

POSITION DESCRIPTION

Position Title:	Plumber
Position Number/s:	INF- 132
Employment Type:	Full Time Permanent
Agreement:	Charters Towers Regional Council Union Collective Certified Agreement 2023
Award:	Queensland Local Government Industry (Stream C) Award – State 2017
Classification:	BT1
Directorate:	Infrastructure Services

POSITION OBJECTIVE

This position will be required to undertake a broad range of plumbing tasks, both proactive and reactive, on Council's Water and Wastewater reticulation systems to ensure a continuous and effective supply of water and a safe and effective sewer system for the community.

ORGANISATIONAL RELATIONSHIPS

Reports to: Plumbing Team Leader
Directly Supervises: Nil

DELEGATIONS

In accordance with Charters Towers Regional Council's Register of Delegations

KEY RESPONSIBILITIES

1. Undertake a broad range of tasks related to the maintenance and construction of water and wastewater systems in a local government environment.
2. Provide supervision, when required, of trade assistants and/or apprentices in a range of plumbing activities.
3. In consultation with the Reticulation Coordinator assist with the planning and forecasting of major maintenance tasks and communicate issues which may result in works not being completed in the expected timeframe.
4. Participate and contribute to regular planning meetings to provide information to the Reticulation Coordinator on the condition of Council assets and equipment and report any identified defects.
5. Participate in on the job and formal training as appropriate.
6. Establish and maintain constructive working relationships within the Water and Wastewater section and Council as a whole.
7. Effectively engage with community members and actively promote and adhere to compliance, safety requirements and Council values.
8. Undertake other duties as directed from time to time by the Reticulation Coordinator and/or Manager Water and Wastewater.
9. Comply with Council's Workplace Health and Safety Management System including; WHS policies, SWMS, procedures and lawful instructions or directions given in the workplace. Employees must comply with their obligations under the *Work Health and Safety Act 2011*. These obligations include

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reporting of injuries, incidents and hazards, not to wilfully injure yourself or someone else and wearing and maintaining personal protective equipment according to Council procedure.

10. Comply with reasonable and lawful directives given in the workplace and undertake any other duties associated with the role, as reasonably directed and within the scope of the requirements of the role.

POSITION REQUIREMENTS

| Knowledge, skills and abilities |

Essential:

- Demonstrated experience in plumbing and pipe laying, preferably with a general knowledge of the operation and maintenance of local government water supply and wastewater systems.
- The ability to provide supervision to a small team to achieve outcomes within expected timeframes.
- Good organisational skills, effective time management and the ability to determine work priorities within a team environment.
- Sound verbal and written communication skills.
- Ability to participate in an afterhours on call roster.

| Education/Qualifications |

Essential:

- General Safety Induction Certificate (Construction Industry) "Blue/White Card".
- Trade Certificate Plumber (or similar).

Desirable:

- 5 years post qualification experience.

| Licences |

Essential:

- Possession and maintenance of a current Queensland 'C' Class Driver Licence.
- Possession and maintenance of a current Queensland Plumber's Licence

Desirable:

- Possession and maintenance of a current Queensland 'MR' or 'HR' Class Driver Licence.

PHYSICAL REQUIREMENTS/POSITION ENVIRONMENT

- This position requires the incumbent to undertake field work exposed to inclement weather.
- The ability to carry out the physical requirements of the position – manual handling, physical labour.
- This position may be required to work weekends and/or overtime as directed.
- Council is committed to providing and maintaining a safe and healthy workplace. This includes taking all steps that are reasonably practicable to prevent the spread of preventable occupational diseases. In accordance with Councils P0199 Vaccinations and Health Monitoring Procedure, positions exposed to occupational diseases will be subject to the Workplace Immunisation Program.

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POSITION DESCRIPTION AUTHORISATION

Position descriptions cannot provide a definitive list of duties and responsibilities. This position description is subject to change from time to time as Charters Towers Regional Council may be developed or restructured. Any such reorganisation of duties shall be the subject of discussion with the position incumbent.

Supervisor: _____ **Signature:** _____
(Name)

Date: _____

**Executive
Manager:** _____ **Signature:** _____
(Name)

Date: _____

POSITION ACCEPTANCE

I accept the Position Description as stated above and acknowledge that it may require amending or updating periodically due to changes in responsibilities or organisational requirements. Changes to position descriptions will be in accordance with the position classification and consistent with the purpose for which the position was established.

Incumbent: _____ **Signature:** _____
(Name)

Date: _____