



CHARTERS TOWERS
REGIONAL COUNCIL

MINUTES
of the
GENERAL MEETING
of
CHARTERS TOWERS REGIONAL COUNCIL
held
Wednesday 20 July 2022
Commencing at 9:00am



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1. OPENING OF MEETING

The Meeting was opened at **9:00am** by Mayor FC Beveridge

2. ATTENDANCE/APOLOGIES

Councillors:

Cr FC Beveridge (Mayor)
Cr GJ Lohmann (Deputy Mayor)
Cr AP Barr
Cr S Bennetto
Cr KF Hastie
Cr JD Mathews
Cr BP Robertson

Officers:

Mr M Drydale – Chief Executive Officer (Via Teams)
Mr J Teague – Director Infrastructure Services
Mrs A Russell – Executive Assistant to the Chief Executive Officer
Manager Fleet Services – Glenn Petersen
Manager Council Facilities – Kylee Goss
Chief Financial Officer – Ted Harrington
Manager Community Services – Hayley Thompson
Water Projects Manager

Fr Emmanuel Anorue, of the Catholic Church, attended on behalf of the Ministers' Fraternal.

Apologies:

Nil

Members of the Gallery:

Nil

3. PRAYER

Fr Emmanuel Anorue delivered an opening prayer. Fr Emmanuel Anorue departed the meeting at **9:02am**.

4. CONDOLENCES

Condolences were offered for the following:

Peter Allen (TRP Chair)
Joan Edmondson
Lois Quantick
Coral Byrom
Ronald Fox
Yvonne Moore
Sandra Gold
Cobalt Thorley
Frederick Moore
William Jerry
Jim Rollinson

5. DECLARATIONS OF INTEREST

Item 11.4 PSA029/22 Manure Removal Services

I, Councillor Sonia Bennetto, inform the meeting that I have a perceived conflict of interest in Item 11.4. One of the tendering companies (7 Day Hire) are sponsors of the Goldfields United Football Club, of which I am a committee member.

Although I have a perceived conflict of interest, I do not believe a reasonable person could have a perception of bias.

Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Voted unanimously for Cr Sonia Bennetto to remain in the room

Item 12.2 PSA011/22 Auctioneering Services

I, Councillor Sonia Bennetto, inform the meeting I have a declarable conflict of interest in item 12.2, as one of the tenderers is the same company that my family deals with for personal real estate services (Geaney's/Ray White).

As a result, I will leave the room while the item is discussed and voted upon.

Item 12.4 PQS059/20R1 Prequalified Suppliers of Various Products

I, Councillor Alan Barr, inform the meeting that I have a declarable conflict of interest in Item 12.4, as I have submitted a tender for my business, Barrs batteries, tyres and fuel.

As a result, I will leave the room while the item is discussed and voted upon.

6. REPEAL OF RESOLUTION

In accordance with the *Local Government Regulation 2012*, S262 or amendment of resolutions, and in reference to Council's Standing Orders Policy No S0048, S24, I hereby give notice to move a Motion to repeal Resolution No. 3902 taken at the April 2022 General Meeting of Council.

Resolution No.: 3999

Moved: Cr JD Mathews

Seconded: Cr KF Hastie

➤ ***That Council repeal resolution No. 3902 taken at the April 2022 General Meeting of Council.***

CARRIED

7. CONFIRMATION OF MINUTES

❖ Minutes of the General Meeting held 15 June 2022.

Resolution No.: 3400
Moved: Cr AP Barr
Seconded: Cr JD Mathews
That the Minutes of the General Meeting held 15 June 2022 be confirmed.
CARRIED

❖ Minutes of the Special Meeting held 29 June 2022.

Resolution No.: 3401
Moved: Cr BP Robertson
Seconded: Cr GJ Lohmann
That the Minutes of the Special Meeting held 29 June 2022 be confirmed.
CARRIED

❖ Minutes of the Statutory Budget Meeting held 29 June 2022.

Resolution No.: 3402
Moved: Cr GJ Lohmann
Seconded: Cr KF Hastie
That the Minutes of the Statutory Budget Meeting held 29 June 2022 be confirmed.
CARRIED

❖ Minutes of the Special Meeting held 12 July 2022.

