



NOTICE OF GENERAL MEETING

Dear Councillors,

Notice is hereby given of a General Meeting of the Charters Towers Regional Council to be held Wednesday 15 February 2017 at 5.30pm at the CTRC Board Room, 12 Mosman Street, Charters Towers.

MP Crawley
Chief Executive Officer

“274 Meetings in public unless otherwise resolved

A meeting is open to the public unless the local government or committee has resolved that the meeting is to be closed under section 275.

275 Closed meetings

- (1) A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss—
 - (a) the appointment, dismissal or discipline of employees; or
 - (b) industrial matters affecting employees; or
 - (c) the local government’s budget; or
 - (d) rating concessions; or
 - (e) contracts proposed to be made by it; or
 - (f) starting or defending legal proceedings involving the local government; or
 - (g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; or
 - (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- (2) A resolution that a meeting be closed must state the nature of the matters to be considered while the meeting is closed.
- (3) A local government or committee must not make a resolution (other than a procedural resolution) in a closed meeting.”

GENERAL MEETING
TO BE HELD WEDNESDAY 15 FEBRUARY 2017 AT 5.30 PM
CTRC BOARD ROOM, 12 MOSMAN STREET, CHARTERS TOWERS

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1. OPENING OF MEETING

Close of Meeting for Confidential Reports

In accordance with the Local Government Regulation 2012 S275, the meeting will be closed to discuss confidential reports.

The meeting will be opened for the taking of resolutions.

2. ATTENDANCE/APOLOGIES

3. PRAYER

Rev'd Luke Smallwood is scheduled to attend on behalf of the Ministers' Fraternal.

4. DEPUTATIONS

5. DECLARATIONS OF INTEREST

6. CONFIRMATION OF MINUTES

- ❖ Minutes of General Meeting held 18 January 2017.



MINUTES
of the
GENERAL MEETING
of
CHARTERS TOWERS REGIONAL COUNCIL
held
Wednesday 18 January 2017
Commencing at 5.35pm

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1. OPENING OF MEETING

The Meeting was opened at **5.35pm** by Mayor ER Schmidt.

2. ATTENDANCE/APOLOGIES

Councillors:

Cr ER Schmidt (Mayor)
Cr S Bennetto (Deputy Mayor)
Cr MJ Power
Cr AP Barr
Cr BGW Maff
Cr MJ Bailey
Cr GJ Lohmann

Officers:

Mr MP Crawley – Chief Executive Officer
Mrs M Taylor – Director Utilities & Facilities
Mr L Jensen – Director Planning & Sustainable Development
Mr C Scott – Director Roads Infrastructure
Mrs T Power – Director Corporate Services
Mrs H Dixon – Corporate Governance Officer
Mrs D Von Wald – Governance Officer
Mr M Griffin – Media & Communications Officer

Apologies:

No apologies were tabled.

Resolution No.: 2180

Moved: Cr S Bennetto
Seconded: Cr GJ Lohmann

That in accordance with Section 275 of the *Local Government Regulation 2012*, the General Meeting be closed to the public at **5.35pm** for discussion of the following matters:

- (d) rating concessions (Item 9.6); or
- (e) contracts proposed to be made by it (Items 9.2, 9.3, 9.5); or
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage (Items 9.1, 9.4).

CARRIED

Resolution No.: 2181

Moved: Cr GJ Lohmann
Seconded: Cr MJ Power

That the meeting be opened at **6.19pm** for the taking of resolutions.

CARRIED

ATTENDANCE

Members of the Gallery joined the meeting at **6.20pm**:

Ms Carol Fickling	Ms Carolyn Smith
Ms Maree Manly	Mr Neal Hammond
Mr Ian Turner	Mr Arthur Wright
Ms Beth Hytch	Ms Wyn Edwards
Ms Diana Lynch	Mr John Lynch
Mr Brian Reiffel	Ms Gail Clarris

Mr Andrew Gurr, The Northern Miner, joined the meeting at **6.20pm**.

Pastor Tom Strachan attended on behalf of the Ministers' Fraternal at **6.28pm**.

3. PRAYER

Pastor Strachan delivered an opening prayer. Pastor Strachan departed the meeting at **6.32pm**.

4. DEPUTATIONS

No deputations were scheduled.

5. DECLARATIONS OF INTEREST

Cr GJ Lohmann advised he may have a perceived conflict of interest in the item to be discussed at Item 9.1. Cr Lohmann advised that his interest in the matter was not of sufficient significance to lead him to make a decision on the matter which was contrary to the public interest.

Cr Lohmann also advised he may have a perceived conflict of interest in the matter listed at Item 11.4 due to his membership of the PCYC committee. Cr Lohmann advised he would exclude himself from the meeting and would not vote on the matter.

Cr MJ Power advised he may have a perceived conflict of interest in the matter to be discussed at Item 9.6. Cr Power advised he would exclude himself from the meeting and would not vote on the matter.

Cr S Bennetto advised she may have a perceived conflict of interest in the matter listed at Item 9.1 due to her membership of ICPA. Cr Bennetto advised she would depart the meeting whilst the matter is debated and would not vote on the matter.

Cr Bailey declared he may have a perceived conflict of interest in matters listed at Items 10.1, 11.4, 11.7 and 11.8 and proposed to exclude himself from the meeting during the discussion on these items and would not vote either matter.

6. CONFIRMATION OF MINUTES

❖ Minutes of General Meeting held 13 December 2016.

Resolution No.: 2182

Moved: Cr GJ Lohmann

Seconded: Cr AP Barr

That the Minutes of the General Meeting held 13 December 2016 be confirmed.

CARRIED

7. MAYOR'S AND COUNCILLORS' REPORTS

Mayor Schmidt reported on:

14/12/2016 Opening of Expressions at the Don Roderick Gallery
14/12/2016 Post engagement briefing with ADF re Singapore Joint Development Implementation
15/12/2016 Met with Upper Burdekin Water Consultation Group
Christmas carols at the caravan park
16/12/2016 RED ROC meeting, Townsville
Lunch with Dalrymple Villa residents
Presentation re proposed new software for Council
Met with Councillors following the presentation regarding proposed new software
De-brief with Acting CEO
17/12/2016 Hervey Range Community Association Christmas Party
18/12/2016 Carols at Ravenswood
19/12/2016 Drew raffle for The Northern Miner – Count Down to Christmas
Met with a resident regarding water issues
Teleconference with Minister Anthony Lynham and Member for Dalrymple Shane Knuth, regarding the proposed Big Rocks Weir
20/12/2016 AECOM presentation and discussion
21/12/2016 Interview with Channel 7 regarding Big Rocks Weir
05/01/2017 Assisted with judging of Australia Day Awards
07/01/2017 Met with Seven Seas cruise ship passengers visiting Charters Towers
09/01/2017 Radio interview with ABC regarding weather and river heights
09/01/2017 Met with Tania Ault regarding a proposal for preventing youth crime
09/01/2017 Met with Mark Olsen, Earth Check regarding a tourism plan
Met with Deputy Mayor
Met with Chief Executive Officer
10/01/2017 Attended meeting of Towers Festivals and Events Committee
12/01/2017 Met with Cr Lohmann
Met with resident regarding ADF compulsory acquisitions
Met with Dalrymple Villa manager
Met with resident
13/01/2017 Brief catch up with Councillors
Councillors' Induction Refresher
Meeting Councillors and CTRC Executive Leadership Group
16/01/2017 Briefing with Director Planning & Sustainable Development
Regional Development Australia Roadshow
North Qld Local Government Association Executive Meeting teleconference
17/01/2017 Met with resident regarding Big Rocks Weir proposal
Met with residents regarding ADF land acquisition
18/01/2017 Met with secondary school principals regarding possibility of Singaporean students attending

18/01/2017 Further discussions with residents regarding ADF acquisition

Cr MJ Power reported on:

14/12/2016 Contact with resident regarding material dumped at the weir
Post engagement briefing with ADF re Singapore Joint Development Implementation
16/12/2016 Briefing on ERP software facilitated by Director Corporate Services Tammy Power
20/12/2016 Meeting and presentation from AECOM
Contact from ratepayer regarding a home occupation.
Numerous contacts regarding a boundary fencing issue.
13/01/2017 Councillors' induction refresher
13/01/2017 CTRC Executive Leadership Group/Councillor discussions
16/01/2017 Portfolio briefing with Director Planning & Sustainable Development
Regional Development Australia Roadshow
18/01/2017 Discussion regarding ADF acquisition
ERP presentation
General contact with residents during the month

Cr GJ Lohmann reported on:

14/12/2016 Post engagement briefing by Australian Defence Force
14/12/2016 Graziers forum at Dalrymple Saleyards
15/12/2016 Charters Towers Community Advisory Network meeting
16/12/2016 Briefing on ERP software facilitated by Director Corporate Services Tammy Power
16/12/2016 Councillors' discussion on software proposal
19/12/2016 PCYC meeting
20/12/2016 AECOM presentation and discussion
10/01/2017 Towers Festival and Events Committee meeting
13/01/2017 Councillors' induction refresher
13/01/2017 CTRC Executive Leadership Group/Councillor discussions
17/01/2017 Meeting with Homestead Progress Association regarding its budget
17/12/2016 Meeting with Pentland Progress Association regarding its budget

Cr BGW Maff reported on:

14/12/2016 Post engagement briefing by ADF
14/12/2016 Graziers forum at Dalrymple Saleyards
16/12/2016 Briefing on ERP software facilitated by Director Corporate Services Tammy Power
20/12/2016 AECOM presentation and discussion
Meeting with Deputy Mayor + Council
NQ Sports Foundation re promotional video
16/01/2017 Regional Development Australia Roadshow
18/01/2017 Discussion with residents regarding ADF acquisition

Cr S Bennetto reported on:

15/12/2016 Prospect Community Services Board meeting
31/12/2016 PBR New Year's Eve Bull Riding event
09/01/2017 Meeting with Earth Check consultant re Ravenswood tourism plan
10/01/2017 Towers Festivals & Events Assn - marketing subcommittee meeting and general meeting
13/01/2017 Councillor refresher presentation by Directors & CEO
16/01/2017 Regional Development Australia workshop
Dalrymple Villa Board Meeting
18/01/2017 Tourism Meeting with CTRC's Tourism Manager

Cr AP Barr reported on:

14/12/2016 Meeting re ADF land acquisition at Dalrymple Saleyards
16/12/2016 Briefing on ERP software facilitated by Director Corporate Services Tammy Power
20/12/2016 AECOM presentation and discussion
13/01/2017 Councillor refresher presentation by Directors & CEO
16/01/2017 Meeting regarding ADF acquisition

Cr MJ Bailey reported on:

14/12/2016 meeting re ADF land acquisition at Dalrymple Saleyards
15/12/2016 CTCR WHS Committee meeting
16/12/2016 Briefing on ERP software facilitated by Director Corporate Services Tammy Power
20/12/2016 AECOM presentation and discussion
31/12/2016 PBR New Year's Eve Bull Ride
13/01/2017 Councillor refresher presentation by Directors & CEO
16/01/2017 Regional Development Australia workshop
16/01/2017 Meeting regarding ADF acquisition.

