



**CHARTERS TOWERS
REGIONAL COUNCIL**

MINUTES

of the

SPECIAL MEETING

of

CHARTERS TOWERS REGIONAL COUNCIL

held

Wednesday 29 June 2022

Commencing at 8:30am



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1. OPENING OF MEETING

The Meeting was opened at **8:33am** by Mayor FC Beveridge

2. ATTENDANCE/APOLOGIES

Councillors:

Cr FC Beveridge (Mayor)
Cr GJ Lohmann (Deputy Mayor)
Cr AP Barr
Cr S Bennetto
Cr KF Hastie
Cr JD Mathews

Officers:

Mr J Teague – Director Infrastructure Services
Mrs A Russell – Executive Assistant to the CEO

Apologies:

Mr M Drydale – I/Chief Executive Officer

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

4. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

CLOSE OF MEETING

Resolution No.: 3978

Moved: Cr S Bennetto
Seconded: Cr JD Mathews

That in accordance with Chapter 8, Part 2 of the *Local Government Regulation 2012*, the Special Meeting be closed to the public at **8:33am** for discussion of the following matters:

Item 4.1 Appointment of the panel for the recruitment of the Chief Executive Officer

- (a) *the appointment, discipline or dismissal of the chief executive officer*
- (b) *industrial matters affecting employees*

CARRIED

OPENING OF MEETING

Resolution No.: 3979

Moved: Cr JD Mathews

Seconded: Cr AP Barr

That the meeting be opened at **8:36am** for the taking of resolutions.

CARRIED

4.1 Appointment of the panel for the recruitment of the Chief Executive Officer

EXECUTIVE SUMMARY

Section 194 of the *Local Government Act 2009* states a local government must appoint a qualified person to be its Chief Executive Officer. This report is seeking Council's endorsement to nominate a panel to commence the recruitment process for the position of Chief Executive Officer.

OFFICER'S RECOMMENDATION

That Council:

- ***Appoint Mayor Frank Beveridge, Deputy Mayor Graham Lohmann & Cr Sonia Bennetto as the panel for the recruitment of the Chief Executive Officer (CEO); and***
- ***Endorse the panel to:***
 - ***outline the selection criteria for the position of CEO;***
 - ***call for expressions of interest from suitably qualified internal applicants to address the selection criteria;***
 - ***conduct the interview for the applicants; and***
 - ***prepare a report for Council with the appropriate recommendations.***

Resolution No.: 3980

Moved: Cr GJ Lohmann

Seconded: Cr BP Robertson

That Council:

- ***Appoint Mayor Frank Beveridge, Deputy Mayor Graham Lohmann & Cr Sonia Bennetto as the panel for the recruitment of the Chief Executive Officer (CEO); and***
- ***Endorse the panel to:***
 - ***outline the selection criteria for the position of CEO;***
 - ***call for expressions of interest from suitably qualified internal applicants to address the selection criteria;***
 - ***conduct the interview for the applicants; and***
 - ***prepare a report for Council with the appropriate recommendations.***

CARRIED

REFERENCE DOCUMENT:

- Officer's Report Document No. 4661014

5. CLOSE OF MEETING

There being no further business, the Special Meeting closed at **8:37am**

CONFIRMED BY COUNCIL AT THE GENERAL MEETING HELD ON 20 JULY 2022.

Mayor



Date 20 July 2022