Resolution No.: 3403
Moved: Cr JD Mathews
Seconded: Cr KF Hastie
That the Minutes of the Special Meeting held 12 July 2022 be confirmed.
CARRIED

8. BUSINESS ARISING FROM PREVIOUS MEETING MINUTES

Nil

9. MAYOR'S AND COUNCILLORS' REPORTS

Mayor FC Beveridge reported on:

Date	Details
15/06/2022	Chaired June General Meeting
15/06/2022	Attended North Queensland Mining Industry & Resources Forum
16/06/2022	Regional Development Australia – Tour of Burdekin Falls Dam
16/06/2022	Regional Development Australia – Teams Meeting
17/06/2022	Meeting with Min Scott Stewart & CEO Regional Development Australia
17/06/2022	Radio Interview with Bull FM
20/06/2022	Radio Interview with 4GC AM
21/06/2022	Meeting with Guidance Officer - Central State School & Richmond Hill State School
21/06/2022	Mayor Beveridge and Cr Sonia Bennetto – Microsoft Teams Meeting with Secondary School & Primary School Principals
21/06/2022	CTRC Youth Council Meeting
22/06/2022	RDA Procurement Training
23/06/2022	Tele-meeting with Peak Services Legal
23/06/2022	RQCOM Executive Meeting
24/06/2022	“A Toast to the Towers” paintings by Peter Lawson Gallery Exhibition The World Theatre
27/06/2022	Local Disaster Management Group Meeting
28/06/2022	Interviews for CTRC Director of Infrastructure Services
28/06/2022	Meeting with National Resilience Recovery Agency
29/06/2022	ABC Radio Interview
29/06/2022	Chaired Special Meeting of Council
29/06/2022	Chaired Statutory Budget Meeting
29/06/2022	Fortnightly Councillor & ELT Workshop
30/06/2022	Yearly SLA meeting with Townsville Enterprise Limited
04/07/2022	Burdekin Falls Dam Community Reference Group
04/07/2022	Big Rocks Weir Construction Planning Meeting
05/07/2022	Australian Energy & Water Corporation briefing
05/07/2022	Interviews for CTRC Chief Executive Officer
06-08/07/2022	Developing Northern Australia Conference Mackay
08/07/2022	Meeting with Assistant Minister for Health, Julieanne Gilbert MP
10-11/07/2022	Regional Community Forum
12/07/2022	Chaired Special Meeting of Council
12/07/2022	Meeting with the Department of State Development
13/07/2022	Video for Media Release
14/07/2022	Meeting with Hon. Glenn Butcher MP - Minister for Regional Development & Manufacturing & Minister for Water
14/07/2022	Radio Interview with 4GC
14/07/2022	Smart Present Meeting
15/07/2022	Radio Interview with Bull FM
15/07/2022	Interview with IQ Industries
18/07/2022	Visit from Defence
18/07/2022	Big Rocks Weir Steering Committee

Cr GJ Lohmann reported on:

Date	Details
15/06/2022	General Meeting and workshop Filming of Mayoral Minute Media -West FM
16/06/2022	Community Network Meeting
19/06/2022	Sunday Vibes Youth Festival
24/06/2022	Peter Lawson exhibition 'A Toast to the Towers' launch
28/06/2022	Discussions with National Resilience Recovery Agency - Long Term Recovery Strategy
29/06/2022	Special Meeting Statutory Budget Meeting Councillor ELT workshop
1/07/2022	Volunteer - World Theatre
5/07/2022	Interview for CEO position
8/07/2022	Volunteer - World Theatre
9/07/2022	Elders Dinner NAIDOC week celebrations
10/07/2022	Regional Community forum briefing and site visit Regional Community forum networking dinner
12/07/2022	Special Meeting NAIDOC week movie night
14/07/2022	Volunteer - World Theatre Chamber of Commerce and Mines meet and greet
19/07/2022	Meeting with Chamber of Commerce and Mines

Cr AP Barr reported on:

Date	Details
15/06/2022	General Meeting of Council Councillor Workshops
29/06/2022	Special Meeting of Council Statutory Budget Meeting Fortnightly Councillors & ELT Workshop
12/07/2022	Special Meeting of Council

Cr S Bennetto reported on:

Date	Details
15/06/2022	Councillor Workshops
16/6/2022	Move It Program
21/06/2022	Principals' Meeting Youth Council Meeting
26/06/2022	Centenary Park Markets
28/06/2022	Selectability Corner grand opening, Townsville.
29/06/2022	Special Meeting Statutory Budget Meeting Councillor Workshops
05/07/2022	Meeting with Mayor and Deputy Mayor
7/07/2022	NQ Games 2024 planning meeting
11/07/2022	Radio Interview – Documentary of Our World NQ Sportstar Awards planning meeting
12/07/2022	Special Meeting
15/07/2022	NQSF Advisory Forum Meeting

Cr KF Hastie reported on:

Date	Details
15/06/2022	General Meeting & Workshops
15/06/2022	Qld Touch Workshops - Qld Development Officer
16/06/2022	Move It Programme
16/06/2022	Regional Development Australia Committee Dinner
18/06/2022	Women of Achievement Festival Luncheon
20/06/2022	Move It Programme
21/06/2022	Elders Morning Tea – Naidoc Week - CTSHS
21/06/2022	Presentation Athletics - ASSG Senior School
21/06/2022	Move It Programme – final session term 2
22/06/2022	Presentation Athletics – ASSG Junior School
22/06/2022	Meeting with International Legends of League – CT Miners
23/06/2022	Meeting with International Legends of League - Council
23/06/2022	Zonta Movie Night Fundraiser
29/06/2022	Special Meeting
29/06/2022	Statutory Budget Meeting
29/06/2022	Fortnightly Councillor Workshops
12/07/2022	Special Meeting
15/07/2022	NQSF Advisory Forum Meeting