8. BUSINESS ARISING FROM PREVIOUS MEETING MINUTES

9. CONFIDENTIAL REPORTS

PLANNING & SUSTAINABLE DEVELOPMENT

ATTENDANCE

In accordance with Cr Bennetto's Declaration of Interest in the matter to be discussed at Item 9.1, Cr Bennetto departed the meeting at **6.45pm**.

9.1 Australia Day Awards – Nominees & Award Recipients

EXECUTIVE SUMMARY

Overview of the 2017 Australia Day celebrations program and seeking endorsement of the recipients of this year's Australia Day Award categories.

OFFICER'S RECOMMENDATION

That Council:

- *Note the order of events/program attached to the report; and*
- *Endorse the 2017 Australia Day Award Selection Panel's recommendations for award recipients for the various categories.*

Resolution No.: 2183

Moved: Cr MJ Bailey

Seconded: Cr MJ Power

That the Officer's recommendation be adopted and that the recommendations as set out below be endorsed:

Citizen of the Year – John Stephens
Young Citizen of the Year – Jack Watson
Community Event – ICPA "Fit For Rural Futures" Sports Camp
Sportsperson – Ryley Gibb
Young Sportsperson – Nash Lewis
Sports Administrator – Natasha Johnson
Cultural Person – Haddon Mosley.

CARRIED

REFERENCE DOCUMENT

- Officer's Reports Documents Nos. 1153912; 1157015.

ATTENDANCE

Cr Bennetto returned to the meeting at 6.46pm.

9.2 T017/16 Sale of Land - Ravenswood

EXECUTIVE SUMMARY

Consideration of tender received for the sale of land at Ravenswood and located at 18 Murray Street, Ravenswood.

OFFICER'S RECOMMENDATION

That Council:

- *Accept the tender from Carpentaria Gold Pty Ltd for the sale of 18 Murray Street, Ravenswood (L41/SP103225) in the amount of \$40,000 (inc GST).*

Resolution No.: 2184

Moved: Cr MJ Power

Seconded: Cr GJ Lohmann

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1153529.

9.3 T018/16 Building Certification Works

EXECUTIVE SUMMARY

Consideration of tenders received for the provision of Building Certification on a contract basis.

OFFICER'S RECOMMENDATION

That Council:

- *Accept the offer from Building Certifiers Queensland for the provision of Building Certification Services on a two year contract, with an option at Council's discretion of a further two year extension.*

Resolution No.: 2185

Moved: Cr AP Barr

Seconded: Cr GJ Lohmann

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1154717.

9.4 Rural Industry Advisory Committee - Expression of Interest and Terms of Reference

EXECUTIVE SUMMARY

Following the November 2016 Council Meeting, expressions of interest were called for representation on the Rural Industry Advisory Committee. A Term of Reference (TOR) was established to give the meeting direction.

OFFICER'S RECOMMENDATION

That Council:

- *Accept the written expression of interests and the expressions of interest received at the Grid Policy Meeting, making the total representation of landowners 9.*

Committee members will be as follows-

Quadrant 1

*Peter Glenwright – Laroona Station
Blair Knuth – Burdekin Downs Station
Marilyn Ramsay- Meadowvale Station*

Quadrant 2

Nolene Bradshaw – Ballabay Station

Quadrant 3

*Neil Angus – Dawsonvale Station
Michael Pemble – Allan Hills Station
Jenny Black – Pajingo Station*

Quadrant 4

*Colin (John) Healing – Warrawee Station
Gavin Spurdle – Rangeview Station*

- *Accept the draft Terms of Reference (TOR) for the Rural Industry Advisory Committee.*

Resolution No.: 2186

Moved: Cr GJ Lohmann
Seconded: Cr S Bennetto

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1154153.

9.5 T014/16 Purchase 6 x Trucks & Unconfirmed Minutes PAC meeting December '16

EXECUTIVE SUMMARY

In accordance with the 2016/17 Plant Replacement Program six (6) Trucks are to be purchased in the following tender:

- CTRC Tender T 014/16 - Supply and Delivery of Various Trucks.

This report contains the results of the associated evaluations and the recommendations of the Tender Evaluation Panel.

These recommendations have been supported by the Plant Advisory Committee in out of session consultation.

OFFICER'S RECOMMENDATION

That Council:

In relation to the Purchase of Plant in accordance with the 2016/2017 Plant Replacement program resolves to:

CTRC Tender T 014/16 - Supply and Delivery of Various Trucks

➤ **Item A**

Accept the Tender dated 06 December 2016 from Westco Truck Sales Townsville for the supply and delivery of one (1) Freightliner Coronado 114 Day Cab 6 x 4 Prime Mover with a Rydweld Body per Rydweld Motor Body Builders Quote 41391 for \$265,000.00 inclusive of GST with an additional cost of \$900.00 inclusive of GST for an Alloy Bull Bar in lieu of the originally quoted Steel Bull Bar.

➤ **Item B**

Accept the Tender dated 06 December 2016 from Tony Ireland Isuzu for the supply and delivery of one (1) Isuzu FXZ 1500 Medium MY13 Automatic Transmission for \$198,140.70 inclusive of GST.

➤ **Item C**

Accept the Tender dated 06 December 2016 from Tony Ireland Isuzu for the supply and delivery of one (1) Isuzu FSR 140/120 - 260 MWB Automatic Transmission for \$133,811.16 inclusive of GST.

➤ **Item D**

Accept the Tender dated 06 December 2016 from Westco Truck Sales Townsville for the supply and delivery of one Mitsubishi Fuso Canter 815 LWB Wide Cab Automatic with Allytech body for \$91,985.95 inclusive of GST.

➤ **Item E**

Accept the Tender dated 06 December 2016 from Westco Truck Sales Townsville for the supply and delivery of one Mitsubishi Fuso Canter 815 LWB Wide Cab Automatic with Rydweld body for \$81,537.45 inclusive of GST.

➤ **Item F**

Accept the Tender dated 06 December 2016 from Tony Ireland Isuzu for the supply and delivery of one (1) Isuzu NNR 45-150 MWB AMT Transmission \$70,071.58 inclusive of GST.

That Council:

- *Accept the unconfirmed minutes for the December '16 meeting of the Plant Advisory Committee.*

Resolution No.: 2187

Moved: Cr MJ Bailey

Seconded: Cr AP Barr

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1154614.

ATTENDANCE

In accordance with Cr Power's Declaration of Interest in the matter to be discussed at Item 9.6, Cr Power departed the meeting at **6.49pm**.

Office of the Chief Executive Officer

9.6 Excess Water Meter Charge - Meter Number 10W064602

EXECUTIVE SUMMARY

Council has been requested to consider granting the reversal of excess water charges levied on the 2016/2017 rate notice.

OFFICER'S RECOMMENDATION

That Council:

- *Reject the Application as it does not come within Council's Concealed Leak Policy;*
- *Provide the Applicant with the offer of an interest free instalment agreement negotiated between the applicant and the Chief Executive Officer in relation to the term, on the condition of payment of the outstanding rate account; and*
- *Advise the Applicant of the option to request the Office of the Queensland Ombudsman to conduct an external review.*

Resolution No.: 2188

Moved: Cr BGW Maff

Seconded: Cr S Bennetto

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT:

- Officer's Report Document No 1154225.

ATTENDANCE

Cr Power returned to the meeting at **6.52pm**.

In accordance with Cr Bailey's Declaration of Interest in the matter to be discussed at Item 10.1, Cr Bailey departed the meeting at **6.52pm**.

10. REPORTS FOR CONSIDERATION – UTILITIES & FACILITIES

10.1 Charters Towers Women of the Outback Shed Inc. lease renewal

EXECUTIVE SUMMARY

Charters Towers Women of the Outback Shed Inc. request Council to consider approving renewal of the lease, under the same terms and conditions, for an additional twelve (12) months from 31 January 2017 when the lease is due to expire.

OFFICER'S RECOMMENDATION

That Council:

- *Renew the lease of the shed at the rear of the main stage at the Charters Towers Showgrounds for the purpose of the Charters Towers Women of the Outback Shed Inc.'s activities to continue for another twelve (12) months, with the monthly on-charge of electricity.*

Resolution No.: 2189

Moved: Cr GJ Lohmann

Seconded: Cr BGW Maff

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT:

- Officer's Report Document No. 1151068.

ATTENDANCE

Cr Bailey returned to the meeting at **6.53pm**.

Mrs T Power departed the meeting at **6.54pm**.

