



## **NOTICE OF 2022-23**

# **STATUTORY BUDGET MEETING**

Dear Councillors,

Notice is hereby given of the 2022-23 Statutory Budget Meeting of the Charters Towers Regional Council to be held Wednesday 29 June 2022 at 9:00am at the CTRC Board Room, 12 Mosman Street, Charters Towers.

Martin Drydale  
I/Chief Executive Officer

**“254I Meetings in public unless otherwise resolved**

A local government meeting is open to the public unless the local government or committee has resolved that the meeting is to be closed under section 254J.

**254J Closed meetings**

- 1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- 2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.
- 3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—
  - a) the appointment, discipline or dismissal of the chief executive officer;
  - b) industrial matters affecting employees;
  - c) the local government’s budget;
  - d) rating concessions;
  - e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
  - f) matters that may directly affect the health and safety of an individual or a group of individuals;
  - g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
  - h) negotiations relating to the taking of land by the local government under the *Acquisition of Land Act 1967*;
  - i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.
- 4) However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in section 150ER(2), 150ES(3) or 150EU(2) of the Act will be considered, discussed, voted on or made be closed.
- 5) A resolution that a local government meeting be closed must—
  - a) state the matter mentioned in subsection (3) that is to be discussed; and
  - b) include an overview of what is to be discussed while the meeting is closed.
- 6) A local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.”

**2022-23 STATUTORY BUDGET MEETING**  
**TO BE HELD WEDNESDAY, 29 JUNE 2022 AT 9:00AM**  
**CTRC BOARD ROOM, 12 MOSMAN STREET, CHARTERS TOWERS**

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## 1. OPENING OF MEETING

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## 2. ATTENDANCE/APOLOGIES

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## 3. MAYOR'S MESSAGE

The priority of the 2022-23 Charters Towers Regional Council Budget is for a 'Sustainable Future' for our Region.

The budget provides continued investment in maintaining and improving critical infrastructure, providing additional community-building assets, and maintaining services for the community.

This budget takes into account the external pressures from high inflation, COVID-19, and world conflicts which have impacted our Region.

In early 2022, the Australian Bureau of Statistics released the headline Consumer Price Index (CPI) results which has increased to 5.1%.

Council has experienced a significant increase in operational costs over the past 12 months including road construction materials, electricity, fuel, and other goods and services.

Council's approach for this budget is to ensure the viability of the region whilst continuing to maintain services for the community.

The budget contains a number of exciting and fully-funded initiatives and projects that will help to propel us forward and see some real changes happening.

Funds will be allocated to water mains replacements and Saleyards Pipeline, Kennedy Regiment Memorial Pool upgrades, Big Rocks Weir Project, Charters Towers Airport RNAV upgrade, and the local disaster centre.

Funds will also be allocated to the Pentland water main duplication, Pentland and Ravenswood Pools auto dosing upgrades, Greenvale Pool grating, and a concrete pathway at the park in Greenvale.

Some of the major projects for 2022-23 (financial year component only) include:

- Water Mains Replacements & Saleyards Pipeline (\$2.65M)
- KRM Pool Redevelopment (\$2.3M)
- Big Rocks Weir Project (\$1.95M)
- Capital replacement for Fleet (\$1.84M)
- ROSI Program - Dotswood Road (\$1.44M)
- INF Operations - 2022-23 - R2R Program (\$1.18M)
- INF Operations - 2022-23 - TIDS Program - Dotswood Road (\$0.95M)
- WTP Clear Water Tank Repair (\$0.8M)
- TIDS Program - Mount Fox Road (\$0.66M)
- Charters Towers Airport RNAV Upgrade (\$0.6M)
- Council Funded Roads Capital Works (\$0.53M)
- W4Q4 Administration Building Upgrades (\$0.5M)
- Disaster Management - Local Disaster Centre (\$0.42M)

Enhancing the liveability of our region is very important for Council. Over this financial year, we're excited to deliver fantastic community projects including the Charters Towers Water Park, the Mosman Street Walking Track Extension, and the commencement of the Kennedy Regiment Memorial Pool upgrades.

These community projects will provide improved recreational facilities and the promotion of tourism and liability in our region.

To ensure our region is prepared for any potential disasters, Council will begin construction of the new Local Disaster Coordination Centre. This new facility will be built beside the current Administration Building and will provide a dedicated building for the Local Disaster Management Group to coordinate our response in the event of a disaster.

To deliver these vital projects and to maintain current service levels for the community, the budget includes a 4.9% increase for residential and commercial properties.

We understand this is a significant increase for our community, however, Council has been able to keep this increase below the current 5.1% CPI.

This budget is about taking a measured, practical, and sensible approach to ensure our region has the infrastructure and community-building assets to be able to capitalise on future opportunities.

Council is committed to being financially responsible and sustainable for the benefit of the community.

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## 4. REPORTS FOR CONSIDERATION – BUDGET 2022-23

### 4.1 Revenue Policy

#### EXECUTIVE SUMMARY

In accordance with s104(6) of the *Local Government Act 2009* Council is required to ensure the financial policies of the local government are regularly reviewed and updated as necessary and, in accordance with the *Local Government Regulation 2012*, the budget must contain a Revenue Policy.

#### OFFICER'S RECOMMENDATION

***That Council:***

***In accordance with s193 of the Local Government Regulation 2012, adopt the Revenue Policy 2022-23 as attached.***

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<b>Report Prepared by:</b> TED HARRINGTON <b>Chief Financial Officer</b> Date: 20 June 2022	<b>Report Authorised by:</b> MARTIN DRYDALE <b>I/Chief Executive Officer</b>
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#### ATTACHMENTS

- S0002 Statutory Revenue Policy, 2022-23

#### REFERENCE DOCUMENT

- *Local Government Act 2009*
  - *Local Government Regulation 2012*
  - Officer's Report Document No. 4644182
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<b>NUMBER:</b>	<b>S0002</b>
<b>ACT:</b>	<b>LOCAL GOVERNMENT ACT 2009 LOCAL GOVERNMENT REGULATION 2012</b>
<b>POLICY TITLE:</b>	<b>REVENUE POLICY 2022-23</b>

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### POLICY

#### 1. PURPOSE AND SCOPE

- 1.1 This policy sets out the principles that Council will apply for the financial year for:
- the levying of rates and charges
  - granting concessions on rates and charges
  - recovering overdue rates and charges, and
  - cost-recovery methods.
- 1.2 This policy also states the purpose for concessions granted and the the extent to which physical and social infrastructure costs for a new development are to be funded by charges for the development.
- 1.3 The principles contained in this policy are applied in the determination of rates, fees and charges as detailed in the Revenue Statement.

#### 2. COMMENCEMENT OF THIS POLICY

- 2.1 This policy will commence from 1 July 2022 and is applicable for the 2022-23 financial year.

#### 3. APPLICATION OF THIS POLICY

- 3.1 This policy applies to all people acting for and on behalf of the Charters Towers Regional Council, including Councillors, employees, consultants, and contractors.

#### 4. POLICY PROVISIONS

- 4.1 Principles used for the levying of rates and charges
- 4.1.1. In determining rates and charges, Council will seek to achieve financial sustainability while having regard to the local economy.
- 4.1.2. Council will have regard to the principles of:
- Transparency in making and levying of rates and charges
  - A rating regime that is simple and inexpensive to administer
  - A fair and consistent application of lawful rating and charging principles without bias
- 4.1.3. Council accepts that land valuations are generally an appropriate basis to achieve equitable distribution of general rates, with differential rating categories determined by land use, ownership, availability of services, consumption of and demand for services, and whether any attribute of the land (including the status of the land under the Planning Scheme) gives rise to, or is likely to give rise to, increased costs for the Council, whether at that land or elsewhere.
- 4.1.4. When levying the rates and charges, Council will:
- have regard to its long-term financial forecast when setting rates and charges
  - seek to minimise the revenue required to be raised from rates and charges by:
    - maximising income from available grants and subsidies
    - imposing cost-recovery fees in respect of services and activities for which it believes cost recovery is appropriate.
  - have regard to the prevailing local economic conditions, and when possible, limit increases to avoid significant price escalation in any one year, and
  - offer an early payment discount to provide an incentive for the timely payment of rates and charges.

- 4.1.5. Council will levy special rates and charges to minimise the extent to which the general community subsidises the unique costs arising from the provision of local government benefits or services to particular land.
- 4.2 Principles used for recovering overdue rates and charges
- 4.2.1. Council will exercise its rate recovery powers to reduce the overall rate burden upon ratepayers while:
- making clear the obligations of ratepayers and the process used by Council in assisting them to meet their financial obligations
  - making the processes used to recover outstanding rates and utility charges clear, simple to administer, and cost effective
  - endeavouring to treat ratepayers with similar circumstances in a consistent way
  - offering concessional arrangements to ratepayers experiencing financial hardship
  - flexibly responding when necessary to events such as natural disasters or changes in the local economy.
- 4.3 Principles used for granting concessions on rates and charges, and the purposes for the concessions
- 4.3.1. Council will support desirable community objectives by providing concessions for certain categories of landowners, and in respect of properties used for certain purposes, when those concessions:
- reduce the financial burden of rates and charges payable by pensioners
  - support community activities of not-for-profit organisations, encourage the economic or development of all or part of the local government area, or
  - support entities that provide assistance or encouragement for arts or cultural development
  - encourage the preservation, restoration or maintenance of land that is of cultural, environmental, historic, heritage or scientific significance to the local government area.
- 4.3.2. Council remits rates for Pensioner Concession Card Holders on the same basis as permitted by the State Government Pensioner Rate Subsidy Scheme
- 4.3.3. In considering the application of concessions, Council will be guided by the principles of:
- equitable treatment for ratepayers with similar circumstances
  - transparency by making clear the requirements necessary to receive concessions, and
  - flexibility to allow Council to respond to local economic issues.
- 4.4 Cost-recovery methods
- 4.4.1. Council considers that in almost all instances it is both appropriate and in the community interest to apply full cost recovery to its water, sewerage, and refuse and recycling utility charges. This includes obtaining a return on capital for assets used in the delivery of these services. In accordance with section 97 of the *Local Government Act 2009*, cost-recovery fees will also be set for other services and activities where Council believes it is appropriate.
- 4.4.2. A return on capital will only be charged where permissible under the *Local Government Act 2009* or *Local Government Regulation 2012*. By imposing charges that accurately reflect the full cost of the provision of services, the Council will promote efficiency in both provision and use of the services.
- 4.4.3. Council may choose to subsidise the charges from other sources (e.g. general rate revenue) when the Council believes that is in the community interest.
- 4.5 Funding of new development
- 4.5.1. To the fullest extent permissible by law, Council will fund the physical and social costs of any new development by levying charges upon that development. Council considers that current legislation strikes a reasonable balance between minimising costs for new developments and managing the burden of new developments upon existing ratepayers, and promotes efficiency by and competition between developers, and achieves development at the least overall cost to the community.
- 4.5.2. Council may choose to subsidise the charges payable for the development from other sources (e.g. general rates) when Council believes that it is in the community interest to do so.



### VARIATIONS

4.6 CTRC reserves the right to vary, replace or terminate this policy from time to time.

### ASSOCIATED DOCUMENTS

- Local Government Act 2009
- Local Government Regulation 2012
- S0003 Revenue Statement 2022-23

### DOCUMENT REVIEW:

The document is to be reviewed upon changes to relevant legislation, or annually if no changes have been required to be enacted.

Document Adopted: Budget Meeting 29 June 2022  
Resolution Number #####

Document Contact: Ted Harrington  
Chief Finance Officer

Document Authorised: Martin Drydale  
I/Chief Executive Officer

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CEO Signature

**EXECUTIVE SUMMARY**

In accordance with s104(6) of the *Local Government Act 2009* Council is required to ensure the financial policies of the local government are regularly reviewed and updated as necessary. The *Local Government Regulation 2012* requires Council to prepare and adopt a Debt Policy for the financial year which states new borrowings planned for the current financial year and next nine financial years, and the period over which Council plans to repay existing and new borrowings in accordance with the Long Term Financial Forecast.

**OFFICER'S RECOMMENDATION**

***That Council:***

***In accordance with s192 of the Local Government Regulation 2012, adopt the Debt Policy 2022-23 as attached.***

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<b>Report Prepared by:</b> TED HARRINGTON <b>Chief Financial Officer</b> Date: 14 June 2022	<b>Report Authorised by:</b> MARTIN DRYDALE <b>I/Chief Executive Officer</b>
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**ATTACHMENTS**

- S0001 Statutory Debt Policy, 2022-23

**REFERENCE DOCUMENT**

- *Local Government Act 2009*
  - *Local Government Regulation 2012*
  - Officer's Report Document No. 4644181
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<b>NUMBER:</b>	<b>S0001</b>
<b>ACT:</b>	<b>LOCAL GOVERNMENT ACT 2009 LOCAL GOVERNMENT REGULATION 2012</b>
<b>POLICY TITLE:</b>	<b>DEBT POLICY 2022-23</b>

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**POLICY**

**1. PURPOSE AND SCOPE**

1.1 The purposes of the annual debt policy are to:

- comply with legislative requirements.
- establish when borrowings will be made by Council and for what purpose.
- provide a view of any long-term debt requirements.
- demonstrate to lending institutions that Council adopts a disciplined approach to borrowing.

1.2 Council's debt management strategy is based on sound financial management guidelines.

**2. COMMENCEMENT OF POLICY**

2.1 This Policy will commence from 1 July 2022 and replaces all other policies relating to debt (whether written or not).

**3. APPLICATION OF POLICY**

3.1 This policy applies to all people acting for an on behalf of the Charters Towers Regional Council, including councillors, employees, consultants, and contractors.

**4. POLICY PROVISIONS**

4.1 Borrowings are only available for capital investment purposes and are based on the following considerations:

- 4.1.1. Council will initially consider meeting capital investment requirements by first using any surplus cash available (including if any surplus is only short-term) before undertaking a new borrowing, and even if using existing funds only defers the need to borrow for a short period of time.
- 4.1.2. Council will not use long-term debt to finance operating activities or recurrent expenditure. A working capital facility or overdraft may be utilised to help fund short-term cash flow requirements that may arise from time to time.
- 4.1.3. Council will consider the need to borrow balancing the additional cost incurred by the community when assets are acquired through borrowings, with the benefit gained by future generations from those same community assets.
- 4.1.4. Council will endeavour to fund all capital renewal projects from operating cash flows in the first instance and borrow for new and upgrade capital projects.
- 4.1.5. Where borrowing is constrained, borrowings for infrastructure that provides a return on capital will take precedence over borrowings for other assets.
- 4.1.6. When Council finances capital projects through borrowings, it will repay the loans in a term not exceeding the life of those assets and in accordance with Queensland Treasury Corporation's borrowing guidelines.
- 4.1.7. Council will closely monitor its level of debt to ensure its relevant financial sustainability indicators do not exceed the minimum limits recommended by the Queensland Treasury Corporation.
- 4.1.8. The amount of new debt to be borrowed in a financial year must be approved as part of the annual budget process, excluding working capital and bank overdraft facilities. New borrowing applications must also be approved by the Department of Local Government, Racing and Multicultural Affairs.

### Planned Borrowings

In accordance with section 192 of the *Local Government Regulation 2012*, details of the planned borrowings for the budget year and the following nine (9) financial years will be presented at Council's annual budget meeting. The details will include the planned borrowings for each year, the purpose of the borrowings, and the term of repayment of existing and planned borrowings.

Planned borrowings are as follows:

Year	Purpose	Amount
Year 1 - 2022/23	No Borrowings	Nil
Year 2 - 2023/24	No Borrowings	Nil
Year 3 - 2024/25	No Borrowings	Nil
Year 4- 2025/26	No Borrowings	Nil
Year 5 - 2026/27	No Borrowings	Nil
Year 6 - 2027/28	No Borrowings	Nil
Year 7 - 2028/29	Sewerage Infrastructure Upgrade	\$3.5 million
Year 8 - 2029/30	No Borrowings	Nil
Year 9 - 2030/31	No Borrowings	Nil
Year 10 – 2031/32	No Borrowings	Nil

### Loan Repayment Timeframes

- Repayment term of new loans is up to 20 years.
- Council currently has one existing QTC loan that is a 10-year loan which will mature in June 2027.
- The amount of outstanding debt as at 30 June 2023 is \$650,341.
- Anticipated loan principal repayments for the year ended 30 June 2023 is \$151,614.

### Short Term Financing

The Council may, from time to time, seek Treasury approval for short-term finance for operational cash-flow purposes. Borrowings of this type are only contemplated in cases of an emergent nature and would be raised through Queensland Treasury Corporation by way of an overdraft facility.

## 5. VARIATIONS

5.1 CTRC reserves the right to vary, replace or terminate this Policy from time to time.

### ASSOCIATED DOCUMENTS

- *Local Government Act 2009.*
- *Local Government Regulation 2012.*
- *Statutory Bodies Financial Arrangements Act 1982.*
- Adopted Budget.
- Revenue Statement.
- Revenue Policy.
- Strategic Asset Management Plan.
- Long Term Financial Plan.

**DOCUMENT REVIEW:**

The document is to be reviewed upon changes to relevant legislation, or annually if no changes have been required to be enacted.

Document Adopted: Statutory Budget Meeting 29 June 2022  
Resolution Number xxxx

Document Contact: Ted Harrington  
Chief Financial Officer

Document Authorised: Martin Drydale  
I/Chief Executive Officer

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CEO Signature

**EXECUTIVE SUMMARY**

In accordance with s104(6) of the *Local Government Act 2009* Council is required to ensure the financial policies of the local government are regularly reviewed and updated as necessary. The *Local Government Regulation 2012* requires Council to prepare and adopt an Investment Policy, which identifies Council's investment objections and overall risk philosophy and the procedures for achieving the investment goals.

**OFFICER'S RECOMMENDATION**

***That Council:***

***In accordance with s191 of the Local Government Regulation 2012, adopt the Investment Policy (S0037) 2022-23 as attached.***

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<b>Report Prepared by:</b> TED HARRINGTON <b>Chief Financial Officer</b> Date: 14 June 2022	<b>Report Authorised by:</b> MARTIN DRYDALE <b>I/Chief Executive Officer</b>
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**ATTACHMENTS**

- S0037 Statutory Investment Policy, 2022-23

**REFERENCE DOCUMENT**

- Local Government Act 2009
  - Local Government Regulation 2012
  - Officer's Report Document No. 4644151
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**NUMBER:** S0037

**ACT:** **BANKING ACT 1959 (CWTH)**  
**LOCAL GOVERNMENT ACT 2009**  
**LOCAL GOVERNMENT REGULATION 2012**  
**STATUTORY BODIES FINANCIAL ARRANGEMENTS ACT 1982**  
**STATUTORY BODIES FINANCIAL ARRANGEMENTS REGULATION 2019**

**POLICY TITLE:** **INVESTMENT POLICY 2022-23**

**POLICY**

**1. PURPOSE AND SCOPE**

The purpose of this policy is to provide Council with a contemporary Investment Policy based on an assessment of risk within the legislative framework of the *Statutory Bodies Financial Arrangements Act 1982*. This includes:

- a) Investing Council funds not immediately required for financial commitments.
- b) Maximising earnings from authorised investments after assessing counterparty, market, and liquidity risks.
- c) Actively managing the net debt position with core surplus funds.
- d) Ensuring appropriate records are kept and adequate internal controls are in place to safeguard public funds.

The Policy applies to the investment of surplus funds held by Council in accordance with Category One (1) Investment power under Part 6 of the *Statutory Bodies Financial Arrangements Act 1982* and section 7 of the *Statutory Bodies Financial Arrangements Regulation 2019*.

**2. COMMENCEMENT OF POLICY**

This Policy will commence from 1 July 2022. It replaces all other policies relating to investment activities (whether written or not).

**3. APPLICATION OF POLICY**

This policy applies to all people acting for and on behalf of the Charters Towers Regional Council, including Councillors, employees, consultants, and contractors.

**4. DEFINITIONS**

To assist in interpretation, the following definitions shall apply:

At Call Investment	Refers to investments that can be redeemed within 30 days without penalty.
Authorised Deposit-taking Institution (ADI)	Institutions (banks, building societies and credit unions) that take deposits and are supervised by the Australian Prudential Regulation Authority (APRA).
CEO	Chief Executive Officer – A person who holds an appointment under section 194 of the <i>Local Government Act 2009</i> . This includes a person acting in this position.
Counterparty	The other individual or institution to an agreement or contract.
Credit Risk	The risk that arises through the inability of the counterparty to meet its financial obligations resulting in a financial loss to Council.
Employee	Local government employee: (a) The CEO; or (b) A person holding an appointment under section 196 of the <i>Local Government Act 2009</i> .
Financial Institution	An authorised deposit-taking institution within the meaning of Section 5 of the <i>Banking Act 1959</i> (Commonwealth).

Illiquid Investment	Securities or assets that cannot be easily sold or exchanged for cash without a substantial loss in value.
Interest Rate Risk	The risk that Council will suffer financial loss or reduced earnings due to the adverse movements in interest rates.
Investments	Arrangements that are undertaken or acquired with the expectation of achieving a financial return through interest, profit, or capital growth.
Investment Risk Management	Is defined as the management of the liquidity of the Council to ensure that the financial assets are managed in an economic and efficient manner, whilst maximising the return on surplus funds within acceptable levels of risk.
Liquid investments	Investments that are not publicly traded in sufficient volume to facilitate, under most market conditions, prompt sale without severe market price effect.
Liquidity Risk	The risk that an unforeseen event or miscalculation in the required liquidity level will result in poor interest income earnings.
Negotiable Certificate of Deposit	Certificates of deposit are negotiable bearer debt securities. They are issued at a discount to the face value and do not require endorsement when sold.
Operational Risk	Exists where inadequate or inappropriate policies and procedures lead to financial mismanagement or fraud.
QTC	Queensland Treasury Corporation.
SBFAA	<i>Statutory Bodies Financial Arrangements Act 1982.</i>
SBFAR	<i>Statutory Bodies Financial Arrangements Regulation 2019.</i>
S&P's	Standard & Poor's - Company known as the creator of financial market indices, and an issuer of credit ratings for companies and debt obligations.
Term Deposit	An investment where money is placed for a fixed period at a stated rate of interest, which will apply for the durations of the term.
Treasurer	State Treasurer.

## 5. POLICY PROVISIONS

### 5.1 Authority

Investment of Council funds is in accordance with the relevant power of investment under the SBFAA and SBFAR and their subsequent amendments and regulations.

Investment officers manage the investment portfolio not for speculation, but for investment and in accordance with this Investment Policy. Investment officers avoid transactions that might harm confidence in Council.

### 5.2 Delegation of authority

Authority for the implementation of the Policy is delegated by Council to the CEO in accordance with section 257(1)(b) of the *Local Government Act 2009*.

Authority for the day-to-day management of Council's Investment Portfolio is sub-delegated in accordance with section 259 of the *Local Government Act 2009* by the CEO to the Chief Financial Officer (CFO) and the Financial Services Coordinator (FSC).

### 5.3 Ethics and Conflicts of Interest

Investment officers and employees shall refrain from personal activities that conflict with the proper execution and management of Council's investment portfolio. This includes activities that would impair the investment officers' ability to make impartial decisions.

This policy requires that investment officers and employees disclose to the CEO any conflict of interest that could be related to the investment portfolio.



## 5.4 Investment Objectives

Council's overall objective is to invest funds at the most advantageous rate of interest available at the time, for that investment type, and in a way that it considers most appropriate given the circumstances. In order of priority, the order of investment activities is preservation of capital, maintenance of liquidity, and return on investments.

### 5.4.1 Preservation of capital

Preservation of capital is the principal objective of the investment portfolio. Investments are performed in a manner to ensure security of principal of the overall portfolio. This includes managing credit risk and interest rate risk within the given risk management parameters and avoiding transactions that would prejudice confidence in Council or its associated entities.

### 5.4.2 Credit risk

Council evaluates and assesses credit risk prior to investment. Credit risk is the risk of loss due to the failure of an investment issuer or guarantor. The investment officer minimises credit risk in the investment portfolio by pre-qualifying all transactions including the brokers/securities dealers they do business with, diversify the investment portfolio and limit transactions to secure investments.

### 5.4.3 Interest rate risk

Investment officers seek to minimise the risk of a change in the market value of the investment portfolio because of a change in interest rates. This is achieved by considering the cash flow requirements of Council and structuring the investment portfolio accordingly. This avoids having to sell securities prior to maturity in the open market. Secondly, interest rate risk can be limited by investing in shorter term securities.

### 5.4.4 Maintenance of liquidity

The investment portfolio maintains sufficient liquidity to meet all reasonably anticipated operating cash flow requirements of Council, as and when they fall due, without incurring significant transaction costs due to being required to sell an investment.

For these purposes, illiquid investments are defined as investments that are not publicly traded in sufficient volume to facilitate, under most market conditions, prompt sale without severe market price affect. Examples include:

- a) Investment in private placements.
- b) A security that is not supported or priced by at least two approved brokers/ securities dealers.
- c) Sub investment grade - that is, a lower than rating BBB- (S&P's or equivalent), and in most cases, BBB rated investments.
- d) Unrated securities.

### 5.4.5 Return on investments

The investment portfolio is expected to achieve a market average rate of return and take into account Council's risk tolerance and current interest rates, budget considerations and the economic cycle. Any additional return target set by Council will also consider the risk limitations, prudent investment principles and cash flow characteristics identified in this policy.

## 5.5 Support of Local Business

While ensuring appropriate security, liquidity and return on investment, Council will, where possible, support the development of local businesses through the allocation of investment to locally based financial institutions.

**5.6 Investment Parameters**

**5.6.1 Investable funds**

For the purposes of the Policy, investable funds are the surplus funds available for investment at any one time, including Council’s bank account balance. However, the Policy does not apply to monies held on trust for third parties where those funds are subject to specific conditions.

The investable funds should match the cash flow needs of Council, as determined by the CFO after preparing Council’s budget. In this regard, it is appropriate for the CFO to be conservative so that where possible, investments should not be broken to meet cash flow obligations.

**5.7 Authorised investments (per SBFAA)**

Section 44(1) of the SBFAA provides Council with the power to invest in authorised investments which include:

- a) Deposits with a financial institution.
- b) Investment arrangements accepted, guaranteed, or issued by or for the Commonwealth or a State or a financial institution.
- c) Other investment arrangements secured by investment arrangements accepted, guaranteed or issued by or for the Commonwealth or a State or a financial institution.
- d) Investment arrangements, managed or offered by QTC, prescribed under a regulation for this paragraph.
- e) An investment arrangement with a rating prescribed under a regulation for this paragraph; and
- f) Other investment arrangements prescribed under a regulation for this paragraph.

**5.8 Prohibited Investments**

This policy prohibits any investment carried out for speculative purposes. The following investments are prohibited:

- a) Derivative type investments (excluding floating rate notes).
- b) Principal only investments or securities that provide potentially nil or negative cash flow.
- c) Standalone securities issued that have underlying futures, options, forward contracts, and swaps of any kind.
- d) Securities issued in currencies other than Australian dollars.

**5.9 Portfolio investment parameters**

The amount invested with institutions of fund managers should not exceed the following percentage ranges of average annual funds invested. When placing investments, consideration will be given to the relationship between credit rating and interest rate.

<b>Short Term Rating (S&amp;P’s)</b>	<b>Individual Counterparty Limit</b>	<b>Total Portfolio Limit</b>
QTC Cash Funds	No Limit	No Limit
A1+	30%	No limit
A1	15%	50%
A2 (Financial Institutions only)	10%	30%
A3 (Financial Institutions only)	5%	10%
Unrated	Nil	Nil

#### 5.10 Maturity

The maturity structure of the investment portfolio reflects the maximum term to maturity of one (1) year.

#### 5.11 Liquidity Requirement

Given the nature of the funds invested, no more than 20% of the investment portfolio is in illiquid securities and at least 10% of the portfolio can be called at no cost or will mature within a maximum of seven days.

#### 5.12 Internal Controls

The Chief Financial Officer establishes internal controls and processes to ensure investment objectives are met and investment portfolios are protected from loss, theft, or inappropriate use. The established processes include the regular update of the Investment Register, the preparation of a monthly reconciliation report and a quarterly compliance report. As a minimum the internal controls address the following:

- a) Approved banks.
- b) Portfolio performance.
- c) Compliance and oversight of investment parameters.
- d) Maintenance and safekeeping of investment records.
- e) Delegation of control.

#### 5.13 Breaches

Any breach of this policy must be reported to the CFO and rectified within seven (7) days of the breach occurring.

Where Council holds an investment that is downgraded below the minimum acceptable rating level, as prescribed under Regulation for the investment arrangement, Council shall, within 28 days after the change becomes known, either obtain Treasurer approval for continuing the investment arrangement or exit from the investment arrangement.

### 6. VARIATIONS

CTRC reserves the right to vary, replace, or terminate this Policy from time to time.

### 7. ASSOCIATED DOCUMENTS

- *Local Government Regulation 2012.*
- *Statutory Bodies Financial Arrangement Act 1982.*

**8. DOCUMENT REVIEW:**

The document is to be reviewed as required by legislation in each financial year, as related information is amended or replaced, or other circumstances as determined from time to time by Council

Document Adopted: Statutory Budget Meeting 29 June 2022  
Resolution Number xxxx

Document Contact: Ted Harrington  
Chief Financial Officer

Document Authorised: Martin Drydale  
I/Chief Executive Officer

\_\_\_\_\_  
CEO Signature

**EXECUTIVE SUMMARY**

The *Local Government Regulation 2012* and *Local Government Act 2009* impose legislative provisions on Council in relation to the requirements of items requiring adoption for the 2022-23 Financial Year. Council must decide by resolution at annual budget meeting, a budgeted income and expenditure statement, a financial position statement, cash flow and changes in equity statements, as well as disclosing long term financial forecasts for the 10 forward years, financial sustainability measures (ratios) and value of change in rates and utility charges from year to year.