Cr JD Mathews reported on:

Date	Details
15/06/2022	General Meeting of Council and Workshops
26/06/2022	Centenary Park Markets
29/06/2022	Special Meeting of Council Statutory Budget Meeting ELT & Councillor Workshop
12/07/2022	Special Meeting of Council
19/07/2022	Dinner with Department of Defence

Cr BP Robertson reported on:

Date	Details
15/06/2022	General Meeting of Council and Workshops
29/06/2022	Special Meeting of Council Statutory Budget Meeting
12/07/2022	Special Meeting of Council
13/07/2022	Saleyards

10. MAYORAL MINUTE

Nil

11. REPORTS FOR CONSIDERATION – INFRASTRUCTURE SERVICES

11.1 PSA028/22 Mulching of Green Waste Services

EXECUTIVE SUMMARY

Council periodically requires the services of a suitably licenced and experienced contractor to carry out mulching of green waste located at the Stuble Street Landfill, and smaller satellite landfill sites.

OFFICER'S RECOMMENDATION

That Council:

- ***Award the contract for PSA028/22 Preferred Supplier of Mulching of Green Waste Services to McCahill Earthmoving & Supplies in accordance with their submission for a period of three years from 1 August 2022; and***
- ***Authorise the Chief Executive Officer the option to extend for a further two, 12-month extensions.***

Resolution No.: 3404

Moved: Cr AP Barr

Seconded: Cr GJ Lohmann

That Council:

- ***Award the contract for PSA028/22 Preferred Supplier of Mulching of Green Waste Services to McCahill Earthmoving & Supplies in accordance with their submission for a period of three years from 1 August 2022; and***
- ***Authorise the Chief Executive Officer the option to extend for a further two, 12-month extensions.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 4657759

11.2 Fleet replacement – Vacuum Truck

EXECUTIVE SUMMARY

Tenders have been sourced and assessed for the supply and delivery of one Vacuum Truck as part of the plant replacement program for the 2022/23 financial year.

OFFICER'S RECOMMENDATION

That Council:

- ***Accept the quotation from Honeycombes Sales and Service for the supply and delivery of one Hino 500 series FM2628 cab chassis with Vermeer Vacuum body with auto greasing, 3600 viewing cameras and sign storage rack to the value of COMMERCIAL IN CONFIDENCE \$ (incl. GST).***

Resolution No.: 3405

Moved: Cr BP Robertson
Seconded: Cr S Bennetto

That Council:

- ***Accept the quotation from Honeycombes Sales and Service for the supply and delivery of one Hino 500 series FM2628 cab chassis with Vermeer Vacuum body with auto greasing, 3600 viewing cameras and sign storage rack to the value of COMMERCIAL IN CONFIDENCE \$ (incl. GST).***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 4665529
-

ATTENDANCE

Mr G Petersen, Manager Fleet Services departed the meeting at **9:20am**.

11.3 Terms of Reference – Miners Memorial Advisory Group

EXECUTIVE SUMMARY

Council is presented with the Draft Terms of Reference for the Miners Memorial Advisory Group for consideration.

OFFICER'S RECOMMENDATION

That Council:

- ***Adopt the Terms of Reference for the Miners Memorial Advisory Group P0164/IS; and***
 - ***Authorise the Chief Executive Officer to vary the terms of reference document as required.***
-

Resolution No.: 3406

Moved: Cr S Bennetto
Seconded: Cr GJ Lohmann

That Council:

- ***Adopt the Terms of Reference for the Miners Memorial Advisory Group P0164/IS; and***
- ***Authorise the Chief Executive Officer to vary the terms of reference document as required.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 4668875
-

ATTENDANCE

Mr T Harrington, Chief Financial Officer entered the meeting at **9:22am**.

EXECUTIVE SUMMARY

The previous arrangement expired for Saleyards Manure Removal (PSA041/20) on 31 December 2021. Council initially advertised in January 2022, however only one submission was received which was not accepted at the April 2022 General Meeting of Council. The April resolution (3903) requested that the tender be readvertised. This report provides a recommendation following the re-advertisement of the tender.

