

1.0	Opening of meeting
	The meeting was opened by Chair, Mayor Liz Schmidt, at 3.00pm
2.0	Attendance & Apologies
	<p>Attendance: Council: Mayor Liz Schmidt Cr Kim Farmer Cr Steven Plant Martin Drydale, Chief Executive Officer (CEO) Nick Hall, Manager Operations Kathleen Morris (Minute Taker)</p> <p>Representatives: Carl Martel Jenny Black (MS Teams) John Brownson Kylie Stretton Liz Miller Neil Angus Patrick Scharf</p> <p>Apologies: Andrew & Toni Bourke Judith Costello Blair Knuth</p>
3.0	Confirmation of minutes
	Nil
4.0	Declarations of interest
	Nil
5.0	Welcome
	<p>Introduction Terms of Reference and purpose of Rural Industry Advisory Group (RIAG) Quadrant Allocation</p> <ul style="list-style-type: none"> - It was agreed the allocation of quadrants were accurate as follows: Quadrant 1: Andrew & Toni Bourke, John Brownson, Blair Knuth, Kylie Stretton Quadrant 2: Patrick Scharf Quadrant 3: Carl Martel, Jenny Black, Neil Angus Quadrant 4: Judith Costello, Liz Miller - It was agreed for Council to make representative contact details publicly available. <p>Schedule of dates and frequency of meetings</p> <ul style="list-style-type: none"> - It was agreed to change the frequency of the meeting to bi-monthly, the preferred day and time is Tuesdays at 1pm and go for 1.5 – 2 hours - Microsoft Teams is available for members to dial in if they are unable to travel - It was suggested that Microsoft Teams be set up 10 minutes prior to the meeting to allow for connection and technical issues
6.0	Matters of discussion
6.1	Disaster Recovery Funding Arrangements (DRFA)
	<ul style="list-style-type: none"> - Update - Have your say portal / Website <p>Discussion:</p> <ul style="list-style-type: none"> - Dotswood Road behind schedule, grader timing

	<ul style="list-style-type: none"> - Department of Transport and Main Roads (TMR) contract to maintain state-controlled roads within our region, Customer request to be sent through for bridge vision / request for signage - Vegetation management on a road reserve, government processes, clarification - Lancewood Road, consideration of access to hay during the dry - Main roads, corridors, - Fencing restrictions, erosion, clearing and better view for traffic - Request for information package for TMR outlining corridors, stock route, trees etc <p>Renewable energy projects (Mt Fox)</p> <ul style="list-style-type: none"> - Designs for roadways and bridges (More detailed briefing to come) - Windfarm: Looking to access via Mt Fox Road, - Consideration for renewal of grid bridges - Blades 90m plus length of vehicle (120m) - Roads require upgrades and bridges replaced for access
<p>6.2</p>	<p>Australian Defence Force</p> <ul style="list-style-type: none"> - Update <p>Council and Defence Advisory Committee - Regular meeting</p> <ul style="list-style-type: none"> - Discussing issues such as roads - Council & Defence have a Memorandum of Understanding (MOU) outlining road expectations above normal wear and tear - Council seeks funding for maintenance and repair - MOU currently under review - Defence has contributed to future works completing the link to the Australian Defence Force (ADF) entrance enabling the majority of traffic to use Flinders Highway <p>Australian and Singapore Military Training Area (ASMTI)</p> <ul style="list-style-type: none"> - 12 month delay – environmental review due to species - Council has a good relationship with defence - Council is able to pass on suggestions from RIAG through the Council & Defence Advisory Group <p>Exercise Talisman Sabre</p> <ul style="list-style-type: none"> - July / Aug 2025 - Throughout the Charters Towers Region <p>Discussion</p> <ul style="list-style-type: none"> - Concern raised for middle section of Dotswood Road - Encouraged to raise issues with Council as they are happening - Encouraged to use the Customer Request (CR) process or email concerns through - Council can pass on to Defence
<p>6.3</p>	<p>Environmental</p> <ul style="list-style-type: none"> - Biosecurity Plan currently at the end of its life and is required by legislation to be in place - Feedback / surveys / public engagement options will be considered as part of the review <p>Weeds discussion</p> <ul style="list-style-type: none"> - Grader grass - Siam Weed <p>1080 Baiting Program</p> <ul style="list-style-type: none"> - 82 Stations attended - 11,000kgs of meat injected - Spring program underway - More uptake than Autumn - Applications are still open

