



Community Grants Programme

Acquittal Form



*To be submitted within six (6) weeks of completion of event/project/service
(Failure to submit may affect future funding opportunities)*

Organisation/Club:

Event/Project/Service Name:

Event/Project/Service Date:

Festival or Event Summary:

Were there any changes to your initial application? If yes, please describe these changes?

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How many people attended?

How many do you estimate were from outside the Region?

What benefits were there to your organisation and the community?

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Charters Towers Regional Council was promoted in the following manner/s:

e.g. On advertising for the event; Mayor invited to speak at event; Inclusion of the Mayor’s message in any festival or event related publicity.

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Checklist

Have you included:

- Budget information
- Copies of receipt for accounts/invoices paid
- Proof of Council acknowledgement, ie. Programmes, advertising, etc.
- Photographs of event/project/service
- Additional information (if required)

I certify that:

- The information provided above with respect to the expenditure of donation/contribution monies is true and accurate and the funds have been applied in accordance with the purposes of the donation/contribution;
- Any unexpended funds have been returned to Council.
- In providing the supplied content including photographs, graphics, logos and /or any other content you warrant that consent has been obtained and/or is given for the purpose of supplying to Council for the Community Resilience Grant Programme. Further, in providing the supplied content you explicitly permit the collection and use of the supplied content by Council, which may be used, copied, stored, adapted, printed, published, advertised, promoted and/or reproduced without further notice, acknowledgement, remuneration or compensation.

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Signed by
Chairperson/Treasurer/Secretary Applicant or
Auspicing Organisation if applicable

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Date

Please return to:

Postal address:

Chief Executive Officer
Charters Towers Regional Council
PO Box 189
CHARTERS TOWERS QLD 4820

Hand Delivery:

Chief Executive Officer
Charters Towers Regional Council
70 Mosman Street
CHARTERS TOWERS QLD 4820

Email:

mail@charterstowers.qld.gov.au