OFFICER’S RECOMMENDATION

That Council:

- ***Award the contract for PSA029/22 Preferred Supplier of Saleyards Manure Removal to Black River Produce Pty Ltd for a period of three years from 1 September 2022; and***
- ***Authorise the Chief Executive Officer the option to extend for a further two, 12-month extensions.***

Resolution No.: 3407

Moved: Cr BP Robertson
Seconded: Cr JD Mathews

That Council:

- ***Award the contract for PSA029/22 Preferred Supplier of Saleyards Manure Removal to Black River Produce Pty Ltd for a period of three years from 1 September 2022; and***
- ***Authorise the Chief Executive Officer the option to extend for a further two, 12-month extensions.***

CARRIED

REFERENCE DOCUMENT

- Officer’s Report Document No. 4666866

ATTENDANCE

Ms K Goss, Manager Council Facilities departed the meeting at **9:28am**.

12. REPORTS FOR CONSIDERATION – CORPORATE & COMMUNITY SERVICES

12.1 Monthly Financial Report

EXECUTIVE SUMMARY

Council's monthly financial report in relation to the 2021-22 adopted amended budget is presented for consideration, together with the Income Statement, Balance Sheet and Cash Flow as at 30 June 2022.

OFFICER'S RECOMMENDATION

That Council:

➤ *Receive the monthly financial report presenting the financial position as at 30 June 2022 in relation to the 2021-22 amended budget and including the:*

- *Consolidated Income Statement.*
- *Consolidated Balance Sheet.*
- *Consolidated Cashflow Statement.*

Resolution No.: 3408

Moved: Cr GJ Lohmann

Seconded: Cr AP Barr

That Council:

➤ *Receive the monthly financial report presenting the financial position as at 30 June 2022 in relation to the 2021-22 amended budget and including the:*

- *Consolidated Income Statement.*
- *Consolidated Balance Sheet.*
- *Consolidated Cashflow Statement.*

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 4664968

ATTENDANCE

Mrs H Thompson, Manager Community Services entered the meeting at **9:34am**.

In accordance with the Declaration of Interest in Item 12.2, Cr S Bennetto departed the meeting at **9:34am**.

12.2 PSA011/22 Auctioneering Services

EXECUTIVE SUMMARY

Council periodically requires the services of suitably licenced and experienced auctioneering providers to assist in the disposal of non-current assets such as fleet items, miscellaneous items (chattels), and on occasion real estate. This tender was advertised to establish a preferred supplier for these services for a three-year period.

OFFICER'S RECOMMENDATION

That Council:

- ***Award the contract for PSA011/22 Preferred Supplier of Auctioneering Services to Ray White Nasco / Geaney's, for a period of three (3) years from July 2022; and***
- ***Authorise the Chief Executive Officer to exercise the option to extend for a further two (2) x 12-month periods subject to contract performance being met.***

Resolution No.: 3409

Moved: Cr GJ Lohmann

Seconded: Cr KF Hastie

That Council:

- ***Award the contract for PSA011/22 Preferred Supplier of Auctioneering Services to Ray White Nasco / Geaney's, for a period of three (3) years from July 2022; and***
- ***Authorise the Chief Executive Officer to exercise the option to extend for a further two (2) x 12-month periods subject to contract performance being met.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 4655884

ATTENDANCE

Cr S Bennetto returned to the meeting at **9:36am**.

12.3 Proposed Amendments to the 2022-23 Fees and Charges Schedule

EXECUTIVE SUMMARY

Council's approval is sought for amendments to the current 2022-23 Fees and Charges Schedule.

OFFICER'S RECOMMENDATION

That Council:

- **Amend the 2022-23 Fees and Charges Schedule as per Section 97 of the Local Government Act 2009 as tabled:**

Description	Amended description	Current Fee	Amended/ New Fee
Sale of used 1,000 litre pods	Sale of used 1,000 litre pods (IBCs) – no warranty or guarantees provided. Unsuitable for organic material	\$200.00	\$50.00
Saleyards – pre-arranged overtime performed by Saleyard staff required to return to work following completion of ordinary hours Mon-Fri after 4pm	Nil	A minimum of four (4) hours charged for service/s performed and \$82.00 per hour or part thereof for overtime performed continuously following completion of minimum 4 hours	A minimum of four (4) hours charged for service/s performed and \$86.00 per hour or part thereof for overtime performed continuously following completion of minimum 4 hours
Yard Dues – Standard	Nil	\$1.00	\$1.05
Export Cattle Weigh (in/out) over cattle weighbridge	Nil	\$3.00	\$3.05
Dip		\$3.00	\$3.05
Individual Weigh		\$3.00	\$3.05
Cleaning excess hay from sale pens following sale – per pen providing 48 hours' notice or more.	NA		POA
NLIS Charges – Replacement of non-working device	Nil	\$14.00	\$16.00
NLIS Charges – Installation of device where no device is present, but evidence that a device has previously being fitted	Nil	\$14.00	\$16.00
NLIS Charges – Installation of device for calves born on the premises	Nil	\$14.00	\$16.00

Resolution No.: 3410

Moved: Cr AP Barr
Seconded: Cr KF Hastie

That Council:

- **Amend the 2022-23 Fees and Charges Schedule as per Section 97 of the Local Government Act 2009 as tabled:**

