



CHARTERS TOWERS
REGIONAL COUNCIL

MINUTES
of the
GENERAL MEETING
of
CHARTERS TOWERS REGIONAL COUNCIL
held
Wednesday 21 September 2022
Commencing at 9:00am



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1. OPENING OF MEETING

The Meeting was opened at 9:00am by Mayor FC Beveridge

2. ATTENDANCE/APOLOGIES

Councillors:

Cr FC Beveridge (Mayor)
Cr GJ Lohmann (Deputy Mayor)
Cr AP Barr
Cr KF Hastie
Cr JD Mathews
Cr BP Robertson

Officers:

Mr M Drydale – Chief Executive Officer
Mr G Petersen – A/Director Infrastructure Services
Mrs A Russell – Executive Assistant to the Chief Executive Officer
Mrs K Goss – Manager Council Facilities
Mr T Harrington – Chief Financial Officer
Mr S Faber – Manager Work Health & Safety
Mr A Blokland – Building Services Team Leader

Rev Arthur Tutin from the Uniting Church and Ps Geoff Brokeman of the Christian Outreach Centre, attended on behalf of the Ministers' Fraternal.

Apology:

Cr S Bennetto

Resolution No.: 3447

Moved: Cr AP Barr
Seconded: Cr JD Mathews

That the apology of Cr S Bennetto be accepted.

CARRIED

Members of the Gallery:

Mr John Teague

3. PRAYER

Ps Geoff Brokeman delivered an opening prayer. Rev Arthur Tutin and Ps Geoff Brokeman departed the meeting at **9:03am**.

4. CONDOLENCES

Condolences were offered for the following:

Jonathan Pickering
Edward Perkinson
Vincent Fitzgerald
Val Diamond

5. DECLARATIONS OF INTEREST

Nil.

6. DEPUTATIONS

Nil.

7. CONFIRMATION OF MINUTES

❖ Minutes of General Meeting held 17 August 2022.

Resolution No.: 3448

Moved: Cr KF Hastie
Seconded: Cr JD Mathews

That the Minutes of the General Meeting held 17 August 2022 be confirmed.

CARRIED

8. BUSINESS ARISING FROM PREVIOUS MEETING MINUTES

Nil.

9. MAYOR'S AND COUNCILLORS' REPORTS
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Mayor FC Beveridge reported on:

Date	Details
17/08/2022	Chaired August General Meeting
17/08/2022	Officially opened the Charters Towers State High School Library
17/08/2022	Filmed Mayoral Minute with Media Team
18/08/2022	Filmed Clean Energy Use/Plans with Media Team for Townsville Enterprise Pty Ltd
19/08/2022	Chaired Charters Towers Youth Council Meeting
19/08/2022	Media Interviews with Bull FM and 4GC Radio
19/08/2022	Meeting with Council staff and Constituent
22/08/2022	Personal Leave
-	
13/09/2022	
14/09/2022	Welcomed and participated in Charters Towers Regional Council Business Breakfast
14/09/2022	Participated in Whole of Staff Gathering Rehearsal with fellow Councillors and Council staff
14/09/2022	Met Scootaville participants near Saleyards
15/09/2022	Participated in Council's Whole of Staff Gathering
15/09/2022	Participated in Scootaville presentation at cenotaph
16/09/2022	Participated in Scootaville ride to City Hall
16/09/2022	Media interviews with Bull FM and 4GC Radio
17/09/2022	Presided over Australian Citizenship Ceremony (Citizenship Day)
17/09/2022	Participated in soccer match with fellow elected members as part of soccer club gala day
19/09/2022	Participated in Elected Member Update hosted by LGAQ (Local Government Association of Queensland) with fellow Councillors and Senior Staff
20/09/2022	Participated in Townsville Area Palliative Care Plan Working Group Meeting

Deputy Mayor GJ Lohmann reported on:

Date	Details
17/08/2022	General Meeting and workshop Workshop Official opening of library at Charters Towers State High School Our Town Association and Selectability meeting
18/08/2022	Community Advisory Network Meeting
20/08/2022	Charters Towers Women of the Outback Shed AGM
21/08/2022	Eisteddfod volunteering
23/08/2022	CEO update Media - Radio 4CA Meeting with Townsville Health & Hospital Service Site meeting for Miners Memorial Working Group
24/08/2022	LDCC Project Team meeting Eisteddfod volunteering
25/08/2022	Meeting with Towers Arts executive and tour Meeting with CFO – pensioner discounts 777Block development matters meeting
26/08/2022	Taste of the Towers Official Opening Judge at Taste of the Towers
27/08/2022	History and Heritage Fair
28/08/2022	Prospect Community Day stall
29/08/2022	Media - West FM Radio Constituent meeting Media – Rush Festival competition winner
30/08/2022	CEO update Inland Freight Route Investment Strategy (IFRIS) - Consultation Workshop Legends of League launch

31/08/2022	Councillor ELT meeting and workshop Filming of Our World documentary Meeting to finalise THHS function invitee list
1/09/2022	RQCOM Olympics Forum
2/09/2022	Site meeting with constituent regarding drainage and trees Official Opening of Mitre 10 store
3/09/2022	Mitre 10 Open Day
4/09/2022	Welcome of Lexus Melbourne Cup Tour Great Houses Tour Cowboys Leagues Club presentation event
5/09/2022	CEO update Presentation to participants of Spirits of the Night
6/09/2022	Media – ABC Radio
7/09/2022	Meeting with CFO regarding excess water rates Media- Flying Fox video at Lissner Park Meeting with constituents regarding cemetery
8/09/2022	Media - Radio MMM Discussions with developer about Greenvale issues Big Rocks Steering Committee meeting Media – ABC Radio Meeting with constituent about excess water rates Friends of the Theatre meeting
10/09/2022	Beccy Cole & Adam Harvey Concert
11/09/2022	Towers Hill Fun Run/Walk Service of Prayer & Reflection for Her Majesty The Queen
12/09/2022	Meeting with CEO and Hon. Bob Katter, Member for Kennedy
13/09/2022	Homestead & Pentland Community meetings
14/09/2022	Business breakfast Mayoral briefing Whole of Council Staff Gathering rehearsal
15/09/2022	Whole of Council Staff Gathering
17/09/2022	Australian Citizenship Ceremony
19/09/2022	Elected Member Update

Cr AP Barr reported on:

Date	Details
17/08/2022	General Meeting & Councillor Workshops
31/08/2022	Fortnightly Councillors and ELT Workshop
13/09/2022	Homestead & Pentland Community Meeting
19/09/2022	Elected Member Update

Cr S Bennetto reported on:

Date	Details
26/08/2022	Taste of the Towers
31/08/2022	Fortnightly Councillor & ELT Workshop
1/09/2022	NQ Sportstar Award Meeting
4/09/2022	Welcoming the Melbourne Cup Tour
9/09/2022	NQSF Strategic Planning Workshop
12/09/2022	Charters Towers Language Speaking Competition
13/09/2022	Homestead & Pentland Community Meetings
14/09/2022	Business Breakfast WOSG rehearsal
15/09/2022	WOSG Awards
19/09/2022	Elected Member Update Training

Cr KF Hastie reported on:

Date	Details
17/08/2022	General Council Meetings Workshops
18/08/2022	Filming of Catch Up Video Move It programme - basketball
23/08/2022	Site Meeting – Miners Memorial Move It programme - basketball
24/08/2022	Ride to School Day
26/08/2022	Taste of the Towers Judging
30/08/2022	Meeting to launch Legends of League
31/08/2022	Fortnightly Workshops Filming “Our World”
1/09/2022	Presentation Move It break up
3/09/2022	Dalrymple Country Music Festival
4/09/2022	Welcoming the Melbourne Cup to CT
7/09/2022	Ride to School Day
13/09/2022	Homestead/Pentland community meetings
13/09/2022	Move it Programme - Touch
14/09/2022	Business Breakfast WOSG rehearsal
15/09/2022	WOSG – World Theatre
17/09/2022	Australian Citizenship Ceremony Soccer Gala Day/soccer game Miners’ presentation night
19/09/2022	EMU workshop