10.2 Procurement processes for the Water Infrastructure Upgrade Project

EXECUTIVE SUMMARY

Council consideration is required regarding the process for the awarding of contracts under the Water Infrastructure Upgrade Project.

OFFICER'S RECOMMENDATION

That Council:

- *Accept that the awarding of quotes and tenders for the Water Infrastructure Upgrade Project will be under the current financial delegations and in accordance with the Local Government Act 2009 and Local Government Regulation 2012 and that there is no requirement for a resolution of Council to approve individual quotes or tenders.*

Resolution No.: 2190

Moved: Cr AP Barr
Seconded: Cr BGW Maff

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1150979.

ACTION:

Councillors requested that they be provided with the tender evaluation and recommendation for comment prior to finalisation. A summary will be provided with the Director's monthly report.

11. REPORTS FOR CONSIDERATION - PLANNING & SUSTAINABLE DEVELOPMENT

11.1 Request to install lights at the Charters Towers Truck Wash Facility

EXECUTIVE SUMMARY

A request has been received from The Livestock and Rural Transporters Association of Queensland to install lighting at the council truck wash facility located at the Dalrymple Saleyard Complex. Such lighting is intended to facilitate night use of the facility. Further to this it has been requested that Council fit adjustable nozzles to the high pressure hoses at the facility.

OFFICER'S RECOMMENDATION

That Council:

- *Agree to the request for lighting on the basis that; provision of a safe plant over a twenty-four hour period, lighting be installed to a Workplace Health and Safety Standard (as would be required under Workplace Health and Safety Legislation); and*
- *Agree to the request for adjustable nozzles on the basis that; provision of a safe plant, nozzles be installed that are adjustable by the operator during use and such reduce the risk of injury to the operator.*

Resolution No.: 2191

Moved: Cr MJ Bailey
Seconded: Cr AP Barr

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1153169.

ATTENDANCE

Mrs Tammy Power returned to the meeting at **6.59pm**.

11.2 Update on various functions of Animal Management

EXECUTIVE SUMMARY

This report provides an update and seeks Council's approval in relation to various functions of the Animal Management section including microchipping, re-homing of impounded animals and use of local veterinarian services and ancillary practices such as euthanasia.

OFFICER'S RECOMMENDATION

That Council:

- *Amend the fees and charges to reflect the cost of microchipping to be \$25.00;*
- *Allocate additional budget funds of \$800.00 to cover the costs of implanting microchips to dogs re-homed to rescue services;*
- *Allocate additional budget funds of \$500.00 for parvo testing; and*
- *Allocate additional budget funds of \$500.00 for veterinary consultations.*

Resolution No.: 2192

Moved: Cr GJ Lohmann

Seconded: Cr S Bennetto

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1147382.

11.3 Formal request to apply to the State for Unallocated State Land at New Queen Road, Queenton formally described as Lots 17 and 18 on USL46783 for the purpose of road

EXECUTIVE SUMMARY

Consideration of a formal request for Council to be the applicant for a proposed road dedication application to the State required to facilitate a new intersection on New Queen Road which was approved as part of a recent development application (Goldtower Pty Ltd - MC15/181 - Material Change of Use - Adoption of a Site-Specific Planning Instrument).

OFFICER'S RECOMMENDATION

That Council:

- *Accept the request to be the applicant for a proposed road dedication application for Unallocated State Land at New Queen Road, Queenton formally described as Lots 17 and 18 on USL46783;*
- *Write to All Souls St Gabriels School requesting their views or objections to the proposed road dedication; and*
- *Write to the Department of Transport and Main Roads (DTMR) requesting their written consent to the road dedication.*

Resolution No.: 2193

Moved: Cr MJ Power
Seconded: Cr GJ Lohmann

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report ECM Document No. 1151405.

ATTENDANCE

In accordance with Cr Lohmann's Declaration of Interest in the matter to be discussed at Item 11.4, Cr Lohmann departed the meeting at **7.07pm**.

In accordance with Cr Bailey's Declaration of Interest in the matter to be discussed at Item 11.4, Cr Bailey departed the meeting at **7.07pm**.

11.4 Application to lease Part of Lot 50 on SP156577 – Charters Towers – Caravan Motorhome Club Australia

EXECUTIVE SUMMARY

The Department of Natural Resources and Mines (DNRM) has requested Council's views or requirement for a proposal put forward by the Caravan and Motorhome Club of Australia (CMCA) in relation to Lot 50 on SP156577 or land situated at 29-35 Enterprise Road, Charters Towers (PCYC). This is an additional request following receipt of Council's previous correspondence dated 22 November 2016.

OFFICER'S RECOMMENDATION

That Council:

➤ *Advise the Department of Natural Resources and Mines (DNRM), in relation to the questions outlined in their letter dated 6 December 2016, the following:*

- *Council presently has a 'Service Agreement' with Caravanning Queensland which relates to eligibility to display 'Community Welcomes Recreational Vehicles' signage. As part of the agreement Council has confirmed that the LGA will not provide non-commercial (free) overnight parking / camping within the town centre or town boundary. The provision of free parking may affect Council's current agreement under the 'Community Welcomes Recreational Vehicles' program.*
- *Council has recently received written objections to the proposal raising numerous concerns with respect to the use of Lot 50 on SP156577 for the proposed purpose. Issues raised in these objections include:*
 - *amenity impacts due to the proximity to a residential area.*
 - *traffic, infrastructure and servicing impacts.*
 - *environmental impacts.*
 - *limited benefit to the community.*
 - *impact of the proposal on existing caravan parks.*
 - *impact of the proposal on existing overflow facility (show grounds).*

Council has not undertaken a detailed economic impact assessment for the proposal however considers that the proposal will have an impact on local caravan parks. This would be more pronounced during low seasons.

- *Council may experience fewer bookings at its overflow facility (Showgrounds) should the proposed CMCA facility be developed.*

- *Council considers that the proposal will have minimal impacts on existing free camp sites at Macrossan Park, Big Bend, Cape River and Fletcher Creek. Each of these free campsites is located outside of the town area and provides for a different market segment and travel itinerary;*

AND

- *Advise the Department of Natural Resources and Mines (DNRM) of the requirement for the proponent to apply for a material change of use and secure an approval prior to the issuing of any lease agreement to CMCA and recommend further consultation with surrounding property owners and existing caravan park operators.*
- *Advise DNRM that it should not be construed that an approval through the development application process will be forthcoming or automatic. This should be clearly communicated to the CMCA by DNRM.*

Resolution No.: 2194

Moved: Cr MJ Power
Seconded: Cr S Bennetto

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report ECM Document No. 1151744.

ATTENDANCE

Crs Lohmann and Bailey returned to the meeting at **7.08pm**.

11.5 Trustee Leases over L28/BKN150 – Flinders Highway, Dotswood

EXECUTIVE SUMMARY

This report seeks Council approval to offer the first right to lease reserve land described as Lot B on BKN132 and Lot C on BKN126, located at Flinders Highway, Dotswood to the immediate adjoining owners by way of tender.

OFFICER'S RECOMMENDATION

That Council:

- *Resolve to offer the first right to lease Lot B on BKN132 and Lot C on BKN126 to the adjoining landowners by way of tender, conditional upon consent of the Minister and based on standard terms and conditions for a term of five (5) years, as attached to these Minutes at Annexure "A".*

Resolution No.: 2195

Moved: Cr GJ Lohmann
Seconded: Cr AP Barr

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1153214

EXECUTIVE SUMMARY

The Young Endeavour Youth Scheme is a not for profit organisation that provides young Australians with a unique, challenging and inspirational experience at sea. The voyages increase self-awareness, develop teamwork and leadership skills and create a strong sense of community responsibility amongst members of the youth crew.

Council has previously supported this program, with the last candidate from the regional area participating in a voyage in 2016. Applications are now being sought for the 2017 Voyage and Council must decide if they will again sponsor this Scheme.

OFFICER'S RECOMMENDATION

That Council:

- *Agree to sponsor the 2017 Young Endeavour Youth Development Program with the purchase of one (1) berth for a regional candidate to be sourced through a separate nomination process.*

Resolution No.: 2196

Moved: Cr MJ Bailey

Seconded: Cr GJ Lohmann

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1153446

ATTENDANCE

In accordance with Cr Bailey's Declaration of Interest in the matter to be discussed at Item 11.7, Cr Bailey departed the meeting at **7.13pm**.

11.7 Women of the Outback Shed – Land for establishing a Women's Shed**EXECUTIVE SUMMARY**

Consideration of the Charters Towers Women of the Outback Shed Inc. written proposal to establish a Women's Shed at Mosman Park, 1 – 33 Lister Street, Charters Towers (L233/CT18251).

OFFICER'S RECOMMENDATION

That Council:

- *Resolve to enter into a trustee lease, subject to the approval of the Department of Natural Resources and Mines, with the Women of the Outback Shed Inc. for the occupation of land described as Lot 233 on CT18251, for a period of twenty (20) years.*
- *Advise the Women of the Outback Shed Inc. that Council is prepared to allocate a portion of the Lot 233 on CT18251, subject to the approval of the Department of Natural Resources and Mines, for the purpose of establishing a Women's Shed; the parcel size and location, trustee lease conditions and infrastructure and servicing arrangements will be negotiated in due course.*

Resolution No.: 2197

Moved: Cr MJ Power
Seconded: Cr GJ Lohmann

That the Officer's recommendation be adopted.

CARRIED

Cr AP Barr recorded a vote against the motion.

REFERENCE DOCUMENT

- Officer's Report Document No 1152939.

11.8 Women of the Outback Shed – Request for financial assistance for establishing a Women's Shed

EXECUTIVE SUMMARY

Consideration of the Charters Towers Women of the Outback Shed Inc. request for financial assistance to establish Women's Shed at Mosman Park, 1 – 33 Lister Street, Charters Towers (L233/CT18251).

