved: Cr KF Hastie
Seconded: Cr GJ Lohmann

That the meeting be opened at **11:43am** the taking of resolutions.

CARRIED

CORPORATE & COMMUNITY SERVICES

14.1 Work Health & Safety Report – May 2021

EXECUTIVE SUMMARY

The Work Health and Safety Report for May 2021 is presented to Council for consideration. Details on injuries, claims, and risk management initiatives are contained in the report.

OFFICER'S RECOMMENDATION

That Council:

- ***Notes the monthly Work Health and Safety report for May 2021.***

Resolution No.: 3661

Moved: Cr BP Robertson
Seconded: Cr GJ Lohmann

That Council:

- ***Notes the monthly Work Health and Safety report for May 2021.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1459459

OFFICE OF THE CHIEF EXECUTIVE OFFICER

14.2 Chief Executive Officer's Performance Review

EXECUTIVE SUMMARY

The Mayor and Deputy Mayor conducted the Chief Executive Officer's (CEO's) annual performance appraisal on 2 June 2021. The CEO's Performance Review is tabled for Council's endorsement together with the performance goals set for the 2021/2022 performance review.

OFFICER'S RECOMMENDATION

That Council:

- ***Endorse the actions of the Mayor and Deputy Mayor in undertaking the Chief Executive Officer's performance review;***
- ***Endorse the Chief Executive Officer's performance review for 2020/2021; and***
- ***Endorse the performance goals set for the 2021/2022 review.***

Resolution No.: 3662

Moved: Cr KF Hastie
Seconded: Cr JD Mathews

That Council:

- ***Endorse the actions of the Mayor and Deputy Mayor in undertaking the Chief Executive Officer's performance review;***
- ***Endorse the Chief Executive Officer's performance review for 2020/2021; and***
- ***Endorse the performance goals set for the 2021/2022 review.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1457978

15. CLOSE OF MEETING

There being no further business, the General Meeting closed at **11:45am**.

CONFIRMED BY COUNCIL AT THE GENERAL MEETING HELD ON 21 JULY 2021.

Mayor



Date 21 July 2021