Cr JD Mathews reported on:

Date	Details
23/08/2022	Site Meeting for Miners Memorial
27/08/2022	History & Heritage Fair
28/08/2022	Prospect Community Markets
31/08/2022	Councillors & ELT Workshop Filming for Friday catch-up video
3/09/2022	Charity Ball & welcoming the Melbourne Cup Tour
4/09/2022	Welcoming the Melbourne Cup Touring Party
13/09/2022	Homestead & Pentland Community Meetings
14/09/2022	Business Breakfast WOSG rehearsal
15/09/2022	WOSG Awards
19/09/2022	Elected Member Update Training

Cr BP Robertson reported on:

Date	Details
17/08/2022	General Meeting of Council & Workshops
23/08/2022	Review of Miners Memorial
24/08/2022	Fat & Store Sale
31/08/2022	Councillor & ELT Workshop
19/09/2022	Elected Member Update

10. MAYORAL MINUTE

Nil.

11. REPORTS FOR CONSIDERATION – INFRASTRUCTURE SERVICES

11.1 Trustee Lease for Lot 19 on Plan DV800729

EXECUTIVE SUMMARY

This report seeks approval to offer the first right to lease reserve land described as Lot 19 on DV800729, Parish of Sellheim located at Acaciavale Road, Breddan to the three (3) immediate adjoining owners by way of tender for a five (5) year period.

OFFICER'S RECOMMENDATION

That Council:

- *Apply the exception under the provision of Section 236(1)(c)(iv) of the Local Government Regulation 2012 for the disposal of Lot 19 on Plan DV800729.*
- *Resolve to offer the first right of lease for Lot 19 on Plan DV800729 to the three (3) immediate adjoining landowners by way of tender.*
- *Offer a Trustee Lease over Lot 19 on Plan DV800729 to the successful tenderer, conditional upon the consent of the Minister and based generally on standard terms and conditions for a term of five (5) years.*
- *Authorise the Chief Executive Officer to award the tender, execute and vary the terms and conditions of the Trustee Lease as required and making application to the Minister for consent to same (if required).*

Resolution No.: 3449

Moved: Cr KF Hastie
Seconded: Cr BP Robertson

That Council:

- *Apply the exception under the provision of Section 236(1)(c)(iv) of the Local Government Regulation 2012 for the disposal of Lot 19 on Plan DV800729.*
- *Resolve to offer the first right of lease for Lot 19 on Plan DV800729 to the three (3) immediate adjoining landowners by way of tender.*
- *Offer a Trustee Lease over Lot 19 on Plan DV800729 to the successful tenderer, conditional upon the consent of the Minister and based generally on standard terms and conditions for a term of five (5) years.*
- *Authorise the Chief Executive Officer to award the tender, execute and vary the terms and conditions of the Trustee Lease as required and making application to the Minister for consent to same (if required).*

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1356722

ATTENDANCE

Mrs K Goss, Manager Council Facilities & Mr A Blokland, Building Services Team Leader entered the meeting at **9:08am**.

Mr T Harrington, Chief Financial Officer entered the meeting at **9:09am**.

EXECUTIVE SUMMARY

Council commissioned a solar energy audit and power concept design study from Peak Services in November 2021. This study identified potential savings by installing solar at several Council facilities. This report provides a recommendation for Council’s consideration following an open tender approach to market for the supply and installation of solar at the Highway Depot, World Theatre, and Excelsior Library.