OFFICER'S RECOMMENDATION

That Council:

- *Advise the Women of the Outback Shed Inc. to apply for a community grant under Council's current policy for in kind support.*

Resolution No.: 2198

Moved: Cr MJ Power
Seconded: Cr GJ Lohmann

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report ECM Document No. 1153413.

ATTENDANCE

Cr MJ Bailey returned to the meeting at 7.17pm.

11.9 Development Application Fees and Charges building and plumbing applications

EXECUTIVE SUMMARY

Consideration of fees and charges presently not included for planning, building and plumbing applications.

OFFICER'S RECOMMENDATION

That Council:

- *Confirm and endorse the adoption of the new planning, building and plumbing fees and charges as follows:*

- *Sustainable Planning Act 2009, section 260 - Building work assessable against a planning scheme - \$350;*
- *Sustainable Planning Act 2009, section 260 - Operational work (Advertising Device) assessable against a planning scheme - \$350;*
- *Sustainable Planning Act 2009, section 383 - Request to extend relevant period - \$250;*
- *Plumbing and Drainage Act 2002, section 86 - replacement of an on-site system \$174 plus one inspection of \$87 = \$261; and*
- *Inspection of Plumbing installation of septic and sewerage connection outside urban area - Reid River - \$1,305.*
- *Confirm and endorse the adoption of a fee discount for a registered not-profit organisation of 50% of the assessment application fee; and*
- *Approve the required amendments to the 2016/17 Schedule of Fees and Charges.*

Resolution No.: 2199

Moved: Cr MJ Power
Seconded: Cr S Bennetto

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officers Report ECM Document No. 1153250.

12. REPORTS FOR CONSIDERATION - ROADS INFRASTRUCTURE

12.1 Road Safety Advisory Committee meeting held 6 December 2016

EXECUTIVE SUMMARY

Tabled herewith are the unconfirmed minutes of the Charters Towers Regional Council Road Safety Advisory Committee meeting held 6 December 2016.

OFFICER'S RECOMMENDATION

That Council:

- *Receive the unconfirmed minutes of the Charters Towers Regional Council Road Safety Advisory Committee (RSAC) meeting of 6 December 2016.*

Resolution No.: 2200

Moved: Cr GJ Lohmann
Seconded: Cr AP Barr

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1153850.

12.2 Request to remove roads from Council's Road Register

EXECUTIVE SUMMARY

Council is in receipt of requests for partial removal of roads from Council's road register. Removal of roads from Council's road register will transfer the responsibility to maintain grids in such a condition as the Landholder sees fit. This change will also make landholders solely responsible for the upkeep of the roadway.

OFFICER'S RECOMMENDATION

That Council:

- *Remove the following section of road from Council's road register which will make the Landholders solely responsible for the upkeep of the roadway and allow them to maintain grids in a condition in which they see fit:*

1. *Cuba Plains Road (3126) – 0.600 km
Nil Road Infrastructure identified.*

Resolution No.: 2201

Moved: Cr BGW Maff
Seconded: Cr S Bennetto

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1153855.

12.3 Approval sought for guide sign wording and location

EXECUTIVE SUMMARY

A request for the installation of white on blue "BARK A BIT KENNELS" guide signs at three intersections has been received. Council approval is sought for the wording and location of installation.

OFFICER'S RECOMMENDATION

That Council:

- *Approve the installation of three guide signs (white on blue) worded "BARK A BIT KENNELS" at the cost of the writer at the following intersections on existing posts:*
 1. *Intersection of Millet Street and Duke Street;*
 2. *Intersection of Leake Road and Wellington Road; and*
 3. *Intersection of Duke Street and Pyrites Road;**and*
- *Provide the applicant with a private works quotation to undertake the works.*

Resolution No.: 2202

Moved: Cr AP Barr
Seconded: Cr GJ Lohmann

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1153867

12.4 Request for closure of Southwalk Road

EXECUTIVE SUMMARY

Council has received a request from the owners of 131 Southwalk Road (Lot 1 on plan RP902033) to have Southwalk Road closed as they believe the current road encroaches over their land.

OFFICER'S RECOMMENDATION

That Council:

➤ *Advise the owner that:*

- *There had been an error with the data on Queensland Globe that showed property boundaries in the area considerably off alignment;*
- *The Department of Natural Resources and Mines (DNRM) have rectified this issue; and*
- *The constructed road does not encroach on 131 Southwalk Road.*

Resolution No.: 2203

Moved: Cr GJ Lohmann

Seconded: Cr AP Barr

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1153876

12.5 Gill Street Reconstruction

EXECUTIVE SUMMARY

The detailed design has reached a point where the layout is finalised with regards to the parking and roundabout designs.

OFFICER'S RECOMMENDATION

That Council:

- *Endorse the design for the Gill Street reconstruction as presented in drawing number 2016-035-SK101 to SK105 and 2016-005-C-SK301, to enable the commencement of construction following issue of detailed construction drawings.*

OFFICER'S AMENDED RECOMMENDATION

That Council:

- *Endorse the design for the Gill Street reconstruction as presented in drawing number 2016-035-SK101 to SK105 and 2016-005-C-SK301, to enable the commencement of construction following issue of detailed construction drawings; and*
- *Request that alternate designs for Dan Lane and Craven Street to be returned for Council's consideration.*

Resolution No.: 2204

Moved: Cr S Bennetto
Seconded: Cr AP Barr

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1153879

13. REPORTS FOR CONSIDERATION - CORPORATE SERVICES

13.1 Monthly Rating Report

EXECUTIVE SUMMARY

The attached report, as at the end of December 2016, provides a summary of the fifth activity report following the issue of the 2016/2017 1st half yearly rates levies on 18 August 2016. Discount closed on Monday 19 September 2016.

OFFICER'S RECOMMENDATION

That Council:

- *Accept the rating report for December 2016 as tabled and attached to these Minutes at Annexure "B".*

Resolution No.: 2205

Moved: Cr GJ Lohmann
Seconded: Cr AP Barr

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1151654.

13.2 Monthly Financial Reporting

EXECUTIVE SUMMARY

A complete summary of Council's position as at 31 December 2016, comparing actuals to 'original budgets', is presented across the following three consolidated reports.

Income Statement

Six months, **50%**, of the 2016/2017 financial year has elapsed; operational expenditure is at 46% of original budget (excludes committed), whilst revenue is sitting at 43% of original budget. Commitments have been noted for both 'special projects' and 'operations'.

Cashflow Statement – committed capital expenditure is also noted.

OFFICER'S RECOMMENDATION

That Council:

- *Receive the following reports, attached to these Minutes at Annexure "C", presenting the overall financial position of Council as at 31 December 2016.*
 - *Consolidated Cashflow Statement*
 - *Consolidated Income Statement*
 - *Consolidated Balance Sheet*
- *Refer to the following reports for the overall position of Projects as at 31 December 2016.*
 - *Consolidated Cashflow Statement-Capital Works*
(Payments for property, plant & equipment)
 - *Consolidated Income Statement-Recurrent Projects*
(Recurrent Expenses – Special Projects)
 - *Detailed Project Financial report – quarterly update*

Resolution No.: 2206

Moved: Cr MJ Power
Seconded: Cr S Bennetto

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1152074.

13.3 Roads Program Reporting

EXECUTIVE SUMMARY

The financial position of the Roads Program as at 31 December 2016 year is presented, together with an itemised listing of all roads to which maintenance has been undertaken.

OFFICER'S RECOMMENDATION

That Council:

- *Receive the following reports representing the 2016/17 Roads Program as at 31 December 2016:*
 1. *One page summary of the overall program actuals against original.*
 2. *The Roads Infrastructure Works Program identifying actuals plus original budgets.*
 3. *Road Maintenance activity.*

Resolution No.: 2207

Moved: Cr GJ Lohmann
Seconded: Cr S Bennetto

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1152274.

14. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

14.1 Second Quarter Progress Report – CTRC Operational Plan 2016/17

EXECUTIVE SUMMARY

Local Government Regulation 2012 S174 (3), requires that a progress report regarding the implementation of Council's Operational Plan be tabled for Council at quarterly intervals. The 2016/2017 Operational Plan was adopted at the 18 July 2016 Budget Meeting.

The report evidences progress achieved on the targets set, in terms of "How we will measure our performance".

OFFICER'S RECOMMENDATION

That Council:

- *Receive the Quarterly Progress Report, covering October to December 2016, on the 2016/2017 CTRC Operational Plan adopted 18 July 2016, and note the contents therein.*

Resolution No.: 2208

Moved: Cr GJ Lohmann

Seconded: Cr AP Barr

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No 1152810.

14.2 Request for Council's support to construct a Truck Drivers' Memorial within Charters Towers

EXECUTIVE SUMMARY

Council has been approached by the National Road Freighters Association to gauge support for a Truck Drivers' Memorial to be located in Charters Towers.

OFFICER'S RECOMMENDATION

That Council:

- *Offer in principle support to the National Road Freighters Association for a Truck Drivers' Memorial to be erected in Charters Towers; and*
- *Investigate sites for a potential memorial to be constructed and report back to Council.*

Resolution No.: 2209

Moved: Cr AP Barr

Seconded: Cr GJ Lohmann

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENTS

- Officer's Report Document No. 1153958.

14.3 Consideration of nominations for Public Service Medal

EXECUTIVE SUMMARY

Council is requested to consider whether it wishes to put forward nominations for the Public Service Medal or the Order of Australia and to generally promote the award within the community and encourage the nomination of worthy residents.

OFFICER'S RECOMMENDATION

That Council:

- *Consider whether it wishes to recommend an individual for nomination for the 2017 Public Service Medal and*
- *Generally promote awareness and encourage nominations of worthy Queenslanders for recognition in the Order of Australia in the Australian Honours System.*

Resolution No.: 2210

Moved: Cr GJ Lohmann

Seconded: Cr AP Barr

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report ECM #1152924

14.4 Local Government Remuneration and Discipline Report 2016 – Councillor Remuneration

EXECUTIVE SUMMARY

The 2016 Local Government Remuneration and Discipline Tribunal Report, containing recommendations regarding councillor remuneration effective 1 July 2017, was released on 16 December 2016.

