

## PURCHASE OF BULK WATER AUTHORISATION FORM

This form is to be used for the purchase of bulk water

<b>Customer Details</b>	Full Name			
	Company			
	Postal address			
		Suburb	State	Postcode
	Telephone	Email		
	Date Needed	From	To	
<b>Truck Driver</b>	Full Name			
	Signed			
	Date			
<b>OFFICE USE ONLY</b>				
Authorised <input type="checkbox"/> Yes <input type="checkbox"/> No		Authorised by		Position
<b>DEPOT (HIGHWAY/AIRPORT/TOWNSHIPS) OFFICER TO COMPLETE</b>				
Metered Standpipe Used <input type="checkbox"/> Yes <input type="checkbox"/> No		Date Opened	Date Closed	
Meter Reading Before		Meter Reading After		
Total Water Taken (Kl)		Opening fee payable		
Invoice amount (fee is as per <i>Council's Standard Fees &amp; Charges</i> ) \$				
<b>Other Considerations:</b>				
<b>FINANCE SECTION</b>				
<b>General Ledger Number: 5115-1050-0000</b>				
Debtor Code		Invoice No	Value	\$
Invoice created by			Date:	

The information collected on this form will be used by the Charters Towers Regional Council for the purpose of processing and assessment of your application/request. Your personal details will not be disclosed for a purpose outside of Council protocol, except where required by legislation (including the Right to Information Act 2009 and Information Privacy Act 2009). This information will be stored on Council's database. The information collected will be retained as required by the Public Records Act 2002.