	<p>Biosecurity exemption</p> <ul style="list-style-type: none"> - Status on non-local road contractors entering private property - Please raise concerns and send through - Environmental Management Plans (EMP) are required to be followed - If access to the gravel pits, will need to abide by property owners Environmental Management Plan <p>Stock Routes</p> <ul style="list-style-type: none"> - Status of stock route information to biosecurity plans - Environmental plan (Council still need to follow EMP under the act)
6.4	<p>Single Access Roads</p> <ul style="list-style-type: none"> - Add to next agenda
6.5	<p>Customer Requests</p> <ul style="list-style-type: none"> - Process - Can be lodged via the 'Snap Send Solve app', by emailing mail@chartersowers.qld.gov.au or phoning Customer Service on 4761 5300 or lodging via Council's website Customer Requests – Charters Towers Regional Council - If specific issues, please email through directly - Councillors contact details are available on the website - 10 days to acknowledge (Council) - Complaints, please follow Council's Management Process Complaints Management – Charters Towers Regional Council
6.6	<p>Individual requests received prior to the meeting</p> <ul style="list-style-type: none"> - Gravel quality and distance between pits on Valley of Lagoons Road - What options are there for Graziers to fix washed away causeways after the wet season for immediate use again - What would the process be to have a pipe inserted into a certain part of the road to prevent continual wash away after the wet - Mirambeena Bridge update - Dotswood Road grading - Lancewood & Mirambeena Road quality - Rioters at Balfes Creek - Council gazetted roads
7.0	<p>General Business</p> <p>Access to Dams for road maintenance</p> <ul style="list-style-type: none"> - Customer Request or brainstorm ideas with group (Future agenda item) - Suggestion 50/50 with graziers to build dams or establish bores to use for road works <p>Suggestion for specific discussion of water issue / Gravel pit options</p> <ul style="list-style-type: none"> - Put aside a meeting - Licencing - 600 pits > 80 pits availability gravel to Council pits
8.0	<p>Next Meeting</p> <p>Future agendas to include:</p> <ul style="list-style-type: none"> - Information important to quadrants - Review of Roads Management Policy - Single access roads <p>Suggested invited guests:</p> <ul style="list-style-type: none"> - Defence representation - TMR representation - Biosecurity representation

	<p>Discussion:</p> <ul style="list-style-type: none"> - Able to adjust the agenda to suit needs of the group - Representatives to advise expected outcome of meetings - Minutes available (On website and will be emailed out) - Aim is to draw in strategic questions to feed in to this meeting - More rural representation / anyone able to be involved - More than welcome to have high level discussions - Access to different areas / incorrect status / strategy around long term re-classification of roads - Beef industry rely on single lane roads with edges built up - Long term expectations / future requirements on the road <p>Next meeting in 2 Months</p>
9.0	Close of Meeting
	There being no further business the meeting was closed at 4.13pm

CONFIRMED

SUMMARY OF ACTIONS

Item No.	Meeting Date	Description	Progress
5.0	16/10/2024	Kathleen to amend the Terms of Reference to reflect change of meeting frequency and table back at the November General Meeting of Council for endorsement.	In progress
6.1	16/10/2024	Kathleen to send out all presentation slides to the group Kathleen to draft a customer request for Bridge vision and request for signage for specific bridges along Dotswood Road	Actioned Actioned
6.3	16/10/2024	John Brownson to send through details as discussed on Grader Grass Kylie Stretton to send through details of Bellyache bush Draft to be presented at next RIAG for feedback prior to further stakeholder engagement Nick to further discuss, suggestion for Council to collaborate with Isaac shire / surrounding or request funding for Isaac rate payers to attend	Pending Pending
6.4	16/10/2024	Single Access Roads to be added to the next RIAG agenda.	
8.0	16/10/2024	Kathleen to send out future meeting invites & proposed schedule of dates for 2025	In progress

COMMITTED