S247(2) of the *Local Government Regulation 2012*, states Councillors must be paid the maximum remuneration amount unless Council makes a resolution not to pay the maximum amount. S247(6) states the local government must make a resolution before 1 July of that year for the remuneration payable from 1 July of the particular year.

OFFICER'S RECOMMENDATION

That Council:

- *In accordance with LGR 2012 S247 (2), adopt the recommendation of the Local Government Remuneration and Discipline Tribunal Report 2016 in regard to the remuneration applicable from 01 July 2017; and*
- *Identify the number of meetings which each councillor (excluding the Mayor and Deputy Mayor) will need to attend to receive the meeting fee component of the remuneration level.*

Moved: Cr MJ Bailey

That the Officer's recommendation be adopted.

The Motion lapsed for want of a seconder.

An amended motion was considered:

Resolution No.: 2211

Moved: Cr BGW Maff

Seconded: Cr S Bennetto

That the Motion remains on the table for consideration at the February 2017 General Meeting of Council.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1153162.

14.5 Representation Regional Pest Management Sub-Committee

EXECUTIVE SUMMARY

Council has been invited, by the Local Government Association of Queensland Inc. (LGAQ), to be represented on a Regional Pest Management Sub-Committee.

OFFICER'S RECOMMENDATION

That Council:

- *Nominate Council's Chief Executive Officer and Director of Planning and Sustainable Development to represent Council on the Regional Pest Management Sub-Committee on a shared basis where required to meet the requirements of the LGAQ Terms Of Reference; and*
- *Nominate Council's Manager of Rural Services and Land Protection Ranger to attend the Pest Management Forums as Technical Officers currently organised by the NQ Dry Tropics.*

Resolution No.: 2212

Moved: Cr S Bennetto

Seconded: Cr AP Barr

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT:

Officer's Report Document No. 1154969.

14.6 Local Government Association of Qld – 2017 Elected Member Update

EXECUTIVE SUMMARY

Council is invited to participate in the LGAQ annual Elected Member Update (EMU) in April 2017.

OFFICER'S RECOMMENDATION

That Council:

- *Accept the proposal from the Local Government Association of Queensland Inc. (LGAQ) to provide a private in-house Elected Member Update, Monday 10 April 2017, at a cost of \$4,500 excluding GST for Councillors, CEO and Directors.*

Resolution No.: 2213

Moved: Cr GJ Lohmann

Seconded: Cr MJ Power

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1154565.

14.7 Invitation to attend 2017 Local Government Professionals National Congress and Business Expo – Hobart 22 – 24 May 2017

EXECUTIVE SUMMARY

Council has been invited to attend the 2017 Local Government Professionals National Congress and Business Expo in Hobart from 22-24 May 2017.

OFFICER'S RECOMMENDATION

That Council:

- *Confirm and endorse the Chief Executive Officer's actions in authorising the attendance of the Chief Executive Officer and Mayor to attend the 2017 LG Professionals National Congress and Business Expo being held in Hobart from 22-24 May 2017.*

Resolution No.: 2214

Moved: Cr GJ Lohmann

Seconded: Cr MJ Power

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

Officer's Report Document No 1155086.

15. MAYORAL MINUTE

There were no Mayoral Minutes for consideration.

16. QUESTIONS WITHOUT NOTICE

16.1 Matters of Interest Reports - People & Culture Statistics for December 2016

Cr Maff raised a question about the People & Culture Statistics regarding advertised positions, which were numbered at 27 but only 4 appointments were reported. CEO Mr Mark Crawley advised the statistics related to the month of December 2016, and that the 27 vacant positions were due to staff departures. It was also noted that a number of trainees, having completed their traineeships, departed at the end of 2016.

Cr Maff asked about the nature of the Lost Time Injury reported and CEO Mark Crawley advised it was a back injury, and the employee has now returned to work.

16.2 Slashing of grass - Bi-Lo Flats

Cr Bailey advised that several residents had asked whether the grass at the drains near Bi-Lo (Boundary Street & Water Street) could be slashed nearer to the ground level, similar to the level of grass alongside the highway.

ACTION

Director Utilities & Facilities Mrs Marnie Taylor will investigate and advise Cr Bailey.

17. CLOSE OF MEETING

There being no further business, the General Meeting closed at **7.57pm**.

CONFIRMED BY COUNCIL AT THE GENERAL MEETING HELD ON 15 FEBRUARY 2017.

Mayor

15 February 2017

QUEENSLAND LAND REGISTRY
Land Title Act 1994, Land Act 1994 and Water Act 2000

SCHEDULE

FORM 20 Version 2
Page 1 of 4

Standard terms for a Trustee Lease

This Lease is subject to the Mandatory standard terms for a Trustee Lease – Dealing No. 711932933

1. INTERPRETATION AND DEFINITION

- 1.1. **"Chief Executive Officer"** means the Trustee's Chief Executive Officer, including:
 - (1) a person acting in the position at a relevant time; and
 - (2) a person to whom the Chief Executive Officer's power has been delegated at a relevant time for a relevant purpose concerning this Trustee Lease;
- 1.2. **"GST"** as defined in the GST Act (being, without limiting the ambit of the definition in that Act, a tax upon the value of a supply of goods and/or services);
- 1.3. **"GST Act"** means A New Tax System (Goods and Services Tax) Act 1999 (Cmlth);
- 1.4. **"Local Government Act"** means the Local Government Act 2009 (Qld);
- 1.5. **"Maintain"** includes repair and replace;
- 1.6. **"Planning Scheme"** means the planning Scheme governing the Region pursuant to the Sustainable Planning Act;
- 1.7. **"State"** means The State of Queensland (as a constitutional entity);
- 1.8. **"Sustainable Planning Act"** means the Sustainable Planning Act 2009 (Qld);
- 1.9. **"Tax Invoice"** means a tax invoice as defined in the GST Act, being, without limiting the ambit of that definition, an invoice:
 - 1) in the approved form under the GST Act; and
 - 2) detailing the price for a Taxable Supply under this Trustee Lease.

2. PURPOSE

- 2.1. The Trustee Lessee must use the Premises for Grazing Purposes.
- 2.2. The Trustee Lessee holds the Trustee Lease so that the Trust Land may be used for the purpose for which it was dedicated without undue interruption or obstruction.
- 2.3. The Trustee lessee shall not without the prior written consent of the Trustee and the Minister during the whole of the Term of this Trustee Lease, use or permit the Trust Land to be used for any purpose other than for grazing and any other ancillary purpose where such purposes are necessary or incidental to the other purposes referred to in this Clause.
- 2.4. The Trustee Lessee shall not under any circumstances carry out any cultivation on the trust land.
- 2.5. The stocking of the Trustee Lease area shall be managed by the Trustee Lessee to the satisfaction of the Trustee and in such a manner as to ensure as far as reasonably possible, that degradation in any form or manner of the land included within the Trustee Lease area does not occur.
- 2.6. If, in the opinion of the Trustee, the property is drought affected or foliage/fodder thereon is reduced to a level whereby the Trustee, in its sole discretion, considers that sufficient pasture is not available for travelling stock, the Trustee may require the Trustee Lessee to reduce the stock level to that recommended by the Trustee within fourteen (14) days of the receipt of notice from the Trustee to comply with the said recommendation.

3. RENT

- 3.1. The rental payable by the Trustee Lessee to the Trustee during the first lease year and subsequent years shall be the amount equivalent to the amount of general rates and charges that would be levied by the Charters Towers Regional Council against the subject land in accordance with the requirements of the Local Government Act 2009 in the event that the said trust land was rateable land or the minimum general rate and charges as determined by the Charters Towers Regional Council whichever is the greater.

The general rate shall be determined by applying the rate in the dollar as determined annually by the Charters Towers Regional Council against the individual property valuation of the Trust Land as determined and issued by the Department of Valuer General.

- 3.2. The annual rent shall be paid yearly in advance upon issue of Council's Taxable Invoice.

4. ACCESS

- 4.1. The provision of further or better access or services to the Trust Land will not be the responsibility of the Trustee or of the State of Queensland.
- 4.2. The Trustee Lessee shall, at all times during the currency of the Trustee Lease, allow any person authorised free and unrestricted access to from and across the Trust Land. In addition hereto, the Trustee Lessee shall allow any person with bona-fide travelling stock under authority of a travelling permit, the use of the land in accordance with the provisions of the *Land Protection (Pest and Stock Route Management) Act 2002*.

5. COSTS

- 5.1. The Trustee Lessee shall pay the reasonable costs of and incidental to the negotiation, preparation, stamping and registration of this Trustee Lease including the cost of any necessary survey and planning approvals.

6. NUISANCE

- 6.1. The Trustee Lessee must conduct its operations on the Premises in an orderly and respectable manner and will not do or suffer to be done anything in upon or about the Premises which shall or may be or become an illegal nuisance.

7. QUIET ENJOYMENT

- 7.1. Upon the Trustee Lessee paying the rent and observing and performing its covenants and the conditions of this Trustee Lease, the Trustee hereby covenants that the Trustee Lessee shall be entitled to quietly enjoy the Premises without interruption or disturbance by the Trustee or any person claiming under or through the Trustee.

8. TRUSTEE MAY ENTER AND VIEW THE PREMISES

- 8.1. To Enter and View: the Trustee Lessee will permit the Trustee, the State of Queensland, its contractors and their servants or agents with or without workmen and others at all reasonable times to enter upon the Trust Land and view the condition of the same.