The headline increase for 2022-23 of 4.9% on Council Rates and Charges is representative of the value of increase in each rating and utility charge applicable from the previous year and reflects Council's intention to remain financially sustainable in the long-term without an associated reduction in service delivery for residents and ratepayers in the foreseeable future.

Council collects on behalf of the Qld Government, an Emergency Management Levy which in the 2022-23 financial year has increased significantly for Charters Towers residents as a consequence of an upgrade to the Fire Station and associated staffing levels. Service levels are now 24/7, 7 days a week from the station, and the levy increase attributable has seen the centre's levy increase by 38.78%.

**OFFICER'S RECOMMENDATION**

***That, pursuant to sections 169 and 170 of the Local Government Regulation 2012, Council's budget for the 2022-23 financial year be adopted as tabled, incorporating:***

- 1. The Statement of Comprehensive Income and Expenditure***
- 2. The Statement of Financial Position***
- 3. The Statement of Cash Flow***
- 4. The Statement of Changes in Equity***
- 5. The Long Term Financial Plan***
- 6. The Revenue Statement***
- 7. The relevant measures of financial sustainability***
- 8. The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget, 7.17%. (Contributing to this overall increase is a State Government Emergency Management Levy increase for Charters Towers residents of 38.78%. Council increases have been limited to 4.9% for Rates and Charges across the board)***

**BUDGET & RESOURCE IMPLICATIONS**

Not Applicable

**BACKGROUND**

The 2022-23 Budget preparation included an external review of the 2022-23 Budget documents by a legal firm specialising in local government. As a consequence of that review, a consolidated Budget Resolution was recommended to further improve the budgetary process for both Councillors and staff. This Resolution captures the content and effect of that external review and replaces the six separate resolutions presented and adopted in prior years.

<b>Report Prepared by:</b> TED HARRINGTON <b>Chief Financial Officer</b> Date: 14 June 2022	<b>Report Authorised by:</b> MARTIN DRYDALE <b>I/Chief Executive Officer</b>
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**ATTACHMENTS**

- S0003, Statutory Revenue Statement, 2022-23 – ECM 1446421
- Statement of Comprehensive Income – ECM 4659087
- Statement of Financial Position – ECM 4659087
- Statement of Cash Flow – ECM 4659087
- Statement of Changes in Equity – ECM 4659087
- Long Term Financial Plan – ECM 4659119
- Relevant Measures of Financial Sustainability – ECM 4659102

## **REFERENCE DOCUMENT**

- *Local Government Act 2019*
  - *Local Government Regulation 2012*
  - Officer's Report Document No. 4644183
-

**NUMBER:** S0003  
**ACT:** LOCAL GOVERNMENT ACT 2009  
 LOCAL GOVERNMENT REGULATION 2012  
 MINERAL RESOURCES ACT 1989

**POLICY TITLE:** REVENUE STATEMENT 2022-23

**POLICY**

**1. PURPOSE AND SCOPE**

- 1.1 The Revenue Statement is prepared in accordance with section 104 of the *Local Government Act 2009* and sections 169 and 172 of the *Local Government Regulation 2012* to accompany the 2022-23 budget, outlining revenue measures adopted in that budget.
- 1.2 The purpose of the Revenue Statement is to set out:
- The rates and charges to be levied in the financial year.
  - The concessions for rates and charges to be granted in the financial year.
  - The limitations and increases in rates and charges.
  - The criteria for cost recovery fees.

**2. COMMENCEMENT OF POLICY**

This Policy will commence from 1 July 2022. It replaces all other policies relating to the Revenue Statement (whether written or not).

**3. APPLICATION OF POLICY**

This Revenue Statement will apply to all rateable land within the Charters Towers Regional Council area for the 2022-23 financial year.

**4. DEFINITIONS**

To assist in interpretation the following definitions shall apply:

Act	<i>Local Government Act 2009</i>
Council	Charters Towers Regional Council
Department	Department of Resources
Mine	Land that is the subject of a mining lease (issued pursuant to the <i>Mineral Resources Act 1989</i> ) or other form of tenure that was used, is used, or intended to be used: a) as a mine (or for purposes ancillary or associated with mining such as, for example, washing down, processing, stockpiling, haulage, water storage and rehabilitation); or b) in conjunction with other land (the subject of a mining lease or other mine tenure) as part of an integrated mining operation.
Regulation	<i>Local Government Regulation 2012</i>
Townships	Pentland, Greenvale, or Ravenswood
Integrated mining operation	Land contained in more than one mining lease (issued pursuant to the <i>Mineral Resources Act 1989</i> ) or other form of tenure which land was used, is used, or intended to be used in an integrated manner for the purposes of mining or purposes ancillary or associated with mining such as, for example, washing down, processing, stockpiling, haulage, water storage and rehabilitation.

**5. POLICY PROVISIONS**

**5.1 Differential General Rates**

Council has 26 categories of rateable land for 2022-23 as stated and described below. Pursuant to section 80 of the *Regulation*, the following Differential Rating Categories have been determined having regard to:

- Land use as determined by Council and the Department.
- Parcels similarly valued which are used for the same or similar purpose and receive similar services.
- Valuation.

**Category 1 - Urban Residential (< 9,000m<sup>2</sup>)**

Properties used for residential purposes with an area less than 9,000m<sup>2</sup>, including all townships.

**Category 2 - Large Homesites <\$90,000 Rating Valuation**

Properties used for residential purposes on sites with an area greater than 9,000m<sup>2</sup> situated within 8 kilometres of the Charters Towers central business district with a rating valuation less than \$90,000.

**Category 3 - Large Homesites \$90,000 to \$199,999 Rating Valuation**

Properties used for residential purposes on sites with an area greater than 9,000m<sup>2</sup> situated within 8 kilometres of the Charters Towers central business district with a rating valuation between \$90,000 and \$199,999.

**Category 4 - Large Homesites \$200,000 to \$299,999 Rating Valuation**

Properties used for residential purposes on sites with an area greater than 9,000m<sup>2</sup> situated within 8 kilometres of the Charters Towers central business district with a rating valuation between \$200,000 and \$299,999.

**Category 5 - Large Homesites >= \$300,000 Rating Valuation**

Properties used for residential purposes on sites with an area greater than 9,000m<sup>2</sup> situated within 8 kilometres of the Charters Towers central business district with a rating valuation greater than or equal to \$300,000.

**Category 6 - Rural Residential properties >8kms from Charters Towers central business district**

Properties used for rural residential purposes situated beyond 8 kilometres from the Charters Towers central business district, including all townships.

**Category 7 - Multi-unit Residential 2 flats**

Properties used for the purpose of multiple residential units, maximum of 2 flats, including properties situated in townships.

**Category 8 - Multi-unit Residential 3-4 flats**

Properties used for the purpose of multiple residential units, 3-4 flats, including properties situated in townships.

**Category 9 - Multi-unit Residential >= 5 flats**

Properties used for the purpose of multiple residential units, 5 flats or greater, including properties situated in townships.

**Category 10 - Commercial Retail and Business <8kms from Charters Towers central business district**

Properties zoned or used in part or in full for commercial, retail or business purposes situated within 8 kilometres of the Charters Towers central business district.

**Category 11 - Industrial, Transport & Storage Category <8kms from Charters Towers central business district**

Properties used for industrial, transport or storage purposes situated within 8 kilometres of the Charters Towers central business district.

**Category 12 - Noxious or Hazardous Industries**

Properties used for noxious or hazardous industry purposes.

**Category 13 - Drive-in Shopping > 1,500m<sup>2</sup> gross floor area**

Properties used for a drive-in shopping centre, or a single shop or retail business, having a gross floor area greater than 1,500m<sup>2</sup> and onsite car parking spaces.

**Category 14 - Other Commercial/Industrial land**

Properties used for other commercial or industrial purposes situated greater than 8 kilometres from the Charters Towers central business district, including properties situated in townships.



**Category 15 - Rural Agricultural**

Properties situated beyond 8 kilometres from the Charters Towers central business district used primarily for agricultural purposes.

**Category 16 - Mines >200 employees and/or contractors**

Land which is:

- (a) a mining lease issued pursuant to the *Mineral Resources Act 1989* which forms part of a Mine with more than 200 employees and/or contractors, or
- (b) used, in whole or in part, for the purpose of a Mine with more than 200 employees and/or contractors.

**Category 17 - Mines - 101 to 200 employees and/or contractors**

Land which is

- (a) a mining lease issued pursuant to the *Mineral Resources Act 1989* which forms part of a Mine with between 101 and 200 employees and/or contractors, or
- (b) used, in whole or in part, for the purpose of a Mine with between 101 and 200 employees and/or contractors.

**Category 18 - Mines – 50 to 100 employees and/or contractors**

Land which is:

- (a) a mining lease issued pursuant to the *Mineral Resources Act 1989* which forms part of a Mine with between 50 and 100 employees and/or contractors, or
- (b) used, in whole or in part, for the purpose of a Mine with between 50 and 100 employees and/or contractors.

**Category 19 - Mines – 25 to 49 employees and/or contractors**

Land which is:

- (a) a mining lease issued pursuant to the *Mineral Resources Act 1989* which forms part of a Mine with between 25 and 49 employees and/or contractors, or
- (b) used, in whole or in part, for the purpose of a Mine with between 25 and 49 employees and/or contractors.

**Category 20 - Other Mine/quarry or extractive land use - less than 25 employees and/or contractors**

Land which is:

- (a) which is a mining lease issued pursuant to the *Mineral Resources Act 1989* with a rateable valuation greater than \$14,999, which forms part of a Mine with less than 25 employees and/or contractors, or
- (b) has a rateable valuation greater than \$14,999 that is used or is capable of being used in whole or in part, for the purpose of a Mine or quarry with less than 25 employees and/or contractors.

**Category 21 – Other Mine/quarry or extractive land use (not falling within Category 16 to 20)**

Land which is:

- (a) a mining lease issued pursuant to the *Mineral Resources Act 1989*, and does not fall into Categories 16 to 20, or
- (b) used or is capable of being used, in whole or in part, for the purpose of a Mine or quarry and does not fall into Categories 16 to 20.

**Category 22 – Water storage**

Land used for the purposes of, or associated with, water storage, delivery, and drainage, including land used for associated recreational purposes at water storage sites.

**Category 23 – Special Uses**

Properties with uses for non-residential purposes outside of commercial categories such as sporting or other special uses or community groups.

**Category 24 – Workforce Accommodation <200**

Land used or intended for use, in whole or in part, and whether predominantly or not, for Workforce Accommodation containing up to one hundred and ninety-nine (199) accommodation rooms, suites and/or caravan sites.

**Category 25 – Workforce Accommodation 200 or more**

Land used or intended for use, in whole or in part, and whether predominantly or not, for Workforce Accommodation containing two hundred (200) or greater accommodation rooms, suites and/or caravan sites.

**Category 26 – Other**

Properties which do not fall into categories 1 to 25.

The following Differential Rates have been made for 2022-23:

<b>Cat.</b>	<b>Description</b>	<b>Rate in dollar</b>	<b>Minimum</b>
1	Urban Residential <9000 sq metres	\$0.02748	\$1,122
2	Large Homesites (>9000 sq metres) within 8 kms CBD: < \$90,000 RV	\$0.02525	\$1,290
3	Large Homesites (>9000 sq metres) within 8 kms CBD: \$90,000 to 199,999 RV	\$0.01754	\$2,272
4	Large Homesites (>9000 sq metres) within 8 kms CBD: \$200,000 to \$299,999 RV	\$0.01153	\$3,508
5	Large Homesites (>9000 sq metres) within 8 kms CBD: >= \$300,000 RV	\$0.00942	\$3,457
6	Rural Residential > 8 kms from CBD	\$0.01009	\$1,122
7	Multi-unit Residential: 2 Flats	\$0.02733	\$1,411
8	Multi-unit Residential: 3-4 Flats	\$0.02882	\$2,064
9	Multi-unit Residential: >= 5 Flats	\$0.03002	\$3,441
10	Commercial Retail & Business within 8kms of CBD	\$0.04574	\$2,355
11	Industrial, Transport & Storage within 8 kms of CBD	\$0.03059	\$2,126
12	Noxious or Hazardous Industries	\$0.03516	\$2,126
13	Drive-in Shopping Centre >1,500 sq metres gross floor area	\$0.06901	\$14,162
14	Other Commercial/Industrial land	\$0.07078	\$1,297
15	Rural Agricultural	\$0.00568	\$1,132
16	Mines > 200 employees and/or contractors	\$0.88488	\$25,285
17	Mines 101 to 200 employees and/or contractors	\$0.88488	\$18,964
18	Mines 50 to 100 employees and/or contractors	\$0.43009	\$6,323
19	Mines 25 to 49 employees and/or contractors	\$0.32706	\$4,324
20	Mine/Quarry <25 employees and/or contractors & RV => \$15,000	\$0.13125	\$1899
21	Other mine or quarry or extractive land use not in category 16 to 20	\$0.12483	\$1318
22	Water storage	\$0.07078	\$1,297
23	Special Uses	\$0.03169	\$1,079

24	Workforce Accommodation <200	\$0.88488	\$18,964
25	Workforce Accommodation 200 or more	\$0.88488	\$25,285
26	Other – Not in categories 1-25	\$0.01968	\$1,079

### Limitation on Increase in Rates

Pursuant to section 116 of the *Regulation*, in relation to properties categorised in the Differential Rating Categories listed below, Council has resolved that the general rates levied will be limited to an amount no more than an amount equal to the amount of general rate levied for the previous financial year (year ending 30 June 2022) increased by 15%:

- Categories 1-5.
- Categories 10-12.
- Categories 14-15.
- Categories 21, 23 and 26.

This is subject to the following conditions:

- Capping will apply only to general rates;
- Capping will apply only to land categorised in the differential rating categories listed above;
- Capping is not available retrospectively and will only apply from the beginning of a financial year; and
- If ownership of the land to which capping applies is transferred in the period after 1 July of any year, then capping will cease to apply for the following year (*e.g., If rates-capped land is sold during 2022-23, capping will not apply in 2023-24 but will apply in 2024-25 if Council resolves to apply a rates cap for that year (unless the land is sold again after 1 July 2021).*)

## 5.2 Utility Group Definitions

### Group 31 - Charters Towers Reserve – Residential

A parcel of land contained completely within the Town Reserve area of Charters Towers, which is not zoned commercial and is either vacant or used for residential purposes.

### Group 32 - Charters Towers Reserve – Non-Residential

A parcel of land contained completely within the Town Reserve area of Charters Towers, which is zoned commercial and vacant, or used for non-residential purposes.

### Group 34 - Within 8 km radius of CBD Charters Towers: Residential

A parcel of residential land, not within Utility Group 31, located partly or completely within an eight (8) kilometre radius of the CBD in Charters Towers.

### Group 35 - Within 8 km radius of CBD Charters Towers: Non-Residential

A parcel of non-residential land, not within Utility Group 32, located partly or completely within an eight (8) kilometre radius of the CBD in Charters Towers.

### Group 36 - No Longer in use

### Group 37 - No Longer in use

### Group 38 - Townships - Pentland, Ravenswood & Greenvale

Township – a parcel of land contained partly or completely within the defined Township Reserves of Pentland, Ravenswood, or Greenvale.

### Group 39 - Outside 8 km radius of the GPO – All others not in Group 38

All other parcels of land contained within the region of Charters Towers and not contained within any other Utility Group.

## 5.3 Utility Groups 31 And 32

### 5.3.1 Sewerage Charges – Utility Groups 31 & 32

A Sewerage Charge will be levied in accordance with the Sewerage Charge Schedule, on each surveyed parcel of land, vacant and occupied, that Council has or is able to provide with sewerage

services. The charge may also be levied on those areas where construction of the service infrastructure has commenced but access is not yet available to the sewerage service.

The sewerage charge will be set to recover all annual operating costs associated with the provision of sewerage and wastewater services provided by Council. These costs include loan interest, asset depreciation and the cost of ongoing maintenance and operation of the system, including treatment plant operations.

**The adopted Sewerage Charges Schedule is as follows:**

- (1) Surveyed parcel of vacant land = 4 units.
- (2) 1 pedestal or urinal = 4 units. (Base Charge)
- (3) Residential Properties, including residential lots under the Body Corporate and Community Management Act, such as a house or strata title unit, shall be levied a base sewerage charge per dwelling and shall be entitled to unlimited pedestals.
- (4) Residential properties consisting of flats or units, covered by a single title, shall be levied a sewerage charge on a per pedestal basis.
- (5) Non-Residential connected to the Sewerage system:
  - (i) The first 5 pedestals or urinals = 4 units per pedestal.
  - (ii) From 6 to 15 pedestals or urinals = 2 units per pedestal.
  - (iii) From 16 or over pedestals or urinals = 1 unit per pedestal.

The Sewerage Charges per unit to be made and levied for the rating period 01 July 2022 to 30 June 2023 are specified in the below table.

<b>UTILITY GROUP</b>	<b>GROUP DESCRIPTION</b>	<b>ANNUAL CHARGE PER UNIT For Sewerage</b>
31	Charters Towers Reserve - Residential	\$232
32	Charters Towers Reserve - Non-Residential	\$232

**5.3.2 Waste Collection Charges – Utility Groups 31 & 32**

A Waste Collection Charge will be levied in accordance with the Waste Collection Schedule on each parcel of land or structure occupied or capable of being occupied for which Council is prepared to provide a waste collection service. Where there is more than one structure on land capable of separate occupation a charge will be made for each structure.

For domestic and non-residential users, the charge will be for a weekly collection of a 240-litre mobile bin. Charges will be made for additional collections per week from domestic or non-residential properties, referred to in the fees as Extra Waste Collection, or additional bins can be provided and collected at the weekly collection.

If any collection of industrial and bulk waste is required by Council, this will be charged based on volume and frequency of collection in accordance with market rates.

No refund of any charges in respect of a regular service duly made and levied in respect of a year or part thereof shall be made or given by Council for the reason that premises are unoccupied.

The costs incurred in the operation and maintenance of all waste management functions provided by Council, will primarily be funded by waste collection charges. The charges, together with the Landfill Management levy will fund the acquisition, operation and maintenance of Council's Landfill and recycling activities, the collection of waste from street side rubbish bins, the removal of dead animals and abandoned motor vehicles and environment protection activities related to waste generally.

## STATUTORY POLICY

A unit charge covers the provision of one 240 litre mobile bin in accordance with the following Schedule:

	<b>WASTE COLLECTION SCHEDULE</b>	<b>Units</b>	<b>Min</b>	<b>Max</b>	
a.	Dwellings		1	1	
b.	Multiple Dwellings	Per unit/dwelling	1	1	
c.	Accommodation Units	Per 2 pedestals	1	2	10
d.	Motels, Caravan Parks, Hotel/Motels	Per 2 pedestals	1	2	20
e.	Hotel and Taverns	Per 2 pedestals	1	1	
f.	Clubs, Community Groups/Churches	Per 2 pedestals	1	1	2
g.	Education	Per 2 pedestals	1	1	20
h.	Childcare	Per 2 pedestals	1	1	4
i.	Hospitals, Nursing Home & Place of Retirement	Per 2 pedestals	1	1	20
j.	Non-residential Premises, Shops	Per shop/premise, whichever is greater	1		
k.	Supermarket (Gross floor area >800 m <sup>2</sup> )	Per pedestal	1	6	
l.	Other non-residential		1	1	

The Waste Collection Charges per unit be made and levied by the Council for the rating period 01 July 2022 to 30 June 2023 are specified in the table below.

<b>UTILITY GROUP</b>	<b>GROUP DESCRIPTION</b>	<b>ANNUAL CHARGE PER UNIT for Bin Collection</b>	<b>LANDFILL USAGE</b>
31	Charters Towers Reserve - Residential	\$219	Fees apply
32	Charters Towers Reserve - Non-residential	\$258*	Fees apply

\*Includes the Queensland Waste Levy annual charge of \$37 per bin collected in accordance with the *Waste Reduction and Recycling Act 2011*

### 5.3.3 Landfill Management Levy – Utility Groups 31 & 32

The Landfill Management Levy is broken into two components being Provision and Use. In Utility Groups 31 and 32, the levy assumes that properties will use the Stubbley Street Landfill where a 'user pay policy' has been implemented.

<b>Utility Group</b>	<b>Provision</b>	<b>Use</b>	<b>Annual Levy</b>
31	\$32.50	Pay per use	\$32.50
32	\$32.50	Pay per use	\$32.50

### 5.3.4 Regional Water Charges

The basis of the water charge is:

**Residential:** Ratepayers can choose between the Allocation Tariff or Two Part Tariff  
**Non-Residential:** Two Part Tariff only

**Allocation Tariff** is an annual fixed charge combining an access charge with an annual allowance of water use and is levied per unit per parcel as set out in the Water Charges Schedule.

#### Two Part Tariff

First Part: Flat Charge covering Access or Availability (levied in advance)  
 Second Part: Charge per kilolitre Used (levied in the year following meter read).

Residential Properties can choose annually between tariffs. A defined timeframe will be advertised each year, following water meter readings, during which time a request to transfer to the other tariff can be submitted online, or via a hardcopy Transfer Form. Transfer requests will not be accepted outside of the defined advertised 'Transfer Period'.

All such charges levied shall be used to cover the cost of constructing the water supply facilities, including the payment of loan interest, asset depreciation and the costs associated with the operation, maintenance, and management of the water supply system.

The charges are also made on a specified basis set out in the Special Water Unit Charges Schedule (Annexure A) in respect of any land or other structure, building, individual shop, or place on land to which water is supplied that is not rateable under the *Act*.

**Multiple Dwellings** shall be levied as set out in the Water Charges Schedule. In cases where the consumption by individual lots and the common property cannot be individually measured, consumption charges will be levied on a per lot basis in accordance with the *Body Corporate and Community Management Act 1997*. It will be necessary for Council to apportion the consumption of the scheme land in accordance with the schedule of lot entitlements in the Contribution Schedule contained in the Community Management Statement.

**Meter Readings** - Water Meters are read on an annual basis. See 5.5.6 for more details.

**Stopped Meter** - Should a meter be found to have stopped, usage for the current year will be levied as averaged across the previous three years.

**Undetected Leak** - In the case where there is an undetected leak within the property boundaries, assessment will come under the guidelines within Council's Concealed Leak Policy, and subject to approval, the associated method of charging will apply.

### **WATER CHARGES – Utility Groups 31 & 32**

A Water Charge will be levied in accordance with the Water Charges Schedule, on each surveyed parcel of land, both vacant and occupied, that Council has or is able to provide with a water service. 'Able to provide' means the property is within 100 metres of a water main. The charge may also be levied on those areas where construction of the service infrastructure has commenced but access is not yet available to the water service.

### **WATER CHARGES – Utility Groups 34 to 39**

#### **Group 34 – 35 - Within 8km of the CBD of Charters Towers & not in Groups 31-32**

Water charges apply to all parcels to which supply is provided.

#### **Group 38 - Ravenswood**

Water charges apply to all parcels to which supply is provided.

#### **Group 38 - Greenvale and Pentland**

Water charges apply on availability of water as per the defined water areas.

See Annexure B "Greenvale Water Area" & "Pentland Water Area".

### **ANNUAL WATER LEVIES ACROSS THE REGION**

The Water Rates and Charges to be made and levied by the Council for properties in all Utility Groups for the rating period 01 July 2022 to 30 June 2023 are specified in the below Water Changes Schedule.

The Water Unit Schedule specifies the units applied per surveyed parcel of land for each land use, excluding properties referred to in items j) to m) of the schedule. For those properties, the units are specified in the attached Special Water Unit Charges Schedule (Annexure A).

**WATER CHARGES SCHEDULE ACROSS THE REGION**

<b>WATER UNIT SCHEDULE ACROSS THE REGION (per parcel)</b>		<b>UNITS</b>
a.	All Vacant Land Not Connected	4
	<b>Residential</b>	
b.	Dwelling	4
c.	Multiple Dwelling Single Parcel – 1 <sup>st</sup> unit/flat	4
	- all remaining units/flats	2
d.	Multiple Dwellings Separate Parcels (Per unit)	2
e.	Multiple Dwellings:(Per unit) Exempt general rate levies under the LG Act	4
	<b>Non-Residential</b>	
f.	Community Clubs & Organisations	4
g.	Clubs – Private	6
h.	Commercial and Industry	6
i.	Religious Organisation	4
	<b>As per Special Water Unit Schedule – Annexure A</b>	
j.	Schools/Education	
k.	State Government	
l.	State Government Corporations	
m.	Special Allocations (all other properties specified in Annexure A)	

**WATER ALLOCATION TARIFF (Residential Only)**

UTILITY GROUP	Category	ANNUAL ALLOWANCE PER UNIT	ANNUAL CHARGE PER UNIT For Water	EXCESS WATER CHARGE Per KILOLITRE*	
				Used in 2021/2022	Used in 2022/2023
31	Residential	187.5 kl	\$297	\$1.74	\$1.82
34	Residential	187.5 kl	\$294	\$1.74	\$1.82
38-Greenvale	Residential	187.5 kl	\$327	\$1.74	\$1.82
38-Pentland	Residential	187.5 kl	\$250	\$1.74	\$1.82
38-Ravenswood	Residential	187.5 kl	\$264	\$1.74	\$1.82

\* to be charged per kilolitre (kl) or part thereof over the applicable annual allowance per unit

**WATER TWO PART TARIFF**

UTILITY GROUP	CATEGORY	AVAILABILITY OR ACCESS CHARGE PER UNIT	CHARGE PER KILOLITRE USED UNDER THRESHOLD	EXCESS THRESHOLD PER UNIT	EXCESS WATER CHARGE PER KILOLITRE*
31	Residential	\$184	\$1.02	187.5 kl	\$1.83
32	Non-Residential	\$162	\$1.02	187.5 kl	\$1.83
32	Non-Residential	\$207	Connection-No Meter - Access & Usage		
34	Residential	\$185	\$1.02	187.5 kl	\$1.83
35	Non-Residential	\$162	\$1.02	187.5 kl	\$1.83
38-Greenvale	Residential	\$185	\$1.02	187.5 kl	\$1.83
38-Pentland	Residential	\$185	\$1.02	187.5 kl	\$1.83
38-Ravenswood	Residential	\$185	\$1.02	187.5 kl	\$1.83
38-Greenvale	Non-Residential	\$162	\$1.02	187.5 kl	\$1.83
38-Pentland	Non-Residential	\$162	\$1.02	187.5 kl	\$1.83
38-Ravenswood	Non-Residential	\$162	\$1.02	187.5 kl	\$1.83

\* to be charged per kilolitre or part thereof over the applicable excess threshold per unit

**VACANT – Water Available – Not Connected**

All Groups	Vacant	\$186			
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**WATER SUPPLIES**

**Charters Towers**

Council reticulates treated water via infrastructure fully installed and owned by Council. Water is sourced from the Burdekin River, pumped to the treatment plant and then reticulated from the storage reservoir on Towers Hill. Some locations are reticulated prior via water travelling to the reservoir.

**Pentland**

Council reticulates treated water to a defined area of Pentland Township from ground water bores.

**Greenvale**

Council reticulates treated water to the whole of the Greenvale Township by way of a mains reticulation system originally installed by Queensland Nickel Ltd. As this infrastructure is now owned by Council, the maintenance and replacement of these assets lies with Council to fund.

**Ravenswood**

Ravenswood water supply is originally sourced from the Burdekin River by the Ravenswood Gold Mine (the Mine). Water is pumped to a “turkey nest” dam before the Mine provides treated water to the township. Council is responsible for the maintenance of these assets, and currently pays the Mine to operate and provide the service.

5.3.5 Utility Groups 34 to 39

5.3.5.1 Waste Collection Charges – Utility Groups 34 to 39

The Waste Collection Charges for each property to be made and levied by the Council for the rating period 01 July 2022 to 30 June 2023 are specified below. One unit covers a weekly collection of one 240 litre mobile bin for a twelve-month period.

<b>UTILITY GROUP</b>	<b>ANNUAL CHARGE PER One Unit</b>	<b>WHEN CHARGE TO APPLY</b>
<b>34</b>	\$219	A dwelling to which a collection service is practically available, as determined by Council, from the date of provision of service.
<b>35</b>	\$258*	A non-residential premise to which a collection service is practically available, as determined by Council, from the date of provision of service.
<b>38 - Greenvale</b>	\$290	A land parcel with a dwelling within the defined Greenvale Garbage Area (see Annexure C “Greenvale Garbage Area”).
<b>38 - Pentland</b>	\$290	A land parcel with a dwelling within the defined Pentland Garbage Area (see Annexure C “Pentland Garbage Area”) to which a collection service is practically available, as determined by Council, from the date of provision of service.
<b>38 - Ravenswood</b>	\$290	A land parcel with a dwelling within the defined Ravenswood Garbage Area (see Annexure C “Ravenswood Garbage Area”) with a dwelling to which a collection service is practically available, as determined by Council, from the date of provision of service.
<b>39 - Hervey Range</b>	\$290	A land parcel with a dwelling within the defined Hervey Range Garbage Area (see Annexure C “Hervey Range Garbage Area”) as from date of provision of service.
<b>39 - Balfes Creek</b>	\$290	A land parcel with a dwelling within the defined Balfes Creek Garbage Area (see Annexure C “Balfes Creek Garbage Area”) as from date of provision of service.
<b>39 - Homestead</b>	\$290	A land parcel with a dwelling within the defined Homestead Garbage Area (see Annexure C “Homestead Garbage Area”) as from date of provision of service.
<b>39 - Mingela</b>	\$290	A land parcel with a dwelling within the defined Mingela Garbage Area (see Annexure C “Mingela Garbage Area”) as from date of provision of service.