OFFICER’S RECOMMENDATION

That Council:

- ***Award the contract for T037/22 Supply and Installation of Solar Power Systems at the Highway Depot, World Theatre and Excelsior Library, to Green Energy Technologies; and***
- ***Authorise the Chief Executive Officer to negotiate any contractual terms or variations required.***

Resolution No.: 3450

Moved: Cr GJ Lohmann

Seconded: Cr AP Barr

That Council:

- ***Award the contract for T037/22 Supply and Installation of Solar Power Systems at the Highway Depot, World Theatre and Excelsior Library, to Green Energy Technologies; and***
- ***Authorise the Chief Executive Officer to negotiate any contractual terms or variations required.***

CARRIED

REFERENCE DOCUMENT

- Officer’s Report Document No. 4693246

ATTENDANCE

Mrs H Thompson, Manager Community Services entered the meeting at **9:15am**.

Mrs K Goss, Manager Council Facilities and Mr A Blokland, Building Services Team Leader departed the meeting at **9:18am**.

12. REPORTS FOR CONSIDERATION – CORPORATE & COMMUNITY SERVICES

12.1 Monthly Financial Report

EXECUTIVE SUMMARY

Council's monthly financial report in relation to the 2022-23 budget is presented for consideration, together with the Income Statement, Balance Sheet, and Cash Flow as at 31 August 2022.

OFFICER'S RECOMMENDATION

That Council:

➤ ***Receive the monthly financial report presenting the financial position as at 31 August 2022 in relation to the 2022-23 budget and including the:***

- ***Consolidated Income Statement.***
- ***Consolidated Balance Sheet.***
- ***Consolidated Cashflow Statement.***

Resolution No.: 3451

Moved: Cr JD Mathews

Seconded: Cr AP Barr

That Council:

➤ ***Receive the monthly financial report presenting the financial position as at 31 August 2022 in relation to the 2022-23 budget and including the:***

- ***Consolidated Income Statement.***
- ***Consolidated Balance Sheet.***
- ***Consolidated Cashflow Statement.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 4689615

ATTENDANCE

Mr T Harrington, Chief Financial Officer departed the meeting at **9:20am**.

12.2 Unconfirmed minutes – CTRC Audit & Risk Committee

EXECUTIVE SUMMARY

A meeting of the Audit and Risk Committee was held on 11 August 2022. A report and the unconfirmed minutes of that meeting are tabled for Council's information.

OFFICER'S RECOMMENDATION

That Council:

- *Receive and note the report and the unconfirmed minutes of the CTRC Audit & Risk Committee meeting held on 11 August 2022.*

Resolution No.: 3452

Moved: Cr BP Robertson

Seconded: Cr KF Hastie

That Council:

- *Receive and note the report and the unconfirmed minutes of the CTRC Audit & Risk Committee meeting held on 11 August 2022.*

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 4691171

12.3 Charters Towers Youth Council meeting minutes

EXECUTIVE SUMMARY

As required by the Charters Towers Youth Council Terms of Reference, Council is presented with the unconfirmed Minutes of the Youth Council meeting held 19 August 2022.

OFFICER'S RECOMMENDATION

That Council:

- *Receive and note this report and the minutes of the Charters Towers Youth Council meeting held 19 August 2022.*

Resolution No.: 3453

Moved: Cr GJ Lohmann

Seconded: Cr AP Barr

That Council:

- *Receive and note this report and the minutes of the Charters Towers Youth Council meeting held 19 August 2022.*

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 4689740

ATTENDANCE

Mrs H Thompson, Manager Community Services departed the meeting at **9:27am**.

13. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

13.1 Big Rocks Weir Monthly Report (Pre-Construction)

EXECUTIVE SUMMARY

The Big Rocks Weir Monthly Report (Pre-Construction) for August 2022 is presented to Council for consideration.

OFFICER'S RECOMMENDATION

That Council:

- ***Receive the Big Rocks Weir Monthly Report (Pre-Construction) for August 2022.***

Resolution No.: 3454

Moved: Cr GJ Lohmann
Seconded: Cr JD Mathews

That Council:

- ***Receive the Big Rocks Weir Monthly Report (Pre-Construction) for August 2022.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 4688781

13.2 STRAT0090 Community Engagement Strategy 2022-2026

EXECUTIVE SUMMARY

This Community Engagement Strategy 2022–2026 outlines Council's approach for connecting with the community, including, who we engage with, when and how we engage, the decision-making process, evaluation and reporting, and responsibilities and budget.