9. IMPROVEMENTS

- 9.1. The Trustee Lessee will maintain all improvements located upon the Trust Land in good repair and condition.
- 9.2. The Trustee Lessee shall not make or cause to be made any alterations additions or improvements of a structural nature to the Trust Land or to the services thereto without the prior written consent of the Trustee first had and obtained, which consent shall not be unreasonably withheld, subject to the following provisions applying:
- (a) the proposed works shall be approved of by the Trustee who in approving the proposed works or otherwise shall have regard to the manner in which and the extent to which the same may affect the improvements or the services thereto.
 - (b) the works shall be carried out at the cost of the Trustee Lessee by a suitably qualified person or persons who has/have a current public liability policy for an amount of not less than \$20,000,000.00 or for such greater amount that the Trustee may reasonably require from time to time; and,
 - (c) work shall be carried out in a proper and workmanlike manner and the Trustee Lessee shall comply with all laws and regulations and ordinances which effect such works and shall pay all fees in connection therewith.
- 9.3. Provided the Trustee Lessee shall have duly paid the rental and duly observed performed and fulfilled all the terms covenants and conditions on his, her or their part to be duly observed performed and fulfilled under this Trustee Lease the Trustee Lessee shall have the right to remove any movable improvements from the Trust Land which have been erected or installed by the Trustee Lessee during the Term within 90 days prior to the Termination (other than Cancellation) of this Trustee Lease PROVIDED THAT such removal can be effected without causing any substantial damage to the Trust Land and provided further that the Trustee Lessee shall make good any damage whatsoever caused to the Premises by such removal.

- 9.4. If the Trustee Lessee fails to remove the improvements, the Trustee shall be at liberty to remove the improvements and is hereby authorised to do such acts and things as are necessary to effect the removal. The Trustee may recover from the Trustee Lessee the total cost incurred in the said removal.
- 9.5. Any fittings or fixtures not removed by the Trustee Lessee either as of right or by requirement of the Trustee as aforesaid shall be deemed abandoned by the Trustee Lessee and shall be and become the property of the Trustee.
- 9.6. The Trustee Lessee shall, for the currency of the Trustee Lease, erect and maintain stock proof fencing along all boundaries of the Trust Land to the satisfaction of the Trustee.
- 9.7. The Trustee Lessee acknowledges that the land the subject of this Trustee Lease has no water facility/equipment provided. The Trustee Lessee shall, for the currency of the lease, erect and maintain his/her/their own stock watering facility of a nature and in a manner approved by the Trustee Lessee (at no cost to the Trustee Lessee) and any other relevant government agency that has jurisdiction (including but not limited to the Department of Natural Resources and Mines for any proposal to secure water from any watercourse adjoining the land.)
- 9.8. The Trustee Lessee shall ensure that the use and development of the lease area conforms to the Town Planning Scheme, By-Laws and requirements of the Charters Towers Regional Council.

10. OUTGOINGS

- 10.1 The Trustee Lessee shall pay all applicable local government rates, charges and taxes (if any) in respect of the Premises.

11. VEGETATION AND FOREST PRODUCTS

- 11.1 Except as hereinafter provided the Trustee Lessee shall not interfere with any forest products or remove any quarry material (including any stone, gravel, sand, earth, soil, rock, guano or clay which is not a mineral within the meaning of the *Mineral Resources Act 1989*) or other material upon the Trust Land without the permission of the Minister administering the *Land Act 1994* except under the authority of and in compliance in every respect with the requirements of a lease, licence, agreement or contract granted or made under the *Forestry Act 1959*.
- 11.2 The Trustee Lessee shall, within six (6) months from the commencement of the Trustee Lease, or within such further period or periods as the Trustee may approve, eradicate to the satisfaction of the Trustee, all primary growth and any recurring growth of all declared plants growing upon the lease area and thereafter shall keep and maintain the area free of all declared plants. It is expressly agreed by the parties that failure to carry out the obligation of maintaining the Trust Land free and clear of declared plants by the Trustee Lessee will entitle the Trustee to terminate the Trustee Lease forthwith. On termination of the Trustee Lease, the provisions concerning termination as set out in clause 12.1 will apply.
- 11.3 The Trustee Lessee shall occupy the lease area in a manner that will protect, as far as is consistent with the proposed use of the Trust Land, the natural vegetation.

12. DETERMINATION AND BREACH

- 12.1 If the rent hereby reserved or part thereof shall be unpaid for the space of fourteen days after the day on which the same ought to have been paid (although no formal or legal demand shall have been made therefore) or if the Trustee Lessee commits permits suffers or allows to occur any breach or default in the due and punctual observance and performance of any of the covenants obligations and provisions of this lease and such breach or default continues for the space of fourteen days from the date the Trustee shall have served on the Trustee Lessee a notice (it being specifically agreed by and between the Trustee and the Trustee Lessee that the said period of fourteen days is a reasonable time to remedy such breach) or if the Trustee Lessee being a natural person shall be bankrupt THEN and in any of such cases the Trustee immediately or at any time thereafter and whilst such neglect or default continues may enter (forcibly if necessary) into and upon the Trust Land and repossess same as of its former estate and expel the Trustee Lessee and remove the effects of the Trustee Lessee without being taken deemed guilty of any manner of trespass and without prejudice to remedies which might otherwise be used by the Trustee for arrears of or antecedent to the breach of covenants and that thereupon this Trustee Lease shall if the Trustee so elects determine cease and be at an end.

13. MISCELLANEOUS

- 13.1 The Trustee Lessee shall pay the cost of any required survey.
- 13.2 The Trustee Lessee has a duty of care for the lease area.
- 13.3 The Trustee Lessee must give the Minister administering the *Land Act 1994*, the information the Minister administering the *Land Act 1994* requires.

END OF DOCUMENT



CHARTERS TOWERS REGIONAL COUNCIL
RATES AND CHARGES FOR THE FINANCIAL YEAR 2016/2017 1st LEVY 1.7.16 to 31.12.16
31/12/2016

Item	General	Water	Sewerage	Waste Collection	Landfill Management	Commerical Waste	Sub Total	Excess Water	Charge Land	Legals	Sub Total	Fire Levy	Total
Original '16/17 Levies 1st Levy	5,858,797.71	2,914,644.00	1,673,465.00	518,960.00	73,170.00	5,410.50	11,044,447.21	829,135.32	-	-	11,873,582.53	409,717.32	12,283,299.85
Credit Supp Levies/Recalculations	(138,985.20)	(26,405.78)	(11,909.72)	(4,867.02)	(770.41)	-	(182,938.13)	(13,569.86)	(5.00)	-	(196,512.99)	(5,456.87)	(201,969.86)
Supplementary Levies/Recalculations	141,476.62	27,048.53	12,235.67	5,186.04	727.22	-	186,674.08	6,555.67	520.00	450.91	194,200.66	8,767.23	202,967.89
							-				-		-
Current Year Gross Levies	5,861,289.13	2,915,286.75	1,673,790.95	519,279.02	73,126.81	5,410.50	11,048,183.16	822,121.13	515.00	450.91	11,871,270.20	413,027.68	12,284,297.88
Add Interest	43,870.45	12,912.86	6,050.01	2,235.42	465.67	7.59	65,542.00	3,391.37	-	-	68,933.37	9,759.10	78,692.47
Gross Sub Total (Levies + Interest)	5,905,159.58	2,928,199.61	1,679,840.96	521,514.44	73,592.48	5,418.09	11,113,725.16	825,512.50	515.00	450.91	11,940,203.57	422,786.78	12,362,990.35
Less:							-				-		-
Council Rebates	144,674.79	-	-	-	-	-	144,674.79	-	-	-	144,674.79	-	144,674.79
Discount	287,917.00	144,868.17	81,987.90	25,678.12	3,576.78	274.02	544,301.99	40,819.07	-	-	585,121.06	-	585,121.06
Interest Write Offs	386.29	251.97	203.03	70.23	13.14	0.20	924.86	25.54	-	-	950.40	33.19	983.59
	432,978.08	145,120.14	82,190.93	25,748.35	3,589.92	274.22	689,901.64	40,844.61	-	-	730,746.25	33.19	730,779.44
Current Year Nett Levies Payable	5,472,181.50	2,783,079.47	1,597,650.03	495,766.09	70,002.56	5,143.87	10,423,823.52	784,667.89	515.00	450.91	11,209,457.32	422,753.59	11,632,210.91
Add levies O/S at 30/6/2016	771,609.48	216,585.85	120,316.71	47,501.70	9,301.45	14.14	1,165,329.33	47,678.98	2,356.50	8,857.18	1,224,221.99	158,275.28	1,382,497.27
							-				-		-
TOTAL Net O/S Levies payable	6,243,790.98	2,999,665.32	1,717,966.74	543,267.79	79,304.01	5,158.01	11,589,152.85	832,346.87	2,871.50	9,308.09	12,433,679.31	581,028.87	13,014,708.18
							-				-		-
Less Received To Date:							-				-		-
Cash Receipts (Current Year)	5,158,524.23	2,722,178.17	1,535,671.53	471,576.19	66,079.93	4,664.80	9,958,694.85	746,394.31	1,184.00	1,382.20	10,707,655.36	385,412.58	11,093,067.94
Credit Supp Levies/Recalcs							-				-		-
							-				-		-
State Subsidy (Current Year)	99,801.19	1,471.77	-	265.00	19.14		101,557.10	-	-	-	101,557.10	-	101,557.10
							-				-		-
							-				-		-
Balance	985,465.56	276,015.38	182,295.21	71,426.60	13,204.94	493.21	1,528,900.90	85,952.56	1,687.50	7,925.89	1,624,466.85	195,616.29	1,820,083.14
													Arrears
													See Below
ADD Prepaid '16/17 Levies 2nd Levy													(1,015,479.43)
Balance of Rates Control Account							G/L Account	1191-5100					804,603.71