## STATUTORY POLICY

UTILITY GROUP	ANNUAL CHARGE PER One Unit	WHEN CHARGE TO APPLY
<b>39 - Sellheim</b>	\$290	A land parcel with a dwelling within the defined Sellheim Garbage Area (see Annexure C "Sellheim Garbage Area") with a dwelling to which a collection service is practically available, as determined by Council, from date of provision of service.
<b>39 - Reid River</b>	\$290	A land parcel with a dwelling within the defined Reid River Garbage Area (see Annexure C "Reid River Garbage Area") with a dwelling to which a collection service is practically available, as determined by Council, from date of provision of service.

\*Includes the Queensland Waste Levy annual charge of \$37 per bin collected in accordance with the *Waste Reduction and Recycling Act 2011*

Pro rata charges will be levied where services are commenced, or made available, during the financial year. A service is defined as the collection of one domestic bin per week per domicile.

Waste Collection Charges for Non-residential Services in Groups 36 to 39 will be levied \$315 per annum.

### 5.3.5.2 Sewerage Charges – Utility Groups 34 to 39

The following schedule of units applies to Sewerage utility charges for the relevant utility groups, per surveyed parcel of land.

LAND USE	NO. OF UNITS
<b>Sewerage Utility Groups 34 to 39</b>	
Vacant Land	2
Dwellings	2
Accommodation Units and Flats - per unit/flat	2
Business premises	2
Café	3
Dwelling combined with business premises	3
School	6
Hotel	10
Hall	2
Church	2
Caravan Park	8
Racecourse	2
Rodeo Grounds	2
Sports Club	2
Motel	10
Shopping Centre – per shop/business within the centre	2
Service Station	3
Industrial – Light and Heavy	3
Golf Course	2
Police Station and Residence	4
Not otherwise defined	4
<b>Specific</b>	
Greenvale Swimming Pool	4
Greenvale Fire and Ambulance	4
State Emergency Service Facilities	4

The Sewerage Charges per unit to be made and levied for the rating period 01 July 2022 to 30 June 2023 in are specified in the below table.

UTILITY GROUP	ANNUAL CHARGE PER UNIT (Refer Utility Units Table)	WHEN CHARGE TO APPLY
<b>38-Greenvale</b>	\$346 per annum	Upon connection to mains

## STATUTORY POLICY

UTILITY GROUP	ANNUAL CHARGE PER UNIT (Refer Utility Units Table)	WHEN CHARGE TO APPLY
<b>38-Ravenswood</b>	\$346 per annum	Upon connection to mains

Pro rata charges will be levied where services are commenced, during the financial year.

### 5.3.5.3 Landfill Management Levy – Utility Groups 34 to 39

The following levies are based on their associated assumption 1 to 5 and the two generic assumptions 6 & 7:

1. All properties within Utility Groups 34 and 35- the closest landfill is Stubble Street, Charters Towers.
2. All properties within Utility Group 38 - the closest landfill is either Greenvale, Pentland or Ravenswood.
3. Properties within Utility Group 39 that have a waste collection service - the closest landfill is either Greenvale, Pentland or Ravenswood.
4. Despite assumption 3, certain properties within Utility Group 39 that have a waste collection service are located closest to the Stubble Street Landfill.
5. Properties within Utility Group 39 that do not have a waste collection service and whose owner/occupiers manage their own landfills on their property, will not be levied a landfill management levy.
6. The Stubble Street Landfill has a 'user pay policy'.
7. The Greenvale, Pentland or Ravenswood landfills do not have a 'user pay policy'.

Where assumption 4) above applies, and a property within Utility Group 39 is located closer to the Stubble Street Landfill, and therefore incurs 'user pay fees' when using the landfill, a reduced landfill management levy will apply on application and subsequent approval.

Assumption	Provision	Use	Annual Levy
1	\$33	Pay per use	<b>\$33.00</b>
2	\$33	\$16.80	<b>\$49.80</b>
3	\$33	\$16.80	<b>\$49.80</b>
4	\$33	\$0	<b>\$33.00</b>
5	\$0	\$0	<b>\$0</b>

## 5.4 Concessions on Rates and Charges

Concessions will be determined on an annual basis on the adoption of each budget and will reflect Council's desire to continue to assist Pensioners with their rates payments, while also assisting Sporting/Cultural and Welfare Groups with their rates payments.

### 5.4.1 Pensioner Rebates

To qualify for the following rebates all of the following conditions must apply:

- 5.4.1.1 The applicant must be the holder of a Pensioner Concession Card or Repatriation Health Card for all Conditions (Gold Card) issued by the Commonwealth Department of Social Services or the Commonwealth Department of Veterans Affairs. Holders of Health Care Cards (Department of Social Services) are not eligible under this scheme, as these cards are issued for a limited specified period of time only; and
- 5.4.1.2 The applicant must be the owner (either solely or jointly) of property in the Charters Towers Region which is his/her principal place of residence and the property shall not be utilised for non-residential activities, including home-based occupations; and
- 5.4.1.3 The applicant must have either solely or jointly with a co-owner, the legal responsibility for payment of rates and charges as defined herein which are levied in respect of the said property by Council; and
- 5.4.1.4 The applicant must be approved to receive the State Government pensioner rates subsidy; and
- 5.4.1.5 Such concession of rates will only apply if the applicant/s remains a pensioner/s and also retains ownership of the property in respect of which concession is sought, for the whole of the financial year.

#### 5.4.2 Council Rebate

Policies for pensioner rate accounts across the region are as follows:

- 5.4.2.1 Discount on pensioner rate accounts is calculated on the nett levy, after state and council concessions and subsidies are applied.
- 5.4.2.2 Council pensioner rebates are limited to pensioners who pay their rate account in full by the discount date of each levy.
- 5.4.2.3 The Council Pensioner Remission is calculated on the general rate only, to a maximum of 27% of the general rate levy applicable to the rating category designated, capped at \$178.00 if levied half yearly and \$356.00 if levied once per year.

#### 5.4.3 State Government Subsidy

In accordance with the Queensland Government Pensioner Rate Subsidy Scheme, as existing at the time of rating, a Pensioner Subsidy of 100%, capped at the State Government's approved maximum of an anticipated \$200 per annum, will be allowed on General rates as levied for residential properties.

Pensioners wishing to apply for subsidy are required to initially complete the necessary application form. Council will then confirm ongoing eligibility on a yearly basis, via reconciliation with the records held by the State Government.

#### 5.4.4 Sporting/Cultural/Welfare Groups Concessions

Pursuant to the *Act*, Council will continue to provide financial assistance to approved Sporting, Cultural and Welfare Groups as budgeted, with the basis of concession being as follows; subject to nett rates and charges, after concession applied, being paid in full by the due date as printed on the rates notice:

- 5.4.4.1 50% of the General Rate; 50% of the Sewerage Charge; Nil concession on Water Charges unless otherwise determined by Council and 50% of the calculated Excess Water Charge when an organisation has an approved Water Management Plan, subject to a defined period, if required.

#### 5.4.5 Concealed Leak Concession

Council may grant a rebate to allow financial relief from water consumption charges that have arisen as a result of a proven concealed water leak in accordance with its Concealed Leak Policy to ratepayers who meet the eligibility criteria set out in the policy.

### 5.5 Other Rates, Charges and Rating Matters

#### 5.5.1 Issue of Rates Notices

Council will issue Half Yearly Rates Notices:

- 1 In July/August (1<sup>st</sup> levy) for the billing period 1 July to 31 December; and
- 2 In January/February (2<sup>nd</sup> levy) for the billing period 1 January to 30 June.

The 1<sup>st</sup> levy rate notice will include excess water levies incurred across the previous twelve-month period. The 1<sup>st</sup> levy rate notice will also be accompanied by hardcopies of the Rates & Charges booklet and other standard inclusions. Property owners are requested to retain this booklet for reference. Copies will be available on Council's website.

#### 5.5.2 Interest on Arrears

Pursuant to the *Act*, rates and charges which are unpaid as of the due date, bear interest at the approved rate of 8.17%, being the maximum interest rate, in accordance with the *Regulation*; unless interest free instalment arrangements are approved in accordance with the terms stated within this document.

#### 5.5.3 Discount on Rates and Charges

Pursuant to the *Act*, a discount of 6% is granted on gross rates and charges (less Council and State pensioner rebates and subsidies, rate arrears, interest and fire levies), to any persons liable to pay the rates and charges levied, provided payment is made within the approved thirty (30) day discount period. To receive the benefit of discount, payment in full must be receipted by Council on or before the due date.

#### 5.5.4 Fire Levy and/or Emergency Management, Fire & Rescue Levy

Local Governments are a collection agency only for the State Government Emergency Management, Fire & Rescue Levy on improved and vacant land. All levies collected by local governments throughout

Queensland are forwarded on to the State Government. Premises are levied in accordance with the approved schedule, as issued annually, by the Department of Fire and Emergency Services.

#### 5.5.5 Rate Instalment Arrangements

Pursuant to the *Act*, Council may approve a conditional Rate Instalment Arrangement to pay a rate account by weekly, fortnightly, or monthly instalments. As part of each application approval, the agreed 'Method of Payment' will be determined. To qualify for an interest free arrangement, applications must be received on or before the due date of the rates notice unless an 'Ongoing Periodic Authority' is in place, noted on signed arrangement paperwork. Rate accounts containing arrears shall incur interest.

#### 5.5.6 Water Meter Readings

Water Meter Readings will be undertaken annually, with the aim of commencing in June each year.

In accordance with s102 of the *Regulation*, adoption of this policy confirms "*a meter is taken to have been read during the period that starts 2 weeks before, and ends 2 weeks after, the day on which the meter is actually read*".

*Example—*

*In calculating utility charges for a period ending on 31 May, if a meter is read on 13 June, the meter reading is taken to be the meter reading on 31 May.*

Where water is *connected*, Water Notices showing usage against allocation between 1 June and 31 May will be issued annually, with the first half yearly rates notice issued each financial year.

The 1<sup>st</sup> half yearly rates notice will be issued in July/August and will contain excess water levies across the previous 12-month period plus 50% of the allocation water levy for the current financial year.

The 2<sup>nd</sup> half yearly rates notice will be issued in January/February and will only contain the remaining 50% of the allocation water levy for the current financial year.

Please refer to 5.3.4 for details on the levying of the Two Part Tariff.

#### 5.5.7 Water Meter Reading Averaging

A Meter Replacement program takes place annually. The program is aimed at replacing all water meters when 5,000 kilolitres has passed through them, or when the meter reaches nine years of age, whichever comes first. This program has resulted in stopped or slowed meters becoming less common.

However, faults do still occur, and when they do it is important that it does not result in lost revenue, or inequities whereby property owners do not pay for the water they use. To avoid this, averaging water usage is required.

In the instance where a water meter is found to have stopped, usage on the meter will be averaged based on daily consumption across the previous three full years.

#### 5.5.8 Excess Water

Excess water charges are applied per water meter connected to a property, on the basis of all water used in excess of the annual allowance applicable to the Utility Group allocated to the property, or under the Two-Part Tariff, applicable for usage which exceeds the 1<sup>st</sup> tier threshold.

### 5.6 Schedule of Fees and Charges

In accordance with section 97 of the *Act*, cost-recovery fees will be determined on an annual basis. Initially, Council will determine them in the General Meeting of Council the month prior to the annual statutory budget meeting and will reflect Council's commitment to establishing criteria to decide the amount of all Cost Recovery Fees and Commercial Charges. Fees and charges will be updated throughout the year as necessary.

#### 5.6.1 Criteria for Identifying Cost-Recovery Fees

5.6.1.1 Council's cost-recovery fees relate to an action in respect of:

- a) an application for the issue or renewal of a licence, permit, registration, or other approval under a Local Government Act; or
- b) recording a change of ownership of land;

- c) giving information kept under a Local Government Act;
- d) seizing property or animals under a Local Government Act;
- e) the performance of another responsibility imposed on the local government under the *Building Act* or the *Plumbing and Drainage Act*.

5.6.1.2 A cost-recovery fee must not be more than the cost to the local government of taking the action for which the fee is charged.

### 5.6.2 Criteria for Deciding Business Activity Fees

Council has the power to conduct business activities and make business activity fees for services and facilities it provides on this basis. Business activity fees are made where Council provides a service and the other party to the transaction can choose whether or not to avail itself of the service. Business activity fees are a class of charge which are purely commercial in application and are usually subject to the Commonwealth's Goods and Services Tax. Business activity fees are accordingly determined having regard to these factors and Council's competitive neutrality obligations, as identified in the *Act* and *Regulation*.

## 6. VARIATIONS

CTRC reserves the right to vary, replace or terminate this Policy from time to time.

## ASSOCIATED DOCUMENTS

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- S0002 Revenue Policy 2021/2022

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### 7. DOCUMENT REVIEW:

The document is to be reviewed upon changes to relevant legislation, or annually if no changes have been required to be enacted.

Document Adopted: Statutory Budget Meeting 29 June 2022  
Resolution Number xxxx

Document Contact: Ted Harrington  
Chief Financial Officer

Document Authorised: Martin Drydale  
I/Chief Executive Officer

\_\_\_\_\_  
CEO Signature

### 8. ANNEXURES

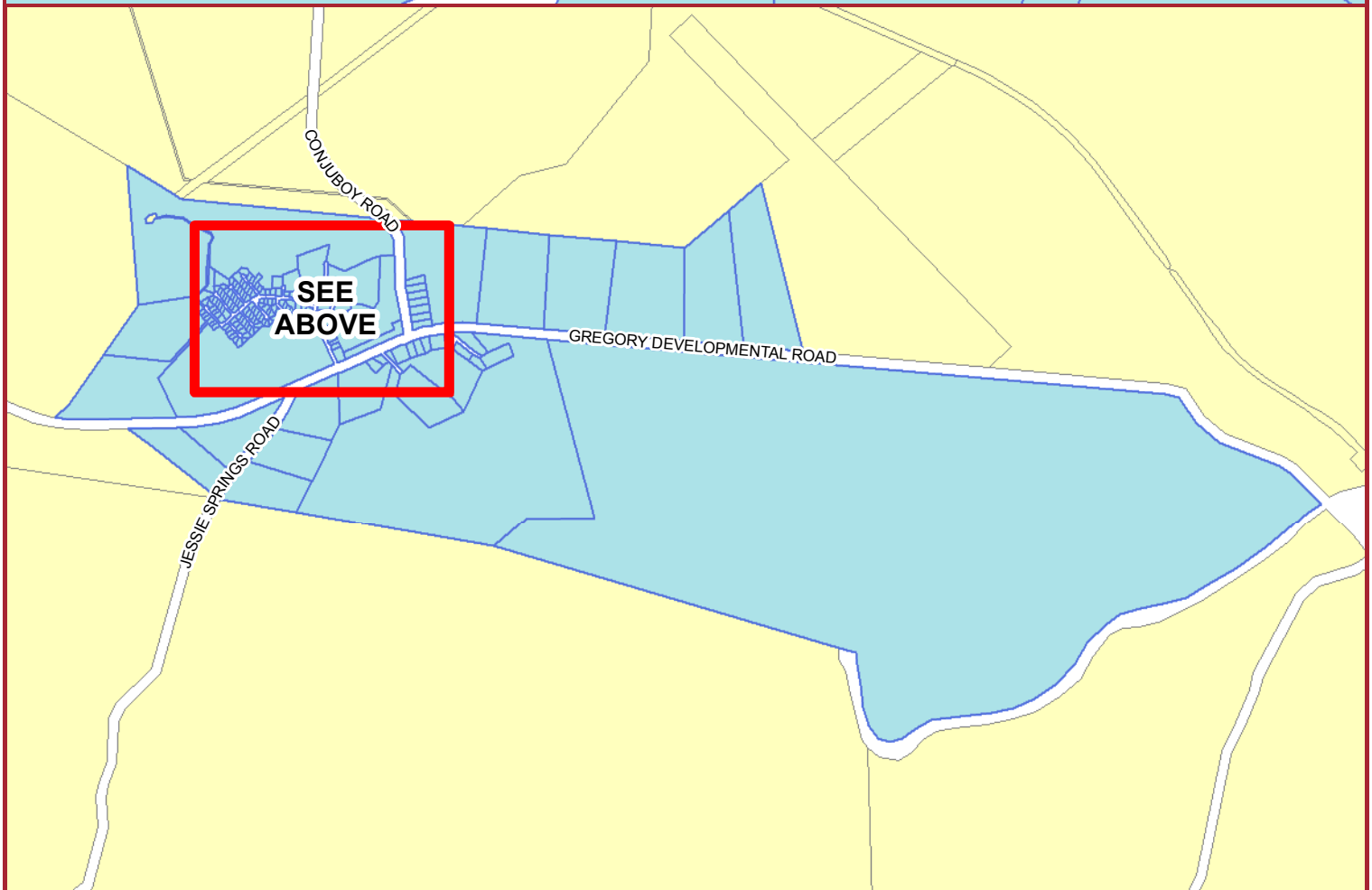
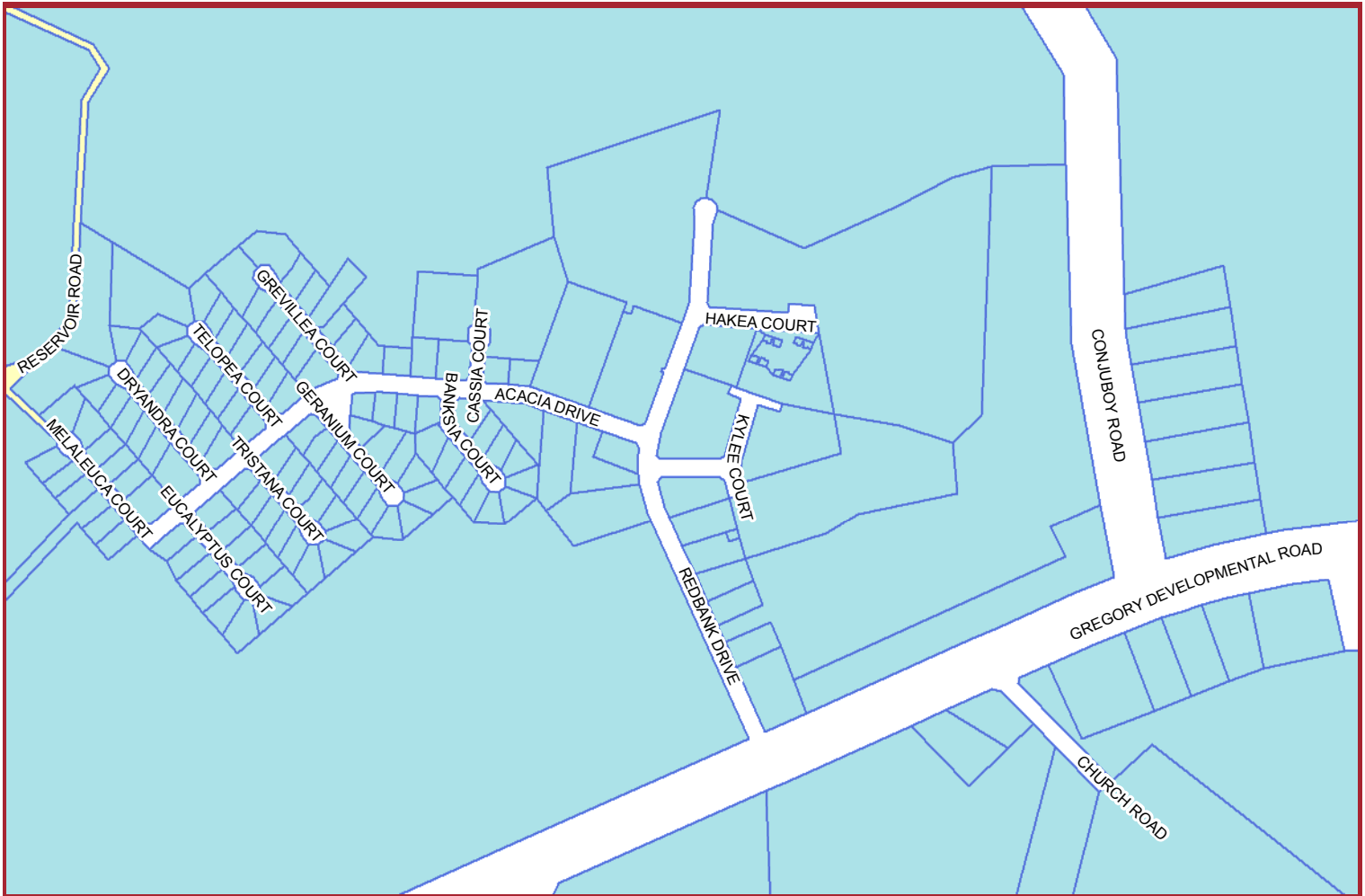
- Annexure A – Water Units Schedule
- Annexure B – Township Water Supply Areas
- Annexure C – Regional Refuse Collection Areas

**"Annexure A to Revenue Statement"**  
**CHARTERS TOWERS REGIONAL COUNCIL**  
**WATER UNIT CHARGES SCHEDULE 2022-23**

**NON STANDARD ALLOCATIONS ACROSS THE REGION - Utility Rating Groups 31 to 38**

RATE ASSESS	CATEGORY	PREMISES	ADDRESS	TOTAL UNITS
	<b>CAT: h) SCHOOLS/EDUCATION</b>			
11836	Pre-schools	KUDJULA PLAYGROUP	BENNETT ST	4
11288		C.T. KINDERGARTEN	BRIDGE ST	4
10307	Private/Boarding School	C.C.C. (ST MARYS)	MARY ST	111
11345-05		C.C.C. (MOUNT CARMEL)	HACKETT TCE	189
11470		BLACKHEATH & THORNBURGH COLLEGE	KING ST	150
12565-8		ALL SOULS ST GABRIELS SCHOOL	DR GEORGE ELLIS DRIVE	150
11965	State Schools	MILLCHESTER STATE SCHOOL	BLUFF RD	240
12043-02		SCHOOL OF DISTANCE EDUCATION	BRISK ST	240
12317		RICHMOND HILL STATE SCHOOL	BAKER ST	240
10040		CENTRAL STATE SCHOOL	HIGH ST	240
10050		STATE HIGH SCHOOL	ALAND ST	240
20276-2		RAVENSWOOD STATE SCHOOL	41 ELPHINSTONE ST	School & Kindergarten 10
21010		PENTLAND STATE SCHOOL	MILL ST	6
21257		GREENVALE STATE SCHOOL	CASSIA CRT	6
	<b>CAT: i) STATE GOVERNMENT</b>			
11644		RAILWAY STATION, COMPOUND, DWELL & GOODS SHED	ENTERPRISE RD	16
10147		HOSPITAL	GILL ST	400
11731-92		MOSMAN HALL	GLADSTONE RD	330
12367		EVENTIDE	DALRYMPLE RD	660
11940-5		MINES DEPARTMENT DEPOT	NAGLE ST	6
12127-14		WEEDS RESEARCH STATION and RESIDENCES	NATAL DOWNS RD	28
10128		POLICE STATION - CHARTERS TOWERS	GILL ST	12
20225-74	Police Station Dwelling is A/n 20225-2 = 4	POLICE STATION RAVENSWOOD	TOWNSVILLE ST	6
21083	Police Station Dwelling is A/n 24040 = 4	POLICE STATION - PENTLAND	PATERSON ST	6
21176		POLICE STATION & DWELLING - GREENVALE	ACACIA DRIVE	10
10111		COURTHOUSE COMPLEX	HODGKINSON ST	12
10031		STATE WORKS DEPT DEPOT	VULTURE ST	12
10079-3		DEPT OF PRIMARY INDUSTRIES	HODGKINSON ST	6
12442-1		DEPT OF PRIMARY INDUSTRIES	PRIOR STREET	12
12460-05		TRADE TRAINING CENTRE	MCPHERSON STREET	6
	<b>CAT: j) STATE GOVERNMENT CORPORATIONS</b>			
11769		Ergon - DEPOT	NEW QUEEN RD	6
11971-2		Ergon - SUB STATION	BLUFF RD	6
12564-2		Ergon - SUB STATION	DR GEORGE ELLIS DRIVE	6
10646-1		TELECOM EXCHANGE	BOW ST	6
10121		POST OFFICE (2 FLOORS)	GILL ST	6 + 4 10
10153		AMBULANCE (2 X Res)	GILL ST	6, D x 2 14
10194		RURAL FIRE (FORMER QFES STATION) BUILDING (2 X Res)	GILL ST	6, D x 2 14
10485-9		NEIGHBOURHOOD CENTRE (OWNED BY STATE OF QLD)	POWELL LANE	6
12469-8		RURAL FIRE (OWNED BY STATE OF QLD)	BURDEKIN STREET	6
	<b>CAT: k) COMMUNITY WELFARE</b>			
11267-1	DALRYMPLE VILLA	DALRYMPLE VILLA INC	FRASER ST	100
	<b>CAT: l) COUNCIL LAND</b>			
10707	ENTERTAINMENT CENTRE	CHARTERS TOWERS REGIONAL COUNCIL	MOSMAN ST	6
	<b>CAT: m) SPECIAL ALLOCATIONS</b>			
	Per Connection for other purposes such as an animal trough	Across the Region		4
12165	CHARTERS TOWERS CARAVAN PARK		MT LEYSHON RD	Approv. 08/02 16
11345-2	HILLVIEW MOTEL		3A HACKETT TERRACE	Approv. 05/09 12
12193	COUNTRY ROAD MOTEL		4 MT LEYSHON RD	Approv. 06/09 20
10140	MCDONALDS RESTAURANT		GILL ST	Approv. 08/02 12





**LEGEND**

- Water Supply Area
- Land Parcels

**Greenvale Water Supply Area**

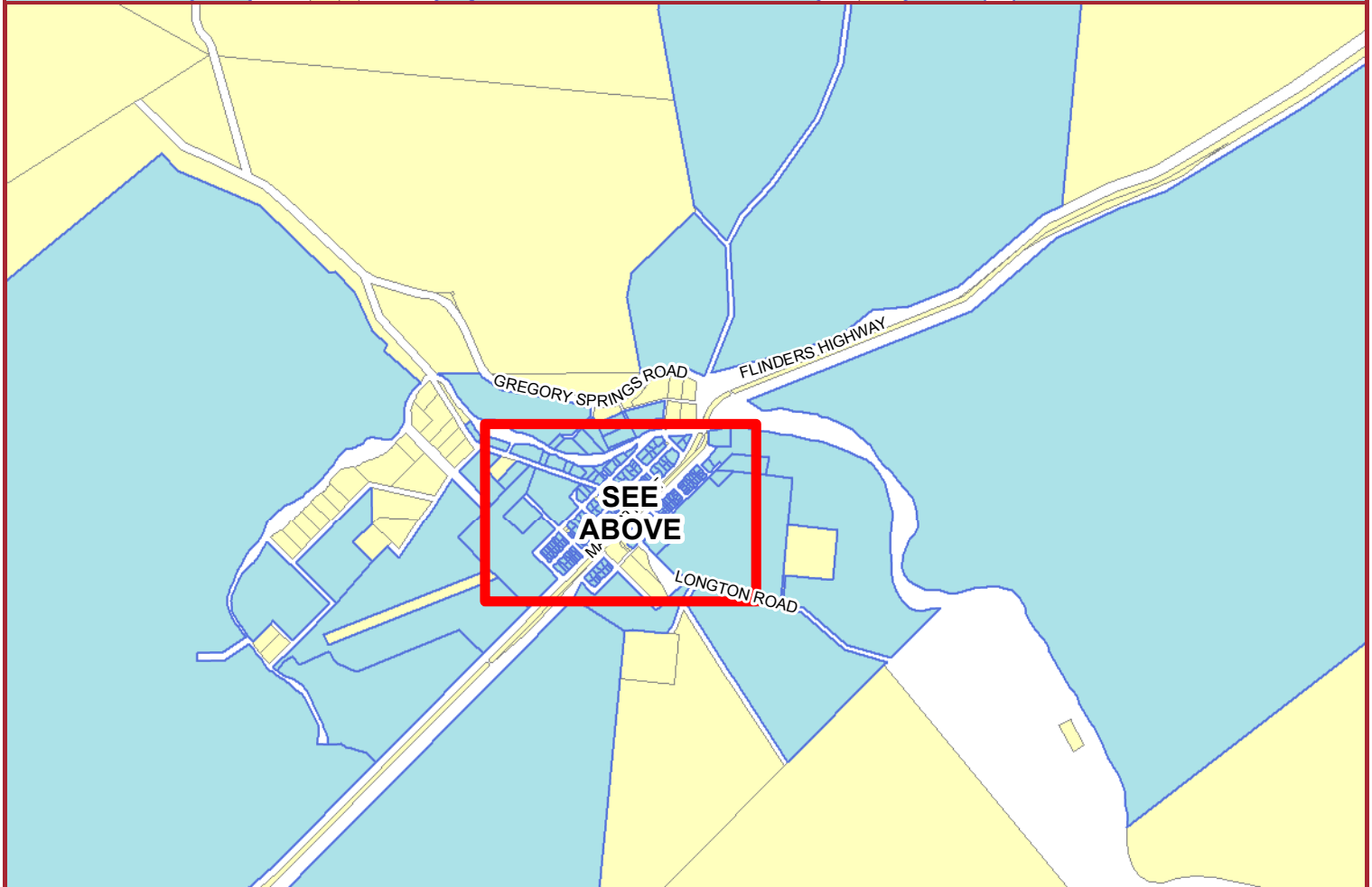
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 www.chartersowers.qld.gov.au

