

**HM CLARKE SALEYARDS
DEBTOR INVOICE INSTRUCTIONS**

Date:		Number of Head	
Agent:			
Vendor Name and Address:			
Purchaser Name and Address:		Purchaser PIC:	

TICK APPLICABLE BOXES BELOW

Fees to be Invoiced to the Vendor:			
<input type="checkbox"/>	First Dip	<input type="checkbox"/>	Weighing
<input type="checkbox"/>	Second Dip	<input type="checkbox"/>	Head Bail
<input type="checkbox"/>	Tick Inspection Fee (Clearing Fee)	<input type="checkbox"/>	Dead Animals
<input type="checkbox"/>	Yard Dues	<input type="checkbox"/>	NLIS Read Fees / Replacement Tags
<input type="checkbox"/>	Other:		
Fees to be Invoiced to the Agent:			
<input type="checkbox"/>	First Dip	<input type="checkbox"/>	Weighing
<input type="checkbox"/>	Second Dip	<input type="checkbox"/>	Head Bail
<input type="checkbox"/>	Tick Inspection Fee (Clearing Fee)	<input type="checkbox"/>	Dead Animals
<input type="checkbox"/>	Yard Dues	<input type="checkbox"/>	NLIS Read Fees / Replacement Tags
<input type="checkbox"/>	Other:		
Fees to be Invoiced to the Purchaser:			
<input type="checkbox"/>	First Dip	<input type="checkbox"/>	Weighing
<input type="checkbox"/>	Second Dip	<input type="checkbox"/>	Head Bail
<input type="checkbox"/>	Tick Inspection Fee (Clearing Fee)	<input type="checkbox"/>	Dead Animals
<input type="checkbox"/>	Yard Dues	<input type="checkbox"/>	NLIS Read Fees / Replacement Tags
<input type="checkbox"/>	Other:		

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Authorised Officer

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Print Name in Full

The information collected on this form will be used by the Charters Towers Regional Council for the purpose of processing and assessment of your application/request. Your personal details will not be disclosed for a purpose outside of Council protocol, except where required by legislation (including the Right to Information Act 2009 and Information Privacy Act 2009). This information will be stored on Council's database. The information collected will be retained as required by the Public Records Act 2002.