SpreadSheet Prepared By - Signature
RATES SECTION

SpreadSheet Checked By - Signature

Coordinator Administration Services

Breakup of Levies Outstanding		Arrears %	% of Balance
Outstanding Current Year 1st Levies (Levies issued 18/08/2016 Due 19/09/2016)	746,351.38	6.04%	41.0064%
Outstanding 2015/2016 Levies & Interest	664,340.61	3.08%	36.5006%
Outstanding Pre 2014/2015 Levies	409,391.15	1.86%	22.4930%
Total Outstanding Balances	1,820,083.14		100.0000%

CASH FLOW STATEMENT
As at 31 December 2016



Year Ended 30 June 2017

	2016/2017 Original Annual	2016/2017 Actuals YTD	Variance Comments
CASH FLOW FROM OPERATING ACTIVITIES			
Receipts from Customers	24,108,334	13,560,314	
Receipts from Contracts - RMPC, RPC, NDRRA	3,300,000	1,122,866	
Payments to suppliers & employees benefits	(28,729,270)	(15,369,162)	
Payments for RMPC and RPC	(3,300,000)	(1,234,224)	
	(4,620,936)	(1,920,205)	
Interest Received	991,700	437,245	
Non capital grants & contributions	6,504,056	3,542,990	
Non capital Flood Event Grants	-	-	
Borrowing costs	-	-	
Net Cash inflow (outflow) from operating activities	2,874,820	2,060,030	
CASH FLOW FROM INVESTING ACTIVITIES			
Payments for property, plant & equipment			
Central & Governance	(125,000)	(176,060)	
Corporate Services	(3,824,660)	(947,019)	
Planning & Sustainable Development	(256,799)	(100,933)	
Roads Infrastructure	(6,118,616)	(1,858,125)	
Facilities	(1,108,539)	(192,749)	
Water	(5,557,500)	(812,034)	
Sewerage	(2,217,180)	(68,536)	
	(19,208,294)	(4,155,456)	\$1.97 m committed
Receivables-Community Loan Repayments	13,900	5,558	
Receivables-Internal Loans	92,000	-	
Proceeds from sale of property, plant & equipment	1,481,500	614,284	
Capital grants, subsidies, contributions	8,834,765	2,036,624	
Net cash inflow (outflow) from investing activities	(8,786,129)	(1,498,990)	
CASH FLOW FROM FINANCING ACTIVITIES			
Proceeds from Internal Loan Borrowings	1,000,000	-	
Repayment of Internal Loan Borrowings	(92,000)	-	
Proceeds from External Loan Borrowings	-	-	
Repayment of External Loan Borrowings	(60,750)	-	
Net cash flow from financial activities	847,250	-	
NET INCREASE (DECREASE) IN CASH	(5,064,059)	561,040	
Opening Cash			
Beginning of Reporting Period - Cash at Bank	30,885,773	31,987,914	
Beginning of Reporting Period - Cash Floats	9,132	9,432	
Cash at beginning of reporting period	30,894,905	31,997,346	
Closing Cash			
End of Reporting Period - Cash at Bank	25,821,714	32,548,554	
End of Reporting Period - Cash Floats	9,132	9,832	
Cash at end of reporting period	25,830,846	32,558,386	
Cash Movement			
Net Increase/(Decrease) in Cash at Bank	-5,064,059	560,640	
Net Increase/(Decrease) in Cash Floats	-	400	
NET INCREASE (DECREASE) IN CASH	(5,064,059)	561,040	

INCOME STATEMENT
As at 31 December 2016
Year Ended 30 June 2017



	2016/2017 Original Annual Budget	2016/2017 Actuals YTD	2016/2017 Percentage Position 51%	2016/2017 Comments
REVENUE				
Recurrent Revenue				
Nett Rate Levies & Charges				
General Levies	10,821,060	5,428,311	50%	Following issue of 1st half yearly rate levies, the % should be close to 50%. 2nd half yearly rate levies are proposed to be issued early Feb 2017.
Waste Management Levies	1,134,334	568,204	50%	
Water Allocation Levies	5,539,756	2,770,167	50%	
Sewerage Levies	3,182,794	1,591,600	50%	
Excess Water Levies	541,000	(47,859)	-9%	Excess water levied in first half yearly levies are for consumption in 2015/16 & the gross was accrued.
Total Nett Rate Levies & Charges	21,218,944	10,310,423		Negative represents discount granted on 15/16 levies No positive income figure will show here until the 2016/17 levies are accrued in the audited year end statements.
Fees & Charges				
Water Fees & charges	34,000	15,569	46%	
Sewerage Fees & charges	34,500	14,881	43%	
Other Fees & charges	2,595,390	1,317,470	51%	
Total Fees & Charges	2,663,890	1,347,920		
Interest received (includes rates & community loans)	994,227	438,329	44%	
Sales	100,000	50,849	51%	
Contract Income - RMPC, RPC, PW	3,300,000	1,122,866	34%	
Other recurrent income	125,500	77,818	62%	
Operating Grants & Subsidies				
Federal Assistance Grant	5,998,215	2,999,230	50%	Revenue of \$100k for trainees not recognised in 16/17 orig budget. Revenue will be offset by trainee wages.
Central & Governance Grants	40,000	134,759	337%	
Corporate Services Grants	120,000	57,829	48%	Timing of revenue; budgeted for 15/16, received in 16/17.
Planning & Sustainable Development Grants	51,679	63,263	122%	
Roads Infrastructure Grants	290,000	287,727	99%	
Facilities Grants & Subsidies	4,162	182	4%	
Water Grants & Subsidies	-	-		
Sewerage Grants & Subsidies	-	-		
Total Operating Grants & Subsidies	6,504,056	3,542,990		
TOTAL Recurrent Revenue	34,906,617	16,891,195	48%	
Capital revenue				
Central & Governance C.Grants	50,000	-	0%	
Corporate Services C.Grants	-	-		
Planning & Sustainable Development C.Grants	38,500	8,608	22%	
Roads Infrastructure C.Grants	4,608,308	1,751,535	38%	
Facilities C.Grants & Subsidies	340,000	29,797	9%	
Water C.Grants & Subsidies	2,955,367	245,965	8%	
Sewerage C.Grants & Subsidies	842,590	718	0%	
Total Capital Revenue	8,834,765	2,036,624		
TOTAL INCOME	43,741,382	18,927,819	43%	
EXPENSES				
Recurrent expenses - Operations				
Central & Governance Expenses	(3,786,888)	(1,902,091)	50%	\$255 k committed
Corporate Services Expenses	(1,395,534)	(809,832)	58%	\$190 k committed
Planning & Sustainable Development Expenses	(6,963,199)	(3,057,827)	44%	\$465 k committed
Roads Infrastructure Expenses	(6,458,728)	(3,484,745)	54%	\$205 k committed
Contract Roads Infrastructure Expenses - RMPC	(3,300,000)	(1,103,676)	33%	\$ 33 k committed
Facilities Expenses	(4,564,689)	(2,130,418)	47%	\$313 k committed
Water Expenses	(4,679,024)	(2,226,631)	48%	\$194 k committed
Sewerage Expenses	(2,289,090)	(937,491)	41%	\$ 32 k committed
Total Recurrent Expenses - Operations	(33,437,152)	(15,652,712)		\$1.7 m committed
Recurrent Expenses - Special Projects				
Central & Governance S.Proj	(186,750)	(72,003)	39%	
Corporate Services S.Proj	(288,200)	(100,838)	35%	
Planning & Sustainable Development S.Proj	(744,558)	(216,369)	29%	
Roads Infrastructure S.Proj	-	(10,424)	100%	
Facilities S.Proj	(456,186)	(106,469)	23%	
Water S.Proj	(173,500)	(25,096)	14%	
Sewerage S.Proj	(241,500)	(10,571)	4%	
Total Recurrent Expenses - Special Projects	(2,090,694)	(541,771)		\$320 k committed
Employee Benefits & Recoverables				
Employee Benefits	(4,683,500)	(2,229,741)	48%	
Employee Benefits Recoverables	4,727,500	2,301,380	49%	
Employee Training	(757,500)	(261,010)	34%	
Employee Training Recoverables	757,500	378,270	50%	
Central Service Contributions	2,050,500	878,025	43%	
Inter-Program Transfers	2,044,373	1,022,532	50%	
Nett Employee Benefits & Recoverables	4,138,873	2,089,457		
Audit Fees	(190,000)	(86,011)	45%	
Donations	(415,000)	(163,515)	39%	
Finance costs	(35,296)	(20,784)	59%	
Depreciation & amortisation	(7,315,400)	(3,698,767)	51%	
TOTAL Recurrent Expenses	(39,344,669)	(18,074,101)	46%	
Capital operating expenses				
TOTAL EXPENSES	(39,344,669)	(18,074,101)	46%	
Nett result attributable to council	4,396,713	853,717		
Nett Operating Position before Capital Income	(4,438,052)	(1,182,907)		
Nett Operating Position before Capital Income & Excess Water	(4,979,052)	(1,135,048)		
Notational Cash available for Capital including Grants	11,712,113	4,552,484		
Notational 'Council funded Cash' available for Capital	2,877,348	2,515,860		

BALANCE SHEET
As at 31 December 2016



Year Ended 30 June 2017

	2016/2017	2016/2017
	Original Annual	Actuals YTD
CURRENT ASSETS		
Cash at Bank & On-Call Investments	25,821,714	32,548,554
Cash Floats	9,132	9,832
Trade and Other Receivables	2,702,842	2,848,062
Inventories	578,771	589,410
Accrued revenue & prepayments	963,348	(816,486)
Non-current assets classified as held for sale		
TOTAL CURRENT ASSETS	30,075,807	35,179,372
NON-CURRENT ASSETS		
Receivables	44,132	50,588
Property, plant and equipment	494,308,377	483,532,705
Internal Loan Receivables	552,000	644,000
TOTAL NON-CURRENT ASSETS	494,904,509	484,227,293
TOTAL ASSETS	524,980,316	519,406,665
CURRENT LIABILITIES		
Trade and other Payables	488,589	609,748
Borrowings	(60,750)	-
Annual & LSL Provisions	3,863,910	3,837,331
Accrued Expenses & Unearned Revenue	2,960,530	4,771
TOTAL CURRENT LIABILITIES	7,252,279	4,451,850
NON-CURRENT LIABILITIES		
Trade and Other Payables	-	-
Borrowings	1,000,000	-
Non Current LSL Provision	813,083	934,377
Internal Loans Payable	552,000	644,000
TOTAL NON-CURRENT LIABILITIES	2,365,083	1,578,377
TOTAL LIABILITIES	9,617,362	6,030,227
NET ASSETS	515,362,954	513,376,438
COMMUNITY EQUITY		
Council Capital	332,935,390	321,991,613
Asset Revaluation Reserve	156,605,850	158,543,193
Retained Surplus/(Deficiency)	-	853,717
Cash Reserves	25,821,714	31,987,915
TOTAL COMMUNITY EQUITY	515,362,954	513,376,438

7. MAYOR'S AND COUNCILLORS' REPORTS

8. BUSINESS ARISING FROM PREVIOUS MEETING MINUTES

8.1 Report to be tabled at April 2017 General Meeting

Consideration of the report entitled "Local Government Remuneration and Discipline Tribunal 2016 Report – Councillor Remuneration" tabled at the January 2017 General Meeting, will be held over until the General Meeting to be held on Wednesday 19 April 2017.