Date: 14/07/2015  
 Drawn By: Ihickey





**LEGEND**

- Water Supply Area
- Land Parcels

**Pentland Water Supply Area**

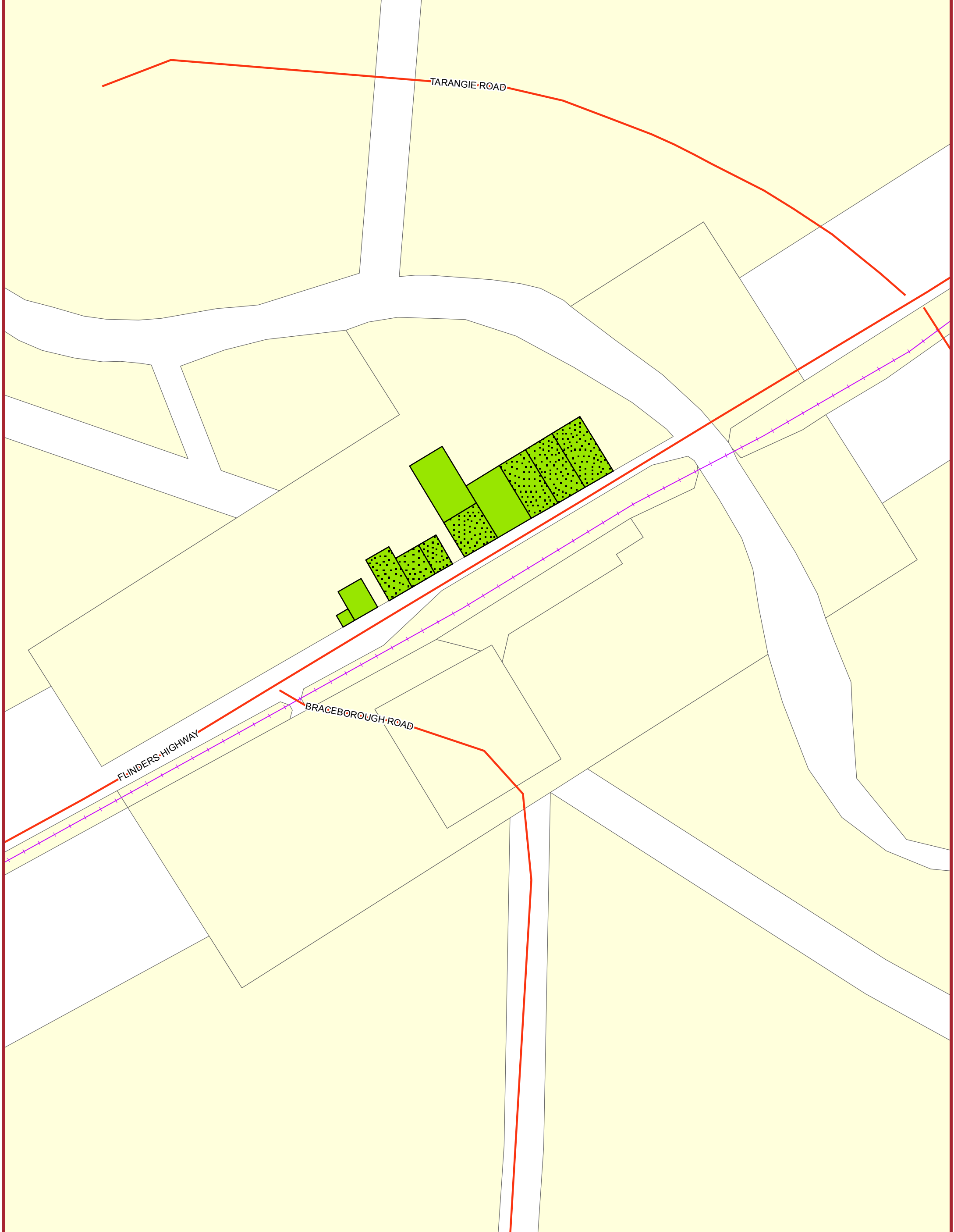
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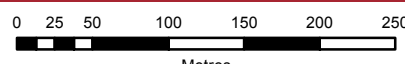




**LEGEND**


-  Refuse Collections
-  Defined Collection Area
-  Land Parcels
-  Road Centrelines

**Balfes Creek**  
**Defined Refuse Collection Area 2015**



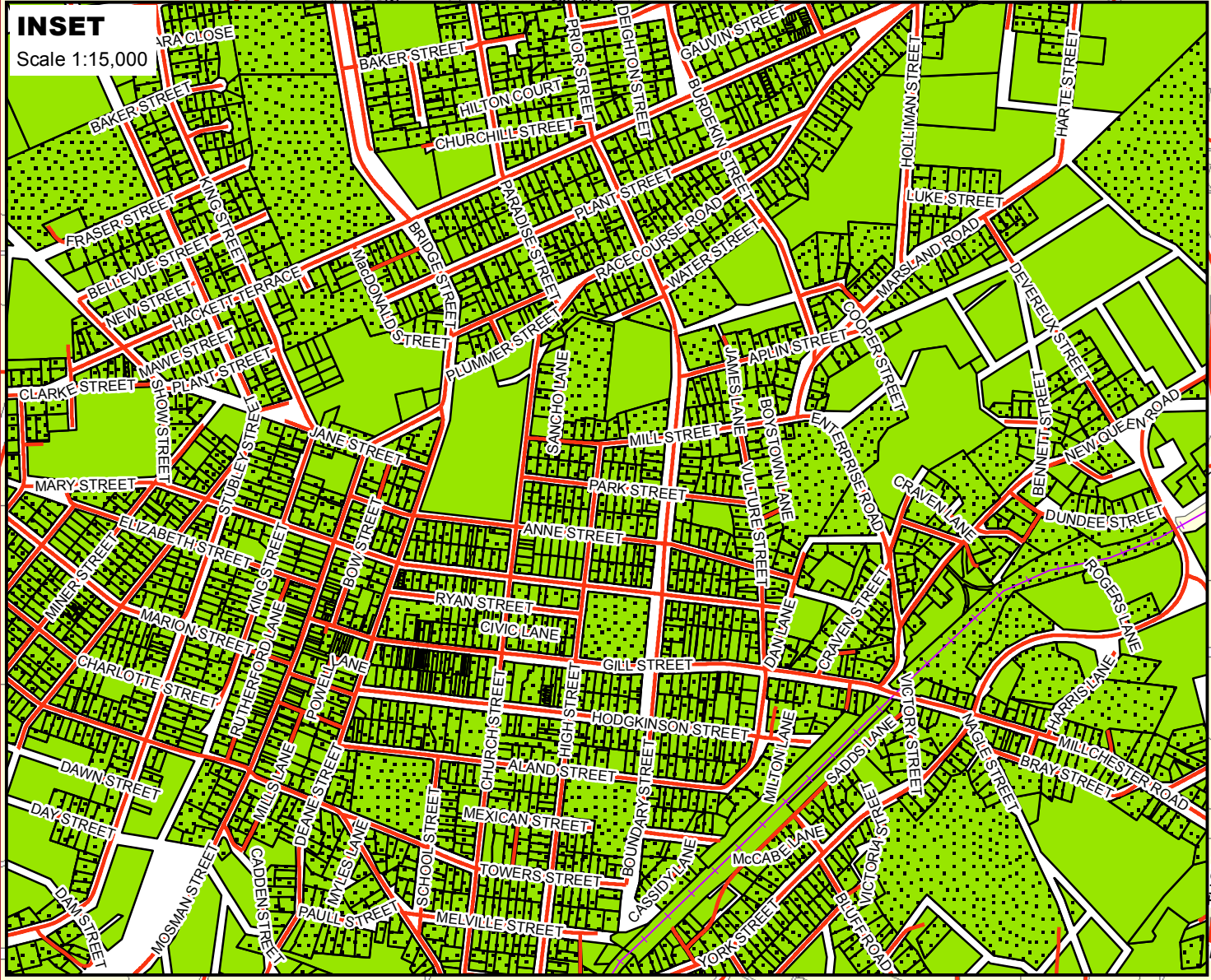
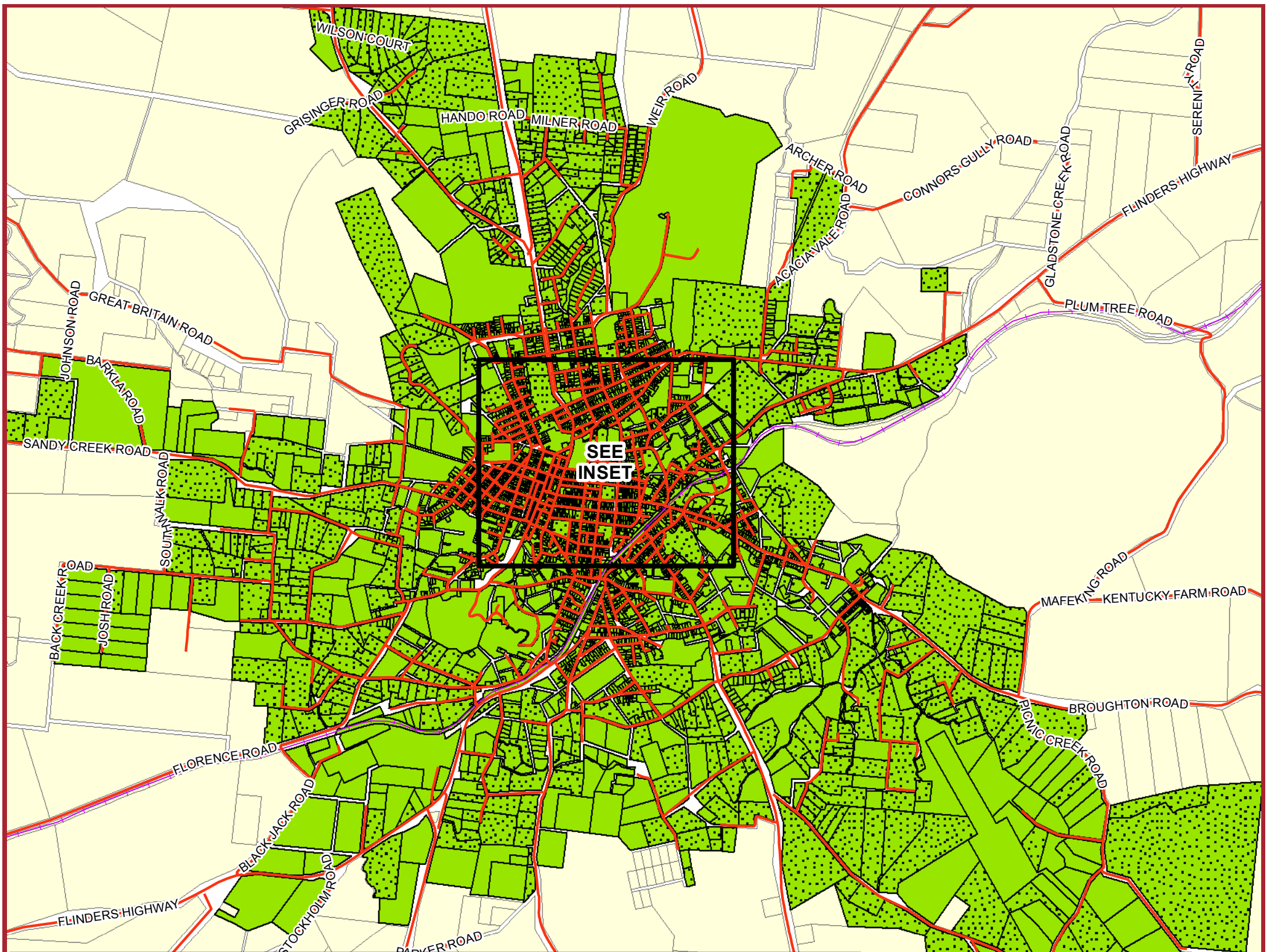
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**LEGEND**

- Refuse Collections
- Defined Collection Area
- Land Parcels
- Road Centrelines

**Charters Towers and Environs  
Defined Refuse Collection Area 2015**

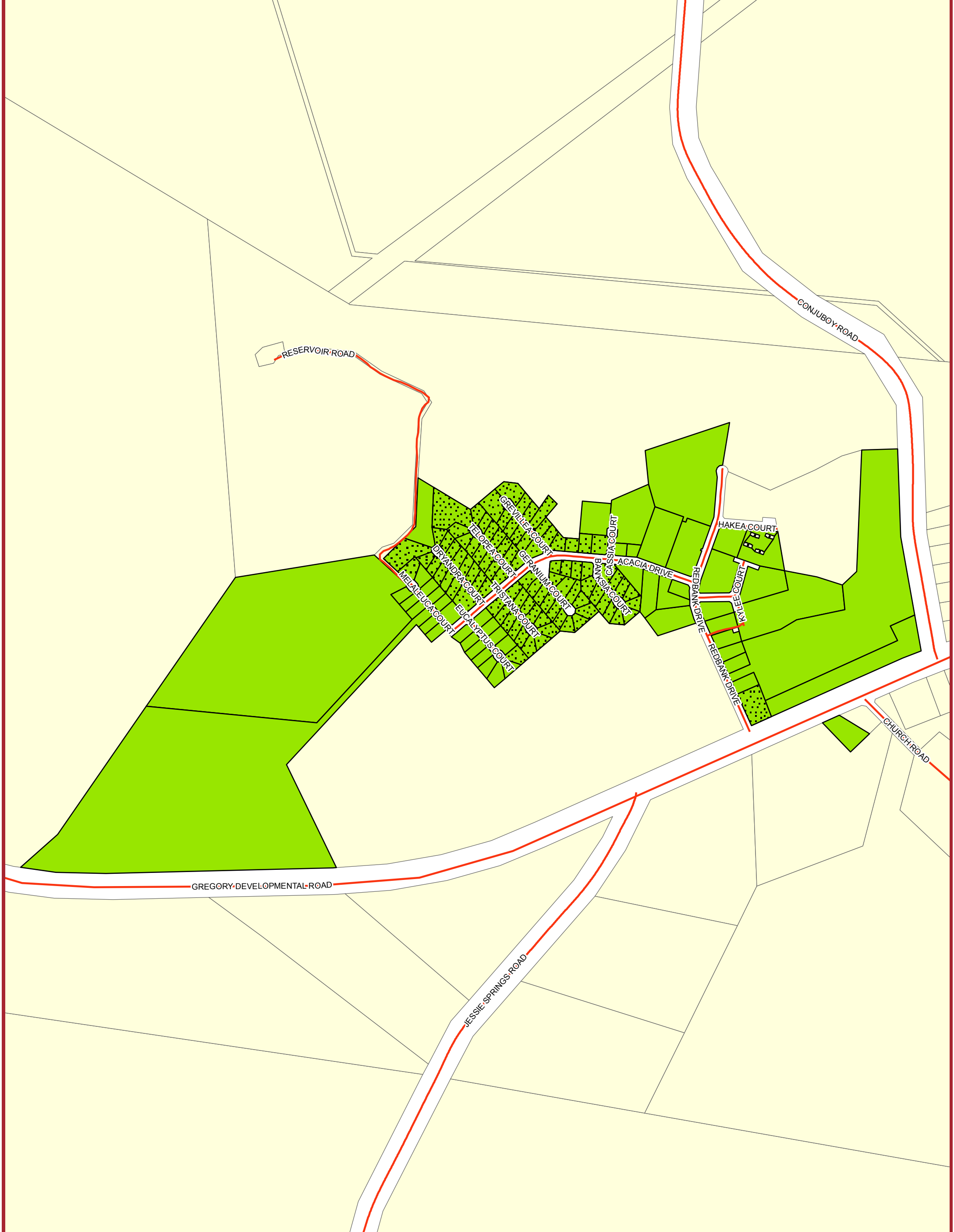
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[www.charters Towers.qld.gov.au](http://www.charters Towers.qld.gov.au)





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**CHARTERS TOWERS**  
 REGIONAL COUNCIL

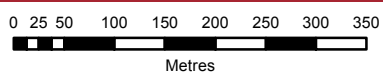
Page 41



**LEGEND**

-  Refuse Collections
-  Defined Collection Area
-  Land Parcels
-  Road Centrelines

**Greenvale  
Defined Refuse Collection Area 2015**

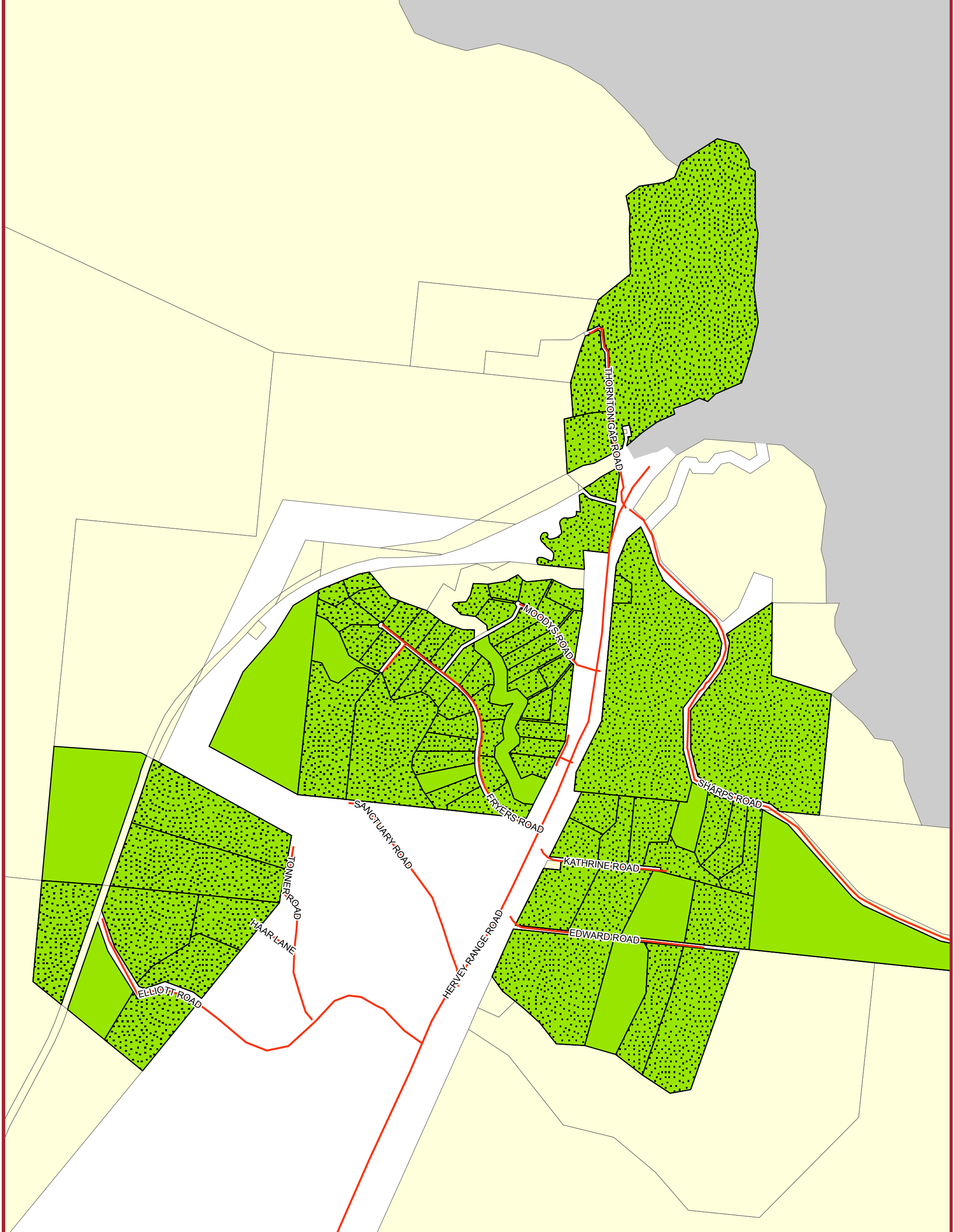


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[www.charters Towers.qld.gov.au](http://www.charters Towers.qld.gov.au)

Date: 9/07/2015  
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**LEGEND**

-  Refuse Collections
-  Defined Collection Area
-  Land Parcels
-  Road Centrelines

**Hervey Range  
Defined Refuse Collection Area 2015**

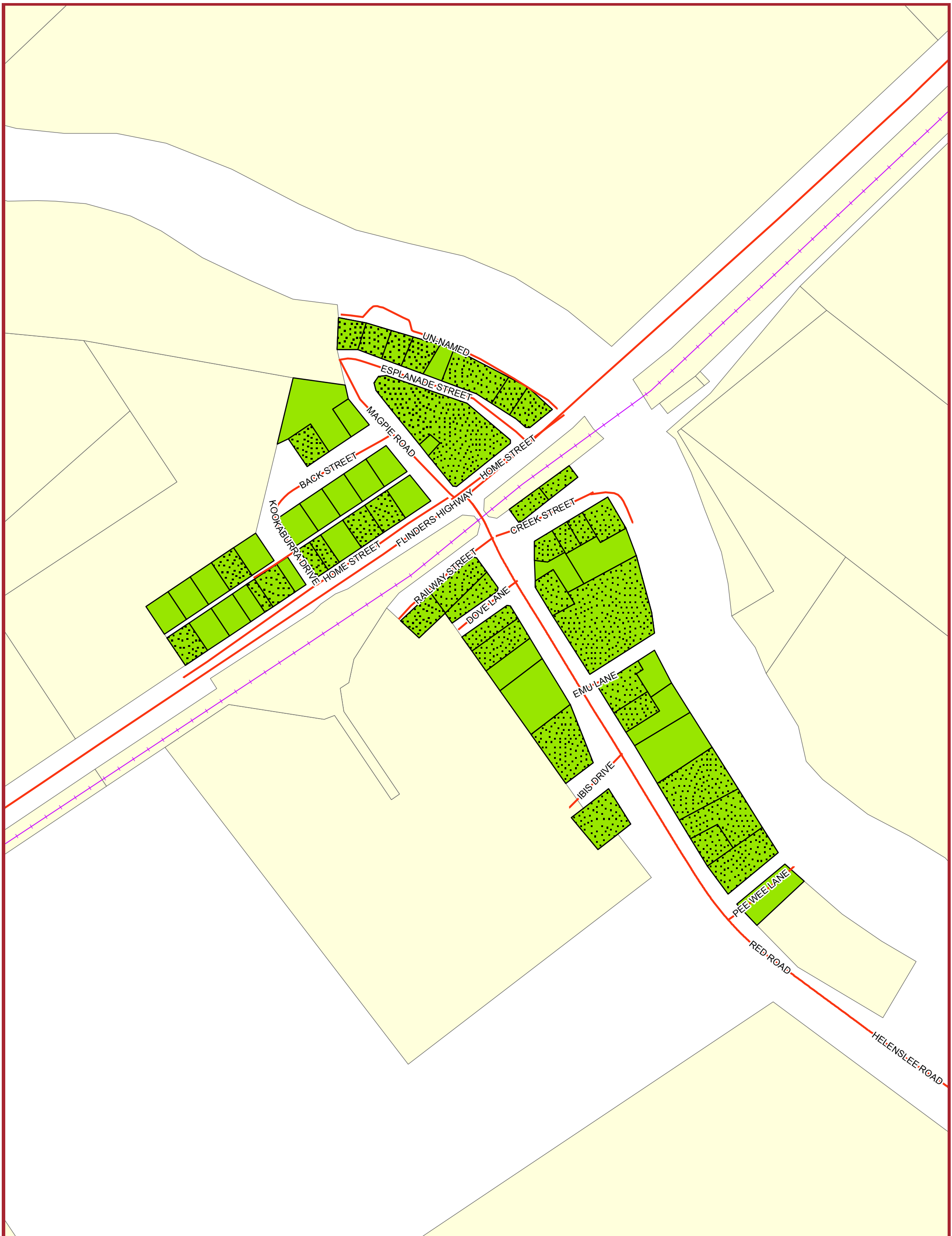


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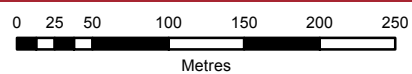
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 2015\_refuse\_collection\_areas



**LEGEND**

-  Refuse Collections
-  Defined Collection Area
-  Land Parcels
-  Road Centrelines

**Homestead  
Defined Refuse Collection Area 2015**

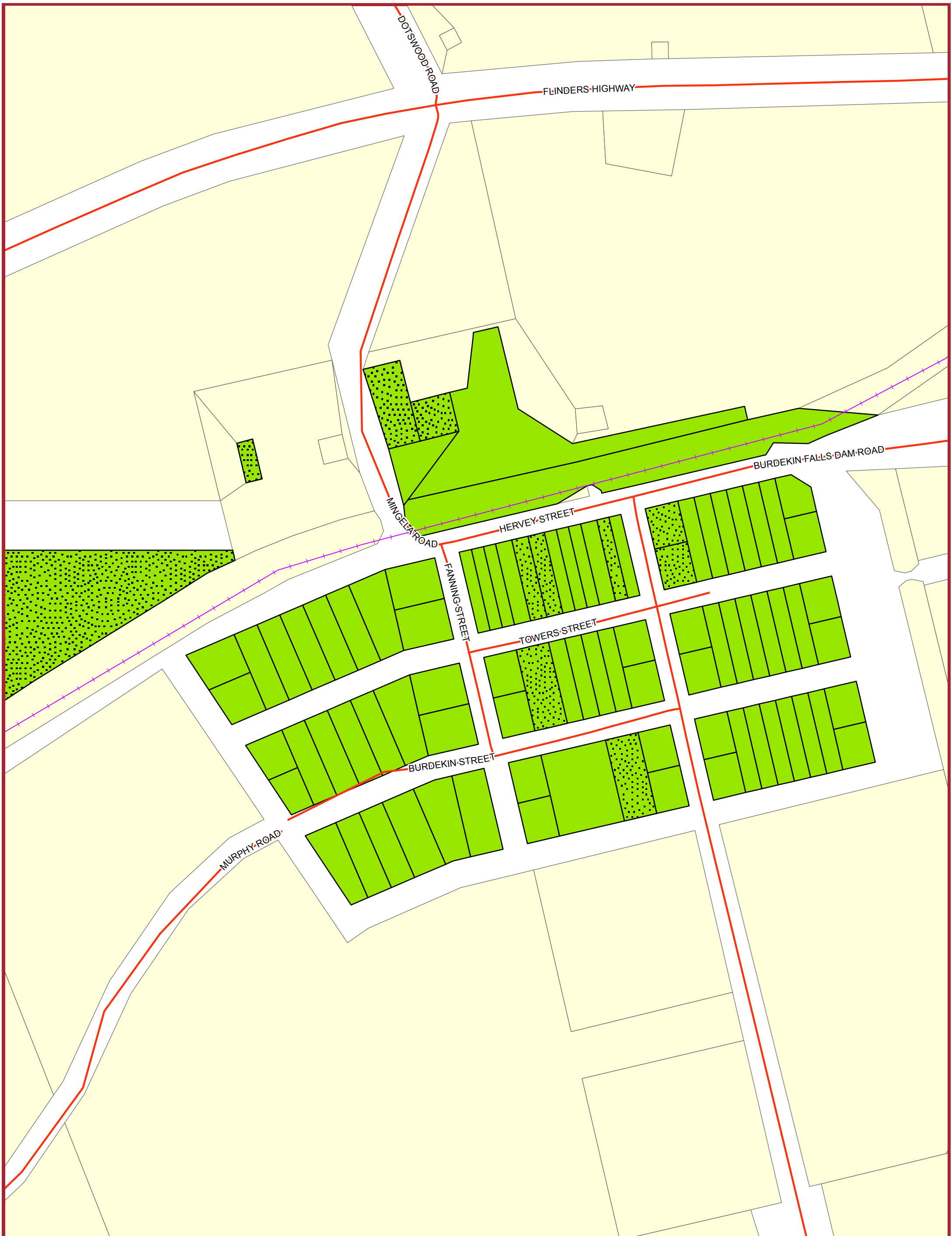


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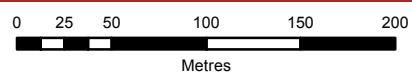
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**LEGEND**

-  Refuse Collections
-  Defined Collection Area
-  Land Parcels
-  Road Centrelines