Description	Amended description	Current Fee	Amended/ New Fee
Sale of used 1,000 litre pods	Sale of used 1,000 litre pods (IBCs) – no warranty or guarantees provided. Unsuitable for organic material	\$200.00	\$50.00
Saleyards – pre-arranged overtime performed by Saleyard staff required to return to work following completion of ordinary hours Mon-Fri after 4pm	Nil	A minimum of four (4) hours charged for service/s performed and \$82.00 per hour or part thereof for overtime performed continuously following completion of minimum 4 hours	A minimum of four (4) hours charged for service/s performed and \$86.00 per hour or part thereof for overtime performed continuously following completion of minimum 4 hours
Yard Dues – Standard	Nil	\$1.00	\$1.05
Export Cattle Weigh (in/out) over cattle weighbridge	Nil	\$3.00	\$3.05
Dip		\$3.00	\$3.05
Individual Weigh		\$3.00	\$3.05
Cleaning excess hay from sale pens following sale – per pen providing 48 hours' notice or more.	NA		POA
NLIS Charges – Replacement of non-working device	Nil	\$14.00	\$16.00
NLIS Charges – Installation of device where no device is present, but evidence that a device has previously being fitted	Nil	\$14.00	\$16.00
NLIS Charges – Installation of device for calves born on the premises	Nil	\$14.00	\$16.00

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 4563243

ATTENDANCE

In accordance with the declaration of interest in Item 12.4, Cr AP Barr departed at **9:40am**.

12.4 PQS059/20R1 Prequalified Suppliers of Various Products

EXECUTIVE SUMMARY

The current Prequalified Supplier Arrangement (PSA) for Products expires on 31 July 2024. The establishment of PSA's has two main objectives, firstly, to assist Council officers in maintaining compliance in accordance with S232 of the *Local Government Regulation 2012*, and secondly, by advertising for the establishment of a PSA, it affords the supplier market an opportunity to express their interest in doing business with Charters Towers Regional Council. The original tender documentation allowed for annual refreshes to enable new suppliers the opportunity to engage with Council. This recommendation is in relation to the annual refresh.

OFFICER'S RECOMMENDATION

That Council:

- ***Appoint the following suppliers to the Prequalified Supplier Arrangement for Various Products (PQS059/20) up until the expiry date of 31 July 2024, with an option to extend for a further three-year period as tabled.***

TENDERER	CATEGORY
ACP Streetprint	B-Bituminous Products and J-Signage & Roadside products
Barr's Batteries Tyres & Fuel*	A-Spare Parts, Accessories & Associated Services
Bing Technologies Pty Limited	G-Office & Stationery Supplies
Delta Office Solutions	G-Office & Stationery Supplies
GRI Road Services Pty Ltd	J-Signage & Roadside products
Huesker Australia Pty Ltd	C-Building, Civil Construction & Hardware
JMH Plumbing Supplies*	C-Building, Civil Construction & Hardware
JMP Signage Pty Ltd	J-Signage & Roadside products
Kelair Pumps Australia Pty Ltd	C-Building, Civil Construction & Hardware
MC Group	I-Quarry Products
Portable Pop-Up Marquees	J-Signage & Roadside products
RPQ Spray and Seal Pty Ltd	B-Bituminous Products
St John QLD	E-First Aid & PPE
Tosco Office National	D-Chemicals, Cleaning & Hygiene Supplies
Towers Concrete*	H-Precast Concrete Products and I-Quarry Products
Trility	A-Spare Parts, Accessories & Associated Services
Tyres 4 U Pty Limited	A-Spare Parts, Accessories & Associated Services
Wagners Quarries Pty Ltd	I-Quarry Products

*Local supplier

Resolution No.: 3411

Moved: Cr GJ Lohmann
Seconded: Cr JD Mathews

hat Council:

- **Appoint the following suppliers to the Prequalified Supplier Arrangement for Various Products (PQS059/20) up until the expiry date of 31 July 2024, with an option to extend for a further three-year period as tabled.**

TENDERER	CATEGORY
ACP Streetprint	B-Bituminous Products and J-Signage & Roadside products
Barr's Batteries Tyres & Fuel*	A-Spare Parts, Accessories & Associated Services
Bing Technologies Pty Limited	G-Office & Stationery Supplies
Delta Office Solutions	G-Office & Stationery Supplies
GRI Road Services Pty Ltd	J-Signage & Roadside products
Huesker Australia Pty Ltd	C-Building, Civil Construction & Hardware
JMH Plumbing Supplies*	C-Building, Civil Construction & Hardware
JMP Signage Pty Ltd	J-Signage & Roadside products
Kelair Pumps Australia Pty Ltd	C-Building, Civil Construction & Hardware
MC Group	I-Quarry Products
Portable Pop-Up Marquees	J-Signage & Roadside products
RPQ Spray and Seal Pty Ltd	B-Bituminous Products
St John QLD	E-First Aid & PPE
Tosco Office National	D-Chemicals, Cleaning & Hygiene Supplies
Towers Concrete*	H-Precast Concrete Products and I-Quarry Products
Trility	A-Spare Parts, Accessories & Associated Services
Tyres 4 U Pty Limited	A-Spare Parts, Accessories & Associated Services
Wagners Quarries Pty Ltd	I-Quarry Products

*Local supplier

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 4659524

ATTENDANCE

Cr AP Barr returned to the meeting at **9:43am**.