OFFICER'S RECOMMENDATION

That Council:

- ***Endorse STRAT0090 Community Engagement Strategy 2022-2026, as tabled.***

Resolution No.: 3455

Moved: Cr GJ Lohmann
Seconded: Cr KF Hastie

That Council:

- ***Endorse STRAT0090 Community Engagement Strategy 2022-2026, as tabled.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 4693456

13.3 Organisational Values

EXECUTIVE SUMMARY

Tabled are the proposed Charters Towers Regional Council organisational values, as recommended through the Staff Reference Group and employee consultation.

OFFICER'S RECOMMENDATION

That Council:

- ***Endorse the new Charters Towers Regional Council organisational values as set out below:***

Community Focused
Team
Respectful
Consistent

A Community Focused Team, who are Respectful and Consistent.

Resolution No.: 3456

Moved: Cr BP Robertson

Seconded: Cr GJ Lohmann

That Council:

- ***Endorse the new Charters Towers Regional Council organisational values as set out below:***

Community Focused
Team
Respectful
Consistent

A Community Focused Team, who are Respectful and Consistent.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 4693459

14. CONFIDENTIAL REPORTS

CLOSE OF MEETING

Resolution No.: 3457

Moved: Cr KF Hastie

Seconded: Cr GJ Lohmann

That in accordance with Chapter 8, Part 2 of the *Local Government Regulation 2012*, the General Meeting be closed to the public at **9:43am** for discussion of the following matters:

- b) industrial matters affecting employees; (Item 14.2)
- f) matters that may directly affect the health and safety of an individual or a group of individuals; (Item 14.1)

CARRIED

OPENING OF MEETING

Resolution No.: 3458

Moved: Cr AP Barr

Seconded: Cr GJ Lohmann

That the meeting be opened at for the taking of resolutions.

CARRIED

ATTENDANCE

Mr S Faber, Manager Work Health & Safety entered the meeting at **9:43am** and departed the meeting at **9:48am**.

CORPORATE & COMMUNITY SERVICES

14.1 Work Health and Safety Report

EXECUTIVE SUMMARY

The Work Health and Safety Report is presented to Council for consideration. This report includes risk management activities, health and safety initiatives, training, injuries, and WorkCover claims information.

OFFICER'S RECOMMENDATION

That Council:

- ***Note the monthly Work Health and Safety report for August 2022.***

Resolution No.: 3459

Moved: Cr AP Barr

Seconded: Cr GJ Lohmann

That Council:

- ***Note the monthly Work Health and Safety report for August 2022.***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 4687347

OFFICE OF THE CHIEF EXECUTIVE OFFICER

14.2 Organisational Restructure

EXECUTIVE SUMMARY

Council is presented with the proposed redesign and restructure of the Charters Towers Regional Council Organisational Structure.

OFFICER'S RECOMMENDATION

That Council,

- ***Endorse the revised Charters Towers Regional Council Organisational Structure, effective from Tuesday, 4 October 2022, as per below:***

- ***Office of the Chief Executive Officer***
- ***Infrastructure Services***
- ***Human Resources***
- ***Organisational Services***
- ***Community Building***

Resolution No.: 3460

Moved: Cr BP Robertson

Seconded: Cr KF Hastie

That Council,

➤ ***Endorse the revised Charters Towers Regional Council Organisational Structure, effective from Tuesday, 4 October 2022, as per below:***

- ***Office of the Chief Executive Officer***
- ***Infrastructure Services***
- ***Human Resources***
- ***Organisational Services***
- ***Community Building***

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 4693983

15. CLOSE OF MEETING

There being no further business, the General Meeting closed at **10:00am**.

CONFIRMED BY COUNCIL AT THE GENERAL MEETING HELD ON 26 OCTOBER 2022.

Mayor



Date 26/10/2022