**Mingela**  
**Defined Refuse Collection Area 2015**



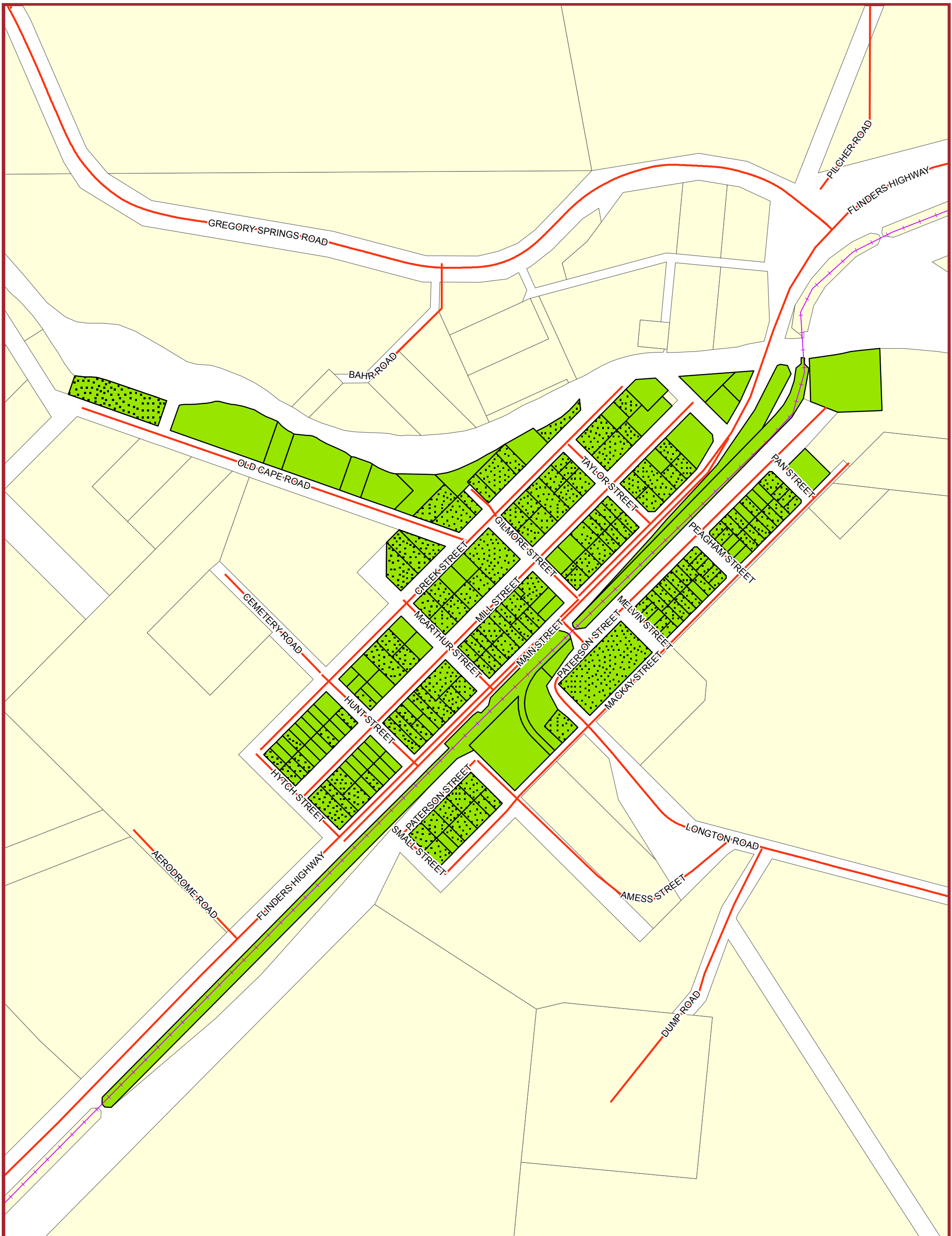
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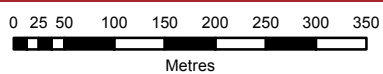




**LEGEND**

-  Refuse Collections
-  Defined Collection Area
-  Land Parcels
-  Road Centrelines

**Pentland  
Defined Refuse Collection Area 2015**

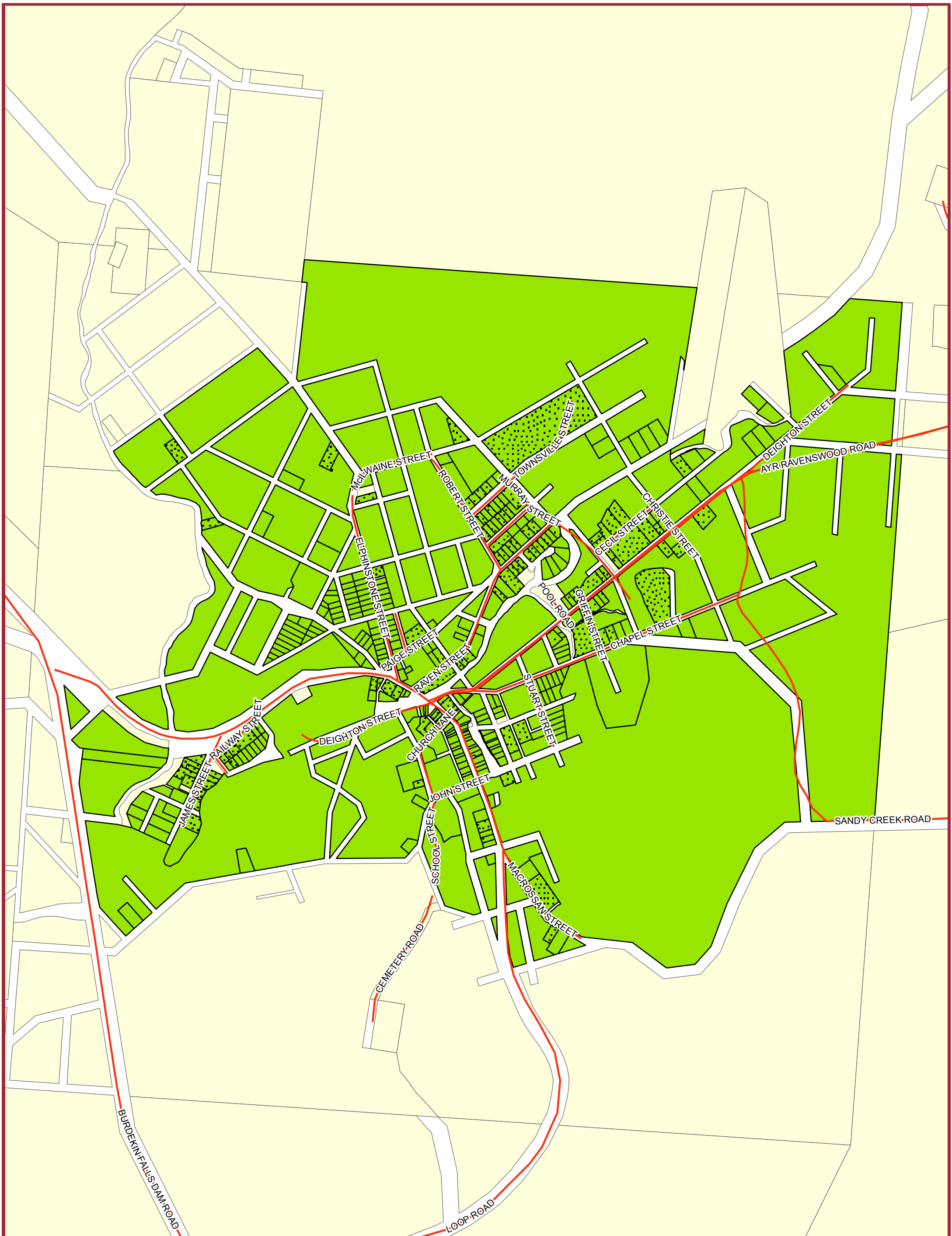


Scale @ A3 - 1:7,500







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**LEGEND**

-  Refuse Collections
-  Defined Collection Area
-  Land Parcels
-  Road Centrelines

**Ravenswood  
Defined Refuse Collection Area 2015**

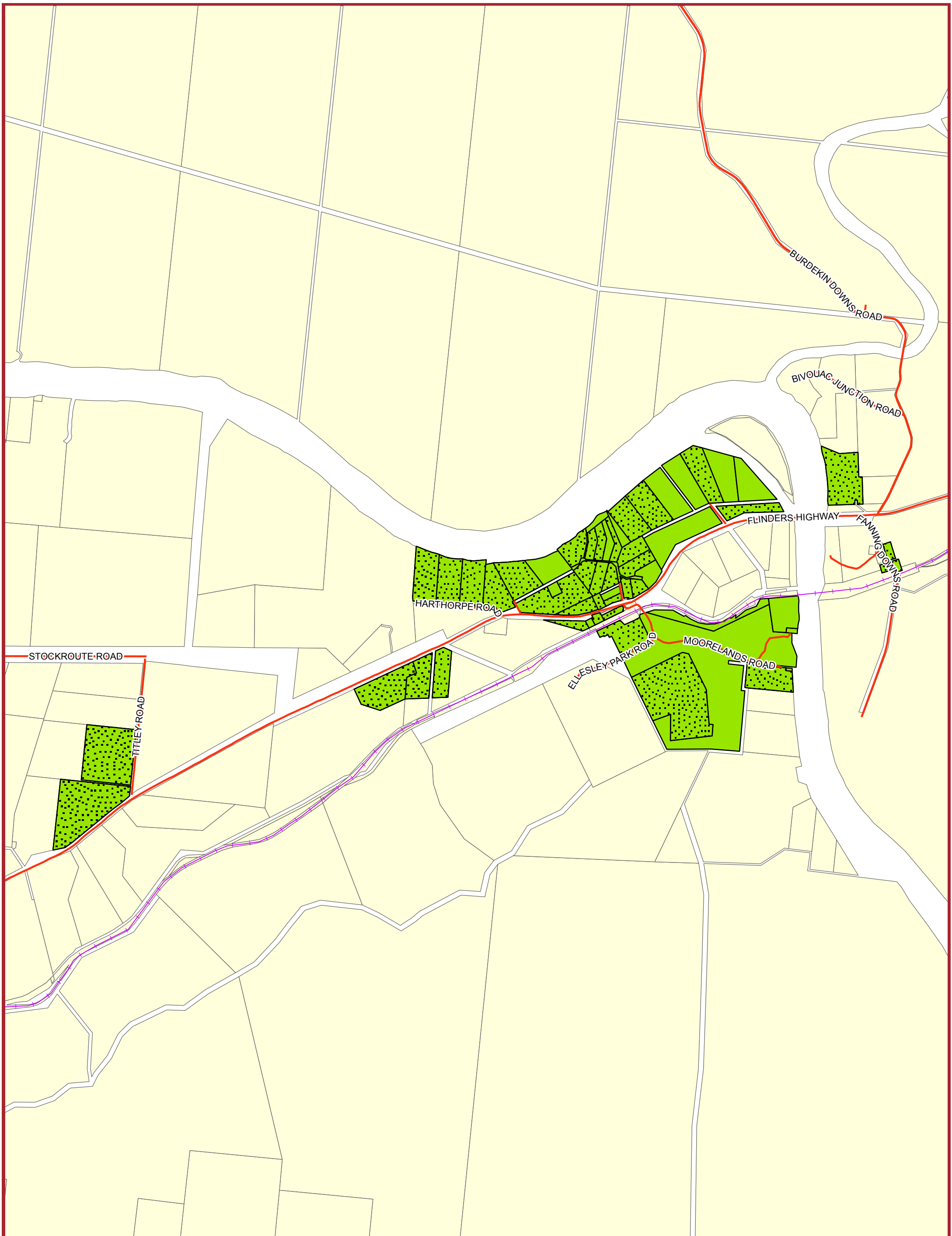


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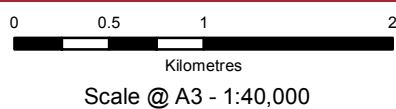
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**LEGEND**

-  Refuse Collections
-  Defined Collection Area
-  Land Parcels
-  Road Centrelines

**Sellheim  
Defined Refuse Collection Area 2015**



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**Charters Towers Regional Council**  
**Statement of Comprehensive Income**

*All outputs are in thousands (\$'000s) unless otherwise indicated*

	June 2022 Amended Budget \$000	June 2023 Budget \$000	June 2024 Forecast \$000	June 2025 Forecast \$000
<b>Income</b>				
<b>Revenue</b>				
<b>Operating revenue</b>				
Net rates, levies and charges	25,300	27,114	28,216	29,362
Fees and charges	4,274	4,715	4,904	5,100
Interest received	249	333	1,460	1,372
Sales contract and recoverable works	3,002	3,033	2,900	2,900
Other income	144	159	165	172
Grants (DRFA)	34,000	41,000	-	-
Grants, subsidies, contributions and donations	7,715	7,698	7,946	8,224
<b>Total operating revenue</b>	<b>74,684</b>	<b>84,052</b>	<b>45,591</b>	<b>47,129</b>
<b>Capital revenue</b>				
Grants, subsidies, contributions and donations	14,048	10,932	9,191	1,673
<b>Total revenue</b>	<b>88,732</b>	<b>94,984</b>	<b>54,782</b>	<b>48,802</b>
<b>Capital income</b>				
Profit/(loss) on disposal of property, plant & equipment	193	257	505	828
Revaluation up of property, plant & equipment	-	-	-	-
<b>Total income</b>	<b>88,925</b>	<b>95,241</b>	<b>55,287</b>	<b>49,630</b>
<b>Expenses</b>				
<b>Operating expenses</b>				
Employee benefits	20,066	21,475	22,643	23,544
Employee benefits - DRFA	-	300	-	-
Materials and services	15,130	15,527	16,127	16,708
Materials and services - DRFA	34,000	40,700	-	-
Finance costs	68	63	61	58
Depreciation and amortisation	9,096	9,140	8,947	8,853
<b>Total operating expenses</b>	<b>78,360</b>	<b>87,205</b>	<b>47,777</b>	<b>49,163</b>
<b>Capital expenses</b>				
Other capital expenses	-	-	50	-
<b>Total capital expenses</b>	<b>-</b>	<b>-</b>	<b>50</b>	<b>-</b>
<b>Total expenses</b>	<b>78,360</b>	<b>87,205</b>	<b>47,827</b>	<b>49,163</b>
<b>Net result</b>	<b>10,565</b>	<b>8,036</b>	<b>7,460</b>	<b>468</b>
<b>Other comprehensive income</b>				
<b>Items that will not be reclassified to net result</b>				
Increase (decrease) in asset revaluation surplus	-	-	-	-
<b>Total other comprehensive income for the year</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total comprehensive income for the year</b>	<b>10,565</b>	<b>8,036</b>	<b>7,460</b>	<b>468</b>
<b>Operating result</b>				
Operating revenue	74,684	84,052	45,591	47,129
Operating expenses	78,360	87,205	47,777	49,163
Operating result	<b>(3,676)</b>	<b>(3,153)</b>	<b>(2,186)</b>	<b>(2,033)</b>

# Charters Towers Regional Council

## Statement of Financial Position

All outputs are in thousands (\$'000s) unless otherwise indicated

	June 2022 Amended Budget \$000	June 2023 Budget \$000	June 2024 Forecast \$000	June 2025 Forecast \$000
<b>Assets</b>				
<b>Current assets</b>				
Cash at bank and cash floats	35,992	33,312	32,788	32,958
General trade and other receivables	4,001	4,129	2,170	2,257
Contract assets	-	-	-	-
Inventories held for distribution	675	674	674	674
Prepayments	266	266	266	266
<b>Total current assets</b>	<b>40,934</b>	<b>38,381</b>	<b>35,899</b>	<b>36,154</b>
<b>Non-current assets</b>				
General trade and other receivables	-	-	-	-
Property, plant & equipment	471,599	481,653	486,594	486,325
<b>Total non-current assets</b>	<b>471,599</b>	<b>481,653</b>	<b>486,594</b>	<b>486,325</b>
<b>Total assets</b>	<b>512,533</b>	<b>520,034</b>	<b>522,492</b>	<b>522,479</b>
<b>Liabilities</b>				
<b>Current liabilities</b>				
Trade and other payables	7,009	6,629	1,900	1,974
Contract liabilities	-	-	-	-
Employee - provisions	1,559	1,559	1,559	1,559
Borrowings	149	155	160	164
<b>Total current liabilities</b>	<b>8,717</b>	<b>8,343</b>	<b>3,619</b>	<b>3,697</b>
<b>Non-current liabilities</b>				
Borrowings	654	493	333	169
Employee - provisions	331	331	331	331
Restoration & rehabilitation	1,341	1,341	1,224	829
<b>Total non-current liabilities</b>	<b>2,326</b>	<b>2,165</b>	<b>1,888</b>	<b>1,329</b>
<b>Total liabilities</b>	<b>11,043</b>	<b>10,508</b>	<b>5,507</b>	<b>5,026</b>
<b>Net community assets</b>	<b>501,490</b>	<b>509,526</b>	<b>516,985</b>	<b>517,453</b>
<b>Community equity</b>				
Asset revaluation surplus	124,362	124,362	124,362	124,362
Retained surplus	377,128	385,164	392,623	393,091
<b>Total community equity</b>	<b>501,490</b>	<b>509,526</b>	<b>516,985</b>	<b>517,453</b>

# Charters Towers Regional Council

## Statement of Cash Flows

All outputs are in thousands (\$'000s) unless otherwise indicated

	June 2022 Amended Budget \$000	June 2023 Budget \$000	June 2024 Forecast \$000	June 2025 Forecast \$000
<b>Cash flows from operating activities</b>				
Receipts from customers	44,580	34,893	36,132	37,462
Payments to suppliers and employees	(71,966)	(78,425)	(43,709)	(40,618)
Interest received	249	333	1,460	1,372
Non-capital grants and contributions	7,715	7,698	9,957	8,209
Non-capital grants (DRFA)	34,000	41,000	-	-
Borrowing costs	(25)	(21)	(16)	(12)
<b>Net cash inflow from operating activities</b>	<b>14,553</b>	<b>5,478</b>	<b>3,823</b>	<b>6,412</b>
<b>Cash flows from investing activities</b>				
Payments for property, plant and equipment	(25,174)	(19,194)	(13,888)	(8,584)
Proceeds from sale of property, plant and equipment	193	257	505	828
Grants, subsidies, contributions and donations	14,048	10,932	9,191	1,673
Other cash flows from investing activities	2	-	-	-
<b>Net cash inflow from investing activities</b>	<b>(10,931)</b>	<b>(8,005)</b>	<b>(4,192)</b>	<b>(6,083)</b>
<b>Cash flows from financing activities</b>				
Repayment of borrowings	(148)	(153)	(156)	(160)
<b>Net cash inflow from financing activities</b>	<b>(148)</b>	<b>(153)</b>	<b>(156)</b>	<b>(160)</b>
<b>Total cash flows</b>				
<b>Net increase (decrease) in cash and cash equivalent held</b>	<b>3,474</b>	<b>(2,680)</b>	<b>(524)</b>	<b>169</b>
<b>Opening cash and cash equivalents</b>	<b>32,518</b>	<b>35,992</b>	<b>33,312</b>	<b>32,788</b>
<b>Closing cash and cash equivalents</b>	<b>35,992</b>	<b>33,312</b>	<b>32,788</b>	<b>32,957</b>
<b>Net increase (decrease) in cash and cash equivalent held</b>	<b>3,474</b>	<b>(2,680)</b>	<b>(524)</b>	<b>169</b>

## Charters Towers Regional Council Statement of Changes in Equity

*All outputs are in thousands (\$'000s) unless otherwise indicated*

	June 2022 Amended Budget \$000	June 2023 Budget \$000	June 2024 Forecast \$000	June 2025 Forecast \$000
<b>Asset Revaluation Surplus</b>				
Opening balance	124,362	124,362	124,362	124,362
Net result				
Increase / (Decrease) in asset revaluation surplus	-	-	-	-
Closing balance	124,362	124,362	124,362	124,362
<b>Retained surplus</b>				
Opening balance	366,563	377,128	385,164	392,624
Net result	10,565	8,036	7,460	468
Increase in asset revaluation surplus				
Closing balance	377,128	385,164	392,624	393,091
<b>Total</b>				
Opening balance	490,925	501,490	509,526	516,986
Net result	10,565	8,036	7,460	468
Increase in asset revaluation surplus	-	-	-	-
<b>Closing balance</b>	<b>501,490</b>	<b>509,526</b>	<b>516,986</b>	<b>517,453</b>

**Charters Towers Regional Council  
Statement of Comprehensive Income**

All outputs are in thousands (\$'000s) unless otherwise indicated

	June 2022 Amended Budget \$000	June 2023 Budget \$000	June 2024 Forecast \$000	June 2025 Forecast \$000	June 2026 Forecast \$000	June 2027 Forecast \$000	June 2028 Forecast \$000	June 2029 Forecast \$000	June 2030 Forecast \$000	June 2031 Forecast \$000	June 2032 Forecast \$000
<b>Income</b>											
<b>Revenue</b>											
<b>Operating revenue</b>											
Net rates, levies and charges	25,300	27,114	28,216	29,362	30,564	31,653	32,780	33,947	35,155	36,230	37,338
Fees and charges	4,274	4,715	4,904	5,100	5,304	5,489	5,681	5,880	6,086	6,269	6,457
Interest received	249	333	1,460	1,372	1,397	1,191	1,144	960	945	788	839
Sales contract and recoverable works	3,002	3,033	2,900	2,900	2,900	2,880	2,880	2,880	2,880	2,880	2,880
Other income	144	159	165	172	178	184	191	196	202	208	215
Grants (DRFA)	34,000	41,000	-	-	-	-	-	-	-	-	-
Grants, subsidies, contributions and donations	7,715	7,698	7,946	8,224	8,470	8,724	8,943	9,166	9,396	9,585	9,778
<b>Total operating revenue</b>	<b>74,684</b>	<b>84,052</b>	<b>45,591</b>	<b>47,129</b>	<b>48,813</b>	<b>50,121</b>	<b>51,619</b>	<b>53,030</b>	<b>54,664</b>	<b>55,960</b>	<b>57,507</b>
<b>Capital revenue</b>											
Grants, subsidies, contributions and donations	14,048	10,932	9,191	1,673	1,673	1,673	1,673	1,673	1,673	1,673	1,673
<b>Total revenue</b>	<b>88,732</b>	<b>94,984</b>	<b>54,782</b>	<b>48,802</b>	<b>50,486</b>	<b>51,794</b>	<b>53,292</b>	<b>54,703</b>	<b>56,337</b>	<b>57,633</b>	<b>59,180</b>
<b>Capital income</b>											
Profit/(loss) on disposal of property, plant & equipment	193	257	505	828	534	425	448	307	86	-	-
Revaluation up of property, plant & equipment	-	-	-	-	-	-	-	-	-	-	-
<b>Total income</b>	<b>88,925</b>	<b>95,241</b>	<b>55,287</b>	<b>49,630</b>	<b>51,020</b>	<b>52,219</b>	<b>53,740</b>	<b>55,010</b>	<b>56,423</b>	<b>57,633</b>	<b>59,180</b>
<b>Expenses</b>											
<b>Operating expenses</b>											
Employee benefits	20,066	21,475	22,643	23,544	24,245	24,968	25,712	26,352	27,008	27,548	28,099
Employee benefits - DRFA	-	300	-	-	-	-	-	-	-	-	-
Materials and services	15,130	15,527	16,127	16,708	17,312	17,783	18,269	18,688	19,117	19,467	19,824
Materials and services - DRFA	34,000	40,700	-	-	-	-	-	-	-	-	-
Finance costs	68	63	61	58	55	52	51	52	54	55	56
Depreciation and amortisation	9,096	9,140	8,947	8,853	8,467	8,585	8,889	8,873	9,129	9,268	9,489
<b>Total operating expenses</b>	<b>78,360</b>	<b>87,205</b>	<b>47,777</b>	<b>49,163</b>	<b>50,080</b>	<b>51,388</b>	<b>52,920</b>	<b>53,965</b>	<b>55,308</b>	<b>56,338</b>	<b>57,469</b>
<b>Capital expenses</b>											
Other capital expenses	-	-	50	-	-	10	-	-	11	-	-
<b>Total capital expenses</b>	<b>-</b>	<b>-</b>	<b>50</b>	<b>-</b>	<b>-</b>	<b>10</b>	<b>-</b>	<b>-</b>	<b>11</b>	<b>-</b>	<b>-</b>
<b>Total expenses</b>	<b>78,360</b>	<b>87,205</b>	<b>47,827</b>	<b>49,163</b>	<b>50,080</b>	<b>51,398</b>	<b>52,920</b>	<b>53,965</b>	<b>55,319</b>	<b>56,338</b>	<b>57,469</b>
<b>Net result</b>	<b>10,565</b>	<b>8,036</b>	<b>7,460</b>	<b>468</b>	<b>940</b>	<b>821</b>	<b>819</b>	<b>1,045</b>	<b>1,105</b>	<b>1,295</b>	<b>1,711</b>
<b>Other comprehensive income</b>											
<b>Items that will not be reclassified to net result</b>											
Increase (decrease) in asset revaluation surplus	-	-	-	-	-	-	-	-	-	-	-
<b>Total other comprehensive income for the year</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total comprehensive income for the year</b>	<b>10,565</b>	<b>8,036</b>	<b>7,460</b>	<b>468</b>	<b>940</b>	<b>821</b>	<b>819</b>	<b>1,045</b>	<b>1,105</b>	<b>1,295</b>	<b>1,711</b>
<b>Operating result</b>											
Operating revenue	74,684	84,052	45,591	47,129	48,813	50,121	51,619	53,030	54,664	55,960	57,507
Operating expenses	78,360	87,205	47,777	49,163	50,080	51,388	52,920	53,965	55,308	56,338	57,469
<b>Operating result</b>	<b>(3,676)</b>	<b>(3,153)</b>	<b>(2,186)</b>	<b>(2,033)</b>	<b>(1,267)</b>	<b>(1,267)</b>	<b>(1,302)</b>	<b>(935)</b>	<b>(643)</b>	<b>(378)</b>	<b>38</b>



**Charters Towers Regional Council**  
**Statement of Financial Position**

*All outputs are in thousands (\$'000s) unless otherwise indicated*

	June 2022 Amended Budget \$000	June 2023 Budget \$000	June 2024 Forecast \$000	June 2025 Forecast \$000	June 2026 Forecast \$000	June 2027 Forecast \$000	June 2028 Forecast \$000	June 2029 Forecast \$000	June 2030 Forecast \$000	June 2031 Forecast \$000	June 2032 Forecast \$000
<b>Assets</b>											
<b>Current assets</b>											
Cash at bank and cash floats	35,992	33,312	32,788	32,958	33,954	31,377	30,456	30,309	28,875	31,518	33,452
General trade and other receivables	4,001	4,129	2,170	2,257	2,338	2,413	2,482	2,568	2,649	2,721	2,787
Contract assets	-	-	-	-	-	-	-	-	-	-	-
Inventories held for distribution	675	674	674	674	674	674	674	674	674	674	674
Prepayments	266	266	266	266	266	266	266	266	266	266	266
<b>Total current assets</b>	<b>40,934</b>	<b>38,381</b>	<b>35,899</b>	<b>36,154</b>	<b>37,232</b>	<b>34,730</b>	<b>33,879</b>	<b>33,816</b>	<b>32,464</b>	<b>35,179</b>	<b>37,179</b>
<b>Non-current assets</b>											
General trade and other receivables	-	-	-	-	-	-	-	-	-	-	-
Property, plant & equipment	471,599	481,653	486,594	486,325	486,093	489,313	491,035	491,828	494,347	492,968	492,235
<b>Total non-current assets</b>	<b>471,599</b>	<b>481,653</b>	<b>486,594</b>	<b>486,325</b>	<b>486,093</b>	<b>489,313</b>	<b>491,035</b>	<b>491,828</b>	<b>494,347</b>	<b>492,968</b>	<b>492,235</b>
<b>Total assets</b>	<b>512,533</b>	<b>520,034</b>	<b>522,492</b>	<b>522,479</b>	<b>523,326</b>	<b>524,043</b>	<b>524,914</b>	<b>525,645</b>	<b>526,811</b>	<b>528,147</b>	<b>529,414</b>
<b>Liabilities</b>											
<b>Current liabilities</b>											
Trade and other payables	7,009	6,629	1,900	1,974	2,045	2,101	2,152	2,208	2,258	2,300	2,336
Contract liabilities	-	-	-	-	-	-	-	-	-	-	-
Employee - provisions	1,559	1,559	1,559	1,559	1,559	1,559	1,559	1,559	1,559	1,559	1,559
Borrowings	149	155	160	164	169	-	-	-	-	-	-
<b>Total current liabilities</b>	<b>8,717</b>	<b>8,343</b>	<b>3,619</b>	<b>3,697</b>	<b>3,773</b>	<b>3,660</b>	<b>3,711</b>	<b>3,767</b>	<b>3,817</b>	<b>3,859</b>	<b>3,895</b>
<b>Non-current liabilities</b>											
Borrowings	654	493	333	169	-	-	-	-	-	-	-
Employee - provisions	331	331	331	331	331	331	331	331	331	331	331
Restoration & rehabilitation	1,341	1,341	1,224	829	829	839	839	469	480	480	-
<b>Total non-current liabilities</b>	<b>2,326</b>	<b>2,165</b>	<b>1,888</b>	<b>1,329</b>	<b>1,160</b>	<b>1,170</b>	<b>1,170</b>	<b>800</b>	<b>811</b>	<b>811</b>	<b>331</b>
<b>Total liabilities</b>	<b>11,043</b>	<b>10,508</b>	<b>5,507</b>	<b>5,026</b>	<b>4,933</b>	<b>4,830</b>	<b>4,881</b>	<b>4,567</b>	<b>4,628</b>	<b>4,670</b>	<b>4,226</b>
<b>Net community assets</b>	<b>501,490</b>	<b>509,526</b>	<b>516,985</b>	<b>517,453</b>	<b>518,393</b>	<b>519,213</b>	<b>520,033</b>	<b>521,078</b>	<b>522,183</b>	<b>523,477</b>	<b>525,188</b>
<b>Community equity</b>											
Asset revaluation surplus	124,362	124,362	124,362	124,362	124,362	124,362	124,362	124,362	124,362	124,362	124,362
Retained surplus	377,128	385,164	392,623	393,091	394,031	394,851	395,671	396,716	397,821	399,115	400,826
<b>Total community equity</b>	<b>501,490</b>	<b>509,526</b>	<b>516,985</b>	<b>517,453</b>	<b>518,393</b>	<b>519,213</b>	<b>520,033</b>	<b>521,078</b>	<b>522,183</b>	<b>523,477</b>	<b>525,188</b>