Mr T Harrington, Chief Financial Officer departed the meeting at **9:43am**.

12.5 Reflect Reconciliation Action Plan – April to June Quarter update

EXECUTIVE SUMMARY

The fourth quarter (April to June 2022) update of the 2021-22 Reflect Reconciliation Action Plan (RAP) is presented to Council for noting.

OFFICER'S RECOMMENDATION

That Council:

- **Receive and note the progress update of the 2021-22 Reflect Reconciliation Action Plan for Quarter 4.**

Resolution No.: 3412

Moved: Cr GJ Lohmann
Seconded: Cr KF Hastie

That Council:

- ***Receive and note the progress update of the 2021-22 Reflect Reconciliation Action Plan for Quarter 4.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 4666167

12.6 Council 2022 Christmas closedown – Administration Centre and non-essential services

EXECUTIVE SUMMARY

Approval is requested for the 2022 Christmas closedown for the Administration Centre and other non-essential services, where partial or complete closedown is possible.

OFFICER'S RECOMMENDATION

That Council:

- ***Confirm the Christmas 2022 closedown period for the Administration Centre and other non-essential services will be from close of business on Thursday 22 December 2022 to Monday 2 January 2023 inclusive with the Administration Centre to re-open on Tuesday 3 January 2023.***

Resolution No.: 3413

Moved: Cr BP Robertson
Seconded: Cr S Bennetto

That Council:

- ***Confirm the Christmas 2022 closedown period for the Administration Centre and other non-essential services will be from close of business on Thursday 22 December 2022 to Monday 2 January 2023 inclusive with the Administration Centre to re-open on Tuesday 3 January 2023.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 4633063

12.7 Regional Development Quarterly Update – April to June 2022

EXECUTIVE SUMMARY

This report details the development activity for the period April to June 2022 and is tabled for Council to note.

OFFICER'S RECOMMENDATION

That Council:

- ***Note the Regional Development quarterly update for the period April to June 2022.***

Resolution No.: 3414

Moved: Cr AP Barr
Seconded: Cr S Bennetto

That Council:

- ***Note the Regional Development quarterly update for the period April to June 2022.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 4665757
-

ATTENDANCE

Mrs H Thompson, Manager Community Services departed the meeting at **9:48am**.

12.8 Unconfirmed minutes – CTRC Audit & Risk Committee

EXECUTIVE SUMMARY

A meeting of the Audit and Risk Committee was held on 9 June 2022. A report and the unconfirmed minutes of that meeting are tabled for Council's information.

OFFICER'S RECOMMENDATION

That Council:

- ***Receive and note the report and the unconfirmed minutes of the CTRC Audit & Risk Committee meeting held on 9 June 2022.***
-

Resolution No.: 3415

Moved: Cr GJ Lohmann
Seconded: Cr JD Mathews

That Council:

- ***Receive and note the report and the unconfirmed minutes of the CTRC Audit & Risk Committee meeting held on 9 June 2022.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 4666127
-

EXECUTIVE SUMMARY

This report seeks approval to surrender the existing Trustee Lease over part of Lot 35 on Plan DV276 with Geoscience Australia and enter a new lease for a thirty (30) year period.

OFFICER'S RECOMMENDATION

That Council:

- ***Apply the exception under the provisions of Section 236(1)(b)(i) of the Local Government Regulation 2012 for the disposal of part of Lot 35 on Plan DV276;***
- ***Surrender the existing Trustee Lease over part of Lot 35 on Plan DV276 which is due to expire 30 June 2023;***
- ***Offer a Trustee Lease over Lot 35 on Plan DV276 to Geoscience Australia conditional upon consent of the Minister and based generally on standard terms and conditions for the maximum term of thirty (30) years;***
- ***Set rent payable at the existing peppercorn rate of \$1.00 for this government department;***
- ***Authorise the Chief Executive Officer to execute and vary the terms and conditions of the Trustee Lease as required, including making specific conditions relating to the tunnel being returned to Council and making application to the Minister for consent to same (if required);***
- ***Authorise the Chief Executive Officer to enter into a Deed of Agreement on the return of the tunnel, if required.***

Resolution No.: 3416

Moved: Cr JD Mathews

Seconded: Cr GJ Lohmann

That Council:

- ***Apply the exception under the provisions of Section 236(1)(b)(i) of the Local Government Regulation 2012 for the disposal of part of Lot 35 on Plan DV276;***
- ***Surrender the existing Trustee Lease over part of Lot 35 on Plan DV276 which is due to expire 30 June 2023;***
- ***Offer a Trustee Lease over Lot 35 on Plan DV276 to Geoscience Australia conditional upon consent of the Minister and based generally on standard terms and conditions for the maximum term of thirty (30) years;***
- ***Set rent payable at the existing peppercorn rate of \$1.00 for this government department;***
- ***Authorise the Chief Executive Officer to execute and vary the terms and conditions of the Trustee Lease as required, including making specific conditions relating to the tunnel being returned to Council and making application to the Minister for consent to same (if required);***
- ***Authorise the Chief Executive Officer to enter into a Deed of Agreement on the return of the tunnel, if required.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 4620709

ATTENDANCE

Mr M Harvey, Water Project Manager entered the meeting at **9:55am**.

12.10 Adoption of revised Management of Fraud and Corruption Policy S0054 and Fraud and Corruption Prevention Framework STRAT0025

EXECUTIVE SUMMARY

The Management of Fraud and Corruption Policy (S0054) and Fraud and Corruption Prevention Framework (STRAT0025) have been updated as per the requirements for regular review. These documents are tabled for Council's adoption.

OFFICER'S RECOMMENDATION

That Council:

- ***Adopt the revised Management of Fraud and Corruption Policy (S0054) and Fraud and Corruption Prevention Framework (STRAT0025) as tabled.***

Resolution No.: 3417

Moved: Cr KF Hastie
Seconded: Cr GJ Lohmann

That Council:

- ***Adopt the revised Management of Fraud and Corruption Policy (S0054) and Fraud and Corruption Prevention Framework (STRAT0025) as tabled.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 4641325

12.11 Internal Audit Plan – 2022-23

EXECUTIVE SUMMARY

The 2022-23 Internal Audit Plan is presented to Council for consideration.

OFFICER'S RECOMMENDATION

That Council:

- ***Endorse the Internal Audit activities to be undertaken during 2022-23 as recommended by the Audit & Risk Committee including:***
 - ***Asset Management***
 - ***Public Safety***
 - ***Long Term Water Planning***

Resolution No.: 3418

Moved: Cr GJ Lohmann
Seconded: Cr KF Hastie

That Council:

- ***Endorse the Internal Audit activities to be undertaken during 2022-23 as recommended by the Audit & Risk Committee including:***
 - ***Asset Management***
 - ***Public Safety***
 - ***Long Term Water Planning***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 4667382
-

12.12 Whole of Council Strategic Risk Register

EXECUTIVE SUMMARY

The development of a Strategic Risk Register is a key component of Council's overall Enterprise Risk Management (ERM) approach. The attached Strategic Risk Register has been developed in consultation with Council, the Audit and Risk Committee, Internal Auditors (KPMG), and Management Leadership Team, and is presented for adoption.

OFFICER'S RECOMMENDATION

That Council:

- ***Adopt the Whole of Council Strategic Risk Register comprising of eleven (11) Strategic Risks and eight (8) Operational Risks.***
 - ***Monitor and update the Strategic Risk Register on a 6-monthly basis.***
-

Resolution No.: 3419

Moved: Cr BP Robertson

Seconded: Cr S Bennetto

That Council:

- ***Adopt the Whole of Council Strategic Risk Register comprising of eleven (11) Strategic Risks and eight (8) Operational Risks.***
- ***Monitor and update the Strategic Risk Register on a 6-monthly basis.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 4667657
-

The meeting adjourned for morning tea and a meeting with the Department of Defence at **10:01am**.

The meeting resumed at **11:02am**.

ATTENDANCE

Mr S Faber, Manager Work Health & Safety entered the meeting at **11:02am**.

13. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

13.1 Big Rocks Weir Monthly Report (Pre-Construction)

EXECUTIVE SUMMARY

The Big Rocks Weir Monthly Report (Pre-Construction) for June 2022 is presented to Council for consideration.

OFFICER'S RECOMMENDATION

That Council:

- ***Receive the Big Rocks Weir Monthly Report (Pre-Construction) for June 2022.***

Resolution No.: 3420

Moved: Cr AP Barr

Seconded: Cr JD Mathews

That Council:

- ***Receive the Big Rocks Weir Monthly Report (Pre-Construction) for June 2022.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 4662449

13.2 Big Rocks Weir Technical Review Panel

EXECUTIVE SUMMARY

The Chair of the Big Rocks Weir Technical Review Panel has had to withdraw his services due to ill health. Mr Russell Paton has been engaged as the new Chair of the TRP.

