

1.0	Opening of meeting
	The meeting was opened by Chair, Mayor Liz Schmidt, at 1.00pm
2.0	Attendance & Apologies
	<p>Attendance:</p> <p>Council: Mayor Liz Schmidt Cr Kim Farmer Cr Steven Plant Glenn Petersen, Executive Manager Infrastructure Services Nick Hall, Manager Operations Kathleen Morris, Executive Services Officer (Minutes)</p> <p>Representatives: Jenny Black John Brownson Judith Costello Kate Andison (MS Teams) Liz Miller Neil Angus Patrick Scharf</p> <p>Apologies: Martin Drydale, Chief Executive Officer (CEO) Andrew & Toni Bourke Blair Knuth Carl Martel Kylie Stretton</p>
3.0	Confirmation of minutes
	Minutes of the previous meeting, were confirmed by the group.
4.0	Declarations of interest
	Nil
5.0	Welcome
	<p>New Group Member:</p> <ul style="list-style-type: none"> - Kate Andison - Expressions of interest still open
6.0	Matters of discussion
6.1	Disaster Recovery Funding Arrangements (DRFA)
	<ul style="list-style-type: none"> - Update <p>Discussion:</p> <ul style="list-style-type: none"> - Road issues encouraged to be sent through as a Customer Request - Mirrambeena Road / Dotswood Road issues discussed - Marmy Creek Road on Pigeon Box Road (Water has gouged out sections) - Reports of road damage, including trees, washouts, signage, etc can be sent through to Council by phone, email, online Customer Requests – Charters Towers Regional Council or snap send solve app. - Preferred method is to send a photo through to Council - Road inspectors are frequent but encourage Customer requests - Any contact, whether it's a phone call, email, text, snap send solve app is appreciated - Grid bridge discussion, annual inspection, and maintenance program in place - Burning debris under grid bridges is not encouraged <p>Action: Comms requested outlining dangers of burning debris under grid bridges</p>

6.2	<p>Environmental <i>Nick Hall, Manager Operations</i></p> <ul style="list-style-type: none"> - Biosecurity Plan currently at the end of its life and is required by legislation to be in place - Feedback / surveys / public engagement options will be considered as part of the review - Will be sent to the RIAG email group for consideration <p>Discussion:</p> <ul style="list-style-type: none"> - Draft completed to be sent out for group feedback requested - Please respond to executiveservices@chartersstowers.qld.gov.au - TMR / Ergon / Surrounding Local Governments also included as stakeholders - 2-week consultation period due 2 January 2025, to meet January Council meeting
6.3	<p>Single Access Roads <i>Nick Hall, Manager Operations</i></p> <ul style="list-style-type: none"> - Roads Management Policy Review - PowerPoint presentation
6.4	<p>Email Group Option Considerations</p> <ul style="list-style-type: none"> - Council News/Updates for opt in email group Link: Subscribe Now – Charters Towers Regional Council - Economic Development email database (Businesses) Link: https://www.chartersstowers.qld.gov.au/register-ct-business-buzz-1/register-ct-business-buzz - Council must abide by the Privacy Act and cannot give out email addresses to RIAG members - Council is unable to use the Disaster Management Warning System to send out emails
6.5	<p>Road Addressing</p> <ul style="list-style-type: none"> - Road Naming and Addressing Policy <p>Discussion</p> <ul style="list-style-type: none"> - Consistency with addresses and mapping - Emergency situation or mapping consistency - Road naming and addressing policy determines how roads are addressed - Process discussion around Council providing address data to Queensland Mapping, who control all mapping, however timing may take longer to implement than previous processes - State department updates / Google updates may not take place annually
6.6	<p>Rationale and priority of maintenance and upgrades</p> <ul style="list-style-type: none"> - Road Risk Management Policy <p>Discussion</p> <ul style="list-style-type: none"> - As above - Review of road categories - Most people are complementary about the roads, more positive feedback than negative - Negative feedback returned by access issues - Categories discuss traffic volume, function and use
7.0	<p>General Business</p> <p>Area Management Plan</p> <ul style="list-style-type: none"> - Bellyache Bush / Rubber Vine / Chinee Apple <p>Quality of Roadwork (Mingela)</p> <ul style="list-style-type: none"> - Quality of the work (Customer Request) - Scoped, priced and awarded to the contractor <p>Plain Creek Turn Off (Gregory Development Road)</p> <ul style="list-style-type: none"> - Request for a turning lane

	<ul style="list-style-type: none"> - TMR jurisdiction however Council can advocate <p>Action: Customer request through to Operations requesting Council to advocate</p> <p>Saleyards</p> <ul style="list-style-type: none"> - Shower at the front of the saleyards floods the building <p>Action: Customer Request through to facilities</p> <p>Cars being left on the side of the Road</p> <ul style="list-style-type: none"> - Process discussion / Main road corridor / TMR Jurisdiction - Timing / Process requirements / Police assess / Opportunity for the owner to collect <p>Trees at Fletcher Creek and Break Neck Gully opposite side of Gainsford House</p> <ul style="list-style-type: none"> - Visibility issue / School bus accessibility / Process surrounding this request <p>Action: Customer Request through to Operations</p> <p>Balfe's Creek Toilets</p> <ul style="list-style-type: none"> - Will they be open again to the public? / Request for sign advising closed - People are breaking the locks to enter <p>Action: Customer Request through to facilities for sign if toilets are permanently closed</p>
8.0	Next Meeting
	18 February 2025
9.0	Close of Meeting
	There being no further business the meeting was closed at 2.22pm

UNCONFIRMED

SUMMARY OF ACTIONS

Item No.	Meeting Date	Description	Progress
6.3	16/10/2024	John Brownson to send through details as discussed on Grader Grass Kylie Stretton to send through details of Bellyache bush Nick to further discuss, suggestion for Council to collaborate with Isaac shire / surrounding or request funding for Isaac rate payers to attend 1080 baiting	Pending Pending In progress
6.1	10/12/2024	Action: Comms requested outlining dangers of burning debris under grid bridges	Sent to Media, drafted and scheduled
7.0	10/12/2024	Action: Council to advocate for turning lane to Plain Creek turn off (Gregory Development Road)	Sent through as a CR for Council to advocate
7.0	10/12/2024	Saleyards shower	Sent through as a CR
7.0	10/12/2024	CR for removal of trees at Fletcher Creek and Break Neck Gully opposite side of Gainsford House	Sent through as a CR
7.0	10/12/2024	Trees at Fletcher Creek and Break Neck Gully opposite side of Gainsford House	Sent through as a CR
7.0	10/12/2024	CR for sign if Balfes Creek toilets are permanently closed	Sent through as a CR

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