**Charters Towers Regional Council**  
**Statement of Cash Flows**

*All outputs are in thousands (\$'000s) unless otherwise indicated*

	June 2022	June 2023	June 2024	June 2025	June 2026	June 2027	June 2028	June 2029	June 2030	June 2031	June 2032
	Amended Budget	Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000
<b>Cash flows from operating activities</b>											
Receipts from customers	44,580	34,893	36,132	37,462	38,876	40,144	41,472	42,830	44,253	45,525	46,832
Payments to suppliers and employees	(71,966)	(78,425)	(43,709)	(40,618)	(41,534)	(42,745)	(43,980)	(45,406)	(46,128)	(47,029)	(48,424)
Interest received	249	333	1,460	1,372	1,397	1,191	1,144	960	945	788	839
Non-capital grants and contributions	7,715	7,698	9,957	8,209	8,458	8,711	8,933	9,154	9,384	9,576	9,770
Non-capital grants (DRFA)	34,000	41,000	-	-	-	-	-	-	-	-	-
Borrowing costs	(25)	(21)	(16)	(12)	(8)	(3)	-	-	-	-	-
<b>Net cash inflow from operating activities</b>	<b>14,553</b>	<b>5,478</b>	<b>3,823</b>	<b>6,412</b>	<b>7,190</b>	<b>7,299</b>	<b>7,569</b>	<b>7,538</b>	<b>8,455</b>	<b>8,859</b>	<b>9,017</b>
<b>Cash flows from investing activities</b>											
Payments for property, plant and equipment	(25,174)	(19,194)	(13,888)	(8,584)	(8,236)	(11,805)	(10,611)	(9,666)	(11,648)	(7,889)	(8,756)
Proceeds from sale of property, plant and equipment	193	257	505	828	534	425	448	307	86	-	-
Grants, subsidies, contributions and donations	14,048	10,932	9,191	1,673	1,673	1,673	1,673	1,673	1,673	1,673	1,673
Other cash flows from investing activities	2	-	-	-	-	-	-	-	-	-	-
<b>Net cash inflow from investing activities</b>	<b>(10,931)</b>	<b>(8,005)</b>	<b>(4,192)</b>	<b>(6,083)</b>	<b>(6,029)</b>	<b>(9,707)</b>	<b>(8,490)</b>	<b>(7,686)</b>	<b>(9,889)</b>	<b>(6,216)</b>	<b>(7,083)</b>
<b>Cash flows from financing activities</b>											
Repayment of borrowings	(148)	(153)	(156)	(160)	(164)	(169)	-	-	-	-	-
<b>Net cash inflow from financing activities</b>	<b>(148)</b>	<b>(153)</b>	<b>(156)</b>	<b>(160)</b>	<b>(164)</b>	<b>(169)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total cash flows</b>											
<b>Net increase (decrease) in cash and cash equivalent held</b>	<b>3,474</b>	<b>(2,680)</b>	<b>(524)</b>	<b>169</b>	<b>997</b>	<b>(2,577)</b>	<b>(921)</b>	<b>(148)</b>	<b>(1,434)</b>	<b>2,643</b>	<b>1,934</b>
<b>Opening cash and cash equivalents</b>	<b>32,518</b>	<b>35,992</b>	<b>33,312</b>	<b>32,788</b>	<b>32,957</b>	<b>33,954</b>	<b>31,377</b>	<b>30,456</b>	<b>30,308</b>	<b>28,874</b>	<b>31,518</b>
<b>Closing cash and cash equivalents</b>	<b>35,992</b>	<b>33,312</b>	<b>32,788</b>	<b>32,957</b>	<b>33,954</b>	<b>31,377</b>	<b>30,456</b>	<b>30,308</b>	<b>28,874</b>	<b>31,518</b>	<b>33,452</b>
<b>Net increase (decrease) in cash and cash equivalent held</b>	<b>3,474</b>	<b>(2,680)</b>	<b>(524)</b>	<b>169</b>	<b>997</b>	<b>(2,577)</b>	<b>(921)</b>	<b>(148)</b>	<b>(1,434)</b>	<b>2,643</b>	<b>1,934</b>

**Charters Towers Regional Council  
Statement of Changes in Equity**

*All outputs are in thousands (\$'000s) unless otherwise indicated*

	June 2022 Amended Budget \$000	June 2023 Budget \$000	June 2024 Forecast \$000	June 2025 Forecast \$000	June 2026 Forecast \$000	June 2027 Forecast \$000	June 2028 Forecast \$000	June 2029 Forecast \$000	June 2030 Forecast \$000	June 2031 Forecast \$000	June 2032 Forecast \$000
<b>Asset Revaluation Surplus</b>											
Opening balance	124,362	124,362	124,362	124,362	124,362	124,362	124,362	124,362	124,362	124,362	124,362
Net result											
Increase / (Decrease) in asset revaluation surplus	-	-	-	-	-	-	-	-	-	-	-
Closing balance	124,362	124,362	124,362	124,362	124,362	124,362	124,362	124,362	124,362	124,362	124,362
<b>Retained surplus</b>											
Opening balance	366,563	377,128	385,164	392,624	393,091	394,031	394,852	395,671	396,717	397,821	399,116
Net result	10,565	8,036	7,460	468	940	821	819	1,045	1,105	1,295	1,711
Increase in asset revaluation surplus											
Closing balance	377,128	385,164	392,624	393,091	394,031	394,852	395,671	396,717	397,821	399,116	400,827
<b>Total</b>											
Opening balance	490,925	501,490	509,526	516,986	517,453	518,393	519,214	520,033	521,079	522,183	523,478
Net result	10,565	8,036	7,460	468	940	821	819	1,045	1,105	1,295	1,711
Increase in asset revaluation surplus	-	-	-	-	-	-	-	-	-	-	-
Closing balance	<b>501,490</b>	<b>509,526</b>	<b>516,986</b>	<b>517,453</b>	<b>518,393</b>	<b>519,214</b>	<b>520,033</b>	<b>521,079</b>	<b>522,183</b>	<b>523,478</b>	<b>525,189</b>

**Charters Towers Regional Council**  
**Budget Ratios Statement**

	June 2023 Budget	June 2024 Forecast	June 2025 Forecast	June 2026 Forecast	June 2027 Forecast	June 2028 Forecast	June 2029 Forecast	June 2030 Forecast	June 2031 Forecast	June 2032 Forecast
<b>Asset Sustainability Ratio</b>	150%	106%	109%	99%	135%	85%	86%	90%	85%	101%
<b>Operating Surplus Ratio</b>	-4%	-5%	-4%	-3%	-3%	-3%	-2%	-1%	-1%	0%
<b>Net financial Liabilities Ratio</b>	-33%	-67%	-66%	-66%	-60%	-56%	-55%	-51%	-55%	-57%

Target data has been sourced from the Financial Management (Sustainability) Guideline 2013 prepared by the Department of Local Government, Racing & Multicultural Affairs

Negative Net Financial Liabilities ratio - the Guideline states that a ratio less than zero (negative) indicates that the current assets exceed total liabilities and therefore the local government appears to have financial capacity and the ability to increase loan borrowings if necessary.

Negative Operating Surplus ratio - the Guideline states that 'A local government is expecting to not be able to generate sufficient revenue that can cover operating expenses and offset past or future operating deficits or act as a funding source for proposed capital expenditure and/or debt repayments. The percentage indicates the percentage increase in operating revenues needed to achieve a break even position.'

**EXECUTIVE SUMMARY**

The *Local Government Regulation 2012* and *Local Government Act 2009* impose legislative provisions on Council in relation to the requirements of items requiring adoption for the 2022-23 Financial Year. Council may rate differential categories of land for the financial year in accordance with s81 of the Regulations

**OFFICER'S RECOMMENDATION**

***In accordance with s81 of the Local Government Regulation 2012, the categories to which rateable land is categorised, and the description of those categories is as per the Revenue Statement and as follows:***

<b>CATEGORY</b>	<b>DESCRIPTION</b>
1. Urban Residential (<9,000m <sup>2</sup> )	Properties used for residential purposes with an area less than 9,000m <sup>2</sup> , including all townships.
2 Large Homesites <\$90,000 Rating Valuation	Properties used for residential purposes on sites with an area greater than 9,000m <sup>2</sup> situated within 8 kilometres of the Charters Towers central business district with a rating valuation less than \$90,000.
3 Large Homesites \$90,000 to \$199,999 Rating Valuation	Properties used for residential purposes on sites with an area greater than 9,000m <sup>2</sup> situated within 8 kilometres of the Charters Towers central business district with a rating valuation between \$90,000 and \$199,999.
4 Large Homesites \$200,000 to \$299,999 Rating Valuation	Properties used for residential purposes on sites with an area greater than 9,000m <sup>2</sup> situated within 8 kilometres of the Charters Towers central business district with a rating valuation between \$200,000 and \$299,999.
5 Large Homesites >= \$300,000 Rating Valuation	Properties used for residential purposes on sites with an area greater than 9,000m <sup>2</sup> situated within 8 kilometres of the Charters Towers central business district with a rating valuation greater than or equal to \$300,000.
6 Rural Residential properties >8kms from Charters Towers central business district	Properties used for rural residential purposes situated beyond 8 kilometres from the Charters Towers central business district, including all townships.
7 Multi-unit Residential 2 flats	Properties used for the purpose of multiple residential units, maximum of 2 flats, including properties situated in townships.
8 Multi-unit Residential 3-4 flats	Properties used for the purpose of multiple residential units, 3-4 flats, including properties situated in townships.
9 Multi-unit Residential >= 5 flats	Properties used for the purpose of multiple residential units, 5 flats or greater, including properties situated in townships.
10 Commercial Retail and Business <8kms from Charters Towers central business district	Properties zoned or used in part or in full for commercial, retail or business purposes situated within 8 kilometres of the Charters Towers central business district.
11 Industrial, Transport & Storage Category <8kms from Charters Towers central business district	Properties used for industrial, transport or storage purposes situated within 8 kilometres of the Charters Towers central business district.
12 Noxious or Hazardous Industries	Properties used for noxious or hazardous industry purposes.
13 Drive-in Shopping > 1,500m <sup>2</sup> gross floor area	Properties used for a drive-in shopping centre, or a single shop or retail business, having a gross floor area greater than 1,500m <sup>2</sup> and onsite car parking spaces.

CATEGORY	DESCRIPTION
14 Other Commercial/Industrial land	Properties used for other commercial or industrial purposes situated greater than 8 kilometres from the Charters Towers central business district, including properties situated in townships.
15 Rural Agricultural	Properties situated beyond 8 kilometres from the Charters Towers central business district used primarily for agricultural purposes.
16 Mines >200 employees and/or contractors	Land which is: a) a mining lease issued pursuant to the <i>Mineral Resources Act 1989</i> which forms part of a Mine with more than 200 employees and/or contractors, or b) used, in whole or in part, for the purpose of a Mine with more than 200 employees and/or contractors.
17 Mines - 101 to 200 employees and/or contractors	Land which is: a) a mining lease issued pursuant to the <i>Mineral Resources Act 1989</i> which forms part of a Mine with between 101 and 200 employees and/or contractors, or b) used, in whole or in part, for the purpose of a Mine with between 101 and 200 employees and/or contractors.
18 Mines – 50 to 100 employees and/or contractors	Land which is: a) a mining lease issued pursuant to the <i>Mineral Resources Act 1989</i> which forms part of a Mine with between 50 and 100 employees and/or contractors, or b) used, in whole or in part, for the purpose of a Mine with between 50 and 100 employees and/or contractors.
19 Mines – 25 to 49 employees and/or contractors	Land which is: a) a mining lease issued pursuant to the <i>Mineral Resources Act 1989</i> which forms part of a Mine with between 25 and 49 employees and/or contractors, or b) used, in whole or in part, for the purpose of a Mine with between 25 and 49 employees and/or contractors.
20 Other Mine/quarry or extractive land use - less than 25 employees and/or contractors	Land which is: a) which is a mining lease issued pursuant to the <i>Mineral Resources Act 1989</i> with a rateable valuation greater than \$14,999, which forms part of a Mine with less than 25 employees and/or contractors, or b) has a rateable valuation greater than \$14,999 that is used or is capable of being used in whole or in part, for the purpose of a Mine or quarry with less than 25 employees and/or contractors.
21 Other Mine/quarry or extractive land use (not falling within Category 16 to 20)	Land which is: a) a mining lease issued pursuant to the <i>Mineral Resources Act 1989</i> , and does not fall into Categories 16 to 20, or b) used or is capable of being used, in whole or in part, for the purpose of a Mine or quarry and does not fall into Categories 16 to 20.

<b>CATEGORY</b>	<b>DESCRIPTION</b>
22 Water Storage	Land used for the purposes of, or associated with, water storage, delivery, and drainage, including land used for associated recreational purposes at water storage sites.
23 Special Uses	Properties with uses for non-residential purposes outside of commercial categories such as sporting or other special uses or community groups.
24 Workforce Accommodation <200	Land used or intended for use, in whole or in part, and whether predominantly or not, for Workforce Accommodation containing up to one hundred and ninety-nine (199) accommodation rooms, suites and/or caravan sites.
25 Workforce Accommodation 200 or more	Land used or intended for use, in whole or in part, and whether predominantly or not, for Workforce Accommodation containing two hundred (200) or greater accommodation rooms, suites and/or caravan sites.
26 Other	Properties which do not fall into categories 1 to 25.

***Council delegates to the Chief Executive Officer the power, pursuant to s81(4) and s81(5) of the Local Government Regulation 2012, to identify the rate category to which each parcel of rateable land belongs.***

***In accordance with s94 of the Local Government Act 2009 and s80 of the Local Government Regulation 2012, the differential general rate to be made and levied for each differential rate category and, pursuant to s77 of the Local Government Regulation 2012, the minimum general rate to be made and levied for each differential general rate category, is as follows:***

<b>Category</b>	<b>Rate in Dollar</b>	<b>Minimum</b>
1	\$0.02748	\$1,122
2	\$0.02525	\$1,290
3	\$0.01754	\$2,272
4	\$0.01153	\$3,508
5	\$0.00942	\$3,457
6	\$0.01009	\$1,122
7	\$0.02733	\$1,411
8	\$0.02882	\$2,064
9	\$0.03002	\$3,441
10	\$0.04574	\$2,355
11	\$0.03059	\$2,126
12	\$0.03516	\$2,126
13	\$0.06901	\$14,162
14	\$0.07078	\$1,297
15	\$0.00568	\$1,132
16	\$0.88488	\$25,285
17	\$0.88488	\$18,964
18	\$0.43009	\$6,323
19	\$0.32706	\$4,324
20	\$0.13125	\$1899
21	\$0.12483	\$1318
22	\$0.07078	\$1,297
23	\$0.03169	\$1,079
24	\$0.88488	\$18,964
25	\$0.88488	\$25,285
26	\$0.01968	\$1,079

**Pursuant to s116 of the Local Government Regulation 2012, in relation to properties categorised in the Differential Rating Categories listed below, general rates levied will be limited to an amount no more than an amount equal to the amount of general rates levied for the previous financial year (30 June 2022) increased by 15%.**

- **Categories 1-5**
- **Categories 10-12**
- **Categories 14-15**
- **Categories 21, 23 and 26**

**The differential general rates for eligible land will not exceed the higher of:**

- **The relevant minimum rate for the property; or**
- **An amount no more than an amount equal to the amount of general rates levied for the previous financial year (30 June 2022) increased by 15%.**

**This is subject to the following conditions:**

- **Capping will apply only to general rates;**
- **Capping will apply only to land categorised in the differential rating categories listed above;**
- **Capping is not available retrospectively and will only apply from the beginning of a financial year; and**
- **If ownership of the land to which capping applies is transferred in the period after 1 July of any year, then capping will cease to apply for the following year (e.g. If rates-capped land is sold during 2022-23, capping will not apply in 2023-24 but will apply in 2024-25 (unless the land is sold again after 1 July 2022)).**

#### **BUDGET & RESOURCE IMPLICATIONS**

Not Applicable

#### **BACKGROUND**

The 2022-23 Budget preparation included an external review of the 2022-23 Budget documents by a legal firm specialising in local government. The above Recommendation captures Council's intent regarding the Differential charging of Rates correctly and in accordance with the applicable legislation.

<b>Report Prepared by:</b> TED HARRINGTON <b>Chief Financial Officer</b> Date: 14 June 2022	<b>Report Authorised by:</b> MARTIN DRYDALE <b>I/Chief Executive Officer</b>
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#### **ATTACHMENTS**

N/A

#### **REFERENCE DOCUMENT**

- *Local Government Act 2019*
- *Local Government Regulation 2012*
- S0003 Statutory Revenue Statement 2002-23
- Officer's Report Document No. 4660958 \_



**EXECUTIVE SUMMARY**

The *Local Government Regulation 2012* and *Local Government Act 2009* impose legislative provisions on Council in relation to the requirements of items requiring adoption for the 2022-23 Financial Year. Council may make and levy sewerage utility charges for the supply of sewerage services in accordance with s94 of the Act and s99 of the Regulations.

**OFFICER'S RECOMMENDATION**

- a) *In accordance with s94 of the Local Government Act 2009 and s99 of the Local Government Regulation 2012, Council make and levy sewerage utility charges, for the supply of sewerage services by the Council as per the Revenue Statement and as follows:*

UTILITY GROUP	DESCRIPTION	CHARGE
31	Charters Towers Reserve – Residential	\$232
32	Charters Towers Reserve – Non-Residential	\$232
38	Greenvale & Ravenswood	\$346

- b) *In accordance with s94 of the Local Government Act 2009 and s99 of the Local Government Regulation 2012, Council applies the Sewerage schedule of units as per the Revenue Statement and as follows:*

LAND USE	NO. OF UNITS
<b>Sewerage Utility Groups 34 to 39</b>	
Vacant Land	2
Dwellings	2
Accommodation Units and Flats - per unit/flat	2
Business premises	2
Café	3
Dwelling combined with business premises	3
School	6
Hotel	10
Hall	2
Church	2
Caravan Park	8
Racecourse	2
Rodeo Grounds	2
Sports Club	2
Motel	10
Shopping Centre – per shop/business within the centre	2
Service Station	3
Industrial – Light and Heavy	3
Golf Course	2
Police Station and Residence	4
Not otherwise defined	4
<b>Specific</b>	
Greenvale Swimming Pool	4
Greenvale Fire and Ambulance	4
State Emergency Service Facilities	4

**BUDGET & RESOURCE IMPLICATIONS**

Not Applicable

**BACKGROUND**

The 2022-23 Budget preparation included an external review of the 2022-23 Budget documents by a legal firm specialising in local government. The above Recommendation captures Council's intent regarding Sewerage Utility Charges correctly and in accordance with the applicable legislation.

<b>Report Prepared by:</b> TED HARRINGTON <b>Chief Financial Officer</b> Date: 14 June 2022	<b>Report Authorised by:</b> MARTIN DRYDALE <b>I/Chief Executive Officer</b>
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**ATTACHMENTS**

N/A

**REFERENCE DOCUMENT**

- *Local Government Act 2019*
  - *Local Government Regulation 2012*
  - S0003 Statutory Revenue Statement 2022-23
  - Officer's Report Document No. 4660959
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**EXECUTIVE SUMMARY**

The *Local Government Regulation 2012* and *Local Government Act 2009* impose legislative provisions on Council in relation to the requirements of items requiring adoption for the 2022-23 Financial Year. Council may make and levy waste collection utility charges for the supply of waste collection services in accordance with s94 of the Act and s99 of the Regulations.

**OFFICER'S RECOMMENDATION**

- a) *In accordance with s94 of the Local Government Act 2009 and s99 of the Local Government Regulation 2012, Council make and levy waste collection utility charges, for the supply of waste collection services by the Council as per the Revenue Statement and as follows:*

UTILITY GROUP	DESCRIPTION	ANNUAL CHARGE PER UNIT for bin collection
31	Charters Towers – Residential	\$219
32	Charters Towers – Non-Residential	\$258*
34	Within 8km radius of CBD Charters Towers – Residential	\$209
35	Within 8km radius of CBD Charters Towers – Non-Residential	\$258*
38	Greenvale, Pentland, Ravenswood	\$290
39	Hervey Range, Balfes Creek, Homestead, Mingela, Sellheim, Reid River	\$290

\* Includes the Queensland Waste Levy annual charge of \$37 per bin collected in accordance with the Waste Reduction and Recycling Act 2011

- b) *In accordance with s94 of the Local Government Act 2009 and s99 of the Local Government Regulation 2012, Council applies the waste collection schedule as per the Revenue Statement and as follows:*

	WASTE COLLECTION SCHEDULE	UNITS	MIN	MAX
a.	Dwellings	1	1	
b.	Multiple Dwellings	Per unit/dwelling	1	
c.	Accommodation Units	Per 2 pedestals	1	2 10
d.	Motels, Caravan Parks, Hotel/Motels	Per 2 pedestals	1	2 20
e.	Hotel and Taverns	Per 2 pedestals	1	1
f.	Clubs, Community Groups/Churches	Per 2 pedestals	1	1 2
g.	Education	Per 2 pedestals	1	1 20
h.	Childcare	Per 2 pedestals	1	1 4
i.	Hospitals, Nursing Home & Place of Retirement	Per 2 pedestals	1	1 20
j.	Non-residential Premises, Shops	Per shop/premise, whichever is greater	1	
k.	Supermarket (Gross floor area >800 m <sup>2</sup> )	Per pedestal	1	6
l.	Other non-residential		1	1

**BUDGET & RESOURCE IMPLICATIONS**

Not Applicable

**BACKGROUND**

The 2022-23 Budget preparation included an external review of the 2022-23 Budget documents by a legal firm specialising in local government. The above Recommendation captures Council's intent regarding Waste Collection Charges correctly and in accordance with the applicable legislation.

<b>Report Prepared by:</b> TED HARRINGTON <b>Chief Financial Officer</b> Date: 14 June 2022	<b>Report Authorised by:</b> MARTIN DRYDALE <b>I/Chief Executive Officer</b>
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## **ATTACHMENTS**

N/A

## **REFERENCE DOCUMENT**

- *Local Government Act 2019*
  - *Local Government Regulation 2012*
  - S0003 Statutory Revenue Statement 2022-23
  - Officer's Report Document No. 4660960
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**EXECUTIVE SUMMARY**

The *Local Government Regulation 2012* and *Local Government Act 2009* impose legislative provisions on Council in relation to the requirements of items requiring adoption for the 2022-23 Financial Year. Council may make and levy landfill management levies for the use of Council-operated landfill facilities for the financial year in accordance with s94 of the Act and s99 of the Regulations.

**OFFICER'S RECOMMENDATION**

***In accordance with s94 of the Local Government Act 2009 and s99 of the Local Government Regulation 2012, Council make and levy landfill management levies, for the use of Council operated landfill facilities as per the Revenue Statement and as follows:***

UTILITY GROUP	DESCRIPTION	PROVISION	USE	ANNUAL LEVY
31	Charters Towers – Residential	\$32.50	Pay per use	\$32.50
32	Charters Towers – Non-Residential	\$32.50	Pay per use	\$32.50
34	Within 8km CBD Charters Towers – Residential	\$33.00	Pay per use	\$33.00
35	Within 8km CBD Charters Towers – Non-Residential	\$33.00	Pay per use	\$33.00
38	Closest to Landfill at either Greenvale, Pentland or Ravenswood	\$33.00	\$16.80	\$49.80
39	Closest to Landfill at either Greenvale, Pentland or Ravenswood	\$33.00	\$16.80	\$49.80
39	Closest to Landfill at Stubley Steet, Charters Towers	\$33.00	\$Nil	\$31.00
39	Do not have a waste collection service and manage their own landfills on their property	\$Nil	\$Nil	\$Nil

**BUDGET & RESOURCE IMPLICATIONS**

Not Applicable

**BACKGROUND**

The 2022-23 Budget preparation included an external review of the 2022-23 Budget documents by a legal firm specialising in local government. The above Recommendation captures Council's intent regarding the Landfill Management Levy correctly and in accordance with the applicable legislation.

<b>Report Prepared by:</b> TED HARRINGTON <b>Chief Financial Officer</b> Date: 14 June 2022	<b>Report Authorised by:</b> MARTIN DRYDALE <b>I/Chief Executive Officer</b>
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**ATTACHMENTS**

N/A

**REFERENCE DOCUMENT**

- *Local Government Act 2019*
- *Local Government Regulation 2012*
- S0003 Statutory Revenue Statement 2022-23
- Officer's Report Document No. 4660956

**EXECUTIVE SUMMARY**

The *Local Government Regulation 2012* and *Local Government Act 2009* impose legislative provisions on Council in relation to the requirements of items requiring adoption for the 2022-23 Financial Year. Council may make and levy water utility charges for the supply of water services by Council for the financial year in accordance with s94 of the Act and s99 of the Regulations.

**OFFICER'S RECOMMENDATION**

***In accordance with s94 of the Local Government Act 2009 and s99 of the Local Government Regulation 2012, Council make and levy water utility charges, for the supply of water services by the Council as per the Revenue Statement and as follows:***

**WATER ALLOCATION TARIFF (Residential Only)**

UTILITY GROUP	Category	ANNUAL ALLOWANCE PER UNIT	ANNUAL CHARGE PER UNIT for Water	EXCESS WATER CHARGE Per KILOLITRE (kl)*	
				Used in 2021-22	Used in 2022-23
31	Residential	187.5kl	\$297	\$1.74	\$1.83
34	Residential	187.5kl	\$294	\$1.74	\$1.83
38 – Greenvale	Residential	187.5kl	\$327	\$1.74	\$1.83
38 – Pentland	Residential	187.5kl	\$250	\$1.74	\$1.83
38 – Ravenswood	Residential	187.5kl	\$264	\$1.74	\$1.83

\* to be charged per kilolitre (kl) or part thereof over the applicable annual allowance per unit

**WATER TWO-PART TARIFF**

UTILITY GROUP	CATEGORY	AVAILABILITY OR ACCESS CHARGE PER UNIT	CHARGE PER KILOLITRE USED UNDER THRESHOLD	EXCESS THRESHOLD PER UNIT	EXCESS WATER CHARGE PER KILOLITRE*
31	Residential	\$184	\$1.02	187.5kl	\$1.83
32	Non-Residential	\$162	\$1.02	187.5kl	\$1.83
32	Non-Residential	\$207	Connection-No Meter - Access & Usage		
34	Residential	\$185	\$1.02	187.5kl	\$1.83
35	Non-Residential	\$162	\$1.02	187.5kl	\$1.83
38-Greenvale	Residential	\$185	\$1.02	187.5kl	\$1.83
38-Pentland	Residential	\$185	\$1.02	187.5kl	\$1.83
38-Ravenswood	Residential	\$185	\$1.02	187.5kl	\$1.83
38-Greenvale	Non-Residential	\$162	\$1.02	187.5kl	\$1.83
38-Pentland	Non-Residential	\$162	\$1.02	187.5kl	\$1.83
38-Ravenswood	Non-Residential	\$162	\$1.02	187.5kl	\$1.83

\* to be charged per kilolitre (kl) or part thereof over the applicable excess threshold per unit

**VACANT – Water Available – Not Connected**

All Groups	Vacant	\$186			
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***In accordance with s94 of the Local Government Act 2009 and s99 of the Local Government Regulation 2012, Council applies the water unit schedule across the region as per the Revenue Statement and as follows:***

WATER UNIT SCHEDULE ACROSS THE REGION (per parcel)		UNITS
a.	All Vacant Land Not Connected	4
	<b>Residential</b>	
b.	Dwelling	4
c.	Multiple Dwelling Single Parcel – 1 <sup>st</sup> unit/flat	4
	- all remaining units/flats	2
d.	Multiple Dwellings Separate Parcels (Per unit)	2
e.	Multiple Dwellings:(Per unit) Exempt general rate levies under the LG Act	4
	<b>Non-Residential</b>	
f.	Community Clubs & Organisations	4
g.	Clubs – Private	6
h.	Commercial and Industry	6
i.	Religious Organisation	4

<b>As per Special Water Unit Schedule – Annexure A</b>		
j.	Schools/Education	
k.	State Government	
l.	State Government Corporations	
m.	Special Allocations (all other properties specified in Annexure A)	

***In accordance with s102(2) of the Local Government Regulation 2012, a water meter is taken to be have been read during the period that starts 2 weeks before and ends 2 weeks after, the day on which the meter is actually read.***

#### **BUDGET & RESOURCE IMPLICATIONS**

Not Applicable

#### **BACKGROUND**

The 2022-23 Budget preparation included an external review of the 2022-23 Budget documents by a legal firm specialising in local government. The above Recommendation captures Council's intent regarding Regional Water Charges correctly and in accordance with the applicable legislation.

<b>Report Prepared by:</b> TED HARRINGTON <b>Chief Financial Officer</b> Date: 14 June 2022	<b>Report Authorised by:</b> MARTIN DRYDALE <b>I/Chief Executive Officer</b>
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#### **ATTACHMENTS**

N/A

#### **REFERENCE DOCUMENT**

- *Local Government Act 2019*
- *Local Government Regulation 2012*
- S0003 Statutory Revenue Statement 2022-23
- Officer's Report Document No. 4660953

**EXECUTIVE SUMMARY**

The *Local Government Regulation 2012* and *Local Government Act 2009* impose legislative provisions on Council in relation to the requirements of items requiring adoption for the 2022-23 Financial Year. Council may allow for the provision of discounts on the gross rates and charges levied for the financial year in accordance with s130 of the Regulations.