OFFICER'S RECOMMENDATION

That Council:

- ***Endorse the appointment of Mr Russell Paton as the Chair of the Big Rocks Weir Technical Review Panel.***

Resolution No.: 3421

Moved: Cr S Bennetto

Seconded: Cr GJ Lohmann

That Council:

- ***Endorse the appointment of Mr Russell Paton as the Chair of the Big Rocks Weir Technical Review Panel.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 4662450

Mr M Harvey, Water Projects Manager departed the meeting at **11:20am**.

13.3 CTRC 2021-22 Operational Plan - Quarter 4 Progress Report

EXECUTIVE SUMMARY

In accordance with Section 174(3) of the *Local Government Regulation 2012*, a progress report on the implementation of Council's 2021-22 Operational Plan for Quarter 4 is tabled for Council's consideration.

OFFICER'S RECOMMENDATION

That Council:

- ***Receive and note the Quarter 4 progress report of the CTRC 2021-22 Operational Plan for the April to June 2022 reporting period.***

Resolution No.: 3422

Moved: Cr BP Robertson

Seconded: Cr KF Hastie

That Council:

- ***Receive and note the Quarter 4 progress report of the CTRC 2021-22 Operational Plan for the April to June 2022 reporting period.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 4667504

13.4 Invitation to nominate a Show Holiday for 2023 for the whole of the Charters Towers Region

EXECUTIVE SUMMARY

Council has been invited to nominate a date in 2023, in accordance with the *Holiday's Act 1983*, for the purpose of holding its annual Show Holiday.

OFFICER'S RECOMMENDATION

That Council:

- ***Endorse the nomination of the Show Holiday for Tuesday, 1 August 2023 for the whole of the Charters Towers Region.***

Resolution No.: 3423

Moved: Cr AP Barr

Seconded: Cr GJ Lohmann

That Council:

- ***Endorse the nomination of the Show Holiday for Tuesday, 1 August 2023 for the whole of the Charters Towers Region.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 4665629

13.5 Adoption of Statutory Policy – S0088 Councillor Roles in Development Matters

EXECUTIVE SUMMARY

In accordance with information issued by the Office of the Independent Assessor (OIA), Council is presented with a policy to provide guidance and governance surrounding the roles of Councillors regarding development matters.

OFFICER'S RECOMMENDATION

That Council:

- ***Adopt Statutory Policy S0088 Councillor Roles in Development Matters; and***
- ***Revoke Statutory Policy S0030 Councillor Contact with Lobbyists.***

Resolution No.: 3424

Moved: Cr GJ Lohmann

Seconded: Cr S Bennetto

That Council:

- ***Adopt Statutory Policy S0088 Councillor Roles in Development Matters; and***
- ***Revoke Statutory Policy S0030 Councillor Contact with Lobbyists.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 4589398

13.6 P0083/OCEO Advocacy Committee Terms of Reference

EXECUTIVE SUMMARY

The Advocacy Committee was established in August 2018 and a review of the Terms of Reference has been undertaken resulting from changes to Councillor Portfolios and to include additional key staff as part of the Committee. The Committee provides advice and recommendations on government relations, advocacy, and policy development opportunities for the Region.

OFFICER'S RECOMMENDATION

That Council:

- ***Endorse the revised Advocacy Committee Terms of Reference P0083/OCEO as tabled.***

Resolution No.: 3425

Moved: Cr BP Robertson

Seconded: Cr JD Mathews

That Council:

- ***Endorse the revised Advocacy Committee Terms of Reference P0083/OCEO as tabled.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 4665870

14. CONFIDENTIAL REPORTS

CLOSE OF MEETING

Resolution No.: 3426

Moved: Cr JD Mathews

Seconded: Cr AP Barr

That in accordance with Charter 8, part 2 of the *Local Government Regulation 2012*, the General Meeting closed to the public at **11:42am** for discussion of the following report:

- f) matters that may directly affect the health and safety of an individual or a group of individuals (Item 14.1)

CARRIED

OPENING OF MEETING

Resolution No.: 3427

Moved: Cr AP Barr

Seconded: Cr KF Hastie

That the meeting be opened at **11:47am** for the taking of resolutions.

CARRIED

CORPORATE & COMMUNITY SERVICES

14.1 Work Health & Safety Report

EXECUTIVE SUMMARY

The Work Health and Safety Report is presented to Council for consideration. This report includes risk management activities, health and safety initiatives, training, injuries, and WorkCover claims information.

OFFICER'S RECOMMENDATION

That Council:

- ***Note the monthly Work Health and Safety report for June 2022.***

Resolution No.: 3428

Moved: Cr BP Robertson

Seconded: Cr S Bennetto

That Council:

- ***Note the monthly Work Health and Safety report for June 2022.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 4663125.
-

15. CLOSE OF MEETING

There being no further business, the General Meeting closed at **11:47am**.

CONFIRMED BY COUNCIL AT THE GENERAL MEETING HELD ON 17 AUGUST 2022.

Mayor



Date 17 August 2022