8.2 Notice To Repeal Resolution No 2155, taken 13 December 2016

A "Notice to Repeal a Resolution" will be circulated by Cr GJ Lohmann. The matter will be considered in the confidential session of the meeting.

9. REPORTS FOR CONSIDERATION - CONFIDENTIAL

9.1 Outstanding invoices for saleyards fees

9.2 Outstanding invoice for landfill fees

9.3 CTRC T015/16 - Supply & Delivery of Various Light Vehicles

9.4 T009/16 Preferred Supplier Arrangement – Road Maintenance & Construction

9.5 Structure Review within Corporate Services in respect to Technology Services and Asset Management Services

9.6 CTRC Audit Committee Meeting Minutes – 21 October 2016

9.7 Services Union Request

10. REPORTS FOR CONSIDERATION - UTILITIES & FACILITIES

10.1 Request to waive electricity cost at Centenary Park

EXECUTIVE SUMMARY

Correspondence has been received from Val Cragg requesting Council to waive the electricity cost associated with the use of Centenary Park for the monthly Charity Markets.

OFFICER'S RECOMMENDATION

That Council:

- *Agree to the waiving of electricity costs associated with the use of Centenary Park for monthly Charity Markets, commencing Sunday, 26 February to Sunday, 26 November 2017, inclusive; and*
 - *Ensure that proceeds raised from stall site fees are distributed to the monthly nominated charity within the Charters Towers region.*
-

11. REPORTS FOR CONSIDERATION - PLANNING & SUSTAINABLE DEVELOPMENT

11.1 Mosman Park Leases

EXECUTIVE SUMMARY

Consideration of trustee lease agreements for current uses at Mosman Park, 1 – 33 Lister Street, Charters Towers (L233/CT18251).

OFFICER'S RECOMMENDATION

That Council:

- *Resolve to enter into a trustee lease, subject to the approval of the Department of Natural Resources and Mines, with the Men's Shed and Junior Cricket for the occupation of land described as Lot 233 on CT18251, for a period of twenty (20) years.*
 - *Advise the Men's Shed and Junior Cricket that Council is prepared to allocate a portion of the Lot 233 on CT18251, subject to the approval of the Department of Natural Resources and Mines, for the existing use of the land; the parcel size and location, trustee lease conditions and infrastructure and servicing arrangements will be negotiated in due course.*
-

11.2 Planning and Sustainable Development – Matters to be determined under delegation authority

EXECUTIVE SUMMARY

Planning and Sustainable Development (PSD) are seeking Council's approval to access and decide certain development applications and development related matters under delegated authority. This is intended to facilitate the efficient and timely delivery of planning and development related decisions.

OFFICER'S RECOMMENDATION

That Council:

- *Endorse the determination of certain development applications and other matters under delegated authority subject to the conditions and processes outlined in Attachment A – Planning and Sustainable Development – Matters to be determined under delegated authority.*
-

11.3 Council's Annual Financial Contribution to Townships

EXECUTIVE SUMMARY

Council's financial contributions to Townships for the current financial year have been set at a maximum of \$7,500 per Township. To allow the Associations to cover their basic costs incurred or committed this financial year, these funds require urgent distribution. Engagement with each group has resulted in identifying minimum funding required for each to remain sustainable for the balance of the 2016/2017 financial year.

OFFICER'S RECOMMENDATION

That Council:

- *authorise the distribution of the funds as outlined in the following table:*

<i>Township</i>	<i>Amount</i>
<i>Pentland</i>	<i>\$7,100.00</i>
<i>Homestead</i>	<i>\$5,400.00</i>
<i>Greenvale</i>	<i>\$6,500.00</i>
<i>Hervey Range</i>	<i>\$7,000.00</i>
<i>Ravenswood</i>	<i>\$7,100.00</i>

11.4 Community Grants Policy

EXECUTIVE SUMMARY

Amendments to Community Grants Policy for Council's consideration.

OFFICER'S RECOMMENDATION

That Council:

- *Endorse the amended STRAT0002 Community Grants Policy attached hereto as Annexure "A".*

12. REPORTS FOR CONSIDERATION - ROADS INFRASTRUCTURE

12.1 Requests for additional street lighting

EXECUTIVE SUMMARY

Council is in receipt of two requests for additional street lighting within Charters Towers to improve safety.

OFFICER'S RECOMMENDATION

That Council:

- *Proceed with the installation of said new pole and street lights for the quotes received per the list below:*
 - 1. Read Road and Lynd Highway Intersection - Installation of new pole and street light; and*
 - 2. Baker Street - Installation of street light on Pole #2029664.*

12.2 Request to remove roads from Council's Road Register

EXECUTIVE SUMMARY

Council is in receipt of a request for partial removal of a road from Council's road register. Removal of roads from Council's road register will transfer the responsibility to maintain grids in such a condition as the Landholder sees fit. This change will also make landholders solely responsible for the upkeep of the roadway.

OFFICER'S RECOMMENDATION

That Council:

- *Remove the following section of road from Council's road register which will make the Landholders solely responsible for the upkeep of the roadway and allow them to maintain grids in a condition in which they see fit:*

1. *Amarra Road (3068) - 0.320km
Nil Road Infrastructure identified.*
-

12.3 Application to renew multi-combination type 2 road train permit

EXECUTIVE SUMMARY

Council has received a request for an applicant to renew their current multi-combination type 2 road train permit for a period of 12 months. The National Heavy Vehicle Regulator is now the issuer of road train permits.

OFFICER'S RECOMMENDATION

That Council:

- *Endorse the submission for a pre-approved type 2 road train route for all road train operators for the use of a multi-combination, type 2, road train. The approved route will be from properties on Broughton Road via Millchester Road onto the Flinders Highway and from properties on Bluff Road via Jardine Street onto Millchester Road to the Flinders Highway, for a period of twelve months.*
-

13. REPORTS FOR CONSIDERATION - CORPORATE SERVICES

13.1 Monthly Rating Report

EXECUTIVE SUMMARY

The attached report, as at the end of January 2017, provides a summary of the first activity report following the levying of the 2016/2017 2nd half yearly rates levies to be issued on 2 February 2017. Discount closes on Monday 6 March 2017.

OFFICER'S RECOMMENDATION

That Council:

- *Accept the rating report for January 2017 as tabled.*
-

13.2 Monthly Financial Reporting

EXECUTIVE SUMMARY

A complete summary of Council's position as at 31 January 2017, comparing actuals to 'original budgets', is presented across the following three consolidated reports.

Income Statement

Seven months, **59%**, of the 2016/2017 financial year have elapsed; operational expenditure is at 53% of original budget (excludes committed), whilst revenue is sitting at 69% of original budget. Commitments have been noted for both 'special projects' and 'operations'.

The slightly higher revenue percentage is a result of the 2016/2017 rates levied. Removal of the levied rates revenue beyond year-to-date earning gives a more accurate indicator of revenue sitting at 49% of original budget.

Cashflow Statement – committed capital expenditure is also noted.

OFFICER'S RECOMMENDATION

That Council:

- *Receive the following reports, presenting the overall financial position of Council as at 31 January 2017.*
 - *Consolidated Cashflow Statement*
 - *Consolidated Income Statement*
 - *Consolidated Balance Sheet*
- *Refer to the following reports for the overall position of Projects as at 31 January 2017.*
 - *Consolidated Cashflow Statement-Capital Works*
(Payments for property, plant & equipment)
 - *Consolidated Income Statement-Recurrent Projects*
(Recurrent Expenses – Special Projects)

13.3 Roads Program Reporting

EXECUTIVE SUMMARY

The financial position of the Roads Program as at 31 January 2017 year is presented, together with an itemised listing of all roads to which maintenance has been undertaken.

OFFICER'S RECOMMENDATION

That Council:

Receive the following reports representing the 2016/17 Roads Program as at 31 January 2017:

- 1. One page summary of the overall program actuals against original.*
- 2. The Roads Infrastructure Works Program identifying actuals plus original budgets*
- 3. Road Maintenance activity.*

14. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

14.1 Request for Storage - Towers Festivals and Events Association

EXECUTIVE SUMMARY

A request has been received from the Towers Festivals and Events Association in relation to safe storage of equipment and access to the storage facility.

OFFICER'S RECOMMENDATION

That Council:

- *Rent a space at the local storage facility to store Council material and allocate space for local community groups affiliated with Council.*

15. MAYORAL MINUTE

16. CLOSE OF MEETING