**OFFICER'S RECOMMENDATION**

***In accordance with s130 of the Local Government Regulation 2012, gross rates and charges made and levied shall be subject to a discount of 6% (less Council and State pensioner rebates, rate arrears, interest and fire levies) if paid within the discount period of 31 days of the date of issue of the rate notice provided that:***

- ***All of the aforementioned rates and charges are paid within 31 days of the date of issue of the rate notice;***
- ***All other rates and charges appearing on the rate notice (that are not subject to a discount) are paid within 31 days after the date of issue of the rate notice; and***
- ***All other overdue rates and charges relating to the rateable assessment are paid within 31 days of the date of issue of the rate notice.***

**BUDGET & RESOURCE IMPLICATIONS**

Not Applicable

**BACKGROUND**

The 2022-23 Budget preparation included an external review of the 2022-23 Budget documents by a legal firm specialising in local government. The above Recommendation captures Council's intent regarding the allowing of discounts on Rates and Charges correctly and in accordance with the applicable legislation.

<b>Report Prepared by:</b> TED HARRINGTON <b>Chief Financial Officer</b> Date: 14 June 2022	<b>Report Authorised by:</b> MARTIN DRYDALE <b>I/Chief Executive Officer</b>
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**ATTACHMENTS**

N/A

**REFERENCE DOCUMENT**

- *Local Government Act 2019*
- *Local Government Regulation 2012*
- S0003 Statutory Revenue Statement 2022-23
- Officer's Report Document No. 4660954



**EXECUTIVE SUMMARY**

The *Local Government Regulation 2012* and *Local Government Act 2009* impose legislative provisions on Council in relation to the requirements of items requiring adoption for the 2022-23 Financial Year. Council may charge interest on all overdue rates and charges in accordance with s133 of the Regulations.

**OFFICER'S RECOMMENDATION**

***In accordance with s133 of the Local Government Regulation 2012, compound interest on daily rests at the rate of 8.17% per annum is to be charged on all overdue rates and charges, unless interest free instalment arrangements are approved in accordance with the terms stated in the Revenue Statement.***

**BUDGET & RESOURCE IMPLICATIONS**

Not Applicable

**BACKGROUND**

The 2022-23 Budget preparation included an external review of the 2022-23 Budget documents by a legal firm specialising in local government. The above Recommendation captures Council's intent regarding charging of interest on overdue Rates and Charges correctly and in accordance with the applicable legislation.

<b>Report Prepared by:</b> TED HARRINGTON <b>Chief Financial Officer</b> Date: 14 June 2022	<b>Report Authorised by:</b> MARTIN DRYDALE <b>I/Chief Executive Officer</b>
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**ATTACHMENTS**

N/A

**REFERENCE DOCUMENT**

- *Local Government Act 2019*
- *Local Government Regulation 2012*
- S0003 Statutory Revenue Statement 2022-23
- Officer's Report Document No. 4660961

**EXECUTIVE SUMMARY**

The *Local Government Regulation 2012* and *Local Government Act 2009* impose legislative provisions on Council in relation to the requirements of items requiring adoption for the 2022-23 Financial Year. Council may levy rates and charges for the financial year in accordance with s107 of the Regulations and s114 of the *Fire and Emergency Services Act 1990*.

**OFFICER’S RECOMMENDATION**

- a) *In accordance with s107 of the Local Government Regulation 2012 and s114 of the Fire and Emergency Services Act 1990, Council’s rates and charges and the State Government’s Emergency Management, Fire and Rescue Levy be levied:*
- *For the half year 1 July 2022 to 31 December 2022 – in July/August 2022 (1<sup>st</sup> levy) and will include water levies incurred across the previous 12 month period; and*
  - *For the half year 1 January 2023 to 30 June 2023 – in January/February 2023 (2<sup>nd</sup> levy)*
- b) *In accordance with s118 of the Local Government Regulation 2012, that Council’s rates and charges, and the State Government’s Emergency Management, Fire and Rescue Levy, be paid within 31 days of the date of issue of the rate notice.*

**BUDGET & RESOURCE IMPLICATIONS**

Not Applicable

**BACKGROUND**

The 2022-23 Budget preparation included an external review of the 2022-23 Budget documents by a legal firm specialising in local government. The above Recommendation captures Council’s intent regarding the Levy and payment of Rates and Charges correctly and in accordance with the applicable legislation.

<b>Report Prepared by:</b> TED HARRINGTON <b>Chief Financial Officer</b> Date: 14 June 2022	<b>Report Authorised by:</b> MARTIN DRYDALE <b>I/Chief Executive Officer</b>
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**ATTACHMENTS**

N/A

**REFERENCE DOCUMENT**

- *Local Government Act 2019*
  - *Local Government Regulation 2012*
  - *S0003 Statutory Revenue Statement 2022-23*
  - *Officer’s Report Document No. 4660957*
-

**EXECUTIVE SUMMARY**

The *Local Government Regulation 2012* and *Local Government Act 2009* impose legislative provisions on Council in relation to the requirements of items requiring adoption for the 2022-23 Financial Year. Council may make determinations on rebates and concessions of rates and charges for the financial year in accordance with s120-122 of the Regulations

**OFFICER'S RECOMMENDATION**

- a) *In accordance with s120, s121 and s122 of the Local Government Regulation 2012, a Council Pensioner Remission on the differential general rate of a maximum of 27% applicable to the rating category designated, capped at \$178 if levied half yearly or \$356 if levied once per year, will be granted to all ratepayers who are pensioners and who are eligible for the State Government pensioner remission.*
- b) *In accordance with the Queensland Government Pensioner Rate Subsidy Scheme, as existing at time of rating, a Pensioner Subsidy of 100%, capped at the State Government's approved maximum of an anticipated \$200 per annum, will be allowed on the differential general rate as levied for residential properties.*
- c) *In accordance with s120, s121 and s122 of the Local Government Regulation 2012, Council will continue to provide assistance to approved Sporting, Cultural and Welfare Groups as budgeted, with the basis of concession being as follows, subject to nett rates and charges, after concession applied, being paid in full within 31 days of the date of issued of the rate notice:*
- *50% of the differential general rates;*
  - *50% of the sewerage utility charge;*
  - *Nil concession on water utility charges unless otherwise determined; and*
  - *50% of the calculated excess water charge when an organisation has a Water Management Plan, subject to a defined period, if required.*

**BUDGET & RESOURCE IMPLICATIONS**

Not Applicable

**BACKGROUND**

The 2022-23 Budget preparation included an external review of the 2022-23 Budget documents by a legal firm specialising in local government. The above Recommendation captures Council's intent regarding the Rebates and Concessions of Rates and Charges correctly and in accordance with the applicable legislation.

<b>Report Prepared by:</b> TED HARRINGTON <b>Chief Financial Officer</b> Date: 14 June 2022	<b>Report Authorised by:</b> MARTIN DRYDALE <b>I/Chief Executive Officer</b>
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**ATTACHMENTS**

N/A

**REFERENCE DOCUMENT**

- *Local Government Act 2019*
- *Local Government Regulation 2012*
- *S0003 Statutory Revenue Statement 2022-23*
- *Officer's Report Document No. 4660955*

#### 4.14 Inclusion of Councillors' Discretionary Funds in 2022-23 Budget and adoption of amended Councillors Discretionary Funds Policy S0052/OCEO

##### **EXECUTIVE SUMMARY**

Section 202 of the *Local Government Regulation 2012* provides for the requirements of discretionary funds for Councillors.

##### **OFFICER'S RECOMMENDATION**

***That Council:***

***Adopt the amended Councillor's Discretionary Funds Policy S0052/OCEO; and  
Note the Councillors' discretionary funds allocation totalling \$14,000 in the 2022-23 budget;  
as set out below;***

- ***Mayor***                      ***\$2,000***
- ***Councillors***              ***\$2,000 each***

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##### **BUDGET & RESOURCE IMPLICATIONS**

An allocation of \$14,000.00 from the Donations Account to implement the Discretionary Funds has been made in the 2022-23 budget – as set out below:

- Mayor                      \$2,000
- Councillors'              \$2,000 each

##### **BACKGROUND**

Councillors' discretionary funds are adopted annually at the Statutory Budget Meeting.

Discretionary funds provide a simple mechanism where Community Groups or not for profit organisations may apply to individual Councillors', outside of Council's bi-annual Community Grants funding rounds. Council's Statutory Policy S0052/OCEO Councillors' Discretionary Funds sets out the guidelines for implementing this funding.

Information regarding the availability of Councillors' Discretionary Funds and the balances of funds available are displayed on Council's website and in a prominent place at the Administration Centre.

##### **LINK TO CORPORATE PLAN**

Corporate Plan 2021-2025

- Priority No 5 Transparency & Accountability
- Priority No 6 Governance & Structure
- 

##### **LEGAL CONSIDERATIONS**

*Local Government Act 2009* S109 sets out Councillors' obligations in allocating discretionary funds; *Local Government Act 2009* S110 sets out the implications of Councillors making improper disbursements of funds;

*Local Government Regulation 2012*, S189 sets out the requirements for reporting in the annual report on community grants and discretionary funds donations and;

*Local Government Regulation 2012*, S202(4) sets out the conditions for allocation of discretionary funds, including the ways in which the disbursement of funds must be publicised.

##### **POLICY IMPLICATIONS**

There are no policy implications that warrant the

##### **RISK IMPLICATIONS**

The enterprise and reputational risks are assessed as low where allocations are made in accordance with policy.

<b>Report Prepared by:</b> AMY RUSSELL <b>Executive Assistant to the CEO</b> Date: 20 June 2022	<b>Report Authorised by:</b> MARTIN DRYDALE <b>I/Chief Executive Officer</b>
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**ATTACHMENTS**

- S0052/OCEO Councillors' Discretionary Funds Policy. Document No. 1073687

**REFERENCE DOCUMENT**

- Officer's Report Document No. 4659970
-

**NUMBER:** S0052/OCEO

**ACT:** Local Government Act 2009  
Local Government Regulation 2012

**POLICY TITLE:** COUNCILLORS' DISCRETIONARY FUND POLICY

**1. PURPOSE AND SCOPE**

- 1.1 The purpose of this policy is to ensure a fair, equitable and transparent framework applies in relation to the allocation of monies from the Councillors' Discretionary Funds for community purposes that benefit the community of the Charters Towers Region.
- 1.2 Pursuant to section 202(1) of the *Local Government Regulation 2012*, a Councillor may use any councillor discretionary funds in the following ways:
- a) for capital works for the local government that are for a community purpose;
  - b) to a community organisation for a community purpose; and
  - c) for another community purpose.

Section 202(2) of the *Local Government Regulation 2012* states a Councillor may make an allocation under subsection (1)(a) only if –

- a) before the allocation is made, it is approved by -
  - (i) if the Councillor is the Mayor - the Deputy Mayor and the Chief Executive Officer; or
  - (ii) otherwise - the Mayor and the Chief Executive Officer; and
- b) the amount stated in the availability notice under section 201B(4)(d)(i) is not exceeded if the allocation is made.

Section 202(3) of the *Local Government Regulation 2012* states a Councillor may make an allocation under subsection (1)(b) only if –

- a) the funds are allocated
  - (i) to a community organization that has applied for the funds in the way stated in the availability notice under section 201B(4); and
  - (ii) in a way that is consistent with the local government's community grants policy; and
- b) the amount stated in the availability notice under section 201B(4)(d)(ii) is not exceeded if the allocation is made. Section 202(4) of the *Local Government Regulation 2012* states a Councillor may make an allocation under subsection (1)(c) only if the amount stated in the availability notice under section 201B(4)(d)(ii) is not exceeded if the allocation is made.

**2. COMMENCEMENT OF POLICY**

- 2.1 This Policy will commence from 1 July 2022. It replaces all other policies relating to Councillors' Discretionary Funds (whether written or not).

**3. APPLICATION OF POLICY**

- 3.1 This policy applies to Councillors and employees of the Charters Towers Regional Council and directs the application of Councillors' Discretionary Funds as determined by Councillors for community purposes within the Charters Towers Region.

**4. DEFINITIONS**

Community Organisation	(a) <i>an entity that carries on activities for a public purpose; or</i> (b) <i>another entity whose primary object is not directed at making a profit.</i>
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Discretionary Funds	Are funds in the local government's operating fund that are budgeted for use by a Councillor at the Councillor's discretion for a community purpose.
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**5. POLICY PROVISIONS**

This Policy is to provide a framework for the allocation of funds from any Councillor Discretionary Fund pursuant to the *Local Government Act 2009* and the *Local Government Regulation 2012*.

- 5.1 Each year the Council may determine what funds shall be set aside in each new budget for the purpose of meeting requests for financial assistance from community organisations as decided upon by the Mayor and Councillors.
- 5.2 Section 201B (3) of the *Local Government Regulation 2012* states the amount of discretionary funds a local government budgets for allocation by each councillor in a financial year must be the same for all councillors.
- 5.3 Separate expenditure accounts shall be established for the Mayor and each Councillor within the budget for this purpose and funds will be allocated to each expenditure account in accordance with the Council's Annual Budget.
- 5.4 Councillors can combine a joint contribution for allocating funds to the one organisation (eg \$1000 is requested from one organisation and four Councillors wish to contribute to this request. The amount is divided by four and \$250 is used from each Councillors discretionary funds).
- 5.5 Section 202 of the *Local Government Regulation 2012* prescribes the requirements that Councils must follow in administering Councillors discretionary funds.
- 5.6 In accordance with clause 3 of this policy, the Mayor and each Councillor is authorised to recommend funding allocation not exceeding the annual allocation adopted by Council in its annual budget, subject to the eligibility criteria in paragraph 5.9.
- 5.7 Section 202B(5) of the *Local Government Regulation 2012* states a councillor must not allocate discretionary funds starting from 1 January in the year a quadrennial election is to be held. However, discretionary funds allocated before 1 January may be distributed during the caretaker period
- 5.8 Following the quadrennial local government election the remaining councillor discretionary funds will be made pro-rata and equally reallocated to the newly elected mayor and councillors until the new financial year when the full discretionary fund allocation will be reinstated.
- 5.9 The following eligibility criteria will apply to all requests:
  - a) Funding must be allocated in accordance with the *Local Government Act 2009, Local Government Regulation 2012*;
  - b) Not-for-profit organisations must be community based and provide services and activities of benefit to the Charters Towers Region;
  - c) Not-for-profit organisations operating gaming machines will not be eligible for financial assistance;
  - d) Political parties are ineligible for funding;
  - e) Government agencies will not be eligible for financial assistance with the exception of local Schools in the Charters Towers Region and Parents and Citizens Associations;
  - f) Applicants shall have no outstanding debt or funding acquittals with Council (including rates);
  - g) Council's funding involvement and support must be appropriately acknowledged with opportunities provided for Council publicity and participation at key activities;

- 5.10 Having satisfied themselves that a request complies with paragraph 5.9 above, the Mayor and Councillors shall be authorised to recommend allocations from their individual Discretionary Fund as set out below:
- a) The Discretionary Fund requests shall be by way of a “Councillors Discretionary Fund Authority Form” (F0237/OCEO – refer Attachment 1), completed by the Councillor and referred to the Chief Executive Officer who will be responsible for:
    - (i) assessing the application against this policy and Council's STRAT 0002 *Community Grants Policy*; and
    - (ii) where appropriate, authorising the processing of the Councillor’s recommended allocation.
- 5.11 In accordance with section 202A of the *Local Government Regulation 2012*, the Chief Executive Officer will maintain a record of all allocations approved under the Mayor and Councillors' Discretionary Fund and will publish on Council's website within 7 business days the amount and purpose of any allocation and where an amount has been allocated to a community organisation, the name of that community organisation (refer Attachment 2 & 3).
- 5.12 In accordance with section 189 of the *Local Government Regulation 2012*, the Chief Executive Officer will keep a record of Grants to Community organisations under the Councillor Discretionary Fund and ensure that the details of expenditure are included in Council's Annual Report. This record will also be displayed on Council’s website.

### **Variations:**

*Charters Towers Regional Council reserves the right to vary, replace or terminate this policy from time to time.*

### **ASSOCIATED DOCUMENTS**

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- *F0237/OCEO Councillors Discretionary Fund Authority Form*



**DOCUMENT REVIEW:**

The document is to be reviewed upon changes to relevant legislation, or every two years if no changes have been required to be enacted.

Document Adopted: Statutory Budget Meeting 29 June 2022  
Resolution Number:

Document Contact: Amy Russell  
Executive Assistant to the Chief Executive Officer

Document Authorised: Martin Drydale  
I/Chief Executive Officer

<hr/> <p>CEO Signature</p>
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Document ECM No. 1073687

**COUNCILLORS' DISCRETIONARY FUND AUTHORITY FORM  
FORM F0237/CEO**

**THIS SECTION TO BE COMPLETED BY COUNCILLOR:**

Donation Requested by:

Mayor FC Beveridge \_\_\_\_\_

Cr S Bennetto \_\_\_\_\_

Cr KF Hastie \_\_\_\_\_

Cr GJ Lohmann \_\_\_\_\_

Cr BP Robertson \_\_\_\_\_

Cr AP Barr \_\_\_\_\_

Cr JD Mathews \_\_\_\_\_

Date of request: \_\_\_\_/\_\_\_\_/\_\_\_\_

Purpose of Donation:

(A written request from the Community Organisation is to be attached to this form.)

Amount of Donation \$ Amount

Is GST applicable Yes  No  Amount of GST \$ Amount

Donation to be made payable to: Organisation

By  EFT (please provide bank details) BSB: \_\_\_\_\_ ACCOUNT: \_\_\_\_\_

Cheque - payable to:

Authorised by Chief Executive Officer (Signature):

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**THIS SECTION TO BE COMPLETED BY ACTIONING OFFICER:**

Discretionary Funds - Job Number Allocation:

Councillor		Job Number	(please tick)
Mayor FC Beveridge	(\$2000)	4000915	<input type="checkbox"/>
Cr GJ Lohmann	(\$2000)	4000917	<input type="checkbox"/>
Cr AP Barr	(\$2000)	4000942	<input type="checkbox"/>
Cr S Bennetto	(\$2000)	4000916	<input type="checkbox"/>
Cr KF Hastie	(\$2000)	4000918	<input type="checkbox"/>
Cr JD Mathews	(\$2000)	4000919	<input type="checkbox"/>
Cr BP Robertson	(\$2000)	4000943	<input type="checkbox"/>

Community Organisation notified of donation: ECM Doc #: \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Publication of Donation: (refer LGR 2012 s202,3(a)&(b) and (8):

Council noticeboard: \_\_\_\_/\_\_\_\_/\_\_\_\_ Website: \_\_\_\_/\_\_\_\_/\_\_\_\_

Upon completion:

- Original form and supporting documentation to be registered in ECM.
- Copy of form to accompany the purchase requisition covering the donation (together with a copy of the Council Resolution if applicable).
- Copy of form to be provided to relevant Councillor, upon request.

**STATUTORY POLICY**

**NOTICE TO COMMUNITY REGARDING THE AVAILABILITY OF COUNCILLORS' DISCRETIONARY FUNDS**

In accordance with *Local Government Regulation 2012 S202 (2)*, Charters Towers Regional Council has established Councillor Discretionary Funds in support of community purposes and meeting requests for financial assistance from community organisations.

The amounts as set out below have been allocated for each Councillor's Discretionary Fund.

Community organisations which are eligible under the CTRC Councillors' Discretionary Funds Policy may make an application directly to a Councillor for funding. To apply, please contact the Councillor directly by email or telephone as set out below:

Name	Amount	Email	Phone
Mayor Frank Beveridge	\$2000	<a href="mailto:Frank.beveridge@charterstowers.qld.gov.au">Frank.beveridge@charterstowers.qld.gov.au</a>	0458 754 589
Councillor Graham Lohmann	\$2000	<a href="mailto:Graham.lohmann@charterstowers.qld.gov.au">Graham.lohmann@charterstowers.qld.gov.au</a>	0427 966 908
Councillor Alan Barr	\$2000	<a href="mailto:Alan.barr@charterstowers.qld.gov.au">Alan.barr@charterstowers.qld.gov.au</a>	0418 737 213
Deputy Mayor Sonia Bennetto	\$2000	<a href="mailto:Sonia.bennetto@charterstowers.qld.gov.au">Sonia.bennetto@charterstowers.qld.gov.au</a>	0421 239 461
Councillor Kate Hastie	\$2000	<a href="mailto:Kate.hastie@charterstowers.qld.gov.au">Kate.hastie@charterstowers.qld.gov.au</a>	0403 625 271
Councillor Julie Mathews	\$2000	<a href="mailto:Julie.mathews@charterstowers.qld.gov.au">Julie.mathews@charterstowers.qld.gov.au</a>	0418 723 951
Councillor Bernie Robertson	\$2000	<a href="mailto:Bernie.robertson@charterstowers.qld.gov.au">Bernie.robertson@charterstowers.qld.gov.au</a>	0428 317 117

In accordance with Section 202A of the *Local Government Regulation 2012*, Council will as soon as practicable after an amount has been allocated and paid from a councillor's discretionary funds, publish a notice stating:

- (a) *the amount and purpose of the allocation; and*
- (b) *where an amount has been allocated to a community organisation, the name of that community organisation.*

For further information, please refer to the following documents (published on Council's website, or available on request).

- Statutory Policy S0052/OCEO Councillors' Discretionary Funds
- Record of Councillors' Discretionary Funds

## STATUTORY POLICY

### [YEAR] COUNCILLOR DISCRETIONARY FUND RECORD AS AT [DATE]

In accordance with Section 202(7) of the *Local Government Regulation 2012*, the following discretionary funds have been allocated by each Councillor (Please note: Amounts listed exclude GST where applicable):

**Mayor :**

Date	Organisation	Purpose	Donation amount	Total Allocation	Balance Remaining
					TBA

**Deputy Mayor**

Date	Organisation	Purpose	Donation amount	Total Allocation	Balance Remaining
					TBA

**Councillor**

Date	Organisation	Purpose	Donation amount	Total Allocation	Balance Remaining
					TBA

**Councillor**

Date	Organisation	Purpose	Donation amount	Total Allocation	Balance Remaining
					TBA

**Councillor**

Date	Organisation	Purpose	Donation amount	Total Allocation	Balance Remaining
					TBA

**Councillor**

Date	Organisation	Purpose	Donation amount	Total Allocation	Balance Remaining
					TBA

**Councillor**

Date	Organisation	Purpose	Donation amount	Total Allocation	Balance Remaining
					TBA

### **EXECUTIVE SUMMARY**

In accordance with s104(5) of the *Local Government Act 2009* and s174 and s175 of the *Local Government Regulation 2012* Council must prepare and adopt an annual Operational Plan.

### **OFFICER'S RECOMMENDATION**

***That Council:***

***Adopt the 2022-2023 Operational Plan, as tabled.***

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### **BUDGET & RESOURCE IMPLICATIONS**

The 2022-23 Operational Plan has been developed to be consistent with Council's annual budget. The Operational Plan is aligned with Council's strategic intent as outlined in Council's Corporate Plan, which further informs development of Council's budget.

### **BACKGROUND**

The *Local Government Act 2009* requires that Council within its system of financial management must include an annual operational plan ensuring consistency with Councils' budget. The Operational Plan must state how Council will progress the implementation of the 5-year Corporate Plan and further how Council will manage operational risks.

Progress towards the Operational Plan is required to be reported to Council no later than every three months. Following the adoption of the 2022-2023 Operational Plan, quarterly reporting on deliverables will be provided to Council for review and noting.

### **LINK TO CORPORATE PLAN**

*CTRC Corporate Plan 2021-2025 – OFA2 – Governance & Structures*

### **CONSULTATION (Internal/External)**

Internal: Elected Members  
Interim Chief Executive Officer - Martin Drydale  
Director Infrastructure Services - John Teague  
Management Leadership Team  
Office of the Chief Executive Officer

External: Nil

### **LEGAL CONSIDERATIONS**

The *Local Government Act 2009* s104(5) prescribes that Council must have an annual Operational Plan.

The *Local Government Regulation 2012* s174 and s175 set out the requirement to have an Operational Plan and the requirement for what must be included within the Plan.

### **POLICY IMPLICATIONS**

Policy considerations are Council wide as the Operational Plan focusses on all service areas and all Council policies will apply to a greater or lesser extent during the implementation of the Operational Plan.

### **RISK IMPLICATIONS**

There are no perceived risk implications that warrant the recommendation being declined.

Risk implications considered include:

- Public Perception and Reputation Risk - considered moderate.
- Workplace Health and Safety Risk - considered low.
- Financial Risk - considered low to medium.
- Legal Risk - considered high if Council does not accord with the requirements of the *Local Government Regulation 2012*.

<b>Report Prepared by:</b> JASMINE ORWE <b>Executive Assistant to Director Corporate &amp; Community Services</b> Date: 21 June 2022	<b>Report Authorised by:</b> MARTIN DRYDALE <b>I/Chief Executive Officer</b>
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**ATTACHMENTS**

- 2022-2023 Charters Towers Regional Council Operational Plan Document No. 4660175

**REFERENCE DOCUMENT**

- 2021-2025 Corporate Plan, Document No. 1450882
  - Officer's Report Document No. 4659580
-

# Operational Plan

2022-2023







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## Acknowledgement of Country

Charters Towers Regional Council is committed to honouring Australian Aboriginal and Torres Strait Islander peoples unique cultural and spiritual relationships to the land, waters and seas and their rich contribution to our society.

We acknowledge the people of the Gudjala, Gugu Badhun, Birriah and Jangga first nation lands on which Charters Towers and its greater region are located, and is where we conduct our business. We pay our respects to ancestors and Elders, past, present and emerging.

We are committed to a positive future for all.

# Charters Towers Strategic Context

The Operational Plan sits within and builds upon current strategic documents as well as government policy.

## Introduction to the Operational Plan

Our Operational Plan sets the direction for the 2022-23 financial year and identifies how we will measure our performance.

The Operational Plan is a one-year plan that details the operations of Council to deliver its services to the community; delivering on the Corporate Plan, Council's election commitments and funding requirements.

The development of Council's Operational Plan is a legislative requirement of the *Local Government Act 2009* and *Local Government Regulation 2012*. Legislation requires that the annual Operational Plan and Budget be consistent.

## Strategic Framework

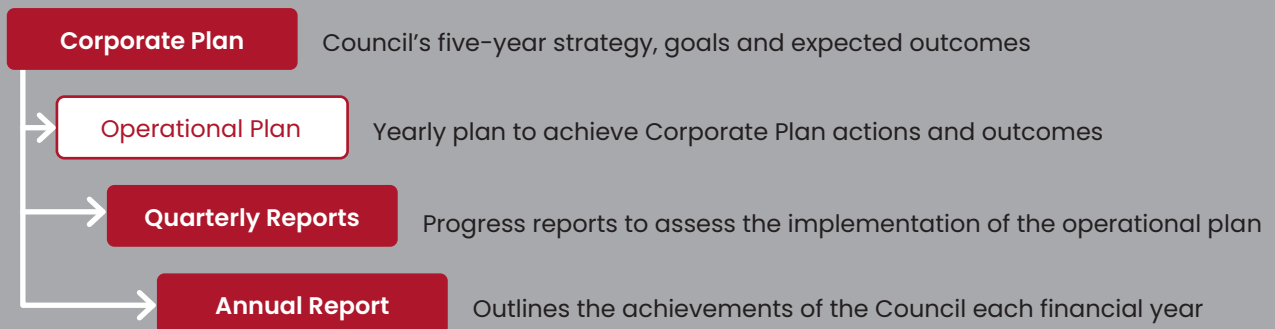
The operational planning process includes management of Council's strategic and operational risks.

Council's commitment to risk management is outlined in the Enterprise Risk Management policy and is based on International Standard ISO31000:2018 Risk Management Guidelines.

Council will manage risk by integrating risk management practices into corporate and operational planning.

Council will assess the achievements of its Operational Plan on a quarterly basis and publish publicly-available quarterly performance reports.

Regular reporting provides Council with the opportunity to ensure programs are delivered in a timely manner, within allocated resources. It also enables Council to be more responsive to significant changes in the operating environment, whether they be social, economic, environmental or internal changes that impact on organisational capacity to deliver our programs.



The strategic framework. View at [www.charterstowers.qld.gov.au/corporate-publications](http://www.charterstowers.qld.gov.au/corporate-publications)

# How to read the Operational Plan

Below is a guide to reading the tables which are found within the Operational Plan

The numbering relates back to the strategic objective in the Corporate Plan.

The deliverables are the action areas outlined in the Corporate Plan.

This is the specific action that will be undertaken in 2022-23.

This is the Lead officer that will manage the action.

Economic Prosperity <span>CFA1</span>			
Objective	Deliverable	Key Action	Lead
<span>CFA1.1</span> Skills, training and education are key enablers of economic productivity and participation.	<span>CFA1.1.1</span> Advocating, promoting, supporting and assisting our local education sector.	> In conjunction with local schools promoting Liveability video on various channels including School websites.	Tourism, Trade & Investment Advisor
		> Provide work experience opportunities to local schools.	Manager People & Performance
		> Partner with schools and local businesses in providing leadership talks.	Manager Community Services
	<span>CFA1.1.2</span> Assist in the development of the innovation and entrepreneurial capability of our region with innovation specific training.	> Identify and address local barriers to innovation.	Tourism, Trade & Investment Advisor



# Our Organisation

## Council



**Frank Beveridge**

**Mayor**

- > Advocacy > Regional Representation
- > Intergovernmental Relations > Investment Attraction
- > Ex-Officio All Portfolios



**Graham Lohmann**

**Deputy Mayor**

- > Disaster Management > Health
- > Regional Economic Development
- > Town Planning



**Alan Barr**

**Councillor**

- > Refuse Tips > Water Resources
- > Waste Management
- > Cemeteries & Parks



**Sonia Bennetto**

**Councillor**

- > Arts & Culture
- > Community
- > Education



**Kate Hastie**

**Councillor**

- > Sport & Recreation
- > Audit & Risk > Pools
- > Community Facilities



**Julie Mathews**

**Councillor**

- > Tourism Economic Development
- > Visitor Information Centre
- > Tourist Attractions



**Bernie Robertson**

**Councillor**

- > Rural Management > Saleyards
- > Pest & Animal Management > Roads
- > Community Safety - Road Safety

## Executive Leadership Team

### Martin Drydale

Interim Chief Executive Officer



OFFICE OF THE  
CHIEF EXECUTIVE OFFICER

- > Elected Member Services
- > Media & Communications
- > Disaster Management
- > Tourism, Trade & Investment

### Vacant

Director



CORPORATE & COMMUNITY  
SERVICES

- > Community Services
- > Corporate Solutions
- > Governance & Risk
- > Planning & Development
- > Workplace Health & Safety
- > People & Performance

### John Teague

Director



INFRASTRUCTURE SERVICES

- > Water & Wastewater
- > Fleet
- > Facilities
- > Operations

## Management Leadership Team

### Corporate & Community Services

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**TED HARRINGTON**  
CHIEF FINANCIAL OFFICER

- > Information Technology
- > Procurement
- > Rates
- > Finance

**HAYLEY THOMPSON**  
COMMUNITY SERVICES

- > Communities
- > Customer Service
- > Events
- > Library
- > Tourism
- > World Theatre

**PRAVIND KUMAR**  
PEOPLE & PERFORMANCE

- > Industrial Relations
- > Organisational Development
- > Payroll
- > Recruitment

**COMMENCING JULY 2022**  
PLANNING & DEVELOPMENT

- > Planning & Development
- > Regulatory Services

**SIMON FABER**  
WORK HEALTH & SAFETY

- > Workplace Safety
- > Health & Wellness

### Infrastructure Services

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**KYLEE GOSS**  
COUNCIL FACILITIES

- > Building Services
- > Facilities Compliance
- > Saleyards

**GLENN PETERSEN**  
FLEET SERVICES

- > Treatment Plants
- > Fleet Systems & Scheduling
- > Workshop

**COMMENCING JULY 2022**  
OPERATIONS

- > Environmental Services
- > Open Spaces
- > Operations Programming
- > Roads Construction & Maintenance

**PETER CLARK**  
WATER & WASTEWATER

- > Treatment Plants
- > Electrical & Mechanical
- > Maintenance
- > Plumbing

# Community Focus Areas

The Charters Towers Region is at the centre of our organisation. We act in accordance with the principles of local government to deliver value and benefits to the Region. These Community Focus Areas outline our priorities to providing services and infrastructure that meet the current and future needs of our community.



## ECONOMIC PROSPERITY

CFA1

### Prosperity and continued economic development

Our objective is to develop a resilient and diversified economy that capitalises on our regional strengths and grows our visitor economy. We will have the skills and infrastructure to seize economic opportunities and adapt to future economic challenges.



## ENVIRONMENTAL SUSTAINABILITY

CFA2

### Environmental sustainability and protection of local and regional natural assets

Our objective is to manage our natural assets sustainably. We will conserve and leverage these assets in a way that protects them against future challenges such as drought, bushfire and flood.



## SOCIAL COHESION

CFA3

### A cohesive and inclusive community

Our objective is to provide services and facilities that increase liveability and enable social connection. We will prioritise fostering the health and wellbeing of our community and enhancing public spaces to encourage community connection and an active lifestyle.



## CULTURE & HERITAGE

CFA4

### Fostering regional identity and celebrating the diversity of our communities

Our objective is to appreciate and foster Charters Towers' unique heritage and culture. We will protect our history while nurturing the welcoming and friendly culture of the region.

# Economic Prosperity

Economic enablement is a central part of what we do



Economic Prosperity CFA1			
Objective	Deliverable	Key Action	Lead
<b>CFA1.1</b> Skills, training and education are key enablers of economic productivity and participation.	<b>CFA1.1.1</b> Advocating, promoting, supporting and assisting our local education sector.	> In conjunction with local schools promoting Liveability video on various channels including School websites.	Tourism, Trade & Investment Advisor
		> Provide work experience opportunities to local schools.	Manager People & Performance
		> Partner with schools and local businesses in providing leadership talks.	Manager Community Services
		> Explore opportunities for school based apprenticeships and traineeships and other school to work transitions.	Manager People & Performance
<b>CFA1.2</b> Economic diversity supports our resilience and recovery in the face of economic change.	<b>CFA1.1.2</b> Assist in the development of the innovation and entrepreneurial capability of our region with innovation specific training.	> Identify and address local barriers to innovation.	Tourism, Trade & Investment Advisor
		> Supporting and promoting local innovation training, programs and events.	Tourism, Trade & Investment Advisor
<b>CFA1.2.1</b> Delivering our Economic Development and Tourism Strategies.		> Deliver Tourism Advisory Committee Blank Canvas Project.	Tourism, Trade & Investment Advisor
		> Undertake a Housing Feasibility Study.	Manager Planning & Development



Economic Prosperity **CFA1**

<p><b>CFA1.2</b></p> <p><i>(continued)</i> Economic diversity supports our resilience and recovery in the face of economic change.</p>	<p><b>CFA1.2.2</b></p> <p>Assisting established and emerging industries with quality infrastructure and appropriate regulatory modernisation.</p>	<ul style="list-style-type: none"> <li>&gt; Review development regulatory processes within Council to streamline approval processes.</li> </ul>	<p>Manager Planning &amp; Development</p>
	<p><b>CFA1.2.3</b></p> <p>Leveraging technology and data to optimise decision-making.</p>	<ul style="list-style-type: none"> <li>&gt; Work with stakeholders to support the growth in connectivity, in particular mobile data access across the region.</li> </ul>	<p>Chief Executive Officer</p>
	<p><b>CFA1.2.4</b></p> <p>Collaborating with and advocating to State and Federal governments for our region.</p>	<ul style="list-style-type: none"> <li>&gt; Identify funding opportunities through State and Federal governments to deliver the Priority Projects identified in Council's prospectus.</li> </ul>	<p>Chief Executive Officer</p>
		<ul style="list-style-type: none"> <li>&gt; Prepare a new Advocacy Plan.</li> </ul>	<p>Chief Executive Officer</p>
<p><b>CFA1.3</b></p> <p>Tourism is a central part of our economy, with significant opportunity to grow.</p>	<p><b>CFA1.3.1</b></p> <p>Delivering our Destination Management Plan and branding.</p>	<ul style="list-style-type: none"> <li>&gt; Continue to support 10 Days in Towers festival and creation of new signature event.</li> </ul>	<p>Manager Community Services</p>
	<p><b>CFA1.3.2</b></p> <p>Empowering tourism businesses by reducing red tape and encouraging innovation.</p>	<ul style="list-style-type: none"> <li>&gt; Providing business support to local business through associated partnerships with Townsville Enterprise Limited (TEL) and James Cook University (JCU).</li> </ul>	<p>Tourism, Trade and Investment Advisor</p>
		<ul style="list-style-type: none"> <li>&gt; Support for tourism development applications.</li> </ul>	<p>Manager Planning &amp; Development</p>
	<p><b>CFA1.3.3</b></p> <p>Highlighting and promoting our cultural and regional identity and its distinctive travel experience.</p>	<ul style="list-style-type: none"> <li>&gt; Create regional identity and collaborative spirit through digital marketing.</li> </ul>	<p>Tourism, Trade &amp; Investment Advisor</p>
<p><b>CFA1.3.4</b></p> <p>Marketing the region, leveraging exciting events.</p>	<ul style="list-style-type: none"> <li>&gt; Deliver a diverse range of community events that celebrate the history of the region.</li> </ul>	<p>Manager Community Services</p>	

# Environmental Sustainability

Our delicate natural resources are beautiful and essential



Environmental Sustainability <span>CFA2</span>			
Objective	Deliverable	Key Action	Lead
<span>CFA2.1</span> Water security is a central pillar of our agriculture, industry and community.	<span>CFA2.1.1</span> Supporting the Big Rocks Weir project for heightened water security to support agriculture, industrial and residential growth	<ul style="list-style-type: none"> <li>&gt; Undertake and deliver the requirements of the pre-construction activities of the Big Rocks Weir project.</li> </ul>	Chief Executive Officer
		<ul style="list-style-type: none"> <li>&gt; Source approvals to assist in delivery of the design phase.</li> </ul>	Water Projects Manager
	<span>CFA2.1.2</span> Addressing the end-of-life replacement requirements of Charters Towers water supply distribution network.	<ul style="list-style-type: none"> <li>&gt; Review and implementation of disposal and replacement programs.</li> </ul>	Manager Water & Wastewater
	<span>CFA2.1.3</span> Exploring options for the development of a safe potable water system for Greenvale	<ul style="list-style-type: none"> <li>&gt; Support and collaborate with key stakeholders to develop suitable potable water system solutions for Greenvale.</li> </ul>	Manager Water & Wastewater
<span>CFA2.2</span> Natural assets are the backbone to the region's identity, economy, culture and lifestyle.	<span>CFA2.2.1</span> Implementing an Asset Management system that outlines sustainable and innovative ways of monitoring, repairing and managing assets such as water sources and treatment plants.	<ul style="list-style-type: none"> <li>&gt; Review Asset Maintenance Plans for key water infrastructure assets.</li> </ul>	Manager Water & Wastewater

Environmental Sustainability **CFA2**

<p><b>CFA2.3</b></p> <p>Living alongside nature is a reality of life in the Charters Towers Region.</p>	<p><b>CFA2.3.1</b></p> <p>Delivering the Flying Fox Management Strategy involving State and Local levels of government.</p>	<ul style="list-style-type: none"> <li>&gt; Continue to work with various stakeholders to relocate flying foxes from Lissner Park to the flying fox habitat at Young's Block.</li> </ul>	<p>Manager Operations</p>
	<p><b>CFA2.3.2</b></p> <p>Advocating to the State and Federal governments for support with wild dog and pest weed management, including the Wild Dog 1080 Baiting Program.</p>	<ul style="list-style-type: none"> <li>&gt; Continue to advocate the State government to allocate more funding for pest weed management in Regional areas where funding is often underdelivered to cover the vast areas.</li> <li>&gt; Undertake collaborative environmental and pest management activities with community stakeholders.</li> </ul>	<p>Chief Executive Officer</p> <p>Manager Operations</p>
	<p><b>CFA2.3.3</b></p> <p>Complying with obligations under the <i>Biosecurity Act 2014</i>.</p>	<ul style="list-style-type: none"> <li>&gt; Continued implementation of the Charters Towers Regional Council Biosecurity Plan 2019–2024.</li> </ul>	<p>Manager Operations</p>

# Social Cohesion

The measure of our community is our social wellbeing



Social Cohesion CFA3			
Objective	Deliverable	Key Action	Lead
<b>CFA3.1</b> Public spaces and places are a cornerstone of community cohesion and connection.	<b>CFA3.1.1</b> Continuing to advocate for the Works for Queensland Funding Program and utilise this support to enhance public spaces.	> Deliver the agreed Works for Queensland projects within the nominated period.	Director Infrastructure Services
	<b>CFA3.1.2</b> Developing a strong plan for future public space preservation and enhancement, focusing on usability and social connection.	> Monitor camping grounds on long weekends and enforce 'only leave your footprints'.  > Deliver scheduled maintenance of open spaces as per plans and/or in accordance with agreed levels of service.	Manager Planning & Development  Manager Operations
<b>CFA3.2</b> Lifestyle and strategic location are points of difference for Charters Towers.	<b>CFA3.2.1</b> Exploring a redevelopment of the Charters Towers Aerodrome to allow for air operations in poor weather and increase disaster responsiveness.	> Improve the airport landing area to meet Instrument Approach Procedure (RNAV) requirements.	Manager Council Facilities
	<b>CFA3.2.2</b> Develop a multi-channel marketing campaign to promote the liveability of Charters Towers.	> At every opportunity promote the liveability of the Charters Towers Region.	Tourism, Trade & Investment Advisor

CFA3.3

Health, wellbeing and an active lifestyle are priorities for our community.

CFA3.3.1

Improving our health services through continued advocacy for State funding for the Townsville Hospital and Health Service.

- > Continue to advocate the State government to fund a new replacement hospital to be built in Charters Towers, alongside Eventide Aged Care Facility with increased specialty Obstetrics and Gynaecology; Renal Medicine; Radiology and Ultrasound.

Chief Executive Officer

CFA3.3.2

Increasing community awareness about where to access health services and the importance of active lifestyle.

- > Deliver promotional material in digital and print to promote health services and activities in the region, e.g. parkrun and visiting clinics.

Chief Executive Officer

CFA3.3.3

Investing in key recreational assets and infrastructure.

- > Deliver key recreational assets and infrastructure, such as Kennedy Regiment Memorial Pool and Towers Hill walking precinct projects, Weir Park infrastructure and township pool upgrades.

Director Infrastructure Services / Manager Council Facilities / Manager Operations

- > Undertake a feasibility study for a Multi-use Sports Complex.

Executive Leadership Team

- > Maintain and enhance the built and natural environment at the Greenvale Sports Reserve.

Manager Council Facilities

- > Ensure current hygiene standards and obligations are being met at the Charters Towers Showgrounds.

Manager Council Facilities

# Culture & Heritage

Who we are matters



Culture & Heritage CFA4			
Objective	Deliverable	Key Action	Lead
<b>CFA4.1</b> Heritage and culture are at the core of our identity.	<b>CFA4.1.1</b> Embracing and celebrating our history, including upkeep of key historical sites and archives.	> Develop and commence implementation of plan to catalogue and digitise archive collection.	Manager Community Services
		> Delivery and promotion of the Local History publication	Manager Community Services
	<b>CFA4.1.2</b> Empowering our Aboriginal and Torres Strait Islander communities through activities contributing to reconciliation.	> Ensure the deliverables contained in the Reconciliation Action Plan are undertaken.	Manager Community Services
		> Monitor and report on the implementation of existing, Indigenous Land Use Agreement commitments.	Director Corporate & Community Services
<b>CFA4.2</b> Our residents are the most defining feature of our region.	<b>CFA4.2.1</b> Continuing to implement our People First Strategy	> Launch the, Our People, Their Story initiative.	Chief Executive Officer
	<b>CFA4.2.2</b> Providing events for our community to connect.	> Coordinate a range of events to connect the community.	Manager Community Services
<b>CFA4.3</b> Our brand is one of a friendly and welcoming community, and a part of what makes Charters Towers special.	<b>CFA4.3.1</b> Harnessing the 150-year Celebrations in 2022 to reset and promote the story of the town and region.	> Deliver the 150 year Celebrations events in 2022.	Manager Community Services







# Organisational Focus Areas

How we work matters. Our organisation will continue to improve our systems and processes to increase efficiencies and public value for the Charters Towers Region. These Organisational Focus Areas outline our priorities to enhance our operations and support the delivery of high-quality services.



## TRANSPARENCY & ACCOUNTABILITY

OFA1

### Open and accessible Council decision-making

Our objective is to ensure our decision-making, asset management and service delivery structures are understandable and assessable. We will remain accountable to, and honest with, our community.



## GOVERNANCE & STRUCTURES

OFA2

### Efficient and clear Council processes

Our objective is to continue to develop Council governance and structures that ensure high quality, resource efficient and innovative service delivery. We have clear roles and responsibilities for Council staff which enables efficient and productive outcomes for the community.



## ASSETS & INFRASTRUCTURE

OFA3

### Maintaining current assets and investing in high-value projects

Our objective is to skilfully allocate resources between upkeep of current infrastructure and smart investment in new assets. We will ensure Charters Towers' assets are maintained at a high quality and understand where future assets can be developed to add value to the community.



## CUSTOMER SERVICE

OFA4

### Friendly, skilled and understanding service

Our objective is to continue to deliver outstanding service to our community. We will build our internal structures to enable our community to communicate their needs so our staff can deliver excellent and innovative service.



## PEOPLE-FIRST

OFA5

### Fostering talent and creating a safe and welcoming workplace

Our objective is to offer our staff the chance to excel. Our staff drive the success of Charters Towers Regional Council. As such, we will continue to take pride in our work, seek out, train, develop and upskill the best and brightest people in the employment market, and constantly strive to improve.



## INNOVATION & TRANSFORMATION

OFA6

### Harnessing smart process and digital transformation

Our objective is to be ready for the opportunities of the future by identifying our current strengths and weaknesses, and employing new smart processes accordingly. By adopting carefully selected digital transformations into the Council, we can use resources more efficiently and optimise results for the community.

# Transparency & Accountability

We are open, accountable and proud



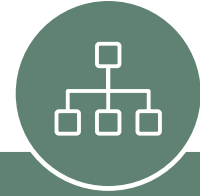
Transparency & Accountability <span>OFA1</span>			
Objective	Deliverable	Key Action	Lead
<b>OFA1.1</b> Council is committed to being open, transparent and straight forward in its processes.	<b>OFA1.1.1</b> Improving communication of day-to-day Council activities and achievements, and strategic and operational goals and progress to our community.	> Introduce the 'Have Your Say' Platform	Chief Executive Officer
		> Embed IAP2 engagement principles in the delivery of community initiatives.	Chief Executive Officer
<b>OFA1.2</b> Accountability in decision making is key to developing as a Council and a Region.	<b>OFA1.2.1</b> Continuing to promote our strategic documents which outline key responsibilities, performance measures and expected service delivery.	> Development of a Financial Strategy and Long Term Financial Plan.	Chief Financial Officer
<b>OFA1.3</b> Local Governments must be guided by and responsive to the thoughts and concerns of the community.	<b>OFA1.3.1</b> Continuing to develop a community engagement framework that guides Council's engagement with the community to inform Council decisions.	> Develop a Community Engagement Framework & Policy.	Chief Executive Officer
		> Engage with the Youth Council to inform Council decision making.	Manager Community Services

# CHARTERS TOWERS REGIONAL COUNCIL



# Governance & Structures

Our systems and processes support excellence and improvement



Governance and Structures <span>OFA2</span>			
Objective	Deliverable	Key Action	Lead
<span>OFA2.1</span> Good governance is at the core of an efficient and well functioning Council.	<span>OFA2.1.1</span> Developing a robust and comprehensive Corporate Governance Framework that is aligned with best practice and embedded across the organisation.	<ul style="list-style-type: none"> <li>&gt; Implement Fraud &amp; Corruption Policy &amp; Framework.</li> </ul>	Director Corporate & Community Services
	<span>OFA2.1.2</span> Continuing to review policies, frameworks, strategies and plans to ensure they meet the need of both our organisation and community.	<ul style="list-style-type: none"> <li>&gt; Improve the Annual Budget process including early adoption of a 10-year capital program and improved integration of Asset Management Plans with the Long-Term Financial plan.</li> </ul>	Chief Financial Officer
		<ul style="list-style-type: none"> <li>&gt; Review and update Council's Complaints Management Framework.</li> </ul>	Director Corporate & Community Services
<span>OFA2.2</span> Deliver workspaces and processes that enable innovative thinking, planning and service delivery.	<span>OFA2.2.1</span> Embedding information management as an intrinsic component of the functionality of the organisation.	<ul style="list-style-type: none"> <li>&gt; CTCR IT Steering Committee to monitor the IT Strategy and implementation plan.</li> </ul>	Director Corporate & Community Services
		<ul style="list-style-type: none"> <li>&gt; Review and update/archive all Council shared folders and shared files.</li> </ul>	Chief Financial Officer

Governance and Structures **OFA2**

<p><b>OFA2.2</b></p> <p><i>(continued)</i>                  Deliver workspaces and processes that enable innovative thinking, planning and service delivery.</p>	<p><b>OFA2.2.1</b></p> <p><i>(continued)</i>                  Embedding information management as an intrinsic component of the functionality of the organisation.</p>	<p>&gt; Establish a reporting regime to monitor records management practices within Council</p>	<p>Director                  Corporate &amp; Community Services</p>
		<p>&gt; Develop and trial IM data dashboards to inform decision-making.</p>	<p>Director                  Corporate &amp; Community Services</p>
		<p>&gt; Standardising the compilation of meeting agendas and minutes including report writing, across the organisation to enable a consistent and efficient approach.</p>	<p>Chief Executive Officer</p>
<p><b>OFA2.3</b></p> <p>A strategic approach to Council's long-term planning is vital in future-proofing the region.</p>	<p><b>OFA2.3.1</b></p> <p>Guiding accountable decision making with long-term financial planning frameworks.</p>	<p>&gt; Improve the integration of asset management planning into long-term financial planning processes.</p>	<p>Chief Financial Officer</p>
	<p><b>OFA2.3.2</b></p> <p>Targeting investment into digital technologies to better inform decisions based on environmental and economic trends.</p>	<p>&gt; Assess the capability of Technology One's Performance Management and Strategic Risk Management functions.</p>	<p>Executive Leadership Team</p>

# Asset & Infrastructure Management

Managing our infrastructure and assets is an essential function



Asset & Infrastructure Management OFA3			
Objective	Deliverable	Key Action	Lead
<p>OFA3.1</p> <p>The community and economy rely on functional infrastructure and assets.</p>	<p>OFA3.1.1</p> <p>Developing and implementing a 10-year Asset Management Plan across the Council and community facilities.</p>	<ul style="list-style-type: none"> <li>&gt; Implement a 10-year Asset Management Plan across the Council and community facilities.</li> </ul>	Director Infrastructure Services
	<p>OFA3.1.2</p> <p>Developing fully costed reconstruction/refurbishment programs for major asset classes.</p>	<ul style="list-style-type: none"> <li>&gt; Implement fully costed reconstruction/refurbishment programs for major asset classes.</li> </ul>	Manager Water & Wastewater/Manager Council Facilities
	<p>OFA3.1.3</p> <p>Prioritising our resource allocation for high-value and high use assets</p>	<ul style="list-style-type: none"> <li>&gt; Monitor and manage fleet utilisation and expenditure against set targets.</li> </ul>	Manager Fleet Services
		<ul style="list-style-type: none"> <li>&gt; Ensure constant flow in the distribution system and reduce frequency of bursts in Pentland's water supply system.</li> </ul>	Manager Water & Wastewater
		<ul style="list-style-type: none"> <li>&gt; Ensuring water regulations and safety requirements are maintained for significant water treatment infrastructure.</li> </ul>	Manager Water & Wastewater
		<ul style="list-style-type: none"> <li>&gt; Renewal and upgrade of high-use road infrastructure.</li> </ul>	Manager Operations
		<ul style="list-style-type: none"> <li>&gt; Enhancing the aesthetics of our public spaces to support recreation, health and wellbeing.</li> </ul>	Manager Operations

Asset & Infrastructure Management OFA3

<p><span>OFA3.2</span></p> <p>The Charters Towers community deserves strategic and resourceful management of our existing assets.</p>	<p><span>OFA3.2.1</span></p> <p>Redeveloping assets such as the Saleyards to grow their potential.</p>	<ul style="list-style-type: none"> <li>&gt; Present a final Dalrymple Saleyards Master Plan to Council through consultation with the Dalrymple Saleyards Master Plan Advisory Committee and key stakeholders.</li> </ul>	<p>Chief Executive Officer</p>
<p><span>OFA3.3</span></p> <p>We are strongly positioned for new development and opportunities with a stable economic base.</p>	<p><span>OFA3.3.1</span></p> <p>Leveraging the airport as a source of new employment and trade opportunities.</p>	<ul style="list-style-type: none"> <li>&gt; Recognise underutilised assets and reallocate.</li> <li>&gt; Maintain, enhance and protect the natural and built environment.</li> </ul>	<p>Manager Council Facilities</p>

# Customer Service

Excellent customer service puts the citizen first



Customer Service <span>OFA4</span>			
Objective	Deliverable	Key Action	Lead
<span>OFA4.1</span> Communication is vital for a strong sense of community, and effective service delivery.	<span>OFA4.1.1</span> Encouraging the community to communicate their service needs with Council and ensuring there is a strong framework for this engagement.	<ul style="list-style-type: none"> <li>&gt; Ensure regular opportunities are communicated to the community to engage with Elected Members.</li> </ul>	Chief Executive Officer
	<span>OFA4.2.1</span> Providing a consistent, knowledgeable and professional customer experience.	<ul style="list-style-type: none"> <li>&gt; Ensure the organisation is responding to customer requests and correspondence in accordance with Council's 'Customer Service Charter'.</li> </ul>	Executive Leadership Team
<span>OFA4.2</span> Delivering services for the community is the driving purpose of our Council	<span>OFA4.2.2</span> Implementing ongoing and specialised staff training that enables high-quality service delivery from skilled staff.	<ul style="list-style-type: none"> <li>&gt; Conduct training needs analysis to inform workforce planning strategy for the remainder of Council services as per the Workforce Strategy Plan.</li> </ul>	Manager People & Performance
	<span>OFA4.2.3</span> Investing in high use community programs that deliver value-for-money and reducing service levels for programs that no longer meet community needs.	<ul style="list-style-type: none"> <li>&gt; Undertake a review of the World Theatre.</li> </ul>	Manager Community Services



OFA4.3

As a community's needs and context evolves, so should a Council's approach to service delivery.

OFA4.3.1

Optimising technologies such as Technology One platform to enable excellent service delivery.

- > Expand exceptions timesheets beyond Executive and Management staff. **Manager People & Performance**
- > Develop roadmap for transition from Ci to CiAnywhere. **Executive Leadership Team**



# People First

A council is defined by its staff



People First <span>OFA5</span>			
Objective	Deliverable	Key Action	Lead
<span>OFA5.1</span> A successful organisation attracts and retains top talent.	<span>OFA5.1.1</span> Building our recruitment strategy to leverage our People First Strategy	<ul style="list-style-type: none"> <li>&gt; Develop and implement an effective Workforce Strategy Plan that includes succession planning.</li> </ul>	Manager People & Performance
	<span>OFA5.1.2</span> Defining opportunities for internal promotion and external hiring that brings in high talent while retaining outstanding staff.	<ul style="list-style-type: none"> <li>&gt; Develop and implement a Workforce Strategy Plan that incorporates internal and external attraction and retention considerations and strategies.</li> </ul>	Manager People & Performance
<span>OFA5.2</span> Staff perform best in a welcoming, friendly, diverse workplace that values their wellbeing.	<span>OFA5.2.1</span> Continuing to deliver our People First Strategy and encouraging a welcoming, inclusive workplace culture.	<ul style="list-style-type: none"> <li>&gt; Implementation of Staff Reference Group</li> </ul>	Chief Executive Officer
		<ul style="list-style-type: none"> <li>&gt; Undertake a Workforce Culture Survey.</li> </ul>	Chief Executive Officer
	<span>OFA5.2.2</span> Delivering a work health and safety plan that models best practice and achieves safe outcomes within the workforce.	<ul style="list-style-type: none"> <li>&gt; Delivery of leadership training to people managers for the organisation.</li> </ul>	Manager People & Performance
		<ul style="list-style-type: none"> <li>&gt; Embed the Workplace Health and Safety Management System (SMS).</li> </ul>	Manager Workplace Health & Safety
<span>OFA5.2.3</span> Embedding a rigorous safety leadership culture within the workforce.	<ul style="list-style-type: none"> <li>&gt; Continue to develop safety leadership through coaching, training and information sharing.</li> </ul>	Manager Workplace Health & Safety	

People First **OFA5**

**OFA5.2**

*(continued)*  
Staff perform best in a welcoming, friendly, diverse workplace that values their wellbeing.

**OFA5.2.4**

Encouraging opportunities for mentoring within the workplace to support upskilling and a collaborative workplace culture.

- > Expression of interest opportunities to be made available across the organisation for upcoming personal development programs.

Executive Leadership Team

**OFA5.3**

Council's staff are our biggest asset, and it is vital to invest in their development.

**OFA5.3.1**

Ensuring there are options for staff to grow and expand their skills

- > Offer annual professional development opportunity for staff to apply through an EOI process for a nationally recognised training organisation.

Chief Executive Officer

# Innovation & Transformation

Innovation unlocks a region's full economic and social potential



Innovation & Transformation <span>OFA6</span>			
Objective	Deliverable	Key Action	Lead
<span>OFA6.1</span> Innovation promotes new ideas, new approaches to efficiency and continuous improvement.	<span>OFA6.1.1</span> Identifying and addressing local barriers to innovation such as red tape and inefficient processes.	> Investigate the ability for hazard and incident reporting to be electronically recorded with potential for One Council to be the platform.	Manager Workplace Health & Safety
		> Explore environmentally sustainable Procurement practices.	Chief Financial Officer
		> Expanding our visitor Economy.	Tourism, Trade & Investment Advisor
<span>OFA6.2</span> Local innovation can harness our current strengths and develop new opportunities in exciting new ways.	<span>OFA6.2.1</span> Establishing a formal Charters Towers Innovation Network that connects businesses and entrepreneurs with Council	> Investigate options to establish a Charters Towers Innovation Network.	Tourism Trade & Investment Advisor
<span>OFA6.3</span> Innovation does not happen in isolation.	<span>OFA6.3.1</span> Advocating for the Region in State and National innovation programs.	> Advocate for collaborative ventures for the North Queensland region through the Regional Queensland Council of Mayors and North Queensland Regional Organisation of Councils.	Chief Executive Officer





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**5. CLOSE OF MEETING**

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